

# Rolling Actions Log

## Education, Children and Families Committee

3 March 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	07-03-17	<a href="#">Communities and Families Policy and Guidance on Sponsorship</a>	To review the policy in March 2018.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b>  Updated Policy was approved by Committee in December 2019.
2	12-12-17	<a href="#">Edinburgh Leisure – Free and Affordable Activities</a>	To request a report on the transfer of management of sport facilities at the remaining Council owned and managed secondary schools.  To request the Culture and Communities Committee ask for a report from Edinburgh Leisure on how they, as a partner, are	Executive Director for Communities and Families	May 2020		Decision relating to Action 30 below will also be included in this report.  Edinburgh Leisure to take this to Culture and Communities in March 2020 as agreed by the

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			<p>helping to reduce child poverty and the cost of living for families in the city through:</p> <ul style="list-style-type: none"> <li>• An increased range of free and affordable activities for children and families experiencing poverty.</li> <li>• Equitable access to activities and opportunities in high SIMD areas</li> <li>• Ensuring that the priority in the use of school premises is given to local community groups working with local children and families.</li> </ul> <p>To request that this report is referred to the Education, Children and Families Committee and Child Poverty Action Unit for information.</p>				C&C Convener and Vice-Convener and then to Education Children and Families in May 2020.

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3	14-08-18	<a href="#"><u>Appointments to Sub-Committees, Etc Wester Hailes Working Group</u></a>	To submit a progress review and update to the Education, Children and Families Committee in six months.	Executive Director for Communities and Families	March 2020 December 2019		Update report submitted to Committee in December 2019.  Further update on agenda for this meeting
4	14-08-18	<a href="#"><u>Sport and Outdoor Learning</u></a>	To agree a further and more detailed report on Community Asset Transfer of sports facilities shall be presented to this Committee in 2018/19.	Executive Director for Communities and Families	May 2020		Committee requested in December 2019 for a report in two cycles on how schools can ensure that young people from low income families are not excluded from experiencing residential outdoor learning, the percentage of young people who were not attending outdoor

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							learning and the reasons why and investment required to allow appropriate financial support to be available to address the reducing poverty and inequality agenda: the report to also include data on numbers of children attending and details of funding in place to allow them to attend.
5	14-08-18	<a href="#"><u>Edinburgh Community Learning and Development Partnership Plan 2018-21</u></a>	That Committee notes the Edinburgh Community Learning and Development Plan 2018-2021 and will receive annual updates on progress.	Executive Director for Communities and Families	March 2020		This report was considered by the Edinburgh Partnership on 18 December 2019.

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							Report on agenda for this meeting
6	09-10-18	<a href="#"><u>Towerbank Primary School – On-Site Cooking of School Meals</u></a>	<p>1. To ask that additional detail be provided to the next sitting of the Committee to include:</p> <p>(a)- Details on why six deliveries per day are still required and if this could be reduced.</p> <p>(b) Details of when and why the access point covered by point 3.6 was removed from planned works; and if such works should be considered even if no changes are made to catering in light of the current requirement for vehicles to access</p>	Executive Director of Resources	May 2020		<b><u>December 2019</u></b> Committee agreed that consideration be given to funding a pilot hybrid kitchen model at Towerbank Primary School as part of the budget setting exercise 2020/21.

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			<p>the servery via the playground.</p> <p>(c)- Further exploration into the alternative/hybrid models, for example Rieber micro kitchens, including a break-down on requirements based on component parts of the existing menu.</p> <p>(d) Quotations for options explored from a range of contractors with costings available for review by committee members.</p>				

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			<p>2. To agree to set up a working group, comprising a representative from each political group, or ward member, with officers and interested parties from Towerbank to explore further options for a hybrid model, including the micro kitchens currently used in Hull, other options for drainage, an</p> <p>examination of the foods best prepared on site, and if there are any intermediate steps that could be put in place as part of a journey to a production kitchen</p>	Executive Director of Resources			<p><b>Recommended for closure.</b></p> <p>Political Groups have been contacted to nominate members for the Working Group.</p>

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			3. A report covering the options explored by the Working Group should be presented to Committee when the work is complete.				
7	09-10-18	<a href="#">Lifelong Learning Plan</a>	To agree to receive an annual progress update report.	Executive Director for Communities and Families	October 2020		<b><u>October 2019</u></b> An update was provided to Committee on 8 October 2019 as part of the report on Lifelong Service Plan/Arts and Creative Learning Update.
8	09-10-18	<a href="#">Raising Attainment: Frameworks for Learning: Teaching and Learning</a>	To ensure impact of this framework by requesting an annual update on the quality of Teaching and Learning.	Executive Director for Communities and Families	October 2020		<b><u>October 2019</u></b> An update was provided to Committee in the report on Educational Attainment in the BGE, 2018-19 on 8 October 2019.

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9	09-10-18	<a href="#">Educational Attainment in the Broad General Education for Primary and Secondary Schools 2018</a>	To agree to receive further annual reports on attainment/improvements in performance.	Executive Director for Communities and Families	October 2020		<b><u>October 2019</u></b> An update was provided to Committee in the report on Educational Attainment in the BGE, 2018-19 on 8 October 2019.
10	09-10-18 <b>B Agenda Item</b>	<b>Delivery of the New Boroughmuir High School – Post Project Review</b>	To request that a follow-up report is submitted to the Education, Children and Families Committee in May 2019 so that progress on implementing all the recommendations included in the Post Project Review can be considered.	Executive Director for Communities and Families	Date to be confirmed		
11	11-12-18	<a href="#">Energy in Schools Annual Report</a>	1) To note that an annual progress report will be submitted to Committee in 2019	Executive Director of Resources	TBC December 2019		<b><u>December 2019</u></b> Committee called for a further report that provides a route map for achieving net-

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			<p>on Energy in Schools.</p> <p>2) To note the urgency of meeting statutory obligations outlined in 3.9 and therefore requests that the 2019 report set out a clear pathway, with quantifiable targets by activity and indicative costs, by which those statutory obligations can be met.</p>				zero carbon by 2030 in the school estate and refers this to the Policy and Sustainability Committee to decide the appropriate timeline.
12	11-12-18	<a href="#"><u>Community Access to Secondary School Sport Facilities – Impact of Introduction of Non-Core Hour Charges</u></a>	To request that officers work in partnership with clubs to create a strategy which supports the wider inclusion agenda which would enable access to Council facilities without additional charges being imposed and return with a report in two cycles	Executive Director for Communities and Families	March 2020		Report on agenda for this meeting.

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			outlining how this will be managed.				
13	11-12-18	<a href="#"><u>Update on South East Improvement Collaborative</u></a>	Request a further annual update.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for Closure.</b>
14	11-12-18	<a href="#"><u>Edinburgh Learns: Learning Together Framework for Parental Engagement and Involvement</u></a>	Ensure impact of Edinburgh Learns Framework: Learning Together by requesting an annual update report from the Edinburgh Learns Strategic Group for 'Learning Together'.	Executive Director for Communities and Families	August 2020		
15	11-12-18	<a href="#"><u>Primary and Special Schools Letting Update</u></a>	To request a further report on any future changes to the letting service to ensure continuous improvement and consistent service comes to Education, Children and Families Committee in two cycles.	Executive Director for Communities and Families	December 2019 October 2019	December 2019	<b>Recommended for Closure</b>  Updates were provided to Committee in October and December 2019.

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16	11-12-18	<a href="#"><u>Early Years 1140 Expansion: Progress and Risk Update</u></a>	Request an Admissions and Appeals update report in December 2019.	Executive Director for Communities and Families	March 2020		An update on early years expansion was provided to Committee on 8 October 2019.  Report on agenda for this meeting
17	05-03-19	<a href="#"><u>Promoting Children's Rights, Equalities and Inclusion in Schools and Services</u></a>	Detailed information on attendance figures and part-time timetables to be included in the next report to Committee.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b>
18	05-03-19	<b>Motion by Councillor Laidlaw - Adjustment of Christmas Holiday 2020/21 School Year</b>	Agrees to consult with head teachers on the proposition that the term ends on Tuesday 22 December and returns Tuesday 5 January and report back to Committee after two cycles.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for Closure.</b>

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19	21-05-19	<a href="#">What Kind of Edinburgh? Outcomes and Next Steps</a>	To request a further report on how the various youth engagement activities (i.e. What Kind of Edinburgh, Youth Talk, Young Edinburgh Action and Scottish Youth Parliament, Making a Difference) can work together in a more consistent and coherent way including the possibility of a mechanism that would allow young people to input thoughts to Committee Members.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b>  A progress update on Children and Young People's Participation was included in the Business Bulletin at the December meeting.
20	21-05-19	<a href="#">Future Statutory Consultation Requirements</a>	To approve that draft statutory consultation papers are brought forward to future Committee meetings for consideration before publication after informal consultation with affected communities.	Executive Director for Communities and Families	Ongoing		

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21	21-05-19	<a href="#"><u>Improving Attainment – Care Experienced Children and Young People Fund</u></a>	To ask for a follow-up report to this Committee in early 2020 setting out progress on the implementation of current proposals and the outcomes of participation work with Care Experienced Young People and how that work will impact on Fund spend next year and beyond.	Executive Director for Communities and Families	March 2020		Report on agenda for this meeting
22	21-05-19	<a href="#"><u>Choose Youth Work</u></a>	To note that a further report detailing awards in North West locality will be reported to Committee at a later date.	Executive Director for Communities and Families	March 2020		An update is included in the Business Bulletin for this meeting
23	21-05-19	<a href="#"><u>Senior Phase Attainment 2018/19</u></a>	To agree to receive further annual reports on attainment/improvements in performance in the Senior Phase.	Executive Director for Communities and Families	May 2020		

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24	21-05-19	<a href="#">Response to Incident Survey</a>	<p>Ensure that any future report includes details on:</p> <ul style="list-style-type: none"> <li>• Quality assurance to ensure that incidents are reported correctly and consistently.</li> <li>• Actions that are taken when incidents are being reported.</li> <li>• Work with the Unions to ensure there are no gaps in the reporting data.</li> <li>• Actions that are being taken to support teachers and PSAs who experience a violent incident.</li> </ul>	Executive Director for Communities and Families	Ongoing		
25	21-05-19	<a href="#">Edinburgh Learns: Equity – Actions to Improve Outcomes for Children in Poverty</a>	To agree to receive further annual reports on Edinburgh Learns: Equity.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b>

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26	21-05-19	<a href="#">Edinburgh Learns: Framework for Digital Learning</a>	To request a report in December 2019 which details the progress made on the implementation of the digital strategy. This should focus on any technical difficulties encountered with the infrastructure and any technical support required as identified by the officer working group including cluster technicians, school budgets and the affordability of hardware, and Wi-Fi access at home.	Executive Director for Communities and Families	May 2020		
27	21-05-19	<a href="#">Edinburgh Learns: Health and Wellbeing</a>	To agree to receive further annual reports on Health and Wellbeing in Edinburgh schools.	Executive Director for Communities and Families	May 2020		
28	30-05-19 (Council)	<b>Motion by Councillor Laidlaw – Subject Choice in Schools</b>	To request a report within two cycles to the Education, Children and Families Committee. This should cover the whole school experience, including	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b>

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			<p>subject choice, methods for gaining qualifications, including National Qualifications, Skills for Work, Vocational Qualifications, and opportunities for wider achievement. The report should detail any changes suggested by the Scottish Government after their review of the implementation of the Curriculum for Excellence and the potential impact on Edinburgh Council Schools. This will include information in relation to points 1 to 5 as identified in the final part of the motion.</p>				

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29	16-08-19	<a href="#">Reducing Child Poverty</a>	To agree to receive six monthly report to Committee from the Child Poverty Action Unit to effectively scrutinise progress and actions to mitigate/reduce child poverty.	Executive Director for Communities and Families	May 2020		
30	16-08-19	<a href="#">2020/23 Communities and Families Grants to Third Parties Programme</a>	To request a report in March 2020 which details the process and outcome of the funding programme and makes recommendations for awards.	Executive Director for Communities and Families	March 2020		Report on agenda for this meeting
31	16-08-19	<a href="#">Revenue Monitoring 2019/20</a>	To note that the Executive Director of Communities and Families is taking measures to reduce budget pressures and progress will be reported to the Finance and Resources Committee on 6 December 2019 and to the meeting of this Committee on 10 December 2019.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b> Reported to December meetings of this Committee and Finance and Resources Committee.

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32	08-10-19	<a href="#">Promoting Equality</a>	<p>1) Update to be provided in the Business Bulletin for the December Committee to include:</p> <ul style="list-style-type: none"> <li>Information on communications which have taken place with young people in the deputation and across the city to explain in a user-friendly way the actions being taken forward by the Council together with proposed next steps to promote equality across the city.</li> </ul>	Executive Director for Communities and Families	March 2020		<p>Report on agenda for this meeting</p> <p>An update was included in the Business Bulletin for the December meeting of the Committee.</p>

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			<ul style="list-style-type: none"> <li>• Information on what engagement has taken place with young people across the city in terms of leading change on promoting equality.</li> <li>• information on ways in which a better understanding of black history in Edinburgh and Scotland could be included in the school curriculum.</li> </ul> <p>2) To agree that a report is presented in March 2020 to provide sufficient time for the impact of proposed actions at section 5 to be evaluated.</p>		March 2020		

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33	08-10-19	<a href="#"><u>Primary and Special School Lets Update: Impact of the Asset Management Works Programme on Summer Holiday Bookings</u></a>	<p>1) To note the unprecedented access pressures on the Primary and Special School estate where 51 schools were part of the Asset Management Works (AMW) Programme.</p> <p>2) To note the work done by Facilities Management, AMW and the School Lets Team to support each other to minimise the impact on the let holders.</p> <p>3) To request an impact report of the AMW Programme on Term Time bookings academic year 2019/20 for the next Committee meeting, the report to include customer satisfaction data.</p>	Executive Director for Communities and Families	December 2019	December 2019	<p><b>Recommended for closure.</b></p> <p>Customer satisfaction data was included in report to Committee in December 2019.</p>

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34	08-10-19	<a href="#"><u>Children and Young People's Participation</u></a>	Request a further report on participation and progress relating to the top priorities in six months, to be delivered by children and young people.	Executive Director for Communities and Families	March 2020		Report on agenda for this meeting
35	08-10-19	<a href="#"><u>Preventing and Responding to Bullying and Prejudice Amongst Children and Young People</u></a> –	To provide an update in the Business Bulletin for the December Committee giving details on the level of additional resource that would be required to establish a service to support children and young people with reporting bullying including racist bullying.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b> Update was included in the Business Bulletin for the December Committee meeting.
36	08-10-19	<a href="#"><u>Early Years 1140 Expansion: Progress and Risk Update Report</u></a>	To note the intention to return a report on the revised Early Years Admissions Policy to Education, Children and Families Committee in March 2020.	Executive Director for Communities and Families	March 2020		Report on agenda for this meeting

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37	08-10-19	<a href="#">Edinburgh Learns Inclusion Annual Report</a>	To agree to receive further annual reports on inclusion. To agree that the board will identify strategic tasks in relation to inclusion and liaise with senior managers to request the establishment of working groups to progress them.	Executive Director for Communities and Families	October 2020		
38	08-10-19	<a href="#">Edinburgh Learns Pathway Framework</a>		Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b> Report approved by Committee in December 2019.
39	08-10-19	<a href="#">Breakfast Clubs: St Francis RC, Niddrie Mill and Ferryhill Primary Schools</a>	To agree to receive a further update in two committee cycles.	Executive Director for Communities and Families	December 2019	December 2019	<b>Recommended for closure.</b> Report approved by Committee in December 2019.

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40	08-10-19	<b>Motion by Councillor Arthur – Reducing Child Poverty and Hunger</b> (see <a href="#">agenda</a> )	<p>1) To note the next Reducing Child Poverty report will come to the Education, Children and Families Committee in March 2020 which will include an update on the work ongoing to reduce child poverty and holiday hunger.</p> <p>2) To request that this report also includes information on the feasibility of the Council doing more to tackle holiday hunger either alone or via increased partnership working in this area.</p>	Executive Director for Communities and Families	May 2020		<b>March 2020</b> This will be included in the report on the child poverty action plan in May 2020.
41	10-12-19	<b>Deputation – Edinburgh Local Association of the EIS – Results of Violence at Work Survey</b>	To ask the Executive Director for Communities and Families to provide an update report back to Committee on violence against teachers in two cycles.	Executive Director for Communities and Families	May 2020		

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42	10-12-19	<a href="#"><u>School Roll Projections and Rising School Rolls</u></a>	To note the intention to return a report to Committee in March 2020 providing an update on the actions taken.	Executive Director for Communities and Families	March 2020		Report on agenda for this meeting
43	10-12-19	<a href="#"><u>Update on Trinity Academy Wave 4 Project</u></a>	To note that an update report would be submitted at the end of the feasibility stage.	Executive Director for Communities and Families	Ongoing		
44	10-12-19	<a href="#"><u>Update on the Wester Hailes Education Centre Working Group</u></a>	To note a further update will be provided following agreement of the Council Budget on 20th February 2020.	Executive Director for Communities and Families	March 2020		Report on agenda for this meeting
45	10-12-19	<a href="#"><u>Outdoor Learning</u></a>	To request a report back in two cycles on how schools can ensure that young people from low income families are not excluded from experiencing residential outdoor learning, the percentage of young people who were not attending outdoor learning and the reasons why and	Executive Director for Communities and Families	May 2020		

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			investment required to allow appropriate financial support to be available to address the reducing poverty and inequality agenda; the report to also include data on numbers of children attending and details of funding in place to allow them to attend.				
46	10-12-19	<a href="#"><u>South East Improvement Collaborative</u></a>	To request further updates.	Executive Director for Communities and Families	December 2020		
47	10-12-19	<a href="#"><u>Revenue Monitoring 2019-20 – Month Nine Position</u></a>	To note that the Executive Director of Communities and Families is taking measures to reduce budget pressures and progress will be reported to the Finance and Resources Committee on 23 January 2020 and to the meeting of this Committee on 3 March 2020.	Executive Director for Communities and Families	March 2020		Report on agenda for this meeting



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49	06-02-20 (Council)	Motion by Councillor Laidlaw – Curriculum Concerns	<p>Coalition Amendment approved as follows: Council is asked:</p> <p>1) To note that the Scottish Parliament passed a motion on 16 January 2020 agreeing to an independent review of how the Curriculum of Excellence implemented in the senior phase following concerns about narrowing the breadth of subject choices available and the appropriateness of multi-level teaching.</p> <p>2) To recognise that a motion was passed by full Council in September 2019 asking for information on the breadth of subject choice and information was provided to the</p>	Executive Director for Communities and Families	May 2020		

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			<p>Education, Children and Families Committee in the report - 'Edinburgh Learns: Pathways to Develop Our Young Workforce'</p> <p>3) To acknowledge the Scottish Government has commissioned an independent review of the Senior Phase focused on the breadth of the curriculum offer, number of subjects and qualitative analysis of the experiences of pupils, parents and carers, and teachers. An interim report is due in June 2020.</p>				

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			To therefore request the Council response will be reported to the Education, Children and Families Committee for members consideration before submission to the Scottish Government.				