



# Minute

## Edinburgh Integration Joint Board

**10.00am, Tuesday 4 February 2020**

Eric Liddell Centre, Edinburgh

**Present:**

**Board Members:**

Angus McCann (Chair), Councillor Ricky Henderson (Vice-Chair), Councillor Robert Aldridge, Mike Ash, Colin Beck, Carl Bickler, Andrew Coull, Councillor Phil Doggart, Christine Farquhar, Helen FitzGerald, Councillor George Gordon, Kirsten Hey, Jackie Irvine, Councillor Melanie Main, Ian McKay, Peter Murray, Moira Pringle, Judith Proctor, Ella Simpson and Richard Williams.

**Officers:** Tom Cowan, Tony Duncan, Rachel Gentleman, Pete Lock, Jake Montgomery and Neil Wilson.

**Apologies:** Martin Hill and Jacqui Macrae

## 1. Minutes

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**Decision**

- 1) To approve the minute of the meeting of the Edinburgh Integration Joint Board of 10 December 2019 as a correct record.
- 2) To note the minute of the meeting of the Strategic Planning Group of 22 November 2019.

## 2. Rolling Actions Log

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The Rolling Actions Log for February 2020 was presented.

**Decision**

- 1) To agree to close the following actions:
  - Action 1 – Edinburgh Alcohol and Drug Partnership Funding
  - Action 3 – Evaluation of 2017/18 Winter Plan and Winter Plan 2018/19

- Action 4 – Impact of Audit Scotland Report Health and Social Care Integration on Edinburgh Integration Joint Board
  - Action 5 – Communications Action Plan for the EIJB
  - Action 6 – Update on the Edinburgh Integration Joint Board Grants Review
  - Action 8 – Ministerial Strategic Group Update
  - Action 9 – Older People Joint Inspection Improvement Plan
  - Action 13 – NHS Lothian Board Escalation
  - Action 15 – Financial Framework 2020-2023
  - Action 17 – Finance Update
  - Action 18 – Chief Social Work Officer’s Report 2018/19
  - Action 21 – Equality Outcomes and Mainstreaming Report
- 2) To add an action on the Integrated Older Peoples’ Service to note that a report would be submitted to the Strategic Planning Group in March then to the Board thereafter.
  - 3) To agree to add action 17 – Finance Update to the Performance and Delivery Committee rolling actions log.
  - 4) To agree to add action 21 – Equality Outcomes and Mainstreaming Report to the Strategic Planning Group rolling actions log.
  - 5) To otherwise note the remaining outstanding actions.
- (Reference – Rolling Actions Log – 4 February 2020, submitted.)

### **3. NHS Lothian Recovery Programme Update**

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An update was provided on the progress made in relation to the NHS Lothian recovery programme following its being escalated to level 3 of the NHS Scotland escalation process. The update, which had also been presented to the NHS Lothian Board, set out the approach and the whole programme was attached to the report at appendix 1.

#### **Decision**

- 1) To note the update against progress as set out in the report by the Chief Officer.
- 2) To note the progress reported, particularly in relation to the aspects of the recovery that related to delegated functions and responsibilities.
- 3) To agree that further decisions in relation to potential EIJB actions, investments and strategic change in support of this system wide improvement would be discussed and approved through the EIJB’s business planning and direction setting process, to ensure alignment to the EIJB’s strategic plan and its financial planning processes.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

#### **4. Memorandum of Understanding (Independent Scottish Hospices)**

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Approval was sought to adopt a Memorandum of Understanding (MoU) between Integration Joint Boards and Independent Scottish Hospices. The MoU would be the framework on which the delivery of hospice palliative and end of life care services were planned and negotiated. The MoU built on previous arrangements and would cover an initial period from April 2019 to March 2021.

##### **Decision**

- 1) To agree to adopt the Memorandum of Understanding in principle, subject to the agreement of other Lothian IJBs, as the framework on which the future delivery of hospice palliative and end of life care services in Edinburgh and the Lothians were planned and negotiated.
- 2) To note that currently, Service Level Agreements (SLAs) were in place with both hospices which were due for renewal from April 2021.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

##### **Declarations of interest**

Councillor Ricky Henderson declared a non-financial interest in the above item as a close relative was using hospice services.

#### **5. Communications and Engagement Update**

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Following the approval of the communications action plan in February 2019, an update on the communications and engagement activities being undertaken to support the Integration Joint Board and the Health and Social Care Partnership was presented.

Key updates included the launch of the new website, new branding for the IJB and the recruitment of a Strategic Communications and Engagement Manager. The full communications update was attached at Appendix 1 to the report.

##### **Decision**

- 1) To approve the Communications Update attached at Appendix 1 to the report by the Chief Officer.
- 2) To note the status of the recruitment to a new Strategic Communications and Engagement post to support the EHSCP and EIJB.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

## 6. Ministerial Strategic Group and Audit Scotland Integration Reviews – Edinburgh Update

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The Board considered a report providing an update on two national reviews of integration published in 2018/19. The Board had previously considered reports on its progress against the Audit Scotland review and self-assessment against the Ministerial Strategic Group (MSG) review in 2019 and agreed to consider future progress against both reports in a single plan.

The report set out progress against the MSG action plan and a single action plan referencing the Audit Scotland review, and also included a report on the national overview which was presented to the MSG in November 2019.

### Decision

- 1) To agree that the format for reporting progress against both the Audit Scotland and MSG reviews was appropriate and robust and that this single version would be used for future reporting and updates.
- 2) To direct the Chief Officer and Chief Finance Officer to continue to work with NHS Lothian and City of Edinburgh Council to ensure delivery against wider partnership actions.
- 3) To agree to receive a further update report in December 2020.
- 4) To note that a report on the community investment programme would be submitted to the Strategic Planning Group.
- 5) To include the Chairs and Vice-Chairs Network in the action “Increase opportunities for joint leadership development across health and social care system to help leaders to work more collaboratively together”.
- 6) To include the Standards Commission in action “Support Councillors and NHS Board Members who are also Integration Joint Board members to understand, manage and reduce potential conflicts with other roles”.
- 7) To note that the Integration Scheme would be reviewed in future.
- 8) To note that chairs of committees were encouraged to invite partners and representatives to meetings where appropriate.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

## 7. Finance Update

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An update on the IJB’s in-year financial performance was presented.

The report set out the current end of year forecast and the work ongoing to address this. The Performance and Delivery Committee had also considered the financial update at its meeting on 31 January 2020 and had recommended that the Chair of the Board should write to the Chief Executive of the Council to request that additional funds were provided to address the budget overspend of £1.5m on Council provided functions, to ensure a balanced position at year end.

It was noted that the financial position had deteriorated and therefore the level of assurance that a breakeven position would be achieved had been reduced to 'limited'.

### **Decision**

- 1) To note the current year end forecast.
- 2) To note the work ongoing to address this.
- 3) To note the previous 'moderate' level of assurance for a break-even position had been reduced to 'limited'.
- 4) To agree that the Chair would write to the Chief Executive of the Council to request that the Council provided funds to ensure a balanced budget was achieved, and that the letter would be circulated to Board members.

(Reference – Performance and Delivery Committee, 31 January 2020 (item 8); report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

## **8. 2020/21 Finance Plan Update**

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The Board considered a report which provided an update on the financial plan for 2020/21 and outlined the process for finalising the plan.

It was noted that the plan had been prepared prior to the UK and Scottish Governments budget announcements and therefore remained subject to change. It was intended that the financial plan for 2020/21 incorporating the savings and recovery programme would be presented for consideration by the Board in March 2020.

### **Decision**

- 1) To note the position outlined in the report by the Chief Officer.
- 2) To note the request that clear directions were brought forward with budget proposals.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)