



# Minute

## IJB Performance and Delivery Committee

**10.00am, Wednesday 20 November 2019**

Green Group Room, City Chambers, Edinburgh

### Present

#### Voting Members

Councillors Main (Chair) and Doggart; Mike Ash and Richard Williams.

#### Non-Voting Members

Colin Beck and Helen Fitzgerald.

### In Attendance

Philip Brown (CEC Strategy & Communications), Jenny Boyd (NHS Principal Information Analyst), Tony Duncan (Head of Strategic Planning, EHSCP), Helen Elder (Executive Management Support, EHSCP), Christine Farquhar (IJB Board Member) and Moira Pringle (Chief Financial Planning Officer, EHSCP).

## 1. Decisions of the Edinburgh Integration Joint Board - 22 October 2019

---

The decisions of the Edinburgh Integration Joint Board held on 22 October 2019 were presented.

### Decision

1) **Item 7.1 - Finance Update**

To agree that details of the financial dynamics of the set aside budget would be reported to the Performance and Delivery Committee.

## 2) **Item 8.1- Directions linked to the Strategic Plan**

To agree that future reports, which had been discussed at IJB Committees, would include details of the discussion and decisions.

3) To note that Psychological Therapies was on the agenda for discussion at this meeting.

4) To otherwise note the decisions.

(Reference – Decisions of the Edinburgh Integration Joint Board – 22 October 2019, submitted.)

## 2. **Minute**

---

### **Decision**

To approve the minute of the Performance and Delivery Committee of 16 September 2019 as a correct record.

## 3. **Work Programme**

---

The Committee's Work Programme was submitted.

### **Decision**

1) To add Mental Health to the Work Programme.

2) To add IJB Grants for Welfare Rights - Annual to the Work Programme.

3) To remove Conflicts of Interest from the Work Programme.

4) To otherwise note the Work Programme.

(Reference – Work Programme, submitted.)

## 4. **IJB Directions Tracker**

---

The IJB Directions Tracker was submitted.

### **Decision**

1) To agree to continue to receive the note of the decisions of the IJB.

2) To otherwise note the IJB Directions Tracker.

(Reference – IJB Directions Tracker, submitted.)

## 5. **Gylemuir House - Closure**

---

An assurance report on the closure of Gylemuir House was presented as agreed by the EIJB as part of the 2019/20 budget.

The following issues were raised and discussed:

- That those involved in the project were to be commended for a successfully and sensitively completed project

- Recognition that the focus on communications and sensitive working with families and patients had been a significant factor in the overall success of the project
- Staff communications were very good and redeployment into alternative sites went well. Although redeployed staff had contributed to the understaffing situation, the overall impact on the staffing and agency budget was negligible.
- It was noted that the earlier than predicted closure had led to greater financial savings, £426,000 being realised for the current year than planned. The budget savings had also included a £300,000 contingency.

### **Decision**

- 1) To inform the EIJB on 10 December 2019 that this Committee had received an assurance report on the closure of Gylemuir.
- 2) To report the successes of Gylemuir closure to the next EIJB on 10 December 2019.
- 3) To otherwise note the report.

(Reference – report by the Head of Operations, Edinburgh Health and Social Care Partnership, submitted.)

## **6. Performance Report**

---

An overview of the activity and performance of the Edinburgh Health and Social Care Partnership (EHSCP) and certain set aside functions of the Edinburgh Integration Joint Board (EIJB) was presented which provided an overview of performance covering key local indicators and national measures from April 2018 to the end of October 2019.

The following issues were raised and discussed:

- Members felt it would be helpful if future reporting set out performance against each Direction using a traffic light system to identify where the focus and financial spend should take place. This score card approach would assist in capturing acute and social care data and would be a helpful tool for the Performance and Delivery Committee members.
- It was important to highlight clearly where the issues were so that in instances where performance progress had not been made, this could be brought back for “deep dive” scrutiny.
- Members agreed it would be helpful for this Committee to continue to receive full data in tabulated and graphical form and data relating to Directions. This data could be limited to graphical form when presented to the full IJB.
- Performance and Delivery Committee discussions should focus on areas where there were concerns in data trends. It would be helpful if such data was added to the risk register and highlighted in advance of being presented to this Committee.

- Sickness absence rates for agency staff was discussed as being missing but presented for Health and Social Care Partnership staff.
- Drug treatment data required to be updated.
- It was noted that an additional measures review team had been in place until December 2018 and there had been a steady rise in the waiting lists since the work of this team had concluded and that this trend would need to be monitored.
- Concerns were expressed relating to the measure on the “average length of time a person waited for an assessment”.

### **Decision**

- 1) To include a traffic light system in future reports, giving thought to where thresholds for each indicator were historical, and to recognise that not all indicators had accurate baselines and that in these instances members’ attention would be drawn to this.
- 2) To agree that Directions data would be added to the Performance Report as required.
- 3) To include a glossary describing the data each graph showed in future reports.
- 4) To agree that detailed graphical and tabulated information would continue to feature in the reports presented to this Committee.
- 5) To consider drug treatment rates and mental health in-depth at a future meeting of the Performance and Delivery Committee and to request that an update be brought to the Committee setting out what measures were in place to address performance trends; any concerns expressed by Committee would be escalated to the IJB.
- 6) To review the number of agency staff being employed to allow the Committee to measure trends relating to agency staff.
- 7) To receive an update on the way in which the average length of time a person waited for an assessment was calculated.
- 8) To otherwise note the performance information.

(Reference – report by the Chief Finance Officer, Edinburgh Health and Social Care Partnership, submitted.)

## **7. Performance Report - report to EIJB of 20 August 2019**

---

An overview was presented of the activity and performance of the Edinburgh Health and Social Care Partnership (EHSCP) and certain set aside functions of the Edinburgh Integration Joint Board (EIJB) of performance covering key local indicators and national measures to the end of June 2019.

### **Decision**

- 1) To note that there was a lack of data but that work was being carried out by the Local Intelligence Support Team to address the gaps.

- 2) To note with concern the greater than anticipated number of people that were presenting at accident and emergency and to agree to consider this matter in greater detail at the Performance and Delivery Committee in January 2020 when more data would be available to support consideration of this matter.
- 3) To receive performance data on the new minor injury unit and Accident and Emergency.
- 4) To otherwise note the performance of the EIJB for the period January 2018 until June 2019.

(Reference - report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted)

## 8. Finance Update

---

An update was provided on the in-year financial position. The purchasing budget was considered in detail.

### Decision

- 1) To note that the percentage deviance from budgets under many items was greater than 10% and further information would be provided in order that an agreed tolerance could be reached.
- 2) To agree that further detail relating to “other” expenditure would be provided.
- 3) To agree that further information on S2c GP practices would be provided to Committee members.

(Reference – report by the Chief Finance Officer, Edinburgh Health and Social Care Partnership, submitted.)

## 9. Action 15 – Progress Update

---

The Health and Social Care Partnerships were required to report progress with spending plans and planned workforce increases to the newly established Mental Health Directorate at the Scottish Government on a quarterly basis. An update on the implementation of Action 15 funding was presented.

### Decision

- 1) To note the requirement for the Health and Social Care Partnership to update on progress to the Scottish Government.
- 2) To acknowledge the progress made to date with the agreed developments.

(Reference – report by the Chief Strategy and Performance Officer, Edinburgh health and Social Care Partnership, submitted.)

## 10. Psychological Therapies Additional Investment

---

An update was provided on additional investment to enable recruitment to Psychological Therapies.

### Decision

- 1) To agree to consider this item again in two cycles, once the procurement exercise had concluded for the Thrive Welcome Team and the service had commenced delivery.
- 2) To agree that an update would be provided in the Directions tracker on the procurement at the next meeting of the Committee in January 2020.

(Reference – report by the Chief Finance Officer, Edinburgh Health and Social Care Partnership, submitted.)

## 11. EIJB Briefing Note – Mental Health Services Structures

---

Information was provided on the commissioning and operational delivery mechanisms for delegated and non-delegated services in respect of the provision and management of mental health services.

### Decision

- 1) To request an updated report on Mental Health Services Structures which contained further detail on the subject matter.
- 2) To continue consideration of this item to the next meeting of the Committee on 31 January 2020.

(EIJB Briefing Note, submitted)

## 12. Edinburgh's Joint Carers Strategy – Development of Performance and Evaluation Framework

---

The Edinburgh Integration Joint Board had ratified the Edinburgh Joint Carers' Strategy 2019-2022 at its meeting on 20 August 2019. The EIJB had directed that a performance and evaluation framework be designed to support the Carers Strategy with progress being reported back in December 2019.

An update was provided setting out the approach and timeline for developing the performance and evaluation framework. The framework would provide quantitative and qualitative information which was outcomes focussed and aligned with both national and local priorities.

### Decision

- 1) To note the report.
- 2) To agree that Directions and KPIs would be developed from the Carers strategy.
- 3) To bring back an update on the strategic KPIs in two cycles.

(References – EIJB 20 August 2019 (item 4); report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted)

### **13. Terms of Reference and Feedback**

---

#### **Decision**

To continue consideration of this item to the next meeting of the Committee on 31 January 2020.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted)

### **14. Date of Next Meeting**

---

#### **Decision**

Friday 31 January 2020 in the Conservative Group Room, City Chambers, High Street, Edinburgh.