

Policy and Sustainability Committee

10.00am, Thursday, 28 May 2020

Review of Appointments to Committees, Boards and Joint Boards for 2020/2021

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To consider and agree the proportionality of Council committees.
- 1.2 To specify appointments to the following positions for 2020/21:
 - (a) The Leader and Depute Leader of the Council;
 - (b) Conveners and Vice-Conveners of the executive committees and other Committees of the Council;
 - (c) Members of the executive committees and other committees of the Council;
 - (d) Members of the Integration Joint Board and Joint Committees;
 - (e) The Vice-Convener of the Integration Joint Board.
- 1.3 To note the membership of the Lothian Valuation Joint Board and Licensing Board.

Andrew Kerr

Chief Executive

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Review of Appointments to Committees, Boards and Joint Boards for 2020/2021

2. Executive Summary

- 2.1 Interim Standing Order 1.2 specifies that the Council, in May, will appoint the Leader and Depute Leader, the members of the Committees of the Council and their Conveners and any Vice-Conveners and the members of the joint committees and joint boards.
- 2.2 Due to the resignation of Councillor Ian Campbell, the political balance of the Council has altered. Appendix 1 to this report highlights how the various committees have been affected.
- 2.3 The Committee is also invited to review the appointments to Committees, Boards and Joint Boards for 2020/2021. As per the usual process, all members to the executive committee and other committees of the Council, unless specified otherwise, are required to be appointed at this point in time.

3. Background

- 3.1 On 23 April 2020 the Leadership Advisory Panel agreed interim political management arrangements to carry out Council business for the period 1 May 2020 to 1 September 2020 and Interim Standing Orders to cover that period.
- 3.2 Part of the interim political management arrangements was to agree that the functions reserved to Council in the Committee Terms of Reference and Delegated Functions would be carried out by the Policy and Sustainability Committee and as such in terms of Interim Standing Order 1.2 appointments are required to be made to Committees, Boards and Joint Boards for 2020/2021.
- 3.3 The Council is currently made up of the following:
 - SNP Group Councillors – 16
 - Labour Group Councillors – 11
 - Conservative Group Councillors - 17
 - Green Group Councillors - 8
 - Liberal Democrat Group Councillors – 6

EPIC Group Councillors – 3

Independent Councillors – 1

Vacancy - 1

- 3.4 As set out in the Committee Terms of Reference and Delegated Functions, Committee membership will be proportionate according to the elected representation of political parties unless expressly agreed. Due to the resignation of Councillor Ian Campbell the political balance of the Council has altered. Appendix 1 to this report highlights how the various Committees have been affected.
- 3.5 On 2 May 2019 the Council made appointments to Committees, Boards and Joint Boards for 2019/2020.
- 3.6 Some adjustments to Committee memberships and Conveners were also agreed at Council meetings on 30 May, 27 June, 19 September, 24 October 2019 and 12 March 2020.
- 3.7 The appendices reflect the adjusted membership.

4. Main report

- 4.1 Following the resignation of Ian Campbell as a Councillor for the City of Edinburgh Council, the membership of the Council has dropped from 63 to 62 members.
- 4.2 Due to the current Covid-19 situation it has not been possible to hold a bi-election for the vacant seat in Ward 14 (Craigentinny/Duddingston) and the Policy and Sustainability Committee is therefore asked to decide on the proportionality of Council committees.
- 4.3 The Policy and Sustainability Committee is further invited to specify its appointments to the following positions for 2020/2021:
- The Leader and Depute Leader of the Council;
 - Conveners and Vice-Conveners of the executive committees and other committees of the Council (Appendix 2 details current Conveners and Vice Conveners);
 - Members of the executive committees and other committees of the Council (Appendix 3 details current membership);
 - Members of the Licensing Board, Joint Committees and Joint Boards that the Council should appoint (see paragraphs 4.4 - 4.10 below) (Appendix 5 details current membership)

Joint Boards

- 4.4 Interim Standing Order 1.2 requires the appointment of members of Joint Boards, and the Council is asked to determine its representation on the Edinburgh Integration Joint Board.

Lothian Valuation Joint Board

- 4.5 The legislation relating to the Lothian Valuation Joint Board provides for the members first appointed to it to hold office for the life of the Council.
- 4.6 If there is to be any change in the Council's membership of this Joint Board, the co-operation of existing members is required by their resigning from the Board. New appointments cannot be made until a letter of resignation is received.
- 4.7 The Committee is therefore invited to note the current membership of the Lothian Valuation Joint Board detailed at Appendix 5.

Edinburgh Integration Joint Board

- 4.8 Under Section 3.2 of the Edinburgh Integration Joint Board's Integration Scheme, the term of office for the Chair and Vice-Chair is two years. The right to appoint the Chair and Vice-Chair alternates between each of the Parties (NHS Lothian and the City of Edinburgh Council) on a two-year cycle.
- 4.9 The Council assumed the Vice-Chair position on 2 May 2019 and agreed to appoint Councillor Ricky Henderson as Vice-Chair of the Joint Board with effect from 27 June 2019.
- 4.10 The Committee is asked to note the position.

Licensing Board

- 4.11 Similar provisions to the Lothian Valuation Joint Board apply to the membership of the Licensing Board. Section 5 and Schedule 1 of the Licensing (Scotland) Act 2005 require that a vacancy on the Licensing Board must formally exist. In this connection, any member intending to resign from the Licensing Board must do so in writing to the Clerk and ensure that their letter is received before 1 May 2020.
- 4.12 The Committee is asked to note the membership of the Licensing Board, also set out in Appendix 5.
- 4.13 The Act also states that any member appointed to the Licensing Board cannot take their place on the Board until they have completed an external training course and passed an examination.
- 4.14 A councillor who is a premises licence holder, or the employee of a premises licence holder and works as such in licensed premises, whether alone or in partnership with another person engaged in the business of producing or selling alcohol, or a director or other officer of a company so engaged or an employee of any person so engaged and working as such in that business, shall not act as a member of a Licensing Board for any purpose under the Act.

5. Next Steps

- 5.1 Training will be provided to members as necessary.

6. Financial impact

6.1 Not applicable

7. Stakeholder/Community Impact

7.1 Not applicable

8. Background reading/external references

8.1 None

9. Appendices

- Appendix 1 - Political Balance of Committees
- Appendix 2 – Conveners and Vice-Conveners of Committees
- Appendix 3 – Membership of Committees
- Appendix 4 – Members of Neighbourhood Networks
- Appendix 5 – Joint Committees and Boards, the Licensing Board and Lothian and Borders Community Justice Authority

APPENDIX 1
THE CITY OF EDINBURGH COUNCIL
APPOINTMENTS FOR 2020/21
POLITICAL BALANCE OF COMMITTEES

COMMITTEE	CURRENT POLITICAL BREAKDOWN	NEW POLITICAL BREAKDOWN
Policy and Sustainability Committee (17 members)	5 SNP 5 Conservative 3 Labour 2 Green 2 SLD	4 SNP 5 Conservative 3 Labour 2 Green 2 SLD 1 Independent (EPIC)
Culture and Communities Committee (11 members)	3 SNP 3 Conservative 2 Labour 2 Green 1 SLD	3 SNP 3 Conservative 2 Labour 1 Green 1 SLD 1 Independent (EPIC)
Education, Children and Families Committee (11 members)	3 SNP 3 Conservative 2 Labour 2 Green 1 SLD	3 SNP 3 Conservative 2 Labour 1 Green 1 SLD 1 Independent (EPIC)
Finance and Resources Committee (11 members)	3 SNP 3 Conservative 2 Labour 2 Green 1 SLD	3 SNP 3 Conservative 2 Labour 1 Green 1 SLD 1 Independent (EPIC)

<p>Housing, Homelessness and Fair Work Committee (11 members)</p>	<p>3 SNP 3 Conservative 2 Labour 2 Green 1 SLD</p>	<p>3 SNP 3 Conservative 2 Labour 1 Green 1 SLD 1 Independent (EPIC)</p>
<p>Transport and Environment Committee (11 members)</p>	<p>3 SNP 3 Conservative 2 Labour 2 Green 1 SLD</p>	<p>3 SNP 3 Conservative 2 Labour 1 Green 1 SLD 1 Independent (EPIC)</p>
<p>Governance, Risk and Best Value Committee (11 members)</p>	<p>3 SNP 3 Conservative 2 Labour 2 Green 1 SLD</p>	<p>3 SNP 3 Conservative 2 Labour 1 Green 1 SLD 1 Independent (EPIC)</p>
<p>Pensions Committee (5 members)</p>	<p>1 SNP 1 Conservative 1 Labour 1 Green 1 SLD</p>	<p>1 SNP 1 Conservative 1 Labour 1 Green 1 SLD</p>
<p>Planning Committee and Development Management Sub-Committee (11 members)</p>	<p>3 SNP 3 Conservative 2 Labour 2 Green 1 SLD</p>	<p>3 SNP 3 Conservative 2 Labour 1 Green 1 SLD 1 Independent (EPIC)</p>
<p>Regulatory Committee and Licensing Sub-Committee (9 members)</p>	<p>3 SNP 2 Conservative 2 Labour 1 Green, 1 SLD</p>	<p>2 SNP 3 Conservative 2 Labour 1 Green, 1 SLD</p>

Committee on the Jean F Watson Bequest (8 members)	2 SNP 2 Conservative 2 Labour 1 Green 1 SLD	2 SNP 2 Conservative 2 Labour 1 Green 1 SLD
Committee on Discretionary Rating Relief Appeals (5 members)	1 SNP 1 Conservative 1 Labour 1 Green 1 SLD	1 SNP 1 Conservative 1 Labour 1 Green 1 SLD
Personnel Appeals Committee (9 members)	2 SNP 3 Conservative 2 Labour 1 Green, 1 SLD	2 SNP 3 Conservative 2 Labour 1 Green, 1 SLD
Committee on Pupil Student Support (5 members)	1 SNP 1 Conservative 1 Labour 1 Green 1 SLD	1 SNP 1 Conservative 1 Labour 1 Green 1 SLD

Lothian Valuation Joint Board/Lothian Electoral Joint Committee (9 members)	3 SNP 2 Conservative 2 Labour 1 Green 1 SLD	2 SNP 3 Conservative 2 Labour 1 Green, 1 SLD
Licensing Board (10 members)	3 SNP 3 Conservative 2 Labour 1 Green 1 SLD	3 SNP 3 Conservative 2 Labour 1 Green 1 SLD
Integration Joint Board (5 members)	1 SNP 1 Conservative 1 Labour 1 Green 1 SLD	1 SNP 1 Conservative 1 Labour 1 Green 1 SLD

SEStran (South East of Scotland Regional Transport Partnership) (5 members)	2 SNP 1 Conservative 1 Labour 1 Green	1 SNP 1 Conservative 1 Labour 1 Green 1 SLD
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APPENDIX 2

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2020/21

APPOINTMENTS MADE IN 2019/20

CONVENERS AND VICE CONVENERS OF COMMITTEES

EXECUTIVE COMMITTEES		
Policy and Sustainability	Convener: Vice-Convener:	Councillor McVey Councillor Day
Culture and Communities	Convener: Vice-Convener:	Councillor Wilson Councillor McNeese- Mechan
Education, Children and Families	Convener: Vice-Convener:	Councillor Perry Councillor Dickie
Housing, Homelessness and Fair Work	Convener: Vice-Convener:	Councillor Kate Campbell Councillor Watt
Finance and Resources	Convener: Vice-Convener:	Councillor Rankin Councillor Griffiths
Transport and Environment	Convener: Vice Convener:	Councillor Macinnes Councillor Doran
OTHER COMMITTEES		
Governance, Risk and Best Value	Convener:	Councillor Mowat
Leadership Advisory Panel	Convener:	Councillor McVey
Pensions	Convener:	Councillor Rankin
Planning/Development Management Sub	Convener: Vice-Convener:	Councillor Gardiner Councillor Child
Regulatory/Licensing Sub	Convener: Vice Convener:	Councillor Fullerton Councillor Dixon

Committee on the Jean F Watson Bequest	Convener:	Councillor Fullerton
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APPEALS		
Committee on Discretionary Rating Appeals	Convener:	Councillor Rankin
Personnel Appeals Committee	Convener:	Councillor McNeese-Mechan
Committee on Pupil/Student Support	Convener:	Councillor Perry
Placing in Schools Appeals		Independent Chairperson
RECRUITMENT		
Recruitment Committee	Convener:	Council Leader

APPENDIX 3

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2020/21

APPOINTMENTS MADE IN 2019/20

MEMBERSHIP OF COMMITTEES, BOARDS AND JOINT BOARDS

EXECUTIVE COMMITTEES	
Policy and Sustainability Committee (17 members: 5SNP, 5C, 3L, 2G, 2SLD)	
Councillor McVey (Convener) Councillor Kate Campbell Councillor Gardiner Councillor Macinnes Councillor Rankin Councillor Jim Campbell Councillor Hutchison Councillor McLellan Councillor Webber	Councillor Whyte Councillor Day (Vice Convener) Councillor Perry Councillor Wilson Councillor Main Councillor Staniforth Councillor Aldridge Councillor Gloyer
Culture and Communities Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Fullerton Councillor Howie Councillor McNeese-Mechan (Vice Convener) Councillor Brown Councillor Daggart Councillor Mitchell	Councillor Wilson (Convener) Councillor Doran Councillor Rae Councillor Staniforth Councillor Osler
Education, Children and Families Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Dickie (Vice Convener) Councillor Bird Councillor Key Councillor Laidlaw Councillor Rust Councillor Webber	Councillor Griffiths Councillor Perry (Convener) Councillor Burgess Councillor Mary Campbell Councillor Young

Added Members for Education Matters	
Fiona Beveridge (Church of Scotland) Rabbi David Rose	Monsignor Anthony Duffy (Roman Catholic Church of Scotland) Alexander Ramage (non-voting)
Finance and Resources Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Gordon Councillor Munn Councillor Rankin (Convener) Councillor Bruce Councillor Hutchison Councillor Johnston	Councillor Child Councillor Griffiths (Vice Convener) Councillor Booth Councillor Corbett Councillor Neil Ross
Housing, Homelessness and Fair Work Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Kate Campbell (Convener) Councillor Key Councillor Work Councillor Jim Campbell Councillor McLellan Councillor Whyte	Councillor Munro Councillor Watt (Vice Convener) Councillor Booth Councillor Miller Councillor Lang
Transport and Environment Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Key Councillor Macinnes (Convener) Councillor Cook Councillor Douglas Councillor Smith	Councillor Arthur Councillor Doran (Vice Convener) Councillor Corbett Councillor Miller Councillor Lang

Other Committees	
Governance, Risk and Best Value Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Munn Councillor Work Councillor Jim Campbell Councillor Daggart Councillor Mowat (Convener)	Councillor Child Councillor Munro Councillor Main Councillor Staniforth Councillor Gloyer
Pensions Committee (5 members –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Rose Councillor Child	Councillor Burgess Councillor Neil Ross
External Members	
John Anzani	Richard Lamont
Planning Committee and Development Management Sub-Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Gardiner (Convener) Councillor Gordon Councillor Munn Councillor Mitchell Councillor Mowat Councillor Rose	Councillor Child (Vice-Convener) Councillor Griffiths Councillor Booth Councillor Mary Campbell Councillor Osler
Planning Local Review Body All members of the Planning Committee (other than its Convener) comprising two panels of five.	
Panel 1 (5 members)	
Councillor Gordon Councillor Griffiths Councillor Mitchell	Councillor Mowat Councillor Mary Campbell
Panel 2 (5 members)	
Councillor Booth Councillor Child Councillor Munn	Councillor Rose Councillor Osler

Regulatory Committee and Licensing Sub-Committee (9 members:- 3SNP, 2C, 2L, 1G, 1SLD)	
Councillor Dixon (Vice- Convener) Councillor Fullerton (Convener) Councillor Howie Councillor Mitchell Councillor Rose	Councillor Arthur Councillor Wilson Councillor Rae Councillor Neil Ross
Leadership Advisory Panel (5 members of the Council plus 3 statutory representatives, appointed by the committee dealing with education, when considering education business)	
Leader of the Council (Convener) Deputy Leader of the Council Conservative Group Leader	Green Group Leader Scottish Liberal Democrat Group Leader
Administration of Trust Funds	
Committee on the Jean F Watson Bequest (8 members - 2SNP, 2C, 2L, 1G, 1SLD) plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Resources	
Councillor Fullerton (Convener) Councillor McNeese-Mechan Councillor Mitchell Councillor Mowat	Councillor Doran Councillor Munro Councillor Rae Councillor Aldridge
Reviews and Appeals	
Committee on Discretionary Rating Relief Appeals (5 members –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Hutchison Councillor Day	Councillor Booth Councillor Gloyer
Personnel Appeals Committee (9 members – 2SNP, 3C, 2L, 1G, 1SLD)	
Councillor Bird Councillor McNeese-Mechan (Convener) Councillor Jim Campbell Councillor Rose Councillor Webber	Councillor Doran Councillor Griffiths Councillor Rae Councillor Lang

Committee on Pupil Student Support

(5 members and one religious representative –1SNP, 1C, 1L, 1G, 1SLD)

Councillor Perry (Convener)
Councillor Smith
Councillor Dickie

Councillor Burgess
Councillor Young

Placing in Schools Appeal Committee

(3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions no.17)

Panel 1 – All members of Council and religious representatives on the committee dealing with education business

Recruitment Committee

Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)

APPENDIX 4

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2020/21

APPOINTMENTS MADE IN 2019/20

MEMBERS OF NEIGHBOURHOOD NETWORKS

ALMOND	
Councillor Hutchison	Councillor Work
Councillor Lang	Councillor Young
CITY CENTRE	
Councillor Doran	Councillor Mowat
Councillor Miller	Councillor Rankin
CRAIGENTINNY/DUDDINGSTON	
Vacancy	Councillor McLellan
Councillor Griffiths	Councillor Staniforth
FORTH	
Councillor Bird	Councillor Day
Councillor Jim Campbell	Councillor Gordon
INVERLEITH	
Councillor Barrie	Councillor Osler
Councillor Mitchell	Councillor Whyte
PENTLANDS	
Councillor Arthur	Councillor Henderson
Councillor Bruce	Councillor Rust
Councillor Doggart	Councillor Webber
Councillor Gardiner	

LEITH	
Councillor Booth	Councillor Munro
Councillor McNeese-Mechan	Councillor Rae
Councillor McVey	Councillor Ritchie
Councillor Munn	
LIBERTON/GILMERTON	
Councillor Cameron	Councillor Macinnes
Councillor Howie	Councillor Smith
PORTOBELLO/CRAIGMILLAR	
Councillor Kate Campbell	Councillor Child
Councillor Mary Campbell	Councillor Laidlaw
SOUTH CENTRAL	
Councillor Burgess	Councillor Perry
Councillor Cook	Councillor Rose
Councillor Dickie	Councillor Neil Ross
Councillor Main	Councillor Watt
SOUTH WEST	
Councillor Corbett	Councillor Johnston
Councillor Dixon	Councillor Key
Councillor Fullerton	Councillor Wilson
Councillor Graczyk	
WESTERN EDINBURGH	
Councillor Aldridge	Councillor Douglas
Councillor Bridgman	Councillor Frank Ross
Councillor Brown	Councillor Gloyer

APPENDIX 5

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2020/21

APPOINTMENTS MADE IN 2019/20

JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD

Lothian Valuation Joint Board/Lothian Electoral Joint Committee (9 members – 3SNP, 2C, 2L, 1G, 1SLD)	
Councillor Gordon Councillor Key (Convener) Councillor Work Councillor Doggart Councillor Rust	Councillor Doran Councillor Henderson Councillor Corbett Councillor Gloyer
Licensing Board (10 members)	
Councillor Howie Councillor Key Councillor Work (Convener) Councillor Cook Councillor Laidlaw	Councillor Mowat Councillor Cameron Councillor Day Councillor Burgess Councillor Gloyer
Integration Joint Board (5 members)	
Councillor Aldridge Councillor Gordon Councillor Henderson (Vice-Chair) (from 21 June 2019)	Councillor Main Councillor Doggart
Integrated Children's Services Joint Board (Appointed March 2018) (3 members)	
Councillor Dickie Councillor Laidlaw	Councillor Perry
Edinburgh and South East of Scotland City Region Deal Joint Committee (1 member)	
Councillor McVey	

SEStran (South East of Scotland Regional Transport Partnership) (5 members – 2SNP, 1C, 1L, 1G)	
Councillor Key Councillor Macinnes Councillor Rose	Councillor Doran Councillor Miller
SESPlan Joint Committee (South East Scotland Regional Joint Committee – Planning) (2 members)	
Councillor Gardiner	Councillor Child
Shadow Joint Committee for Collaborative Road Services	
Substantive Member Councillor Macinnes	Substitute Member Councillor Doran
Hawes/Longcraig Piers User Committee (2 members)	
Councillor Work	Councillor Hutchison
Pentland Hills Regional Park Joint Committee (3 members)	
Councillor Gardiner Councillor Henderson	Councillor Bruce
Pentland Hills Regional Park Consultative Forum (2 members)	
Councillor Gardiner	Councillor Henderson