

Rolling Actions Log

Policy and Sustainability Committee

28 May 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	04.10.16	Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report	That an update report be submitted to Committee in 6 months.	Executive Director for Communities and Families	June 2020		The report will be submitted to Culture and Communities Committee in January 2020 and Education Children and Families Committee in March 2020.
2	01.02.18	City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18 (Agenda for 1 February 2018)	Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.	Executive Director of Place	Spring 2021		This contract is in place until Winter Festival 2022. The review of the contract will be presented to Policy and Sustainability Committee.

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3	07.08.18	Participation Requests	To agree to receive a report setting out proposals for the Council's policy on participation requests within two cycles of the conclusion of the Westbank Street Outcome Improvement Process as set out in paragraph 3.5 of the report by the Chief Executive.	Chief Executive	September 2020		This report will be presented following the conclusion of the Westbank Street Outcome Improvement Process.
4	07.08.18	Managing Transition to Brexit in Edinburgh	To agree that the Brexit Working Group review actions currently in place and report on future options to provide support for Non-UK EU nationals within the Council workforce and the wider city population.	Chief Executive	Ongoing		<p>The Brexit Working Group continues to meet and in May, an update on Brexit planning was provided to Elected Members using the Business Bulletin.</p> <p>Planning around Brexit is also continuing, with new planning parameters from the UK Government and Scottish Government expected to be</p>

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							<p>circulated to local authorities shortly.</p> <p>Although there is no report for Policy and Sustainability Committee currently scheduled, this may be deemed appropriate over the next few months, particularly in the event of a No Deal Brexit</p>
5	23.08.18	<p>City of Edinburgh Council Motion by Councillor Cameron – Equalities Working Group</p> <p>(Agenda for 23 August 2018)</p>	A proposed workplan will be prepared by the Group before the end of December 2018 for submission to the Corporate Policy and Strategy Committee for consideration.	Chief Executive	June 2020		An update was provided in the Business Bulletin on 6 August 2019.

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6	06.06.19 (Housing and Economy Committee)	Edinburgh Economy Strategy – Annual Progress Report	<p>1) Calls for research and analysis on the current economy and the economic challenges for Edinburgh as a result of this target.</p> <p>2) Agrees that this research and analysis will inform a review of the Edinburgh Economy Strategy in order to develop an outcome based strategy for Edinburgh to meet these commitments, taking into account jobs that will emerge from the need to meet the net zero carbon target, sectoral analysis of carbon footprint and the support, collaboration and leadership that the council will need to provide to move us towards a more</p>	Executive Director of Place	October 2020		On 14 May 2020 the Committee agreed that the research referenced would be broadened to include challenges as a result of the Covid-19 pandemic and that this would be submitted to the Policy and Sustainability Committee

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			sustainable economy.				
7	01.10.19	West Edinburgh Progress Update	<p>1) To note that this matter would be reported to Committee in spring 2020 providing a further update on progress and seeking any necessary authority to formalise partnership arrangements for delivery of the new link road</p> <p>2) To agree that a report would be brought back to Committee on completion of the West Edinburgh study on inclusive and sustainable growth.</p>	<p>Executive Director of Place</p> <p>Executive Director of Place</p>	<p>October 2020</p> <p>October 2020</p>		
8	21.11.19	City of Edinburgh Council - Motions by Councillors Staniforth and Gordon - Fireworks and Fireworks Legislation	<p>To agree for a report to Policy and Sustainability Committee in three cycles that addresses how the Council can:</p> <ul style="list-style-type: none"> require all public firework displays within the city to be advertised locally in 	Chief Executive	June 2020		

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		(Minute of 21 November 2019)	<p>advance of the event,</p> <ul style="list-style-type: none"> actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people ensure that fireworks are only supplied to, and remain in the hands of, responsible adults. encourage local suppliers of fireworks to stock 'quieter' fireworks for public display. 				
9	21.11.19	<p>City of Edinburgh Council – Motion by Councillor Jim Campbell – Edinburgh’s Winter Festivals</p> <p>(Minute of 21</p>	<p>(a) To arrange an open book audit for this year, and the previous four years, with the final report before the 2020 summer recess at the latest.</p> <p>(b) To review which, if any, contract terms or</p>	Chief Executive/ Executive Director of Place	Awaiting update		<u>On 14 May 2020</u> , the Committee accepted a delay for this action but agreed that an update would be provided on when the audit would be completed.

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		November 2019)	<p>conditions might apply should a counterpart bring the Council into substantial public disrepute.</p> <p>(c) To identify if, or how, the contract made clear that all permissions must be in place in a timely way, removing any possible ambiguity between the Council acting as contract originator and as an authority with statutory powers.</p> <p>(d) To agree that (b) and (c) above should be reported to the Policy and Sustainability Committee in two cycles accepting that (a) may be an interim analysis at that time.</p>				

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10	21.11.19	City of Edinburgh Council – Motion by Councillor Cameron – Small Business Saturday (Minute of 21 November 2019)	To call for a report to Policy and Sustainability Committee within 2 cycles setting out: i) The level of procurement by £ and by service area currently awarded to small business, including social enterprises, by the Council and its ALEOS; ii) What if any, barriers exist to small business and social enterprises in terms of being eligible to bid to provide goods/services to the Council and its ALEOs; iii) What policy and procedural changes would be necessary to enable any barriers to be overcome?	Executive Director of Resources	June 2020		

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11	21.11.19	City of Edinburgh Council – Motion by Councillor Lang – Use of Schools as Polling Places (Minute of 21 November 2019)	To request a report to the Policy and Sustainability Committee within three cycles for subsequent referral to the full Council, on the current use of schools as polling places as well as the opportunities to reduce or eliminate their use in time for the 2021 Scottish Parliament and 2022 local government elections.	Chief Executive	August 2020		
12	(a) 26.11.19	Edinburgh Poverty Commission Progress Update	To agree that a further report on full Council responses to the Edinburgh Poverty Commission would be considered by Committee following publication of final findings in March 2020.	Chief Executive	June 2020		
	(b) 25.02.20	Edinburgh Poverty Commission Progress Update	To agree to the development of a cross-council work programme to take forward the implementation of Edinburgh Poverty Commission recommendations to be considered by Committee by	Chief Executive	June 2020		

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			June 2020				
13	26.11.19	Edinburgh Climate Commission and Council Engagement Update	To agree to a report assessing the options for formal processes for citizen engagement such as the citizens assembly and the citizens jury in the Spring.	Chief Executive	June 2020		
14	06.02.20	City of Edinburgh Council – Motion by Councillor Main – Recycling in Schools	To request: a) All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work together to review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21 academic year within policy and current budgets, and reporting any financial challenges in doing so to the report	Executive Director of Resources / Executive Director of Place	August 2020		

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			<p>requested.</p> <p>b) A report to the Policy and Sustainability Committee outlining the service provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030.</p>				
15	25.02.20	Filming in Edinburgh 2019	To agree to a further report being submitted to the Committee to include costs as well as income in a full scrutiny of processes comparing Edinburgh's results with cities that charged for the use of public space for filming in order to make recommendations on future Council policy in this area.	Executive Director of Place	October 2020		
16	12.03.20	City of Edinburgh Council – Motion by Councillor Watt	<p>To agree that the equalities working group should:</p> <p>a) review the specific policies</p>	Chief Executive	August 2020		

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		– International Women’s Day	<p>and equality impact assessments which the Council had put in place to prevent gender inequalities and improve support for survivors of gender-based violence;</p> <p>b) consider how these policies could be further developed; and</p> <p>c) make any recommendations for change to the Policy and Sustainability Committee within three cycles.</p>				
17	Leadership Advisory Panel - 31 March 2020	Neighbourhood Alliance - Grant Funding Payment	1) To agree that the SLA would be circulated to the members of the LAP.	Executive Director of Place Lead Officer: Elaine Scott, Housing Services Manager 0131 529 2277 elaine.scott@edinburgh.gov.uk	End of May 2020		

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			2) To agree that a report would be taken to the Housing, Homelessness and Fair Work Committee detailing how long grant funding continue for and the exit strategy.		September 2020		
18	Leadership Advisory Panel - 23 April 2020	Interim Political Management Arrangements 2020	<p>1) To request that a report on the operational arrangements for the Governance, Risk and Best Value Committee during this interim period be brought to the first meeting of the Policy and Sustainability Committee in May.</p> <p>2) To note that the Chief Executive would report to the first meeting of the Policy and Sustainability Committee in May 2020 on potential options for holding meetings of Full Council.</p>	<p>Chief Executive Lead Officer: Gavin King 0131 529 4239 gavin.king@edinburgh.gov.uk</p> <p>Chief Executive Lead Officer: Gavin King 0131 529 4239</p>	28 May 2020	28 May 2020	

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19	Leadership Advisory Panel - 23 April 2020	Consultation Planning Report	<p>1) To note that a further report would be provided setting out the forward plan for consultations in due course.</p> <p>2) To further note the Festival and Events All Party Oversight Group (APOG) had not yet met as meetings were cancelled due to the current restrictions. Therefore, to agree to engage with elected members through the APOG as soon as practicable to allow the consultation to proceed at the earliest opportunity. This would be brought back to the appropriate committee for approval before being</p>	<p>Chief Executive Lead Officer: Yvonne Gannon 0131 553 8334 yvonne.gannon@edinburgh.gov.uk</p> <p>Executive Director of Place Lead Officer: Paul Lawrence 0131 529 7325 paul.lawrence@edinburgh.gov.uk</p>	<p>June 2020</p> <p>28 May 20</p>		Report on the agenda for this meeting

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			<p>published.</p> <p>3) To further agree that the next Policy and Sustainability Committee would receive an update on process and timeline for the consultation.</p> <p>4) To agree that the APOG on Festivals and Events should meet remotely in advance of the Policy and Sustainability Committee in order that Party Spokespersons could discuss the matter and influence the report.</p> <p>5) To recognise that COVID-19 was likely to have lasting impacts on the use of the City Centre and to request that the APOG consider how to invite contributions from</p>	<p>Executive Director of Place Lead Officer: David Waddell 0131 529 4929 david.waddell@edinburgh.gov.uk</p>	28 May 2020		<p>Report on the agenda for this meeting</p> <p>A meeting of the APOG was held on 4 May 2020.</p>

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			residents, businesses and stakeholders to inform a wider consultation on events and use of public spaces in the City Centre and beyond with an early outline to be given in the report to Policy and Sustainability Committee.				
20	Leadership Advisory Panel - 23 April 2020	Waiver Report for Edinburgh and Midlothian Offender Recovery Service	To note that the Executive Director for Communities and Families would brief political groups at the redesign stage to enable elected member input to the process.	Executive Director for Communities and Families Lead Officer: Rona Fraser 0131 529 3517 rona.fraser@edinburgh.gov.uk	June 2020		
21	14.05.20	Local Police Plan	1) To request an update report in 6 months time on a full assessment being made of the implications of the Covid-		November 2020		

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			<p>19 emergency addressing the risks and mitigation identified for Edinburgh, any public feedback that might alter priorities and any altered national Police priorities and that these be worked into an updated, dynamic plan.</p> <p>2) To call for a further report giving details of the management of Police officer numbers in the City of Edinburgh, noting the reduction in numbers in recent years and detailing the continued partnership with the Council and any budget implications of Community Officers provision.</p>		July 2020		

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22	14.05.20	COVID-19 - Update	<p>1) To agree that an emergency decisions report would be on the agenda detailing any decisions taken under urgency.</p> <p>2) To note that a dashboard would be on the agenda of the next committee and sent out along with the committee papers.</p>	Chief Executive	June 2020		Report on the agenda for this meeting