

Rolling Actions Log

Policy and Sustainability Committee

20 August 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	04.10.16	Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report	That an update report be submitted to Committee in 6 months.	Executive Director for Communities and Families	Ongoing		<p><u>Update 9 July 2020</u></p> <p>With the instigation of the Covid-19 lockdown and other measures in place, the transfer of the two schools was put on hold on the 25th March 2020.</p> <p>The last 2 schools to transfer WHEC and Leith Academy will not do so until Edinburgh Leisure is back up and running and they are able to be transferred.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							<p><u>Update 25 June 2020</u></p> <p>To agree that a final report be submitted to Committee.</p>
2	01.02.18	<p>City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18</p> <p>(Agenda for 1 February 2018)</p>	<p>Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.</p>	Executive Director of Place	Spring 2021		<p>This contract is in place until Winter Festival 2022. The review of the contract will be presented to Policy and Sustainability Committee.</p>
3	07.08.18	Participation Requests	<p>To agree to receive a report setting out proposals for the Council’s policy on participation requests within two cycles of the conclusion of the Westbank Street Outcome Improvement Process as set out in paragraph 3.5 of the</p>	Chief Executive	September 2020		<p>This report will be presented following the conclusion of the Westbank Street Outcome Improvement Process.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			report by the Chief Executive.				
4	07.08.18	Managing Transition to Brexit in Edinburgh	To agree that the Brexit Working Group review actions currently in place and report on future options to provide support for Non-UK EU nationals within the Council workforce and the wider city population.	Chief Executive	September 2020		<u>Update August 2020</u> This will now be reported to this Committee in September 2020.
5	06.06.19 (Housing and Economy Committee)	Edinburgh Economy Strategy – Annual Progress Report	<p>1) Calls for research and analysis on the current economy and the economic challenges for Edinburgh as a result of this target.</p> <p>2) Agrees that this research and analysis will inform a review of the Edinburgh Economy Strategy in order to develop an outcome based strategy for Edinburgh to meet these commitments, taking into account jobs</p>	Executive Director of Place	October 2020		It has been agreed that there will be a new business plan submitted and the Economic Recovery working group workplan has been approved which includes a refreshed economic strategy

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			that will emerge from the need to meet the net zero carbon target, sectoral analysis of carbon footprint and the support, collaboration and leadership that the council will need to provide to move us towards a more sustainable economy.				
6	01.10.19	West Edinburgh Progress Update	<p>1) To note that this matter would be reported to Committee in spring 2020 providing a further update on progress and seeking any necessary authority to formalise partnership arrangements for delivery of the new link road</p> <p>2) To agree that a report would be brought back to Committee on completion of the West Edinburgh</p>	<p>Executive Director of Place</p> <p>Executive Director of Place</p>	<p>October 2020</p> <p>October 2020</p>		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			study on inclusive and sustainable growth.				
7	21.11.19	<p>City of Edinburgh Council - Motions by Councillors Staniforth and Gordon - Fireworks and Fireworks Legislation</p> <p>(Minute of 21 November 2019)</p>	<p>To agree for a report to Policy and Sustainability Committee in three cycles that addresses how the Council can:</p> <ul style="list-style-type: none"> require all public firework displays within the city to be advertised locally in advance of the event, actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people ensure that fireworks are only supplied to, and remain in the hands of, responsible adults. encourage local suppliers of fireworks to stock 	Executive Director of Place	20 August 2020	20 August 2020	<p><u>Recommended for closure</u></p> <p><u>Update August 2020</u></p> <p>This will take the form of a Members Briefing to be circulated prior to the meeting on 20 August 2020</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			'quieter' fireworks for public display.				
8	21.11.19	City of Edinburgh Council – Motion by Councillor Jim Campbell – Edinburgh's Winter Festivals (Minute of 21 November 2019)	<p>(a) To arrange an open book audit for this year, and the previous four years, with the final report before the 2020 summer recess at the latest.</p> <p>(b) To review which, if any, contract terms or conditions might apply should a counterpart bring the Council into substantial public disrepute.</p> <p>(c) To identify if, or how, the contract made clear that all permissions must be in place in a timely way, removing any possible ambiguity between the Council acting as contract originator and as an authority with</p>	Executive Director of Place	September 2020		<u>On 14 May 2020</u> , the Committee accepted a delay for this action but agreed that an update would be provided on when the audit would be completed.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>statutory powers.</p> <p>(d) To agree that (b) and (c) above should be reported to the Policy and Sustainability Committee in two cycles accepting that (a) may be an interim analysis at that time.</p>				
9	21.11.19	<p>City of Edinburgh Council – Motion by Councillor Lang – Use of Schools as Polling Places</p> <p>(Minute of 21 November 2019)</p>	<p>To request a report to the Policy and Sustainability Committee within three cycles for subsequent referral to the full Council, on the current use of schools as polling places as well as the opportunities to reduce or eliminate their use in time for the 2021 Scottish Parliament and 2022 local government elections.</p>	Chief Executive	September 2020		<p><u>Update – 11 June 2020</u></p> <p>The Review of Polling Arrangements across the city has now been completed with a number of proposed changes. This included a review of all the schools currently used as polling venues. It is possible to replace 10 of the current 35 primary schools with</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							<p>new venues that offer better facilities and or are better located with sufficient capacity. In each of the other 25 schools there are no alternative venues. The next stage is public consultation. It is intended to report finally around August/September to allow these arrangements to be used for the publication of the new register on 1 December. Before that the proposals are being shared informally with councillors for their comment. It is proposed that the protocol is maintained under which an in-</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							service training day is aligned with all scheduled polling days to minimise overall disruption
10	(a) 26.11.19	Edinburgh Poverty Commission Progress Update	To agree that a further report on full Council responses to the Edinburgh Poverty Commission would be considered by Committee following publication of final findings in March 2020.	Chief Executive	11 June 2020	11 June 2020	Closed
	(b) 25.02.20	Edinburgh Poverty Commission Progress Update	To agree to the development of a cross-council work programme to take forward the implementation of Edinburgh Poverty Commission recommendations to be considered by Committee by June 2020	Chief Executive	11 June 2020	11 June 2020	Closed
	(c) 11.06.20	Edinburgh Poverty Commission – Poverty and Coronavirus in	To agree that an officer report, setting out actions taken in response to issues raised in the Commission’s interim	Chief Executive	September 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Edinburgh	report, should be brought to the committee at the same time as tabling of the Commission's final report.				
11	06.02.20	City of Edinburgh Council – Motion by Councillor Main – Recycling in Schools	<p>To request:</p> <p>a) All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work together to review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21 academic year within policy and current budgets, and reporting any financial challenges in doing so to the report requested.</p> <p>b) A report to the Policy and Sustainability Committee</p>	Executive Director of Resources / Executive Director of Place	September 2020		<p><u>Update – 11 June 2020</u></p> <p>Following discussion with Councillor Main it has been agreed that this report will be deferred to September 2020, to enable the relevant service areas to prioritise work to support schools re-opening and to incorporate lessons learned arising from the Covid-19 lockdown period.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			outlining the service provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030.				
12	25.02.20	Filming in Edinburgh 2019	To agree to a further report being submitted to the Committee to include costs as well as income in a full scrutiny of processes comparing Edinburgh's results with cities that charged for the use of public space for filming in order to make recommendations on future Council policy in this area.	Executive Director of Place	October 2020		
13	Leadership Advisory Panel - 31 March 2020	Neighbourhood Alliance - Grant Funding Payment	To agree that a report would be taken to the Housing, Homelessness and Fair Work Committee detailing how long grant funding continue for and the exit strategy.	Executive Director of Place	September 2020		<u>Update 20 August 2020</u> To be reported to Housing, Homelessness and Fair Work Committee

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
14	Leadership Advisory Panel - 23 April 2020	Consultation Planning Report	To recognise that COVID-19 was likely to have lasting impacts on the use of the City Centre and to request that the APOG consider how to invite contributions from residents, businesses and stakeholders to inform a wider consultation on events and use of public spaces in the City Centre and beyond with an early outline to be given in the report to Policy and Sustainability Committee.	Executive Director of Place	Ongoing		<u>Update – 11 June 2020</u> Consultation on the Public Spaces Management Plan has been put on hold due to Covid 19, and will be commenced at an appropriate time in order to get a broad range of input from the public.
15	14.05.20	Local Police Plan	To request an update report in 6 months' time on a full assessment being made of the implications of the Covid-19 emergency addressing the risks and mitigation identified for Edinburgh, any public feedback that might alter priorities and any altered national Police priorities and that these be worked into an updated, dynamic plan.	Police Scotland	November 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
16	14.05.20 28.05.20	Creating Safe Spaces for Walking and Cycling Rolling Actions Log	To agree to add the action that 'all schemes approved by a TTRO under delegated authority should be reported to the committee on a two-monthly cycle or in the event of a significant change in national movement restrictions or social distancing guidance, with a recommendation to continue or discontinue each scheme', as was agreed at the Policy and Sustainability Committee of 14 May 2020.	Executive Director of Place	20 August 2020		Recommended for closure Report on the agenda for this meeting
17	28.05.20	Decisions Taken under Delegated Power and Operational Decision Making - Covid-19	1) To call for a short report in three cycles fully detailing the decisions made so far, and providing options to re-open community centres as part of Adaption and Renewal, to allow access to volunteers from community centre	Chief Executive	9 July 2020	9 July 2020	CLOSED

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>management committees to operate food parcel distribution, where an agreed plan of how they will operate in a safe and socially distant manner can be put in place.</p> <p>2) To agree to an interim members' briefing on the progress of 1) above.</p> <p>3) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.</p>	<p>Executive Director for Communities and Families</p> <p>Chief Officer, Edinburgh Health and Social Care Partnership</p>	<p>End September 2020</p> <p>5 August 2020</p>	<p>5 August 2020</p>	<p>Recommended for closure</p> <p>Briefing note was issued to Committee members on 5 August 2020</p>
18	28.05.20	Outcome Report of the Short Life Working Group to Examine Communities and	To provide guidance for members on how to guide the organisations that would be changing or closing as a result of an unsuccessful application	Executive Director for Communities and Families	End of July 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Families Third Party Grants	for funding.				
19	09.07.20	Tourism and Hospitality Sector Recovery Plan – Follow Up	<p>Notes the importance of Business tourism to the City’s hospitality sector and the importance of business tourism in helping many of Edinburgh’s sectors access the global market;</p> <p>Notes this would require additional engagement with industry and key partners to fully develop a long-term approach and agree that this should be reported back to the Policy and Sustainability Committee, including how the organisational structure will operate throughout the City.</p>	Executive Director of Place	End 2020		
20	11.06.20	Funding of Temporary Accommodation for Homeless People – motion by	1) To call for a report to be submitted to the Policy and Sustainability Committee, which listed the current temporary	Executive Director for Communities and Families	September 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Councillor Watt (see minute of 11 June 2020)	<p>accommodation that had been contracted for since the CV-19 pandemic: giving the type of accommodation, the number of families and single people accommodated and the current end date of the contracts.</p> <p>2) To agree that the report should set out the work to date on an exit strategy and transition post lock down to find positive solutions for people moving on from accommodation provided as a public health response to the Covid 19 pandemic. This should include an update report on the work to increase the number of PSL properties available to</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>use as temporary accommodation.</p> <p>3) The report should also make recommendations as to what types of accommodation could be purchased or leased long-term (including – but not restricted to – properties that were previously being used for ‘air bnb’ style short-term lets and suitable student accommodation which was likely otherwise to remain unoccupied). It should also consider work with third sector partners and how contracting could be used to secure further accommodation so that all options would be examined to ensure that suitable accommodation was</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			available for people when their current accommodation ceased to be available.				
21	25.06.20	Adaptation and Renewal Programme Update	<p>To request that the Chief Officer of the Health and Social Care Partnership provide a report to Committee, at an appropriate time when information was available, containing, but not limited to, the following:</p> <ul style="list-style-type: none"> a) An explanation for the disproportionately high number of Edinburgh Covid-19 deaths that had occurred in care homes; b) Details of the number of care home Covid-19 deaths where the deceased had previously been in hospital; <p>An explanation for the</p>	Chief Officer, Edinburgh Health and Social Care Partnership	August 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>disproportionately high number of Edinburgh Covid-19 deaths in relation to the number of non-Covid-19 deaths;</p> <p>Understanding why the number of Edinburgh care homes showing a suspected case of Covid-19 deaths continued to increase;</p> <p>The steps taken by the Partnership, or the Public Health Advisory Board, to address the issues brought out by a) and c) in relation to future outbreaks: and</p> <p>f) The issues raised with the Edinburgh IJB and NHS Lothian about minimising the impact of future outbreaks across Edinburgh.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
22	23.07.20	Schools Re-Opening Update	1) To agree to provide a briefing note to Pentland Hills ward councillors on the alternative arrangements for Currie Primary School.	Executive Director for Communities and Families	Awaiting update	11 August 2020	Recommended for closure Briefing note was issued to Committee members on 11 August 2020
			2) To agree to report back on the plans for the approach to youth work.	Executive Director for Communities and Families	20 August 2020	20 August 2020	Recommended for closure Report on the agenda for this meeting
23	25.06.20	South East of Scotland Regional Transport Transition Plan	Requests that a business bulletin item, Members' briefing or report are brought forward as appropriate as progress is made in conjunction with other partners to update Council as outlined in the report by the Executive Director of Place	Executive Director of Place	End 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
24	25.06.20	Rural Roads Speeds Review (Spaces for People) – Motion by Councillor Webber (see minute of 25 June 2020)	To request a briefing outlining progress on the temporary review of speed limits on the identified rural roads as part of the “Spaces for People” initiative and seek to accelerate all speed limit implementation plans	Executive Director of Place	End August 2020		
25	30.06.20 (City of Edinburgh Council)	City of Edinburgh Council – Motion by Councillor Cameron -Impact of Covid-19 on Equalities in Edinburgh (see minute of 30 June 2020)	Council calls on the Chief Executive to continue reporting to the Policy and Sustainability Committee, in a similar format at the report at agenda item 6.1 to the Policy and Sustainability Committee on 25 June 202, to highlight the actions taken.	Chief Executive	20 August 2020		Recommended for closure <u>Update 20 August 2020</u> BLM report on 23 July covered this <u>Update – 23 July 2020</u> How the Council will address and improve its approach to equalities in the aftermath of COVID-19 and through the

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							recovery planning for the council and the city will be considered and addressed as part of the next update of the Adaptation and Renewal Programme
26	30.06.20 (City of Edinburgh Council)	City of Edinburgh Council – Motion by Councillor Rust – Engagement with Employees (see minute of 30 June 2020)	To provide Members with a briefing detailing the range of tools and opportunities for Employee engagement.	Executive Director of Resources	August 2020		<u>Update – 6 August 2020</u> A briefing note is currently in preparation and will be circulated to the Committee during August 2020.
27	30 June 2020 (City of Edinburgh Council)	City of Edinburgh Council – Motion by Councillor Lezley Marion Cameron – Liberton Primary School	To agree an update report to the Policy and Sustainability Committee in three cycles setting out the timescale and progress made to date on the rebuilding and refurbishing of Liberton Primary School to a quality and Standard which	Executive Director for Communities and Families	20 August 2020	20 August 2020	Recommended for closure Report on the agenda for this meeting

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		(see minute of 30 June 2020)	meets 2020 guidelines for class sizes and communal areas; and which also creates the necessary additional space to accommodate continually rising school rolls.				
28	09.07.20	Homelessness Services - Use of Temporary Accommodation	1) To request a further report to be presented by the end of August 2020 updating on the financial implications of responding to the COVID-19 pandemic in relation to temporary accommodation and agree that this report would also set out a detailed and costed plan to target short stay holiday accommodation for conversion into homes, including for use as temporary accommodation for	Executive Director for Communities and Families	End August		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>homeless people.</p> <p>2) To request that the further report include a detailed breakdown of the additional costs of providing Temporary Accommodation as part of the public health response to Covid-19 crisis along with the proposed exit strategy agreed with partners, financial support available from the Scottish Government post 30 June and any forward plan the Council was making for estimated costs post any additional funding.</p>				
29	09.07.20	Community Centres Re-opening	To agree that officers would work with the Community Centre Management Teams of the Jack Kane, Sandy's - in Craigmillar and Magdalene	Executive Director for Communities and Families	August 2020	6 August 2020	<p>Recommended for closure</p> <p>Verbal update provided to</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			Community Centres to provide access their community centres in July, subject to public health and legal requirements being met and notwithstanding any needs for space to ensure pupils' return to school, on an agreed restricted basis to support community projects, and request a further report be brought in August with options for opening other community centres including opening dates.				Committee on 6 August.
30	09.07.20	Re-opening of Public Conveniences	To note that a review of operations following reopening would be presented to the appropriate Committee in October 2020	Executive Director of Place	October 2020		
31	09.07.20	Transport Infrastructure Investment – Capital Delivery Priorities for	1) To note the capital projects listed in appendix 5 and 6 of the March 2019 report 'Transport Infrastructure	Executive Director of Place	End August 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		2020/21	<p>Investment – Capital Delivery Priorities for 2019/20’ which (i) were not delivered as scheduled and (ii) were not referenced in this new report, and therefore agree that a members’ briefing be issued within four weeks, itemising these projects and current plans</p> <p>2) To agree to a members briefing on the current position on the roll out of the Energy Efficient Street Lighting Programme, including heritage lighting renewals which have not been able to be upgraded previously.</p>	Executive Director of Place	6 August 2020	3 August 2020	<p>Recommended for closure</p> <p>Briefing issued to members on 3 August 2020</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
32	09.07.20	Reform of Transport Arm's Length External Organisations	To agree to receive a report in two cycles on the recommended approach to reform of the Transport ALEO which will include an evaluation of the impact of the proposed integration on delivery of 2030 Carbon Neutral Edinburgh targets and on equalities (the initial equalities impact assessment) and a timetable for the creation of a new plan for public transport as covered in 4.21 of the report by the Executive Director of Place.	Executive Director of Place	September 2020 – to Transport and Environment Committee		<p>Engagement has commenced with the Transport Arm's Length Organisations, with the minority shareholders and with Unite. Further discussions are planned, and it is expected that feedback from the minority shareholders will be received once their Committees restart after their summer recess.</p> <p>It is therefore anticipated that a report on the recommended approach will be ready by mid-September 2020</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
33	23.07.20	Adaptation and Renewal Programme Update	To agree to provide a short briefing note on the transport figures for Morningside Station.	Executive Director of Place	End August 2020		
34	23.07.20	Engagement Through Adaptation and Renewal	That officers consider the resumption of non-essential consultation activity as part of the Adaptation and Renewal programme and provide an update to committee on next steps in September	Chief Executive	September 2020		
35	23.07.20	Council Response to Edinburgh Climate Commission and Sustainability Programme Update	1) To agree that planning for a green recovery and the Council net zero by 2030 carbon target will be integrated into the Adaptation and Renewal Programme including all future significant operational or financial proposals that will form the basis of a new council business plan. An update on	Chief Executive	October 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>progress will be provided in October.</p> <p>2) To agree that a summary of the sustainability programme activity and progress towards the carbon target will be provided before the start of the new financial year.</p>	Chief Executive	March 2021		
36	23.07.20	Revenue Budget 2020/21 Update	To agree to provide a briefing note with a breakdown of the £31m loss relating to Council ALEOs	Executive Director of Resources	August 2020		<p><u>Update – 6 August 2020</u></p> <p>A briefing note is currently in preparation and will be circulated to the Committee during August 2020.</p>
37	23.07.20	Spaces for People - Additional Contract Waiver for Material Orders	To agree to provide a briefing note for the committee on the price changes of traffic management products	Executive Director of Place	Mid September 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		and Contract Service					
38	23.07.20	Public Realm CCTV Update	To request an update on the Public Realm CCTV upgrade project progress in six months' time	Executive Director for Communities and Families	January 2021		
39	23.07.20	Spaces for People Initiative - Motion by Councillor Macinnes	Requests a report, within two cycles, which describes that evidence and indicates its relevance to both the Spaces for People initiative and existing transport policy in the city and looks forward to using that report to continue its two-way dialogue and engagement with high street businesses over the coming months.	Executive Director of Place	20 August 2020	20 August 2020	Recommended for closure Report on the agenda for this meeting
40	23.07.20	Response to Motion on Black Lives Matter	To consider the approach underway across the Council and to note that further imbedding equalities would be a key aspect of adaptation and renewal with the aspiration for an ambitious approach to	Chief Executive	August 2020		Recommended for closure <u>Update – 20 August 2020</u> Discussed at Group Leaders and it was

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			equalities and rights, and that this work would be overseen by the Equalities Working Group.				agreed that the Head of Strategy and Communications come back with list and timeline of what is realistic as soon as possible. Council Leader asked that agreement is done via email.
41	06.08.20	Review of Political Management Arrangements	To request a briefing in September clarifying the process for a possible phased reduction in Committee activity, as described in 4.9 of the report by the Chief Executive. This briefing should make clear to Committee how any decisions would be taken, who would take those decisions, and under what circumstances	Chief Executive			<u>Update 20 August 2020</u> Gavin King will arrange briefing.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
42	06.08.20	Schools Re-opening - Update	<p>1) To agree that a further update be provided for the next committee meeting on 20 August 2020.</p> <p>3) To ask for a briefing on the building issues which had been identified in some Edinburgh schools.</p> <p>4) To ask for confirmation of the position in regard to bus services in the Currie/Balerno/Baberton areas</p>	<p>Executive Director for Communities and Families</p> <p>Executive Director for Communities and Families</p> <p>Executive Director for Communities and Families</p>	20 August 2020		
43	06.08.20	Community Centres and Libraries Reopening	<p>1) To call for a report in two cycles to the Policy and Sustainability Committee with further details as set out below:</p> <p>i) specifically on the re-opening of libraries in Edinburgh setting out</p>	Executive Director for Communities and Families	September 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>clearer timescales for opening, learning from other local authorities which are more advanced in re-opening of libraries and details, including financial, of services impacted by library closures.</p> <p>ii) outlining services directly or indirectly impacted by the closure of Community Centres or Libraries, detailing any alternative or innovative ways that have been used (or are being planned) to maintain continuity of services that would otherwise have been lost. This should include any projected financial</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>consequences of the alternative service provision.</p> <p>2) To request a further report with a review and update of the current position to the relevant committee before November 2020, to include details and rational for future reductions in access or opening.</p>				
44	06.08.20	Re-opening of public conveniences	<p>To note that a review of operations following re-opening would be presented to the appropriate Committee in October 2020, and to request that this review include:</p> <ul style="list-style-type: none"> Information given on the measures and investment of the public conveniences in the report 	Executive Director of Place	October 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<ul style="list-style-type: none"> • The measures and costs of opening the three public conveniences not given in the report. • A proposed annual schedule for the opening of public conveniences from October 2020. • Details of public access to toilet facilities in businesses across the city where public conveniences had been closed and the effects of Covid-19 on this scheme. • Options for a revised public toilet facilities policy for the city. 				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
45	06.08.20	Concept Masterplan for Waverley Station	To agree that a Members' briefing be circulated on the financial contribution of Edinburgh Council to the project's partnership and the Council's contribution to the development of the concept, including the reasons why a waiver was required rather than committee approval.	Executive Director of Place	Mid September 2020		
46	06.08.20	Accounts Commission: Local Government in Scotland - Overview 2020	To instruct the Chief Executive to report to Committee in two cycles providing a comprehensive assessment of how the Council was addressing the recommendations outlined in the Key Messages section of the report and suggesting any further actions that could be taken to address these in order that Councillors could scrutinise and prioritise work to improve the Council in these areas.	Chief Executive	September 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			The report to provide an officer assessment of the sources of information, training and guidance available to Councillors to help them answer the questions set out for them in the report in order that these could be assessed and debated by Elected Members in public at Committee with a view to improving scrutiny of the Council's performance and to help engender a culture of continuous improvement				
47	06.08.20	Motion by Councillor Staniforth - The City's Relationship with Krakow Motion by Councillor Day - Equality and LGBT + Rights	Requests a review of the international strategy in autumn to include information on the how relationships can support the Council's Equalities Framework.	Chief Executive			

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		(see minute of 6 August 2020)					