

City of Edinburgh Council

10.00am, Thursday 15 October 2020

Adaptation and Renewal Programme Update – referral from the Policy and Sustainability Committee

**Executive/routine
Wards
Council Commitments**

1. For Decision/Action

The City of Edinburgh Council is asked to approve the use of earmarked reserves up to £14.8m from the Workforce Transformation Fund.

Laurence Rockey

Head of Strategy and Communications

Contact: Sarah Stirling, Committee Services

Email: sarah.stirling@edinburgh.gov.uk | Tel: 0131 529 3009

Referral Report

Adaptation and Renewal Programme Update

2. Terms of Referral

- 2.1 On 6 October 2020, the Policy and Sustainability Committee considered a report which provided the fifth iteration of regular updates on the Adaptation and Renewal Programme, as was agreed at the meeting of 28 May 2020. This progress update covered decisions taken in period 14 August to 13 September 2020, the latest COVID-19 Dashboard and a wider programme update. An update on the planning that was underway for the 21/22 Budget process was also included.
- 2.2 The Policy and Sustainability Committee agreed:
 - 2.2.1 To note the latest position with regards to the latest guidance from Government following the announcement on the 22 September.
 - 2.2.2 To note the decisions taken to date under urgency provisions from 14 August 2020 to 13 September 2020 outlined at Appendix 1 of the report by the Chief Executive.
 - 2.2.3 To note the COVID-19 Response Dashboard outlined at Appendix 2 of the report.
 - 2.2.4 To note the progress updates for the Adaptation and Renewal Programme and the milestone chart at Appendix 3 of the report.
 - 2.2.5 To note that a report would be going to Finance and Resources Committee on 29 October with further proposals to deliver a sustainable budget for 2020/21.
 - 2.2.6 To note the four longer term change programmes, which would evolve from the existing Adaptation and Renewal programme, and the proposal to launch a VERA exercise.
 - 2.2.7 To note the intention to publish a Business Plan and Workforce Plan at the time of completing the three-year revenue budget and 10-year capital budget in February 2021. A new Council Performance Framework would accompany this.
 - 2.2.8 To refer this report to Council for approval of the use of earmarked reserves up to £14.8m from the Workforce Transformation Fund.

2.2.9 To agree that a briefing note would be provided to members on how officers undertake traffic modelling.

2.2.10 To agree that concerns regarding planning for the end of term would be raised at a meeting with the Universities Group and then a briefing would be provided to members on the outcome of this discussion.

3. Background Reading/ External References

Minute of the Policy and Sustainability Committee of 6 October 2020.

[Minute of the Policy and Sustainability Committee of 28 May 2020.](#)

4. Appendices

Appendix 1 – report by the Chief Executive

Adaptation and Renewal Programme

10.00am, Tuesday, 06 October 2020

Adaptation and Renewal Programme Update

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 Note the latest position with regard to the latest guidance from Government following the announcement on the 22 September.
- 1.2 Note the decisions taken to date under urgency provisions from 14 August 2020 to 13 September 2020 outlined at Appendix 1.
- 1.3 Note the COVID-19 Response Dashboard outlined at Appendix 2.
- 1.4 Note the progress updates for the Adaptation and Renewal Programme and the milestone chart at Appendix 3.
- 1.5 Note that a report will be going to Finance and Resources Committee on 29 October with further proposals to deliver a sustainable budget for 2020/21.
- 1.6 Note the four longer term change programmes, which will evolve from the existing Adaptation and Renewal programme, and the proposal to launch a VERA exercise
- 1.7 Note the intention to publish a Business Plan and Workforce Plan at the time of completing the three-year revenue budget and 10-year capital budget in February 2021. A new Council Performance Framework would accompany this.
- 1.8 Refer this report to Council for approval of the use of earmarked reserves up to £14.8m from the Workforce Transformation Fund.

Andrew Kerr

Chief Executive

Contact: Laurence Rockey, Head of Strategy and Communications

E-mail: laurence.rockey@edinburgh.gov.uk | Tel: 0131 469 3493

Report

Adaptation and Renewal Programme

2. Executive Summary

- 2.1 Alongside the rest of the UK, Edinburgh has had to respond to the COVID-19 global pandemic. This has required changes to everyday life for all residents, businesses and city partners. It also continues to fundamentally change how the Council operates.
- 2.2 As agreed at the Policy and Sustainability Committee on 28 May 2020, the Adaptation and Renewal Programme continues to provide regular Committee updates. This is the fifth report to Committee on progress and covers decisions taken in period 14 August to 13 September 2020, the latest COVID-19 Dashboard and a wider programme update. It also includes an update on the planning that is underway for the 21/22 Budget process.

3. Background

- 3.1 The Council continues to respond to the COVID-19 global pandemic, while providing ongoing service delivery and the progression of Council priorities. The Council also continues to expand key frontline service delivery where it is safe to do so. This is to ensure the Council continues to manage the pandemic across the city working with a wide range of partners and is prepared for further outbreaks.
- 3.2 With a rise in transmission rates across Scotland and the continuation of phase three in the Scottish Government's Route map the Council continues on this path but we remain very mindful of the increasing infection rate and the latest guidance from the Scottish Government.
- 3.3 As agreed at Policy and Sustainability Committee on 28 May, the Adaptation and Renewal programme structure has been put in place to guide decision making and ensure future implementation of recommendations. The Adaptation and Renewal Programme consists of five officer working groups which report into a single programme board at the Corporate Leadership Team. The Adaptation and Renewal programme board meets weekly and its governance continues to be used to oversee the Council's overall response to COVID-19.
- 3.4 The political All-Party Oversight Group (APOG) supports the co-ordinated approach. It provides additional scrutiny and oversight of the Programme and feedback and will contribute to the development of options for Committee. The

APOG last met on the 21 September and met with the Chair of the Poverty Commission to discuss its final report into Poverty in Edinburgh which is elsewhere on this agenda.

- 3.5 With the decision to remain in Phase 3 of Scotland's Route Map and, given current circumstances and likely scenarios related to projected case numbers over the coming months, the Council has undertaken to plan for future local restrictions or a lockdown. Officers' work on COVID-19 resilience planning is part of a wider concurrent risks approach and a report also on this agenda details the Council's framework for how it is preparing to manage the risk of further restrictions and potential outbreaks.
- 3.6 The report covers a suite of incident response protocols, tools for decision making, supplementary information and scenario-based action plans for the following (restrictions may be a combination of all five):
- partial city area / sectoral shutdown
 - school(s) closure
 - movement restrictions
 - full city lockdown
 - temporary cessation / impact on Council activities
- 3.7 The report outlines the reasons for shifting the council's resilience planning approach to protocol and scenario-based, draws on lessons identified from the Council and other local authorities from the past 6 months, and highlights the clear need for a more flexible, adaptive framework for incident response.

4. Main report

COVID-19 Dashboard

- 4.1 The COVID-19 dashboard (Appendix 2) provides the latest position about key data relating to the pandemic. Content for the dashboard continues to be kept under review based on the emerging situation and any feedback received. In the September Committee there were questions about flu vaccinations and footfall in the Morningside Road. Follow ups to both these questions were provided
- 4.2 As with previous months officers will continue to refine the dashboard to ensure it is up to date and provides maximum insight.

Decisions taken from 14 August to 13 September

- 4.3 A full list of decision taken under urgency provisions by the Chief Executive in consultation with the Leader and Deputy Leader from 14 August to 13 September is at Appendix 1. Matters requiring a decision under urgency powers by the Chief Executive are discussed at CIMT which continues to meet twice a week or at CLT which also meets weekly.

Scottish Government Route Map – Phase 3

- 4.4 On 10 September the First Minister, due to the worsening public health position, announced further measures to reduce the infection rate in Scotland. These included:
- 4.4.1 not meeting people from any other households in your home or another person's home socially, unless they are in your extended household (some exemptions apply);
 - 4.4.2 A maximum of six people from two households meeting in outdoor spaces and the number of households being limited as far as possible (Under 12s do not count towards the total number of people or are required to socially distance);
 - 4.4.3 A maximum of six people from two households can meet in public indoor spaces such as cafes, pubs and restaurants;
 - 4.4.4 Pubs, bars and restaurants will be required to close at 10pm and table service will continue to be required in all hospitality premises
 - 4.4.5 You should only car share with members of your own, or extended, household, and follow guidance when there is no alternative;
 - 4.4.6 Everyone who can work from home, should work from home;
 - 4.4.7 Travel overseas is not advised in the October break;
 - 4.4.8 Indicative dates previously outlined for lockdown easing on October 5 - such as the return of fans to Scottish sports stadiums - are "unlikely to go ahead" on that date; and
 - 4.4.9 Financial support of £500 will be made available for those on low incomes who have to self-isolate due to coronavirus.
- 4.5 Restrictions will be reviewed within three weeks by the Scottish Government.
- 4.6 The Council has been reviewing the impact of these restrictions and the increase in infection rate in Scotland on its services and buildings. Changes in services will continue to be reported to either the appropriate committee or through briefings and in reports if decisions are required to be taken quickly.

Adaptation and Renewal Programme

- 4.7 The Adaptation and Renewal Programme Management Office have developed a risk register for the programme. As previously reported to the Policy and Sustainability Committee this follows on from the one coordinated for the COVID-19 response. The risk register is considered every second Monday in full by the PMO and risks are escalated as appropriate to the Board. Each of the five officer working groups maintain their own risk register and can escalate any specific risks and any mitigating actions to the Board on a weekly basis, as well as feeding into the wider Adaptation and Renewal programme register. The PMO attend the Council's weekly Risk forum to ensure key risks are escalated and understood by a wider audience enabling links with other risk registers and cross Council actions to be taken forward.

- 4.8 Since the last Policy and Sustainability Committee, briefings have been delivered to the administration's Budget Core Group and all the Opposition Groups and covered the 2020/21 financial position; A&R progress update and high-level plans for the following 5-months to the February Budget. Since then a high-level milestone plan has been developed which provides an overview of what is being delivered.

Service Resumption and Officer Working Group Updates

- 4.9 Critical services have continued to operate throughout the pandemic many of which have moved to remote or digital forms. The Service Operations Working Group has worked to bring essential services back into operation.
- 4.10 The focus has been on supporting our most vulnerable citizens at this challenging time through continued expansion of the services delivered through Council Resilience Centres and supporting the return of critical social work services including Criminal Justice, adult, disability and children's services as well as working with Health and Social Partnership for key areas. Frontline customer service has been provided by the Contact Centre as well as planned the opening of six libraries in October.

Public Health Advisory Working Group

- 4.11 This officer working group brings together City of Edinburgh Council, NHS Lothian and the Edinburgh Health and Social Care Partnership (EHSCP) colleagues to ensure the effective communication and implementation of national advice concerning public health. The group seeks every appropriate opportunity to work across the region with other Local Authorities. The default position will be to follow all Scottish Government guidance as closely as possible when resuming or easing any service delivery as per the Route Map. The role of the Working Group is to interpret and ensure the practical application of the national advice in the Edinburgh context, working closely with experts across the Council in our Environmental Health, Health and Safety and Resilience teams.
- 4.12 The EHSCP are continuing to develop their 'return to transformation' programme. This intends to build upon their existing transformation programme, but efforts will be made to align programme timescales and budgetary decisions where possible.
- 4.13 The group continues to support the Council in the Test and Protect work and ensure the links to the other working groups are made as appropriate. As the virus continues to fluctuate within the community across the Lothians the group will prepare and be involved with planning for reductions in service delivery or how to support the requirement to step back up support for the most vulnerable groups, if partial lockdown is implemented.

Change, People and Finance Working Group

- 4.14 The Change, People and Finance Working Group continues to progress against its baseline plan.
- 4.15 The working group will develop the basis of a revised, balanced revenue budget for 2020/21, update the ten-year capital budget strategy and wider work to support the

development of the revised Council Business Plan. Since the last report, the pre-approved change proposals have been reviewed and work is now focussed on delivery and governance to drive savings and income targets proposals. Further detail will be provided in the paper to Finance and Resources on 29 October.

- 4.16 The working group has also developed an ambitious Digital and Smart City Strategy which is included elsewhere on the agenda. Work is progressing on delivery of the Smart City Operations Centre and a digital and smart city roadmap is being developed for 1,3 and 5 years.
- 4.17 Your Total Reward is finalising preparations to enter the consultation phase at the end of October and progress the Scottish Local Government Living Wage consolidation implementation for 1st April 2021. A draft plan and key performance indicators are in development for the People Strategy 2020-2024 and stakeholder engagement activities to shape the strategy are planned for October 2020.
- 4.18 Reinstatement of virtual Executive Committees went 'live' at the start of September and arrangements will be reviewed in December. In terms of Operational Governance activities, that fall within the scope of the Political and Operational Governance Project, a report is elsewhere on this agenda covering the next steps on Council assurance processes. Work has commenced with key stakeholders to review operational governance arrangements and it is anticipated delivery will be in two phases. The first phase is underway and will include a general review, including focus on assurance, governance and control gaps.

Life Chances Officer Working Group

- 4.19 The Life Chances Working Group is split into four separate workstreams.
- 4.20 Poverty & Prevention submitted a change proposal to the Adaptation and Renewal Programme Board on the 2nd September. The paper received a full endorsement with an action for further work on engagement and governance. Engagement workshops are now underway with a commitment to bring the developed proposals - which will form a substantive element of the Council response to the Poverty Commission – to the APOG for political input on 27 October.
- 4.21 A close report for the Immediate Support group has been produced and presented to the Officers Working Group. The plan details activities, the exit plan and the proposed arrangements in the event that the call centre services provided during lockdown needed to recommence.
- 4.22 Edinburgh Learns 4 Life has finalised its vision and goals, and at the time of publication, was presenting the work to the officers working group. This includes the workstreams and outputs they will deliver.
- 4.23 The Digital Learning and Teaching workstream started meetings on the 16 September and will provide an update to Life Chances OWG on the 25th September confirming outputs and milestones. There is a dependency here with the Digital and Smart City Strategy – taking account of the changed economic landscape of the city and the Council's commitment to ensuring a green recovery. The strategy is in early development, with an aim to publish in March 2021.

Sustainable Economic Recovery Officer Working Group

- 4.24 The Economic Recovery Programme continues to seek to ensure Edinburgh's economy is as resilient as possible during the COVID-19 Crisis and adapts, so that people, businesses and communities can thrive in the future. Part of this work includes a revised City Economy Strategy, which is in early development, with an aim to publish in March 2021. The group has delivered several priority outputs and achievements to date.
- 4.25 The working group has also delivered several priority outputs to mitigate the impact of and support the economic recovery of the city from lockdown.
- 4.26 **Created a safe and sustainable environment for offices, shops, education institutions, and transport providers to work.**
- 4.26.1 Ready Set Go project (set up to support local businesses) continues to engage and support City businesses to assist with recovery. The Council's social media reach through this project has been over 400,000 with over 50,000 direct communications with businesses ranging from COVID-19 Business Advice, Table and Chairs and licensing.
- 4.27 **Accelerated the building of affordable homes across the city, and sustainable regeneration at strategic locations like Granton, Fountainbridge and with our partners at the Bio Quarter.**
- 4.27.1 The Council's affordable new build home construction programmes including Craigmillar and Fountainbridge are back up and running in a steady state operation (physical distancing can be maintained and/or with PPE use)
- 4.27.2 Granton Waterfront: Officers are now preparing an Outline Business Case for upfront investment in the infrastructure needed to unlock the development. This is expected to be completed in spring 2021, with the bulk of work on-site commencing from 2022 onwards. Some elements of the development are moving forward more quickly, such as the restoration of Granton Station as business space, the first phase of which is set to commence in Q4 2020. Work is underway to scope what an acceleration of ambition and scale of the Granton development could look like as part of the city's green recovery.
- 4.27.3 Fountainbridge: A masterplan for the development has been agreed and revised designs have been prepared for the residential and office buildings. An initial package of enabling works is well underway. An invitation to tender for a development partner to deliver the development was issued in August, with returns and interviews scheduled for October.
- 4.27.4 Edinburgh BioQuarter: A prior information notice for the appointment of a development partner was published in June 2020 and a bidders day was held (virtually) in September. This is the first step in the process to appoint a partner to take forward the next phase of development.

4.28 Design and deliver a successor to the Edinburgh Guarantee, working with partners to offer short- and longer-term training and employment in the growth sectors of the future.

4.28.1 The Council is actively engaging with leaders in the employability and skills sector about how we support people back into jobs and positive destinations and calling on key employers to partner with us on this. The launch of this is planned for the end of October, to coincide with the end of the furlough scheme.

4.29 Work with the organisations that make Edinburgh a global cultural capital to re-think their programmes & ways of working to adapt to a changed operating environment.

4.29.1 To date we have released the Strategic Partners cultural grants to re-purpose these resources towards crisis impact mitigation and planning actions going forward

4.29.2 Re-purposed the new arts & health project fund resources to a resilience fund to be allocated via agreement by the Chief Executive and the Council Leaders.

4.29.3 Progressed and awarded the Diversity and Inclusion Fund to ensure that the allocated project resources would still go out to the sector's artists and practitioners to facilitate on-going creative development (projects being deliverable in the COVID-19 environment)

Adaptation and Renewal: Medium to Longer Term Planning

4.30 The Adaptation and Renewal Programme was created in response to COVID-19. There are elements within the programme which are about responding to the immediate challenges facing the Council and the City. Others are longer in nature and speak specifically to the wider scale change required in order for the Council to fully achieve its longer-term ambitions and medium-term financial sustainability.

4.31 As was raised in the September Policy and Sustainability Committee a key outcome of this work is to deliver a revised council business plan, people strategy and performance framework at Full Council on 18 February. Given the programmes extensive remit and the ongoing pandemic, it is likely that the Adaptation and Renewal Programme and respective governance will continue to run past the February budget and at least until the summer of 2021. A full closure report would be undertaken at this point.

4.32 However, there are a number of new actions which need to be taken forward now to enable longer term change. The Corporate Leadership Team have begun work on scoping out a number of change projects which look at how the Council can manage the significant financial challenges whilst also delivering a fair and sustainable budget.

4.33 The scale of the financial challenge facing the Council means that a major change to resourcing and service delivery is likely to be required. Given this change it is recommended that the Council focuses on few, more significant proposals which,

when taken together, can enable the Council to both deliver against its policy priorities and a sustainable budget over the medium term. The challenge facing the Council is that this level of change takes time to design and implement against a backdrop of significant financial pressures in 2020/21 and 2021/22. Officers will be bringing the latest position with regard to the Council's financial position to the October Finance and Resources Committee. This will include progress to date of 2020/21 savings in the current budget and work to manage in-year pressures.

- 4.34 Officers are also planning the use of other policies to reduce workforce costs, these include a targeted Voluntary Early Release Arrangements (VERA) campaign and where possible inviting colleagues to utilise the Flexible Work Options policy to reduce their substantive hours.
- 4.35 The above options will potentially enable the Council to make savings during the current financial year with full year saving being achieved from 2021/22, however, the impact of this cannot be fully assessed until we are clear on the parts of the organisations which will release staff. As with all changes to our staffing, there will be an impact which must be managed appropriately and with awareness of the wider needs for change and the potential for reductions in service delivery.
- 4.36 Engagement with Trade Unions and other stakeholders will be undertaken prior to VERA being utilised in a service area and progress updates will be provided to Finance and Resources on a regular basis.
- 4.37 Four new change programmes are being scoped which continue to build on the importance of a fair and green recovery and will form the basis of a new Council business plan. These programmes of work underdevelopment will both seek to address the financial savings required as a council as well as deliver the Council's policy priorities. A high-level description of each area of work is set out below but further work is underway to develop detailed business cases for discussions with members. Scoping papers for all these proposals are in development and further detail will be provided to the November Policy and Sustainability Committee.
- 4.38 **Poverty and Prevention:** Officers are developing a draft response to the Poverty Commission recommendations that address the immediate challenges of income maximisation and financial vulnerability in the city. Officers are also considering what a 10-year programme to re-design the traditional model of Council support with new ways of working in small teams across specialisms and sector boundaries to provide asset-based holistic integrated support embedded in communities. These proposals for short, medium and long term action will be brought back to the A and R APOG in October and would include wider workforce implications and partnership working with the IJB and the third sector.
- 4.39 **Wellbeing Review:** bringing together a wellbeing programme which looks to deliver clearer outcomes for the City. The council currently provides a range of services in the wellbeing space including libraries, Outdoor Centres, School Facilities, Culture and the overall relationship with Edinburgh Leisure. The focus will be on ensuring the best possible outcomes in terms of health and wellbeing for residents who most need it. Through engaging the wider private sector, third sector, and universities,

there is scope to ensure that citizens have access to high quality and affordable wellbeing services which places less burden on Council resources to provide. The Scope of this work would be done in partnership with Edinburgh Leisure recognising both their significant expertise in this space and their challenging financial situation as a result of COVID-19.

- 4.40 **Service Led Asset Based Review:** Consideration of how best to use the Council's estate and assets by looking at how services are used and delivered within communities across Edinburgh. Building on the work at MyGracemount, this work will also be aligned with the 2030 sustainability plan, the commitment to a green recovery and the onus on a locally embedded holistic approach to service design and delivery. It will oversee both the tactical disposal of assets which no longer fit within the wider service offer and longer-term work to assess our wellbeing offer as well as the Council moving to an ambitious prevention agenda. This Programme will need to be closely aligned with the Council's capital programme and decisions pertaining to this workstream will be prioritised for analysis of carbon impact through the newly developed carbon scenario tool.
- 4.41 **Our Future Council:** this work will oversee the Council restructuring and ensure the correct workforce and structures are in place to deliver a fair and green recovery. A review of Senior management was agreed as part of the 2020/21 budget and will form an important element of this work. This programme of work will also include taking forward the VERA process as described above and it is planned to commence the Senior Management VERA exercise in October 2020 if Council approves this approach, with further VERA exercises starting December 2020 once all relevant engagement has been completed.
- 4.42 Members will be aware that the Council maintains a transformation reserve to meet significant workforce restructuring costs, including staff severance, undertaken as part of organisational change programmes that will deliver recurring savings in future years. Taking into account planned realignment of reserves to be undertaken in 2020/21, the balance of this earmarked reserve currently stands at £14.8m. Subject to members' agreement, this report will be referred to Council for authorisation of use of relevant funds up to this level.
- 4.43 Work is underway to scope and capture the potential benefits and financial savings of these proposed programmes and reported back to committee in due course. However, given their long-term nature, they are however unlikely to deliver all the savings required in 2021/22 and officers are therefore looking at service standards across the Council to develop options where there are either discretionary services that could be stopped or reduced given wider financial pressures. An update on this work will also be provided to F&R in December.
- 4.44 It is the intention that this work will be used to develop a three-year business plan to guide change and delivery within the Council. The programme will result in a need to revise the Council Business Plan and accompanying performance framework. The business plan will set out the clear direction and strategic priorities for the organisation with clear deliverables, together with a long-term capital and revenue budget and SMART performance framework that includes detailed carbon impact

analysis supported by the newly developed carbon scenario tool. It will amalgamate, where necessary, any existing or competing strategic documents. It is recommended that the revised business plan will be for 2021-24 period.

5. Next Steps

- 5.1 Further details on the four new change programmes along with the high-level plan for a three-year Council Business Plan and Performance Framework will be brought to the next Policy and Sustainability Committee. This report will include the wider updates on the Adaptation and Renewal Programme.

6. Financial impact

- 6.1 The Financial implications of COVID-19 on the Council in both the short and long term are anticipated to be very significant. A report setting out the latest position will be presented to the Finance and Resources Committee on 29 October.
- 6.2 There are no further direct costs as a result of this programme at this stage.

7. Stakeholder/Community Impact

- 7.1 The Adaptation and Renewal plan will be informed by a range of insights created through engagement with stakeholders. These actions include:
 - 7.1.1 A new Edinburgh People Survey developed in partnership with NHS Lothian to look at service experience during the pandemic and views on new service delivery options
 - 7.1.2 Engagement on the Council's budget which will include strategic change and sustainability implications
 - 7.1.3 The Equalities Outcomes Consultation being conducted with local authority partners to identify priorities and actions that improve the lives of vulnerable and disadvantaged groups
 - 7.1.4 The Council and the Climate Commission will continue our conversation on climate, targeting individuals, groups and organisations to maintain focus on the 2030 target and drive individual and collective change
 - 7.1.5 The Council will conduct further engagement with Council colleagues on wellbeing and work behaviours during the pandemic to ensure colleagues are appropriately supported during this period of unprecedented change

8. Background reading/external references

- 8.1 [P&S committee report - Adaptation and Renewal Programme 20 August 2020](#)

9. Appendices

Appendix 1: Decisions taken to date

Appendix 2: Response Dashboard

Appendix 3: Milestone Chart

Ref	Appendix 1 – Decisions taken to date	Date
D185	No Recourse to Public Funds – Legal Position - agreed report for HHFW committee and that it should be public	14/08/20
D186	Rapid Rehousing Transition Plan – agreed report for HHFW committee	14/08/20
D187	Homelessness Services – Update - agreed report for HHFW committee	14/08/20
D188	Service Adaptation Proposal - Criminal Justice Social Work Unpaid Work	14/08/20
D189	Service Adaptation Proposal - Planning and building standards (note that this will be reviewed at later date on whether service continues to operate from this location)	14/08/20
D190	Service Adaptation Proposal - Throughcare and aftercare, looked after children	14/08/20
D191	Service Adaptation Proposal - Homelessness & Housing Support Advice Shop	14/08/20
D192	Service Adaptation Proposal - Scottish Chamber Orchestra Pre-Recording at Lauriston Castle for Doors Open Day	14/08/20
D193	Service Adaptation Proposal - Operation Unicorn – agreed to hold approval for meeting in the event it is required but to review at the time if necessary regarding guidance on use of buildings	14/08/20
D194	agreed to approve civic event for Riding of the Marches (included in Service Adaptation Proposal - City Officers 14/08) subject to confirmation that guidance will be followed and approval by Andrew Mitchell and Bob Allan	17/08/20
D195	Policy & Sustainability Committee meeting dates from Sept – agreed to option 1; LR to confirm if these meetings fit with A&R programme reporting	17/08/20
D196	Spaces for People Project Approval – Kings Place	17/08/20
D197	Service Adaptation Proposal – City Art Centre and Cultural Venues	21/08/20
D198	Service and Adaptation Proposal – Reinstatement of Essential Face-to-Face Learning and Development	21/08/20
D199	Service Adaptation Proposal – Resumption of outdoor, including detached, Youth Work	21/08/20
D200	Service Adaptation Proposal – Sandy’s Community Centre	21/08/20
D201	Service Adaptation Proposal – Goodtrees Neighbourhood Centre	21/08/20
D202	Spaces for People Project Approval – Seafeld Street and Arboretum Place	21/08/20

D203	Agreed to change from daily to weekly Covid-19 situation reports for vulnerable and shielding enquiries	24/08/20
D204	Agreed to proceed with service adaptation proposals for Face to face social work with children and families, Additional Staff for Housing Service within Council Resilience Centres and Refugee and Migration Team, subject to use of buildings which are currently in use only; to review capacity of CRCs and come back if there are any issues meaning other buildings would be required to open for services to resume	24/08/20
D205	Re-opening of sport pitches leased directly from the City of Edinburgh Council	28/08/20
D206	Early Years partner providers and childminders – Critical childcare payments July and August 2020	28/08/20
D207	Hosting the Annual Field and Garden of Remembrance Ceremony, Princes Street Gardens 2020	31/08/20
D208	Children's Entertainment Area Concession – Straiton Place Park, Portobello	31/08/20
D209	Lauriston Castle BBC Documentary Filming Request for 7 day Access W/C 7 September 2020	31/08/20
D210	C64 Edinburgh Flu Programme, West Princes Street Gardens	04/09/20
D211	Spaces for People proposals: Pennywell Road, Buccleuch Street, Causewayside	04/09/20
D212	Health Protection Powers (COVID)	04/09/20
D213	Reopening of Libraries paper	04/09/20
D214	Service Adaptation Proposal - C63 - Elections	07/09/20
D215	Service Adaptation Proposal - C60 – Customer - 6 Desks to support Housing Property	07/09/20
D216	Community Access to Schools – Briefing note to Elected Members (would be updated to include information on rising Covid-19 cases)	07/09/20
D217	Spaces for People Project Proposal – Queensferry High School	11/09/20
D218	Briefing Note – Library Adaptation and Renewal 4 September 2020 (would be circulated after AK's meeting with Cllr Wilson today)	11/09/20
D219	CIMT and CLT decision logs would be taken to the Risk Forum to ensure decisions are implemented and the Operations Managers would oversee them.	11/09/20

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423

Crisis Grant

Community Care Grant

Crisis and Community Care

559	26	▲	Total Number of Grants Applied for	£ 150,998	£31.2k	▲	Total Amount of Grant Funds Applied For
423	26	▲	Crisis Grant Application Volumes	£ 76,288	£20.2k	▲	Crisis Grant Application Funds Applied For
129	4	▲	Community Care Grant Application Volumes	£ 68,930	£15.1k	▲	Community Care Grant Application Funds Applied For
7	-4	▼	Crisis and Community Care Grant Application Volumes	£ 5,780	£4.2k	▼	Crisis and Community Care Grant Application Funds Applied For

Total number of applications by week

Contacts - Local Assistance Team and Contact Resilience Centres

HR

65

vulnerable contacts last week

Food Order

Pharmacy Order

Food & Pharmacy

Other Services

Guidance/ Advice

Food Order, 42

Guidance/ Advice, 22

550

Recorded footfall in Council Resilience Centres

-51

vs last week

Sickness absence % across the Council

4.0%

vs last week

-0.2%

▼

Covid-19* related absence % across the Council

1.1%

vs last week

-0.1%

▼

*Covid-19 absence includes the following categories:

COVID-19 - Can't return from travel

COVID-19 - Self isolating

COVID-19 - Care for a dependant

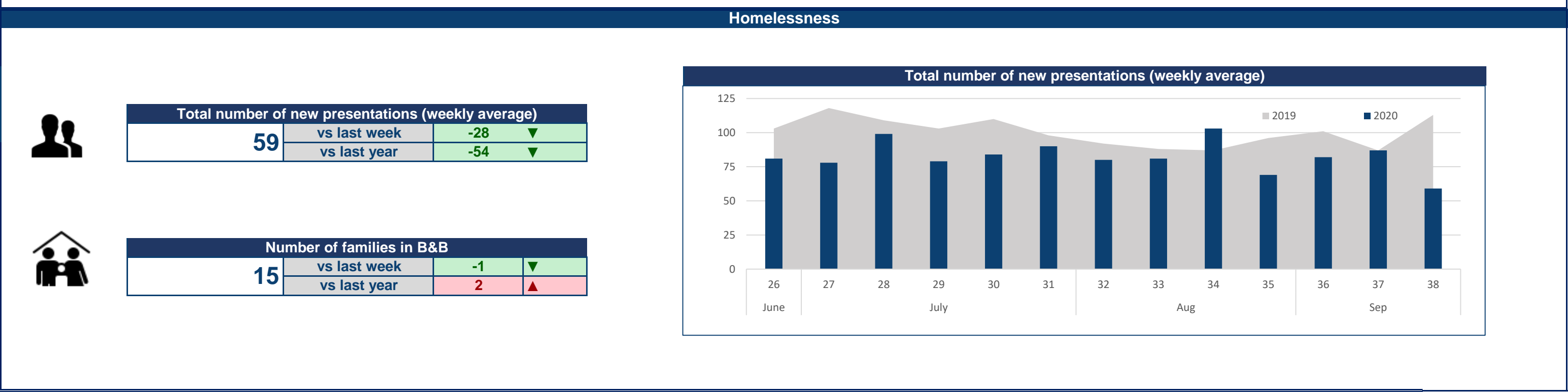
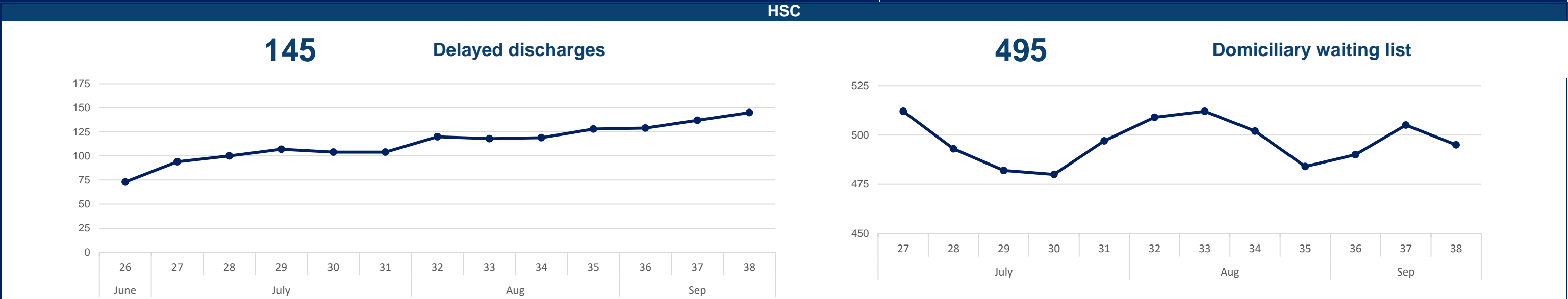
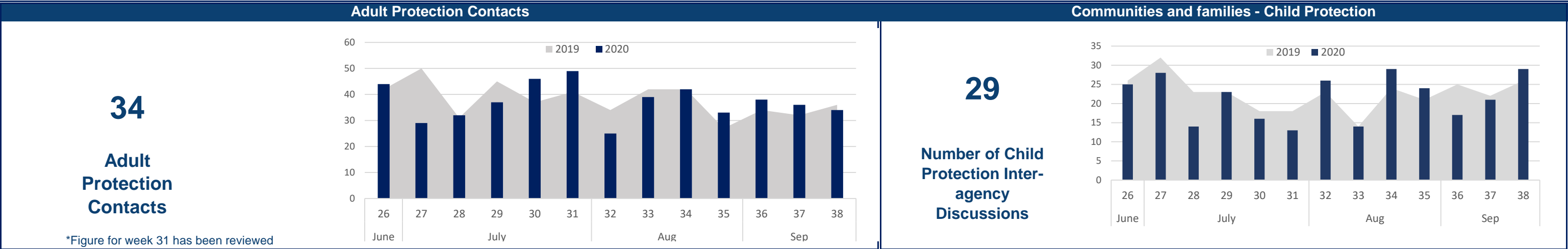
COVID-19 - Sick / infected

COVID-19 - School or office closure

COVID-19 - Shielding

Sickness absence

Covid-19 absence



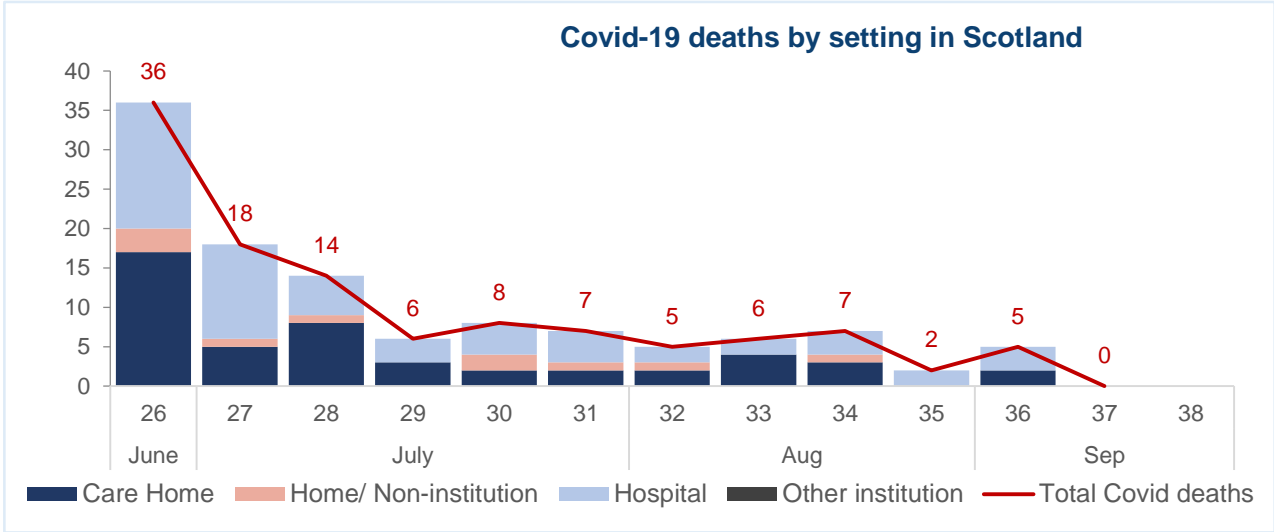
Covid-19		
24,626	cases tested positive in Scotland	
2,505	patients who tested positive have died in Scotland	
3,944	cases tested positive in NHS Lothian	
477	patients who tested positive have died in NHS Lothian	
2,267	cases tested positive in Edinburgh	
263	patients who tested positive have died in Edinburgh	

Source: Public Health Scotland

Last update: 22/09/2020

Updates:

- The cumulative figures are now extracted from Public Health Scotland open data, published daily.
- The figure for patients who tested positive and have died in Edinburgh is now made available by PHS open data.
- The Covid-19 deaths by setting in Edinburgh is no longer published by NRS.



Traffic Level - Weekly comparator



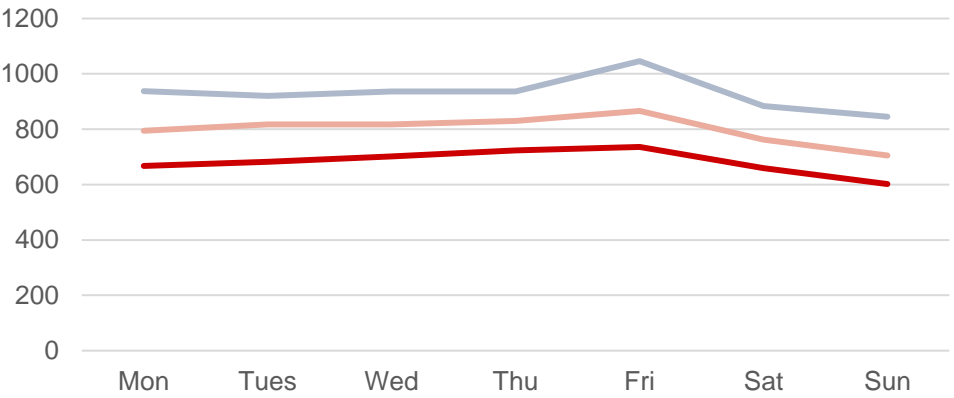
Source: Arterial Route
SCOOT Detector



6 traffic signal sites:

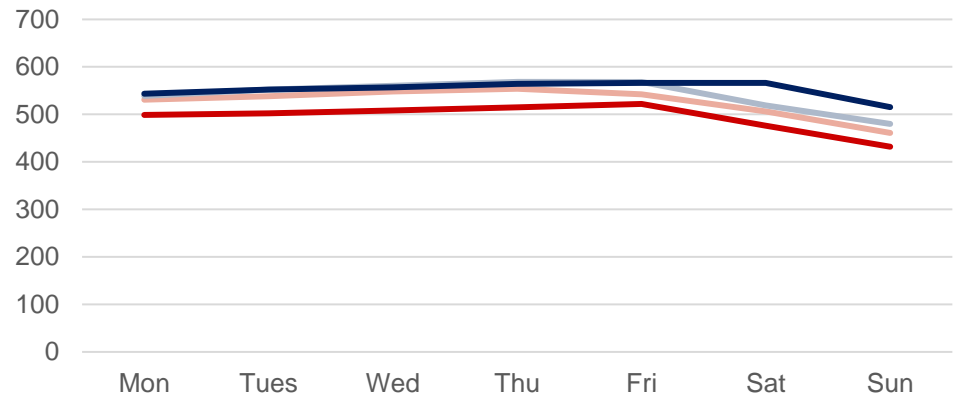
- Queensferry Road / Clermiston Road North
- London Road / Meadowbank Terrace
- Ferry Road / East Fettes Avenue
- Morningside Station
- Dalkeith Road / Blacket Avenue
- Salamander Street / Seafeld Place

Queensferry Rd / Clermiston Rd
Vehicles per hour (daily mean) *

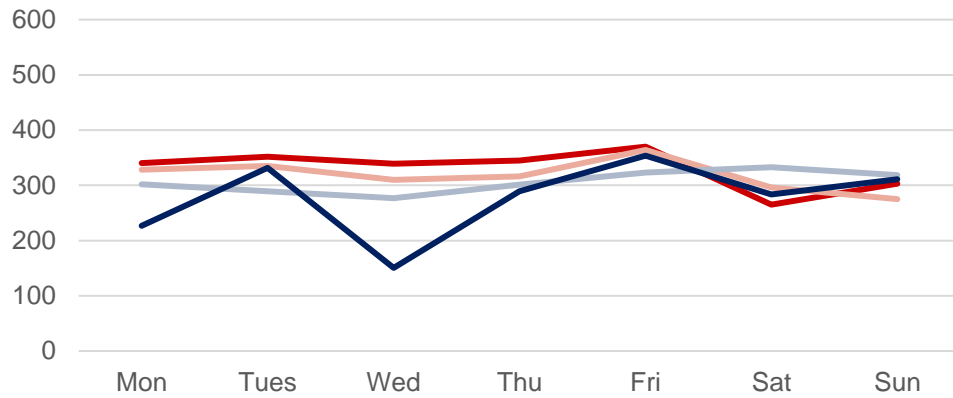


* No inbound data for Queensferry Rd / Clermiston Rd in 2019

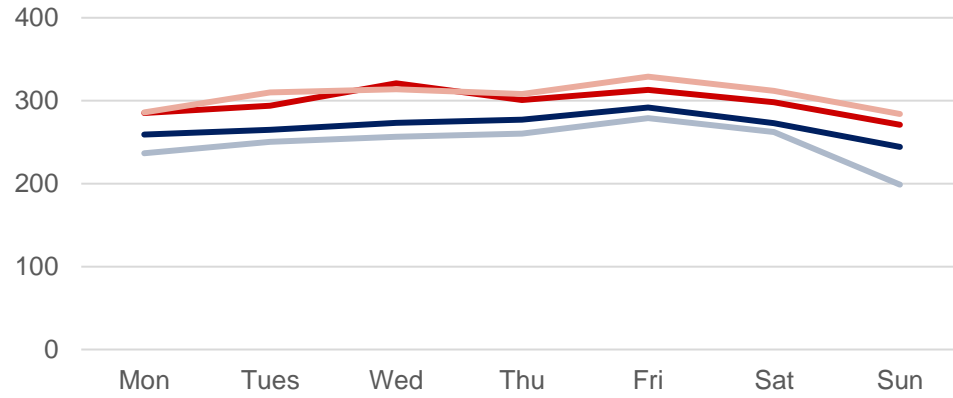
Ferry Road/ East Fettes Avenue
Vehicles per hour (daily mean)



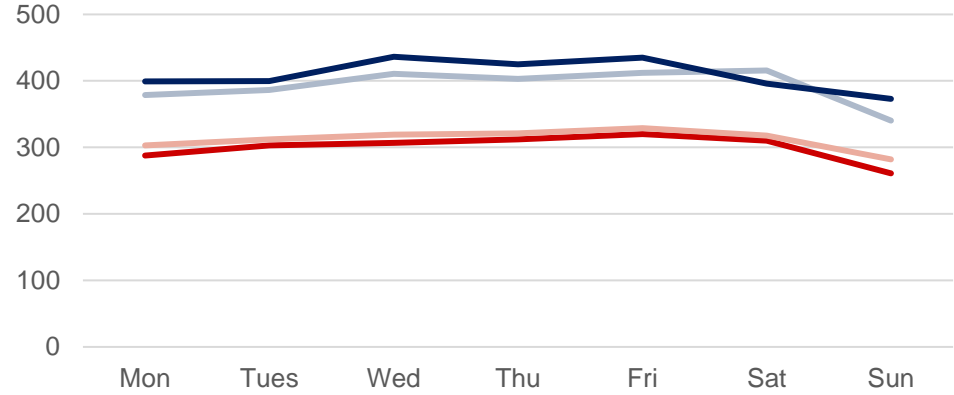
London Road / Meadowbank Terrace
Vehicles per hour (daily mean)



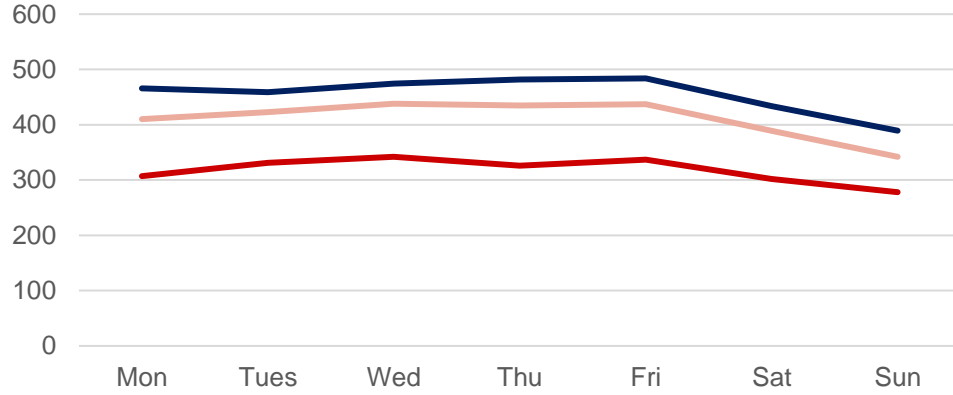
Morningside Station
Vehicles per hour (daily mean)



Dalkeith Road/ Blacket Avenue
Vehicles per hour (daily mean)*



Salamander Street/ Seafeld Place
Vehicles per hour (daily mean)*



*No data available for August 2019 – Inbound

2019 - Week 37 commencing on 02/09/19

2019 Inbound
2019 Outbound

2020 - Week 37 commencing on 07/09/20

2020 Inbound
2020 Outbound

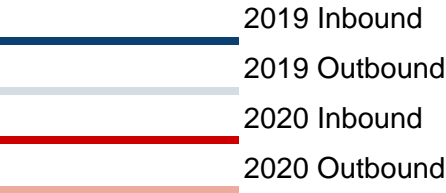


Source: Arterial Route
SCOOT Detector



6 traffic signal sites:

- Queensferry Road / Clermiston Road North
- London Road / Meadowbank Terrace
- Ferry Road / East Fettes Avenue
- Morningside Station
- Dalkeith Road / Blacket Avenue
- Salamander Street / Seafeld Place



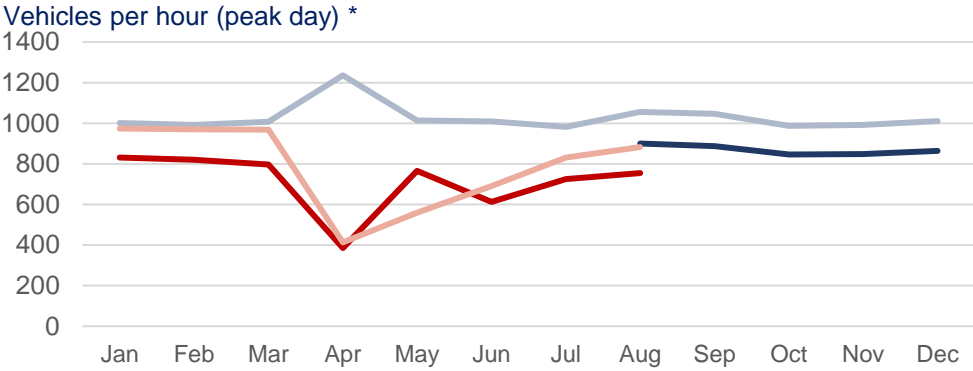
Key dates

- 16/3/20 - Non-Essential Travel guidance
- 23/3/20 - Effective Lockdown
- 29/5/20 - Move to Phase 1 of easing lockdown
- 19/6/20 - Move to Phase 2 of easing lockdown
- 10/7/20 - Move to Phase 3 of easing lockdown

Traffic Level - Annual comparator

2019 and 2020 Traffic Levels shown at Daily Peak in each month

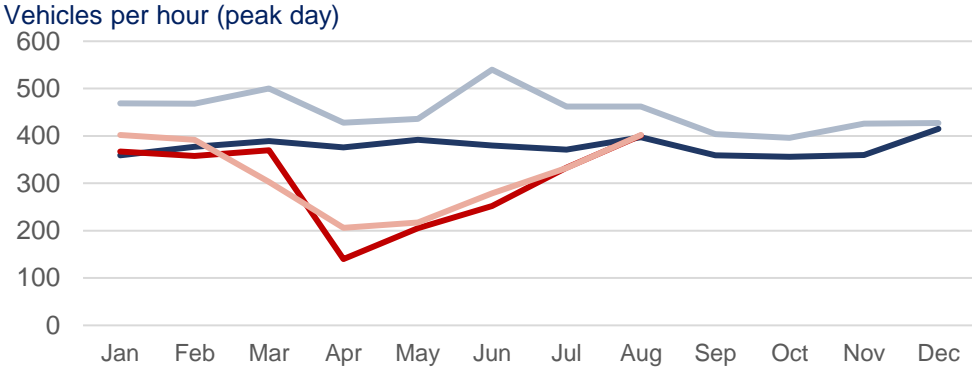
Queensferry Rd / Clermiston Rd



* No Mar-Jul 2019 inbound data for Queensferry Rd / Clermiston Rd

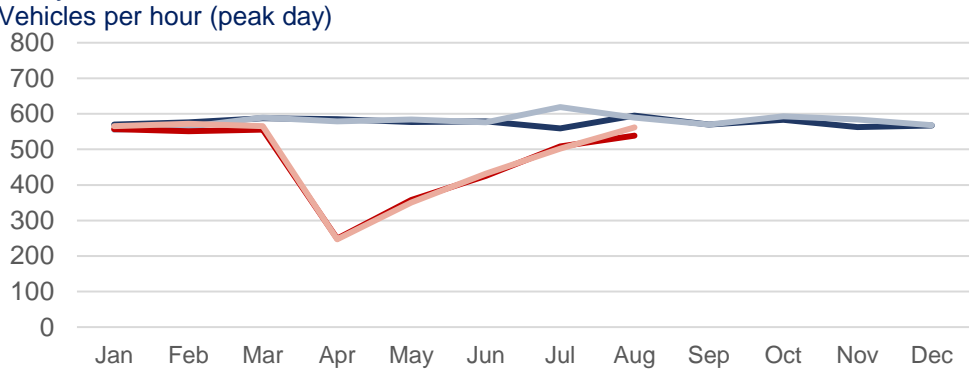
2019	Aug	Peak around 1050 vehicles per hour
2020	Aug	Peak around 900 vehicles per hour

London Road/ Meadowbank Terrace



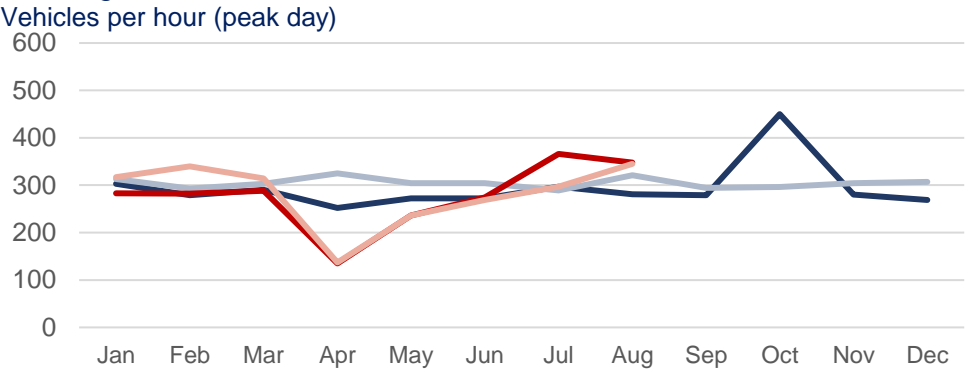
2019	Aug	Peak around 450 vehicles per hour
2020	Aug	Peak around 400 vehicles per hour

Ferry Road/ East Fettes Avenue



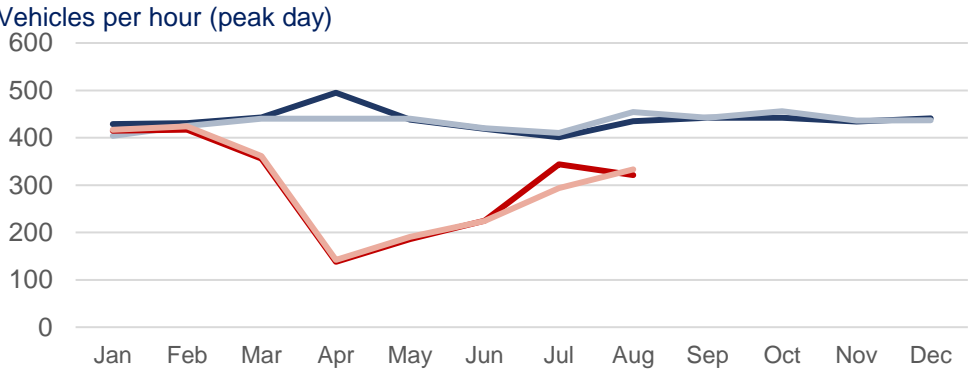
2019	Aug	Peak around 600 vehicles per hour
2020	Aug	Peak around 550 vehicles per hour

Morningside Station



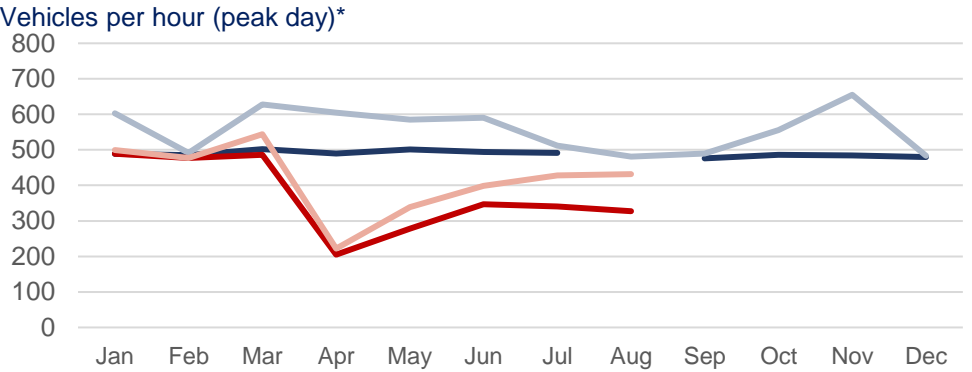
2019	Aug	Peak around 300 vehicles per hour
2020	Aug	Peak around 350 vehicles per hour

Dalkeith Road/ Blacket Avenue



2019	Aug	Peak around 450 vehicles per hour
2020	Aug	Peak around 350 vehicles per hour

Salamander Street/ Seafeld Place



*No data available for August 2019 - Inbound

2019	Aug	Peak around 500 vehicles per hour
2020	Aug	Peak around 450 vehicles per hour

A&R Programme Key Milestones

