

Work Programme

Policy and Sustainability Committee

10 November 2020

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Council Asbestos Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
2	Council Fire Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
3	Council Health and Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	December 2020
4	Council Water Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
5	Council Smoke Free Policy	Annual Review	Routine	Robert Allan	Resources	Annual	December 2020
6	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Chief Executive	Annual	November 2020
7	Edinburgh Biodiversity Action Plan 2019-21	Annual Update	Executive	Caroline Peacock/Susan Falconer	Place	Annual	February 2021

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
8	Welfare Reform	Quarterly Update	Routine	Sheila Haig	Resources	Quarterly	December 2020
9	Older People Joint Inspection Improvement Plan	Progress report	Executive	Marian Gray	Chief Officer, Edinburgh Health and Social Care Partnership	6 monthly	November 2020
10	Energy Management Policy for Operational Buildings - Annual Report.	Progress report	Executive	Peter Watton	Resources	Annual	December 2020
11	Policy Assurance Statement – Customer	Annual report	Executive	Katy Miller	Resources	Annual	November 2020
12	Policy Assurance Statement – Strategy and Communications	Annual report	Executive	Gavin King	Chief Executive	Annual	December 2020
13	Policy Assurance Statement - Human Resources	Annual report	Executive	Katy Miller	Resources	Annual	November 2020

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
	(HR)						
14	Policy Assurance Statement - Legal and Risk	Annual report	Executive	Nick Smith	Resources	Annual	October 2021
15	Contact Centre Performance	Update report	Executive	Nicola Harvey	Resources	Quarterly	December 2020
16	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Communities and Families	Annual	December 2020
17	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Resources	Annual	October 2021
18	Police Scotland Update	Annual plan	Executive	Gavin King	Chief Executive	Annual	May 2021
19	Fire and Rescue Service	Annual plan	Executive	Gavin King	Chief Executive	Annual	October 2021
20	Carbon Impact of the Council's International Travel	Annual Report	Executive	Paula McLeay/Gavin King	Chief Executive	Annual	Autumn 2021

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
DECEMBER 2020		
Adaptation and Renewal	Chief Executive	
Engagement Through Adaptation and Renewal	Chief Executive	
Accounts Commission: Local Government in Scotland – Overview 2020	Chief Executive	
Edinburgh's Economy Strategy	Place	
Short Term Lets	Place	
Welfare Reform – Update	Resources	Sheila Haig
Contact Centre Performance	Resources	Nicola Harvey
Council Health and Safety Policy	Resources	Robert Allan
Council Smoke Free Policy	Resources	Robert Allan
Policy Assurance Statement – Strategy and Communications	Chief Executive	Gavin King

Energy Management Policy for Operational Buildings – Annual Report	Resources	Peter Watton
Chief Social Work Officer’s Annual Report	Communities and Families	Jackie Irvine
Covid-19 Impact on Care Homes in Edinburgh	EHSCP	Judith Proctor
Annual Performance 2019/20 – Revised Targets for Emissions Reduction	Chief Executive	
Council response to the Poverty Commission	Chief Executive	Chris Adams
Local Police Plan - Implications of the Covid-19 emergency	Chief Executive	Gavin King
Sustainability and Climate Action Programme update	Chief Executive	Paula McLeay
Best Value Assurance Report	Chief Executive	Hayley Barnett
FEBRUARY 2021		
Edinburgh Biodiversity Action Plan 2019-21	Place	Caroline Peacock/Susan Falconer
Re-opening of Public Conveniences	Place	
Tourism and Hospitality Sector Recovery Plan – Follow Up	Place	

Consultation Planning Report

Place