Policy and Sustainability Committee

10.00am, Tuesday, 10 November 2020

Adaptation and Renewal Programme

Executive/routine

Wards

Council Commitments

1.   Recommendations

1.1   Note the Council's latest Covid-19 position following the most recent guidance from Government.

1.2   Note the decisions taken to date under urgency provisions from 13 September to 30 October 2020 outlined at Appendix 1.

1.3   Note the Covid-19 Response Dashboard outlined at Appendix 2.

1.4   Note the findings of the Cumulative Integrated Impact Assessment of CIMT's decisions between 15 May to 15 September 2020.The findings will be used to inform the A&R Programme. Further information is at Appendix 3.

1.5   Note the update on VERA and Flexible Work following Council approval of the use of reserves on 15 October 2020.

1.6   Note the proposal for initial budget engagement to commence on 11 November.

1.7   Note that a report went to Finances and Resources Committee on 29 October with further proposals to deliver towards a sustainable budget for 2020/21.

Andrew Kerr
Chief Executive

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Policy and Sustainability Committee

Adaptation and Renewal Programme

2. Executive Summary

2.1 Edinburgh continues to respond to the Covid-19 global pandemic. This has required changes to everyday life for all residents, businesses and city partners. It also continues to fundamentally change how the Council operates.

2.2 As agreed at the Policy and Sustainability Committee on 28 May 2020, the Adaptation and Renewal Programme provides regular Committee updates. This is the sixth report to Committee on progress and covers decisions taken in period 13 September to 30 October 2020, the latest Covid-19 Dashboard and a wider programme updates. It includes a progress update on the VERA and Flexible Working exercise and recommends extending this to Heads of Service and potentially other Grades if required and appropriate.

2.3 This report also responds to a motion calling for a further cumulative Integrated Impact Assessment (IIA) to be carried out on decisions taken by the Council Incident Management Team (CIMT) in response to the Covid-19 pandemic. The cumulative assessment covers the period 15 May to 15 September 2020.

2.4 Finally, this report sets out an approach to budget engagement both in the immediate and ahead of the budget setting process which will be presented to February Council.

3. Background

Responding to Covid-19

3.1 The Council continues to respond to the impacts of the Covid-19 pandemic, while maintaining critical services and progressing Council priorities. The Council also continues to expand key frontline service delivery in line with government and public health guidance and subject to sufficient resource and budget being available. This is to ensure the Council continues to manage the pandemic across the city working with a wide range of partners and is prepared for further waves or local outbreaks.

The Council will follow Scotland's Strategic Framework, which includes a five-level framework of protection from the spread of Covid-19. Every area of Scotland will fall into one of five tiers depending on the local rate of infection.

3.1.1 Level 0 – Nearly Normal

Indoor meetings allowed – maximum eight people from three households. Fifteen people from five households can meet outdoors.

3.1.2 Level 1 – Medium

Six people from two households can meet indoors and outdoors.

3.1.3 Level 2 - High

No indoor meeting with other households. Six people from two households can meet outdoors and in hospitality settings. Pubs permitted to sell alcohol indoors only with a main meal – and time restrictions may apply.

3.1.4   Level 3 – Very High

Alcohol sales not permitted indoors or outdoors. Restaurants may be able to remain open under strict conditions.

3.1.5 Level 4 – Lockdown

Closer to a full lockdown of the type the UK went into at the end of March, with non-essential shops being forced to close. Some outdoor meeting still allowed. Schools will stay open.

3.2   On 2 November 2020 the Edinburgh local authority area commenced these new arrangements in tier three. Edinburgh does have an improving position in terms of the data but public health officials recommended tier three to ensure that this position is maintained before restrictions could be lessened. This will be reviewed weekly and if the improving position continues then it is likely that Edinburgh will be moved to a lower tier. The detail of the restrictions in each tier will also be part of the review process which for example could mean a change in the opening hours for hospitality.

3.3   The framework does provide enhanced guidance on what Council services should be open and gives greater clarity on the level of restrictions or measures that accompany these services being re-commenced.

3.4   The changes to Council services have so far been limited as the current approach by the Council is in line with tier three. Major changes to Council services such as either buildings open with no protective measures or alternatively enforced closure are only applied with tier zero and one or tier four. Schools for example remain open throughout all five tiers and within tiers 2 and 3 apply enhanced protective measures.

3.5   Commencing services is covered later in the report and the Council is undertaking an exercise to review its current use of buildings and look at service resumption under the new framework. This will identify how services can resume safely. Decisions on service resumption that are outside the agreed budget envelope set by Council will continue to be taken to the appropriate Committee and the Council for decision.

Governance

3.6   Edinburgh continues its work to respond to the Covid-19 pandemic with CIMT taking decisions to protect public health and mitigate the effects of ongoing protective measures as well as supporting the return to business as usual.

3.7   The AZETS 2019/20 Annual Report to the Council and the Controller of Audit found that Edinburgh responded promptly and effectively in its political management arrangements to the Covid-19 crisis.

3.8   The Adaptation and Renewal programme continues to guide officer decision making. It consists of five officer working groups which report into a single programme board at the Corporate Leadership Team. The Adaptation and Renewal programme board meets weekly and its governance continues to be used to oversee the Council's overall response to Covid-19. Following the departure of the Executive Director of Communities and Families, the Chief Executive will temporarily assume the position of Senior Responsible Officer (SRO) for the Life Chances Officer Working Group.

3.9   The Political All-Party Oversight Group (APOG) provides additional scrutiny, oversight and feedback which contributes to the development of options for the Policy and Sustainability Committee. The APOG last met on the 27 October with Poverty and Prevention next steps as the substantive item. An overview of the 10-year programme of change was discussed with the action of further discussion within Group meetings to support development of the overall strategy and plan. The APOG also received updates on the Scottish Government's Covid-19 Scotland's Strategic Framework, the budget position and the timeline to February budget.

Integrated Impact Assessment (IIA)

3.10   The Council uses an Integrated Impact Assessment (IIA) to meet the requirements of the Equality Act 2010, human and children's rights conventions, Fairer Scotland Duty 2018 and the Climate Change (Scotland) Act 2009.

3.11   The IIA process aligns with the Council's wider Equality, Diversity and Rights Framework 2017 – 2021, a review of this is also underway. The incorporation of equality, rights, economic and carbon impact assessments as an integral part of its decision-making process enables the Council to meet its public sector equalities

duties, including by identifying and addressing any unintended consequences of its decisions.

3.12   The purpose of a cumulative IIA is to consider the combined impact of a connected set of decisions, including unintended consequences. It is required in relation to the Council's budget as, although setting the budget is a single decision, the budget itself comprises a number of individual budget proposals. Although a cumulative impact assessment is normally only required on the Council's budget, the exceptional circumstances presented by the Covid-19 pandemic and associated requirement for urgent financial and other decisions by CIMT mean that a cumulative impact assessment is being carried out.

3.13   The first cumulative IIA of CIMT decisions covered those taken between 18 March to 14 May 2020 and was reported to Committee in June 2020. The decisions during this crisis phase were taken with the intention of protecting citizens and staff in line with public health guidance, and of mitigating the impact of lockdown. The report described the range of service enhancements and supports that the Council had introduced to mitigate against adverse impacts, including enhancing advice and benefit support capacity and accessibility and the provision of digital devices to young people known to services.

3.14   A key finding from the cumulative assessment of the first set of decisions was the challenge of digital exclusion across all groups, a finding which also emerged across Scotland. In response, the Scottish Government and SCVO have led the development of a programme, "No One Left Behind", which is aimed at identifying ways to address digital exclusion. Evidence published in September 2020 by the Scottish Government shows that older people and young people experiencing socio-economic disadvantage are most like to be affected. As a result of more services moving online due to Covid-19, there is the risk of widening the gap in digital inequality.

3.15   The report also described the growing recognition that the risks and impacts of the virus are not shared equally. The rates of infection and death, as well as the economic and social effects of Covid-19 vary markedly between groups in the population, reflecting underlying health and social inequalities. Older people and people experiencing or vulnerable to poverty are among groups at higher risk of adverse impacts. It also noted that the lockdown and associated measures, and the longer-term socioeconomic impact have the potential to reproduce and intensify existing inequalities.

4. Main report

COVID-19 Dashboard

4.1 The Covid-19 dashboard (Appendix 2) provides the latest position about key data relating to the pandemic. Content for the dashboard continues to be kept under review based on the emerging situation and any feedback received.

Decisions taken from 13 September to 30 October 2020

4.2 A full list of decision taken under urgency provisions by the Chief Executive in consultation with the Leader and Deputy Leader from 13 September to 30 October 2020 is at Appendix 1. Matters requiring a decision under urgency powers by the Chief Executive are discussed at CIMT which continues to meet twice a week or at CLT which also meets weekly.

Update on Voluntary Early Release Arrangement (VERA) and Flexible Work Options

4.3 On 15 October 2020, Council approved the use of the allocated workforce transformation reserve for a targeted VERA exercise. Following that approval, on 19 October colleagues within Grades 10-12 (excluding colleagues within the Edinburgh Health and Social Care Partnership and Teachers) were invited to express an interest in VERA or to consider reducing their hours through the existing Flexible Work Options policy.

4.4 On 2 November 2020, Grade 9 colleagues (excluding colleagues within the Edinburgh Health and Social Care Partnership and Teachers) will be invited to express an interest in VERA or reducing their hours through the Flexible Work Options policy.

4.5 Further, it is proposed that the current VERA exercise will be extended to include Heads of Service, such that they too are invited to be considered for VERA from 9th November 2020.

4.6 No further commitment has been made by the Corporate Leadership Team at this stage to open up VERA to other groups of staff, however, in light of the ongoing financial challenges this will be kept under review and, this may be a required step. The Flexible Work Options Policy remains open to all staff to consider applying for amended working arrangements under, subject to the requirements of the Council.

Adaptation & Renewal Programme Updates

Service Operations Working Group

4.7 The Service Operations Working Group has worked to bring essential services back into operation and supporting the most vulnerable citizens. Throughout the pandemic the Council has been trying to balance the need to continue to provide critical services to residents whilst keeping staff safe and following national guidance. The need to do this at the current time is particularly acute as cases of Covid-19 are rising across the city. There are also challenges around re-opening services to Pre-Covid-19 levels in a safe way given the financial cost of Covid-19 to the Council.

4.8 All Services resumed to date have been managed within Scottish Government and Public Health Scotland guidance and consider other associated guidance issued by bodies such as COSLA. As further services reopen if there is a need for additional budget and Facilities Management resource, then these matters will be brought back to the Policy and Sustainability committee.

4.9 The full-year cost increase of re-opening the first six libraries in September was c.£200k per annum. Officers are preparing plans for the re-opening of the following libraries in line with the plan that was approved by the Policy and Sustainability Committee on 6 August:

- Drumbrae (North West Edinburgh)
- Craigmillar (North East Edinburgh)
- Wester Hailes (South West Edinburgh), with a replacement of Currie Library if Wester Hailes cannot be safely re-opened due to the ongoing construction works at Westside Plaza.
- Gilmerton (South East Edinburgh)

4.10 Given that this next tranche of re-opening will also cost in the region of a further £200k. Officers must consider the workforce availability within the wider FM service to support existing operations, particularly in school settings, and ensure that the re-opening of the additional libraries will not present a risk to the priority of maintaining a fit for purpose cleansing regime in our schools. Subject to approval, officers are working to an indicative opening date of the 14 December, but this may vary for each library.

4.11 A Wellbeing Board is being established to oversee and co-ordinate the workstreams to ensure there is coherent vision and outcomes for Wellbeing which will feed into the Council Business Plan. Data gathering exercises are underway for services. The approach seeks to understand current service including the geographic locations, core and additional service offerings, demands, trends, synergies with external and internal partners. Next steps will be to explore opportunities bring forward coherent opportunities for change.

Public Health Advisory Working Group

4.12 This officer working group brings together the City of Edinburgh Council, NHS Lothian and the Edinburgh Health and Social Care Partnership (EHSCP) colleagues to ensure the effective communication and implementation of national advice concerning public health.

4.13 The role of the Officer Working Group is to interpret and ensure the practical application of the national advice in the Edinburgh context, working closely with experts across the Council in our Environmental Health, Health and Safety and Resilience teams.

4.14 Work is underway to understand the implications of the new tiered approach and how the current service delivery and resumption plans align to these restrictions.

4.15 The group continues to support the Council in the Test and Protect work and ensures the links to the other working groups are made as appropriate. As the virus continues to fluctuate within the community across the Lothians, the group will be involved with planning for reductions in service delivery. This will include how to support the requirement to step back up support for the most vulnerable groups as we move through the tiered system.

4.16 Further work is underway to collaborate with colleagues to support the Poverty & Prevention change programme. Findings and lessons learned will be evaluated from the 3 Conversations approach used by the Health and Social Care teams and contributed to the future approach.

Economic Recovery Working Group

4.17 The Economic Recovery Programme seeks to ensure Edinburgh's economy survives the time of Covid-19 and adapts, so that people, businesses and communities can thrive in the future. Due to the size and complexity of the remit, the programme was divided into the following workstreams to deliver the Economic Recovery vision:

- Sustainable Economy Recovery
- Investment and Development
- Employability
- Business support and Resilience
- Our Future Cultural Capital
- Innovation

4.18 The revised City Economy Strategy is in early development, with an Interim report due to be issued in December, followed by the publication of the refreshed strategy in March 2021.

4.19   Priority outputs and achievements to date:

Create a safe and sustainable environment for offices, shops, education institutions, and transport providers to work.

- Ready Set Go project (set up to support local businesses) continues to engage and support City businesses to assist with recovery. The Council's social media reach through this project has been over 400,000 with over 50,000 direct communications with businesses ranging from Covid-19 Business Advice, Table and Chairs and licensing

Accelerate the building of affordable homes across the city, and sustainable regeneration
- The Council's affordable new build home construction programmes including Craigmillar and Fountainbridge are back up and running in a Steady state operation (physical distancing can be maintained and/or with PPE use)

Design and deliver a successor to the Edinburgh Guarantee
- The Council is actively engaging with leaders in the employability and skills sector about how we support people back into jobs and positive destinations and calling on key employers to partner with us on this. The launch of this is planned for early November

Work with the organisations that make Edinburgh a global cultural capital to re-think their programmes & ways of working to adapt to a changed operating environment.
- To date we have released the Strategic Partners cultural grants to re-purpose these resources towards crisis impact mitigation and planning actions going forward
- Re-purposed the new arts & health project fund resources to a resilience fund to be allocated via agreement by the Chief Executive and the Council Leaders.
- Progressed and awarded the Diversity and Inclusion Fund to ensure that the allocated project resources would still go out to the sector's artists and practitioners to facilitate on-going creative development (projects being deliverable in the Covid-19 environment)

4.20   Next steps require work to be undertaken to review the original scope of this programme and an updated programme will be developed.

Change, People and Finance Working Group

4.21   The programme is made up of the following four workstreams: Change Strategy and Finance; Digital and Smart City; People and Culture; and, Political and Operational Governance. The delivery of agreed working group outcomes remains on track and is progressing at pace. The current status of each workstream is detailed below.

4.22 The **Change Strategy and Finance** workstream is currently focussing on the delivery of an in year balanced revenue budget and planning for the 2021 revenue budget, as well as a refreshed ten-year Capital Budget Strategy. Risk is reducing in relation to the attainment of a balanced in-year budget for 2020/21, although significant uncertainties and pressures in key areas such as homelessness remain and committing significant reserves to offset the loss of income and increased expenditure the Council has faced this year has already been required. Additionally, the increased savings requirements for 2021/22 will need to be addressed in the business and budget planning process leading up to February's Council budget setting meeting. In parallel, and linked with this, a governance approach is being finalised that will ensure a delivery focus is maintained to support the achievement of a greater proportion of approved, pre-approved and new tactical and strategic change proposals.

4.23 The **Digital and Smart City** workstream is currently developing a five-year roadmap that will detail current and new initiatives to be progressed that align, and support delivery of the outcomes agreed in the Digital and Smart City Strategy that was approved at Policy and Sustainability Committee on 6 September 2020. There are a number of significant digital initiatives in delivery and new initiatives being progressed that are key to realisation of the strategy, including Phase 1 of the Smart City Operations Centre, Phase 2 of Customer Digital Enablement and a business case is being prepared in relation to 1:1 devices as part of our digital learning and digital inclusion.

4.24 The **People and Culture** workstream is progressing a number of initiatives, including delivery of the Scottish Local Government Living Wage consolidation as part of the 'Your Total Reward' Project. Mobilisation activities are progressing in advance of entry to the consultation phase of the project. Other initiatives being taken forward within this project are development of a new People Strategy 2020-2024, the "Purpose Led Organisation" and ongoing essential learning and development for employees.

4.25 **Political and Operational Governance** focus is currently on review and developing operational governance enhancements, including delivery of a 'best assurance model' for the Council, mobilisation of resource to support Directorates implement open Internal Audit actions and progressing analysis activities in relation to CLT decision making. In terms of Political Management arrangements, a report will be prepared in relation to the near-term arrangements for Executive Committees, including options for a 'blended' approach to delivery of these.

Life Chances

4.26 The Life Chances Programme is made up of four workstreams all delivering against the vision to make Edinburgh a fair and inclusive city with equal opportunities for all, where all citizens benefit from the success of the city and no one is left behind.

The current status of each project/workstream is below:

4.27 The **Immediate Support** workstream delivered a close report at the beginning of October, however, formal meetings will be stood up again in-line with the additional restrictions placed by Scottish Government and a need to resume support to those effected by Covid-19. An elected member briefing was issued on 19 October detailing progress on this workstream and further discussions are taking place with EVOC.

4.28 The **Digital Learning & Teaching** have been responding to immediate device provision to schools and procurement of a mobile device management solution. A 1st draft of 1:1 business case was presented to the workstream for discussion and next draft will be worked on and presented at the beginning of November. The digital tools project is also underway.

4.29 The **Poverty & Prevention** workstream had an outline proposal for the Council's response to the Poverty Commission considered and endorsed by CLT at the beginning of October. The APOG similarly considered these proposals on 27 October and have been offered individual group briefings. Officers are in the process of engaging with relevant teams and stakeholders to further develop – in particular, proposals around prevention and a new approach to service delivery. The Prevention proposal is split into three areas (1) A new Service model for how the council supports citizens. (2) A Whole system change collaborating with and shaping the future workforce to deliver the preventative approach (3) Establishing a new relationship with the 3rd sector to include how the Council contracts commissions services. A full response to the Commission will be brought to Policy and Sustainability Committee for consideration in December.

4.30 The **Edinburgh Learns 4 Life** workstream is progressing well and have agreed a vision which is to *create a world-class learning city where everyone is empowered to develop their skills, knowledge, creativity and relationships with people and places. To create an environment of collaboration that inspires connections through learning for life.* The next phase for the workstream is developing the outputs and outcomes which they will present to the Officer Working Group in the coming weeks.

Cumulative Integrated Impact Assessment – Decisions taken from 15 May to 15 September 2020

4.31   During the period 15 May to 15 September, CIMT took 138 decisions (appendix 3a) which are the subject of this report. In contrast to the types of decisions taken up to June, which related to protecting citizens and staff and mitigating the impact of the partial lockdown, the decisions taken in the second phase tended to relate to continuing mitigation activities and the return to business as usual.

4.32   Of the 138 decisions, 30 were considered by Heads of Service to need an IIA. Of the remaining 108, 22 related to mitigating the effect of the protective measures, 37 related to the return to business as usual (with no change to the previous arrangements), 34 to administration and governance and the remaining 15 on a range of topics from arrangements for staff continuing to work at home, to the temporary use of a building.

4.33   Details of the cumulative assessment are provided in appendix 3b. The predominant finding is the ongoing challenge of digital exclusion, as information and resources are increasingly being made available online, including booking in advance for visits to venues.

4.34   The restart of debt recovery activities is being mitigated by extending the period of repayment and supported through signposting for help and advice, but this still has the potential to increase stress and anxiety for people experiencing poverty

4.35   The reopening of a range of Council venues, resources and services will have a positive impact on wellbeing, including opportunities for leisure and access to greenspace for the general population. The partial resumption of services to support young people who have been looked after and or who live in prioritised areas of deprivation are also likely to have a positive impact on wellbeing. However, for all of these reinstated services, the health protection measures in place to limit virus transmission have resulted in reduced capacity. This may impact on people who do not have access to the internet or phones to check access arrangements in advance and those who do not live in the prioritised areas.

4.36   Due regard to the equality, rights, environment and economic impacts has been given to the set of Covid-19 decisions. Council officers will use these findings and the wider body of evidence to continue to inform the Adaptation and Renewal Programme and the response to the Edinburgh Poverty Commission's final report so that equalities and rights are built in from the outset.

Budget Engagement Proposals

4.37 Work is progressing on both closing the budget gap for this financial year and preparing for the February budget. As with previous years, engagement forms a central part of this work. This year presents a new context and timescale pressures for the budget process. As such, a different approach to budget engagement has been proposed below which first makes best use of the information sources already available while recognising the necessary restrictions that result from the Covid-19 pandemic.

4.38 The following information sources are especially relevant:

4.38.1 The outputs and deliberations of the Poverty Commission. The Commission's work involved extensive, pre-Covid-19 face-to-face contact with individuals currently experiencing poverty, poverty experts, and those who had experienced poverty in the past. The Commission was especially concerned with how the behaviour of city partners and the delivery of services could reduce the incidence of poverty in Edinburgh.

4.38.2 The results of the 2020 joint-survey between the Council and the NHS. This survey will interview 1,000 Edinburgh residents by telephone and is due to conclude fieldwork in December 2020. The survey focuses on personal experience of the coronavirus pandemic including use of Council and NHS services, and preference for the future delivery of those services, including by online methods and at collocated estates.

4.38.3 Feedback from previous years' budget engagement from qualitative engagement activities where residents have been asked to consider their general priorities in the context of the Council's overall spending, and have considered specific choices relevant to the adaptation and renewal programme

4.39 In addition to these previous information sources, it is proposed that the Council launches an online survey to run from 11 November to 10 December 2020. This engagement exercise will ask open questions about citizen's experience of services and prioritisation of outcomes in the context of a Covid-19 climate emergency. This engagement will include targeted communications to representative groups through EaRN and general support on Council social media. Efforts will be made to target and promote the engagement to key groups including those who may be harder to reach.

4.40 Analysis of existing information sources and the results of the engagement exercise will be reported together to Finance and Resources Committee in January.

5.   Financial impact

5.1   The financial impacts arising from this report are dealt with in the monitoring report to Finances and Resources on 29 October.

Planning is underway to open an additional 4 Libraries as outlined in Section 4.9. It is projected that this next tranche will also cost an additional £200k of revenue.

6.   Stakeholder/Community Impact

6.1   Stakeholder and community impacts are outlined in the cumulative impact assessment (included as Appendix x).

7.   Background reading/external references

7.1   The evidence table in the cumulative impact assessment (included as Appendix 3) provides links to sources.

7.2   [Adaptation and Renew Programme Update, Policy and Sustainability Committee, 25 June 2020](#)

8.   Appendices

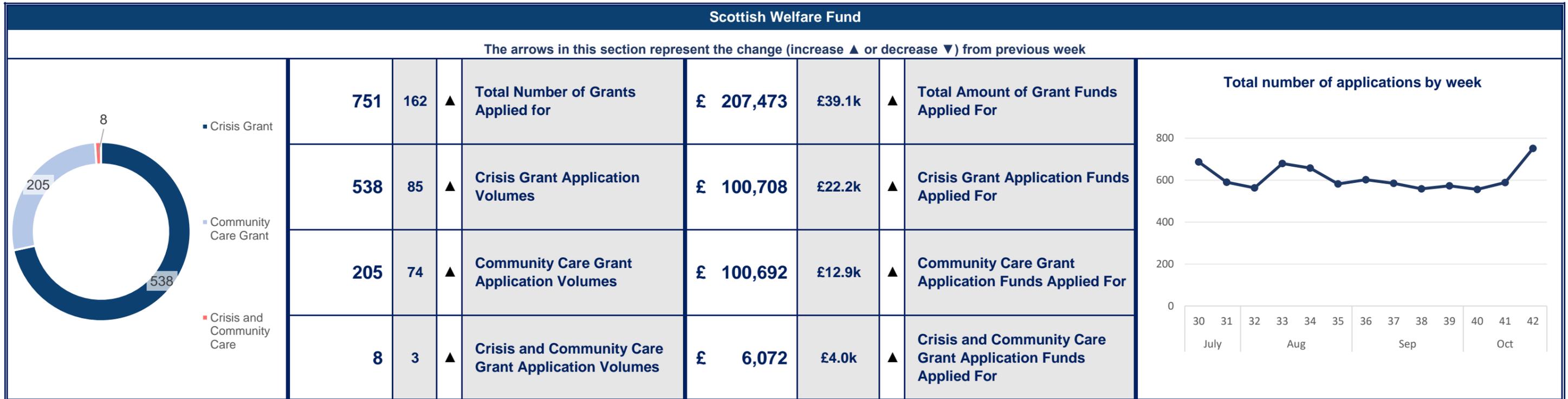**Appendix 1** - Decisions taken from 13 September – 30 October 2020

Appendix 2 - Covid-19 Response Dashboard

Appendix 3a – Decisions covered under the Cumulative IIA

Appendix 3b – Cumulative Integrated Impact Assessment

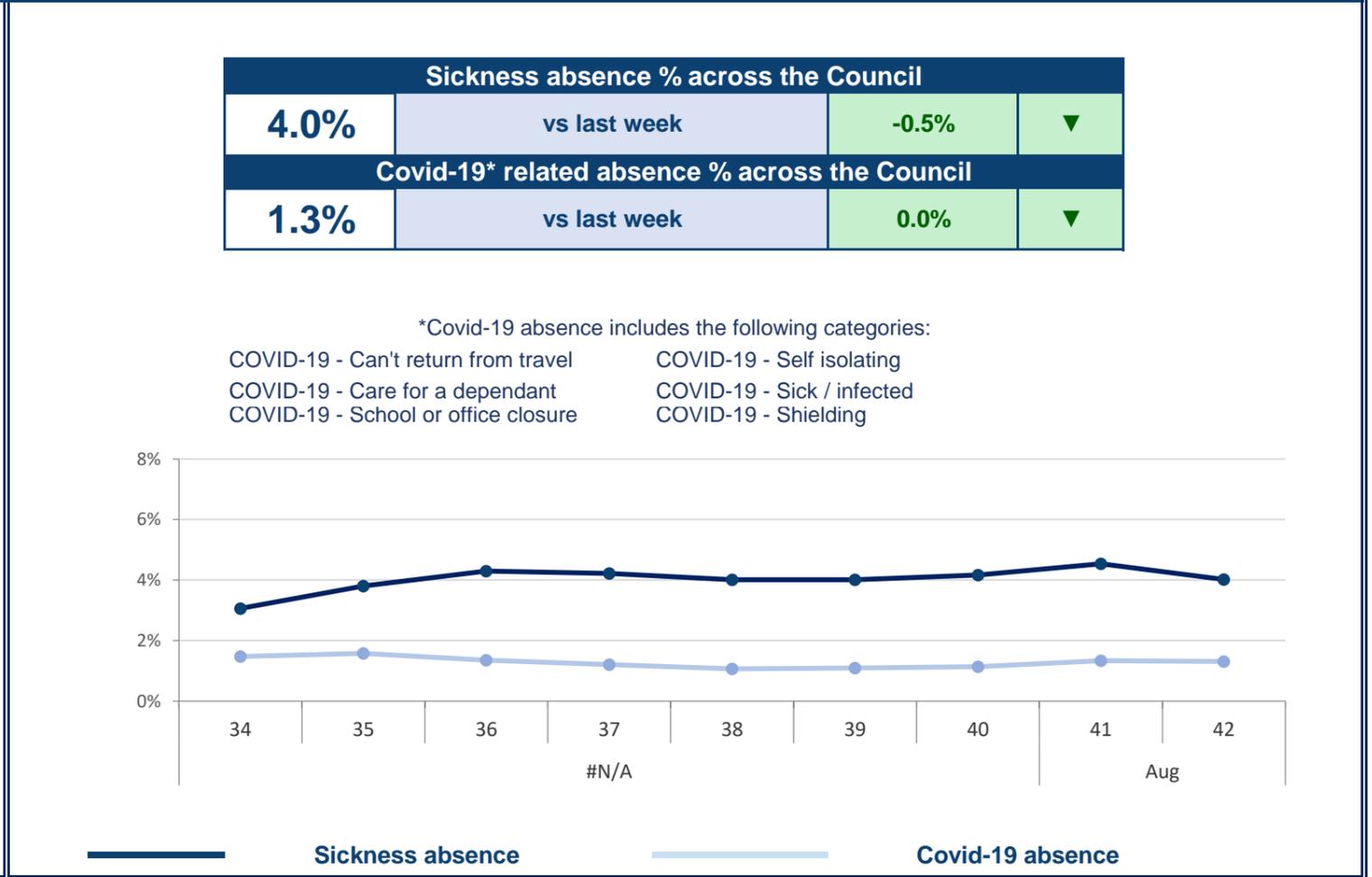| Ref.	APPENDIX 1_Decisions taken to date	Date
D220	Spaces for People projects - Brunstane Primary School, Craigentinny Primary School, Hermitage Park Primary School, Lorne Primary School, Parsons Green Primary School layouts approved.	14/09/2020
D221	Service Adaptation Proposal C57 - Drug Treatment and Testing Order Service	18/09/2020
D222	Service Adaptation Proposal C62 - Public Safety – inspecting venues	18/09/2020
D223	Service Adaptation Proposal C66 - Engagement Locations for Bin Review	18/09/2020
D224	Service Adaptation Proposal C67 - Resumption of requests for organised running and orienteering activities	18/09/2020
D225	Service Adaptation Proposal C68 - Business Support Shared Services – NE Locality Office 2 staff part time within office building.	18/09/2020
D226	Service Adaptation Proposal C69 - Waste and Cleansing Staff Return to Depot Offices	18/09/2020
D227	Service Adaptation Proposal C71 - Adult Learning Support work for vulnerable groups across city	18/09/2020
D228	Service Adaptation Proposal C72 - ASL resource storage and staff access to NE Locality Office	18/09/2020
D229	School meal provision from after October break	18/09/2020
D230	Walk Through Testing Centre at Usher Hall – paper approved; members briefing to be issued	21/09/2020
D231	Proposal to Fund a Welcome Centre for Edinburgh's Rough Sleepers	21/09/2020
D232	Service Adaptation Proposal - C80 Essential Driver Training and CPC Training	25/09/2020
D233	Service Adaptation Proposal - Community access to secondary school sport facilities - approved in principle subject to confirmation of the projections for booking numbers and costs.	28/09/2020
D234	Service Adaptation Proposal - Re-start access to 3G and grass pitches within the school estate for clubs with access to their own changing facilities – agreed subject to risk assessments being completed and that changing rooms and toilets should not open	28/09/2020
D235	Elected Member Briefing on Libraries – agreed to issue with addition of explanation of rationale for some libraries not	28/09/2020

	opening due to space constraints and other council services using buildings	
D236	Update on temporary staff (libraries) – agreed to extend the contracts to 3 January 2021	28/09/2020
D237	Service Adaptation Proposal - C76 – Face-to-Face Training where essential	02/10/2020
D238	Service Adaptation Proposal - C83 – Gate 55 covid-19 testing centre proposal	02/10/2020
D239	Use of School Sites for Flu Vaccination Drive Through Programme – agreed to use of 2 sites (+ action A364)	02/10/2020
D240	Letter to Parents and Carers communication approved subject to changes discussed.	02/10/2020
D242	Data Collation process for Test and Protect	05/10/2020
D241	Letters to Parents and Carers - approved	05/10/2020
D242	Service Adaptation Proposal - C70 – October holiday provision for children with a disability and C74 – Resumption of holiday care for primary aged children (agreed by CLT)	07/10/2020
D243	Edinburgh Flu Vaccination Delivery Plan. To promote flu vaccinations to all Council staff that are eligible.	09/10/2020
D244	Service Adaptation Proposal C77 – Resumption of Community Based Adult learning – Granton Recovery Programme. Approved subject to discussing the reopening of adult learning services.	09/10/2020
D245	Early Years Partner Providers – Critical childcare payments	09/10/2020
D246	Spaces for People Scheme Reviews - Silverknowes Road North and Warriston Road – CIMT approved (Note 19/10: Warriston Road not progressed as it is to be included in report to T&E Committee)	16/10/2020
D247	Spaces for People Scheme Review – Victoria Street - to agree that this would be taken to Transport and Environment Committee for approval.	23/10/2020
D248	To continue free school meal provision as experienced earlier in the year, including payment for the October, Christmas and February holidays. Parent/carers would receive a retrospective payment during next week for the October holiday.	21/20/20
D249	Extra-curricular activities FAQs – agreed to issue subject to amendment at 6a wording on volunteers	26/10/2020
D250	Spaces for People Scheme Review – Cammo Walk – CIMT approved	30/10/2020

APPENDIX 2 - High Level Overview - Key Indicators

Scottish Welfare Fund

The arrows in this section represent the change (increase ▲ or decrease ▼) from previous week

751	162	▲	Total Number of Grants Applied for	£ 207,473	£39.1k	▲	Total Amount of Grant Funds Applied For
538	85	▲	Crisis Grant Application Volumes	£ 100,708	£22.2k	▲	Crisis Grant Application Funds Applied For
205	74	▲	Community Care Grant Application Volumes	£ 100,692	£12.9k	▲	Community Care Grant Application Funds Applied For
8	3	▲	Crisis and Community Care Grant Application Volumes	£ 6,072	£4.0k	▲	Crisis and Community Care Grant Application Funds Applied For

Donut chart legend:
- Crisis Grant
- Community Care Grant
- Crisis and Community Care

Values shown: 8, 205, 538

Total number of applications by week

Chart showing weeks 30–42 (July, Aug, Sep, Oct), y-axis 0 to 800.

Contacts - Local Assistance Team and Contact Resilience Centres

160

vulnerable contacts last week

Legend:
- Food Order
- Pharmacy Order
- Food & Pharmacy
- Other Services
- Guidance/ Signposting

Guidance/ Signposting, 160

538

Recorded footfall in Council Resilience Centres

18 ▲

vs last week

HR

Sickness absence % across the Council			
4.0%	vs last week	-0.5%	▼

Covid-19* related absence % across the Council			
1.3%	vs last week	0.0%	▼

*Covid-19 absence includes the following categories:

COVID-19 - Can't return from travel	COVID-19 - Self isolating
COVID-19 - Care for a dependant	COVID-19 - Sick / infected
COVID-19 - School or office closure	COVID-19 - Shielding

Chart showing weeks 34–42 (#N/A, Aug), y-axis 0% to 8%.

Legend:
- Sickness absence
- Covid-19 absence

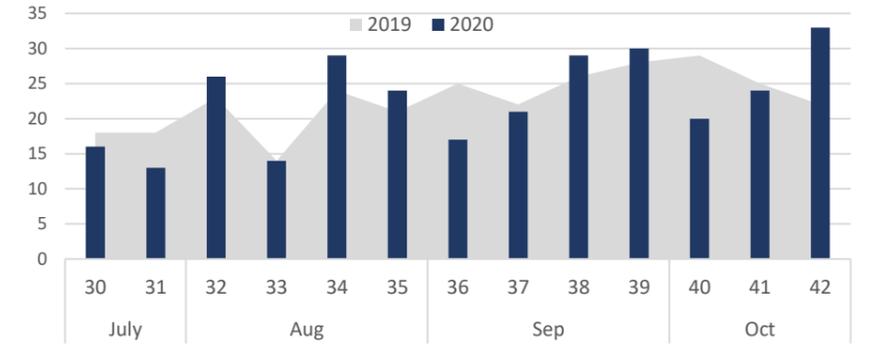## Adult Protection Contacts

36

Adult Protection Contacts
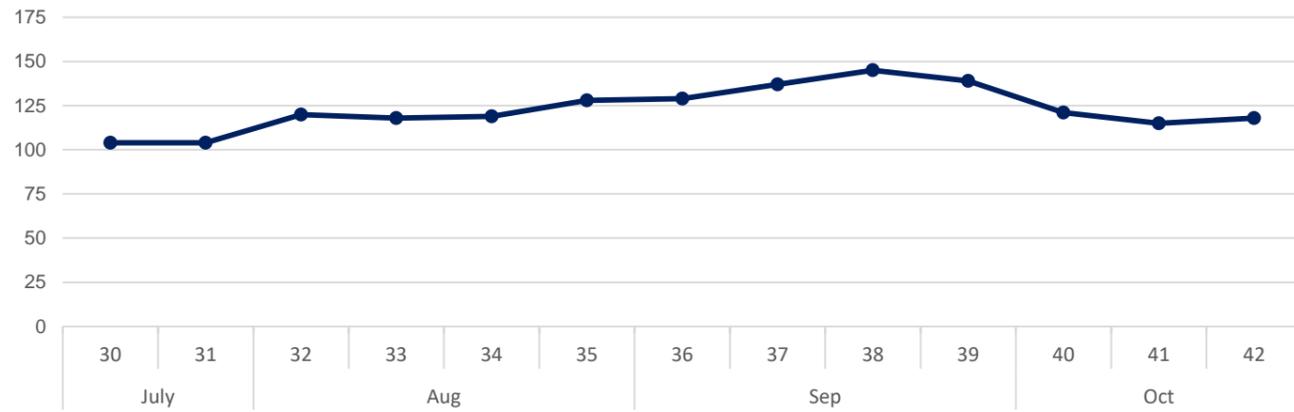
*Figure for week 31 has been reviewed

Communities and families - Child Protection

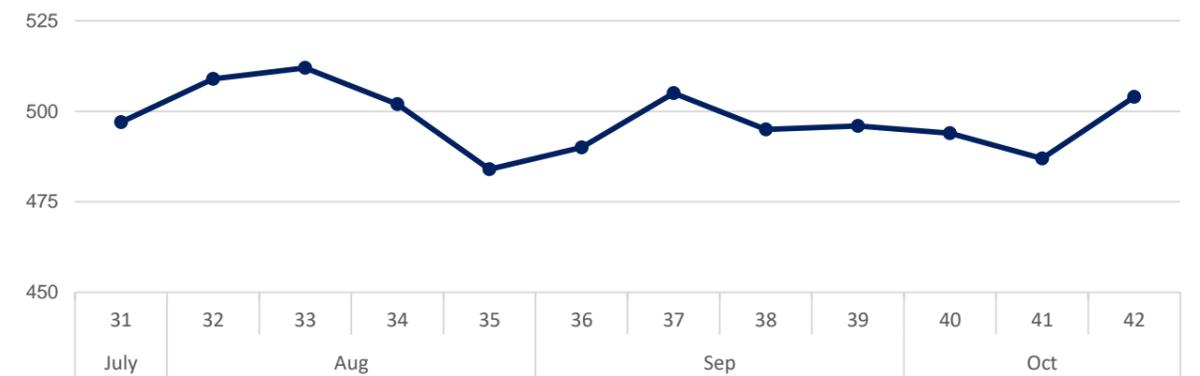**33**

Number of Child Protection Inter-agency Discussions

HSC

118 **Delayed discharges**

504 **Domiciliary waiting list**

Homelessness

Total number of new presentations (weekly average)		
77	vs last week	-6 ▼
	vs last year	-15 ▼

Number of families in B&B		
12	vs last week	4 ▲
	vs last year	-10 ▼

Total number of new presentations (weekly average)
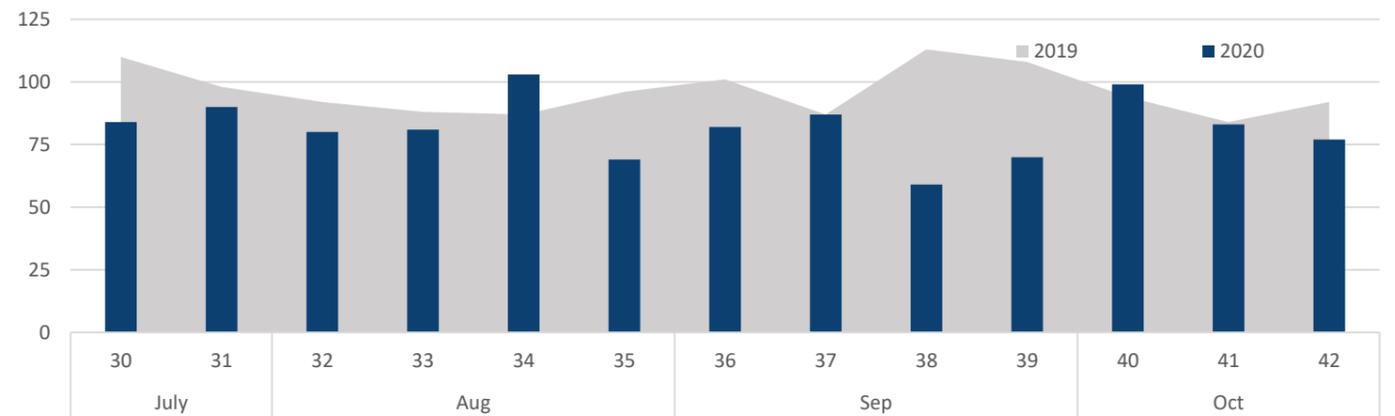
Covid-19

| 46,715 | cases tested positive in **Scotland** | 7,614 | cases tested positive in **NHS Lothian** | 4,695 | cases tested positive in **Edinburgh** |
| 2,609 | patients who tested positive have died in **Scotland** | 501 | patients who tested positive have died in **NHS Lothian** | 269 | patients who tested positive have died in **Edinburgh** |

Source: Public Health Scotland   Last update: 17/10/2020

Updates:

- The cumulative figures are now extracted from Public Health Scotland open data, published daily.

- The figure for patients who tested positive and have died in Edinburgh is now made available by PHS open data.

- The Covid-19 deaths by setting in Edinburgh is no longer published by NRS.

- The data used to feed the charts in this page in now published monthly and uses a wider definition of Covid-19 deaths, including all where Covid-19 was mentioned on the death certificate.

Covid-19 deaths by setting in Scotland
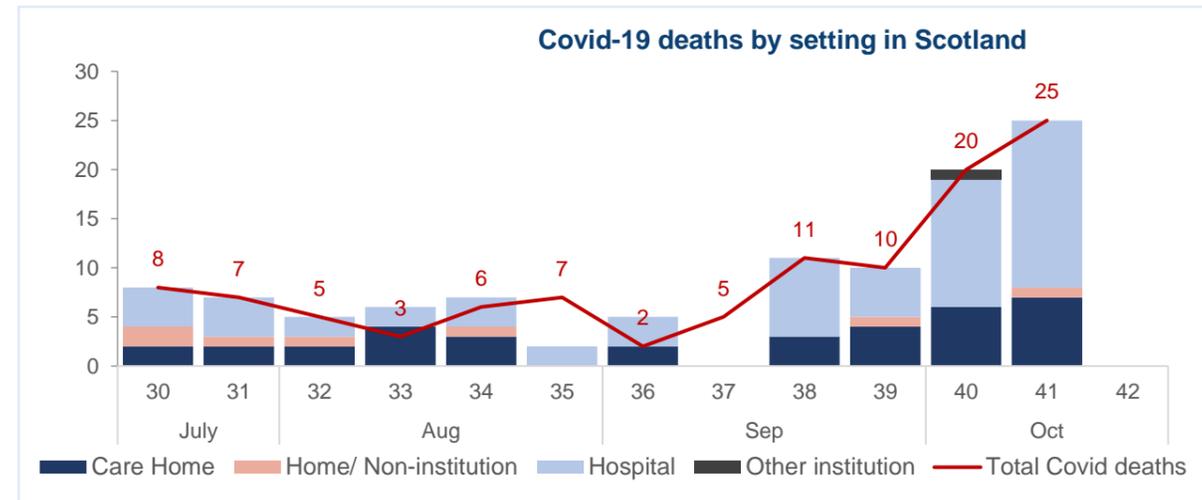
Values shown for figures over 25

Total number of deaths in Edinburgh

Total number of deaths in Scotland
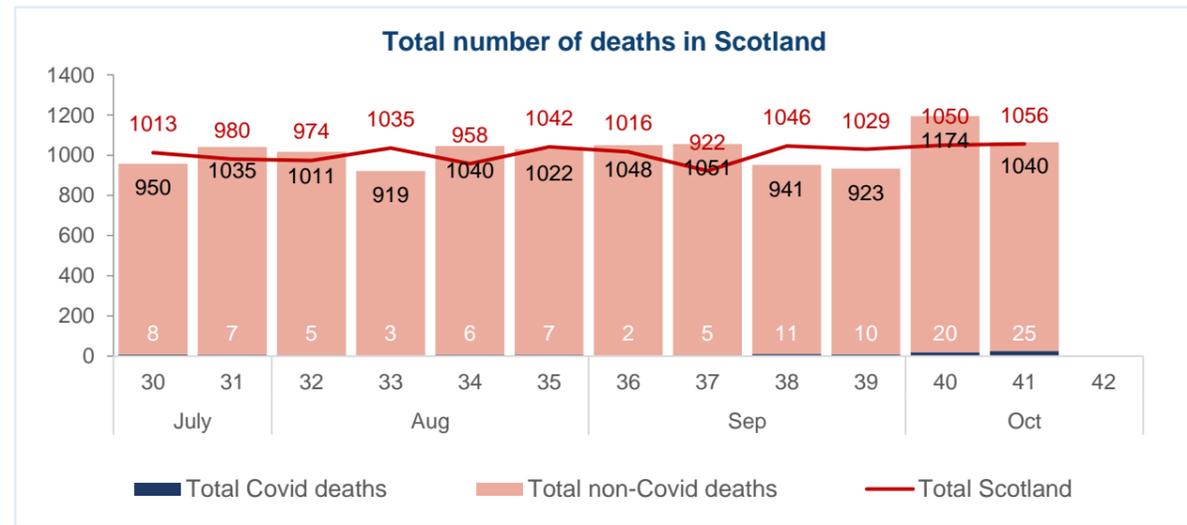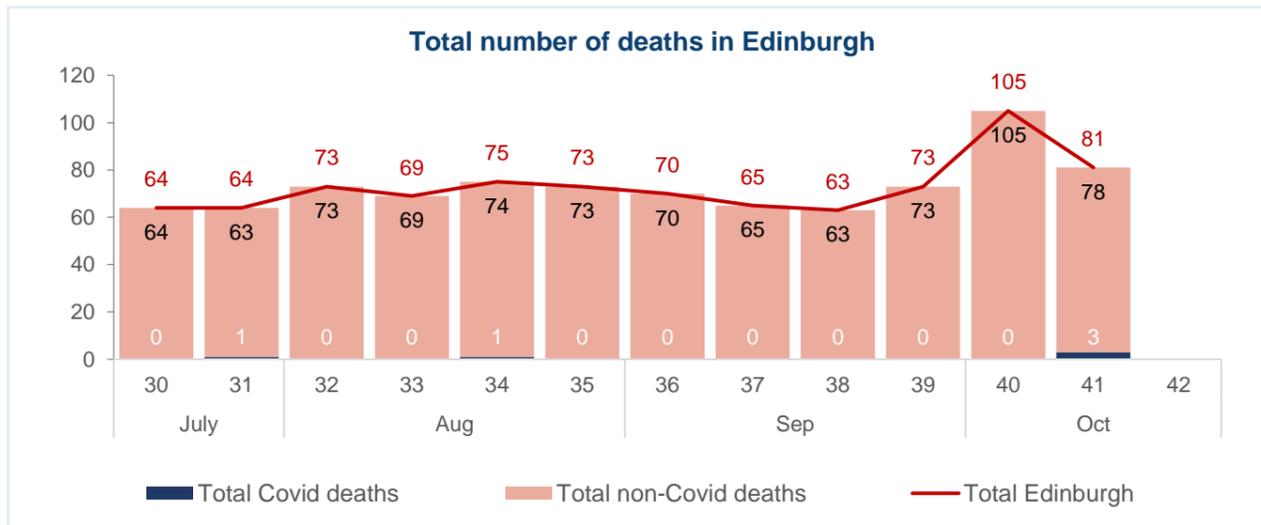
Source: National Records of Scotland (NRS)

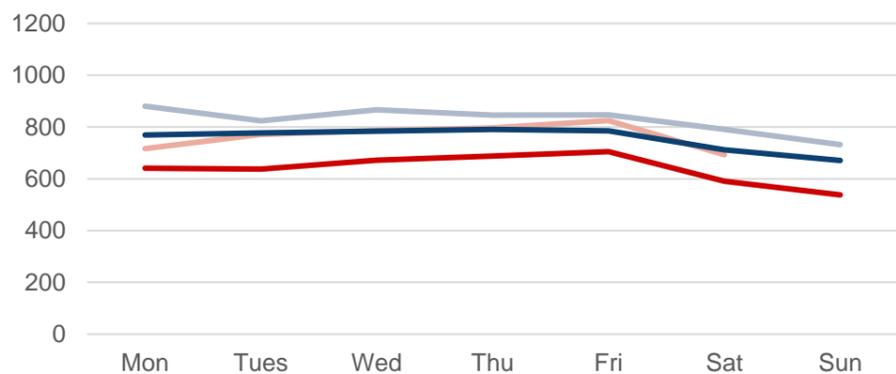## Traffic Level - Weekly comparator

Source: Arterial Route SCOOT Detector

6 traffic signal sites:

Queensferry Road / Clermiston Road North
London Road / Meadowbank Terrace
Ferry Road / East Fettes Avenue
Morningside Station
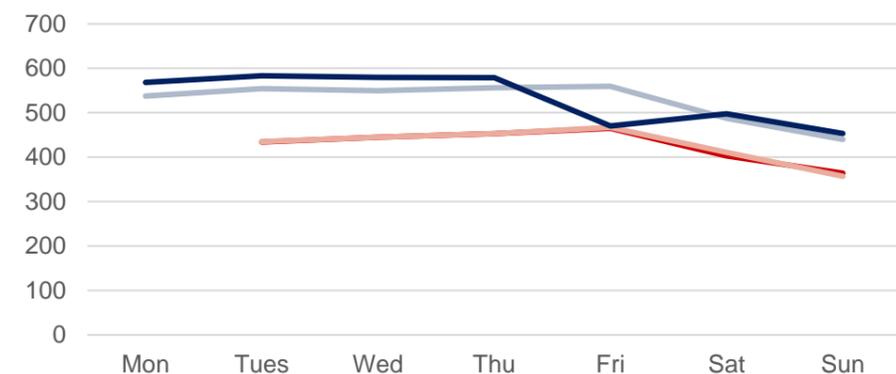Dalkeith Road / Blacket Avenue
Salamander Street / Seafield Place

2019 - Week 42 commencing on 07/10/19

2019 Inbound
2019 Outbound

2020 - Week 42 commencing on 12/10/20

2020 Inbound
2020 Outbound

Queensferry Rd / Clermiston Rd
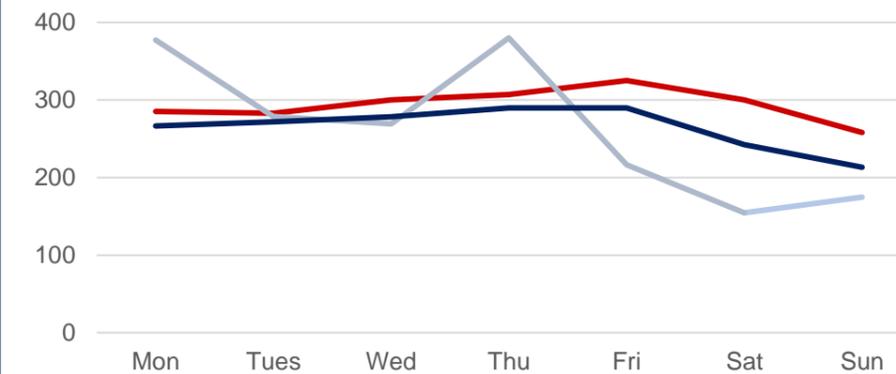Vehicles per hour (daily mean)

London Road / Meadowbank Terrace
Vehicles per hour (daily mean)
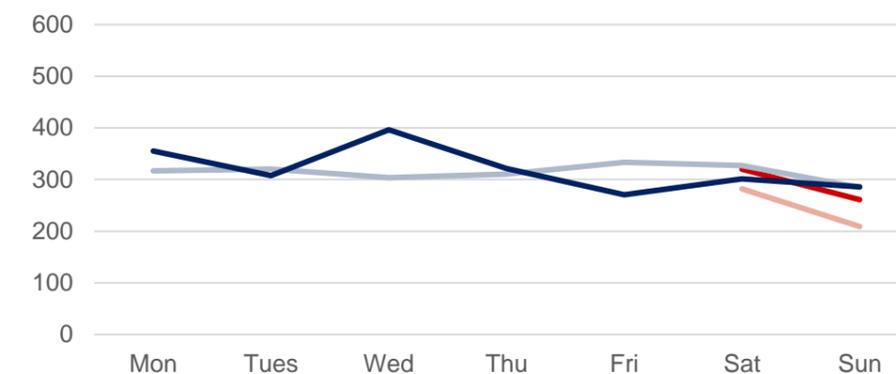
Ferry Road/ East Fettes Avenue
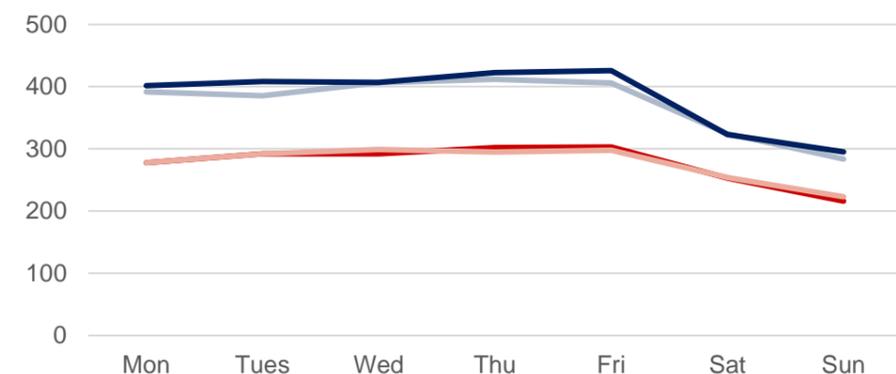Vehicles per hour (daily mean)

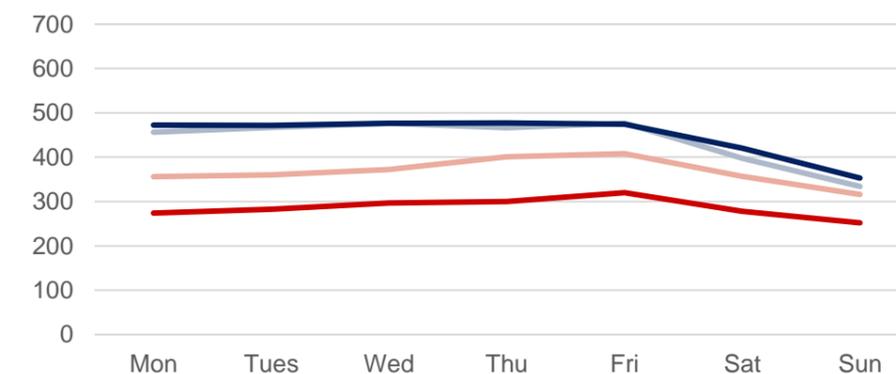### Morningside Station
Vehicles per hour (daily mean)*

*Technical fault at Morningside out detector is being investigated

Dalkeith Road/ Blacket Avenue
Vehicles per hour (daily mean)

Salamander Street/ Seafield Place
Vehicles per hour (daily mean)

Some data is missing for week 42 due to outages in sensors across the city

Traffic Level - Annual comparator
2019 and 2020 Traffic Levels shown at Daily Peak in each month

Source: Arterial Route SCOOT Detector

6 traffic signal sites:

Queensferry Road / Clermiston Road North
London Road / Meadowbank Terrace
Ferry Road / East Fettes Avenue
Morningside Station
Dalkeith Road / Blacket Avenue
Salamander Street / Seafield Place

2019 Inbound	
2019 Outbound	
2020 Inbound	
2020 Outbound	

16/3/20 - Non-Essential Travel guidance

23/3/20 - Effective Lockdown

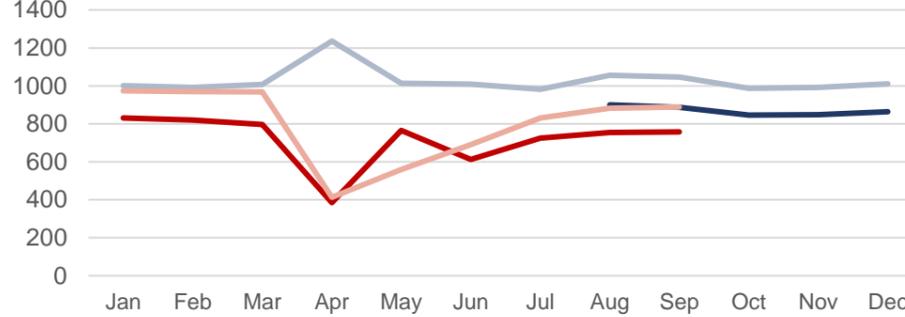**29/5/20** - Move to Phase 1 of easing lockdown

19/6/20 - Move to Phase 2 of easing lockdown

10/7/20 - Move to Phase 3 of easing lockdown

Key dates

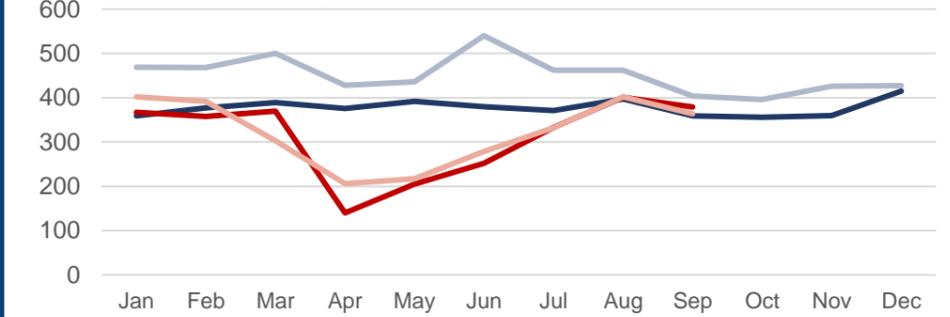### Queensferry Rd / Clermiston Rd
Vehicles per hour (peak day) *

* No Mar-Jul 2019 inbound data for Queensferry Rd / Clermiston Rd

2019	Sep	Peak around 1050 vehicles per hour
2020	Sep	Peak around 900 vehicles per hour

London Road/ Meadowbank Terrace
Vehicles per hour (peak day)

2019	Sep	Peak around 400 vehicles per hour
2020	Sep	Peak around 400 vehicles per hour

Ferry Road/ East Fettes Avenue
Vehicles per hour (peak day)
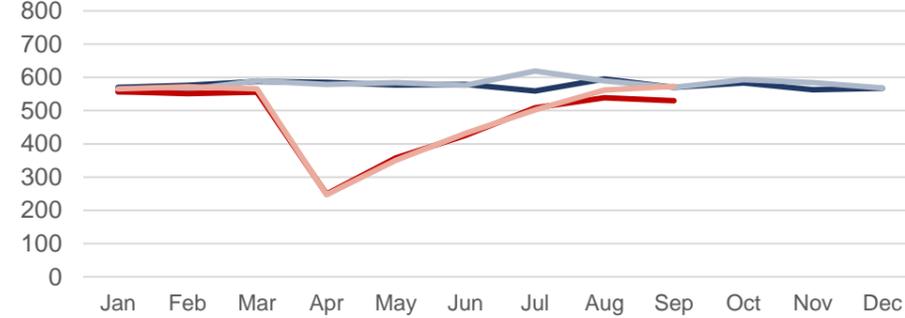
2019	Sep	Peak around 550 vehicles per hour
2020	Sep	Peak around 550 vehicles per hour

Morningside Station
Vehicles per hour (peak day)
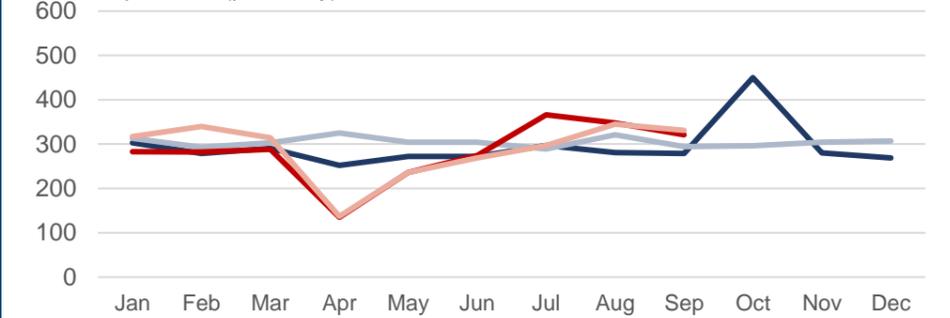
2019	Sep	Peak around 300 vehicles per hour
2020	Sep	Peak around 350 vehicles per hour

Dalkeith Road/ Blacket Avenue
Vehicles per hour (peak day)
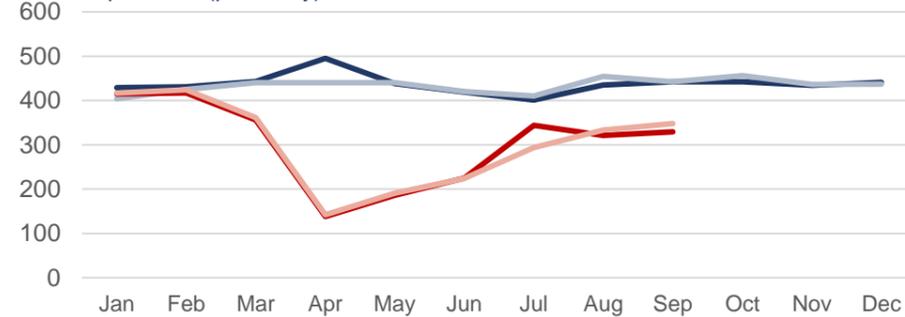
2019	Sep	Peak around 450 vehicles per hour
2020	Sep	Peak around 350 vehicles per hour

Salamander Street/ Seafield Place
Vehicles per hour (peak day)*
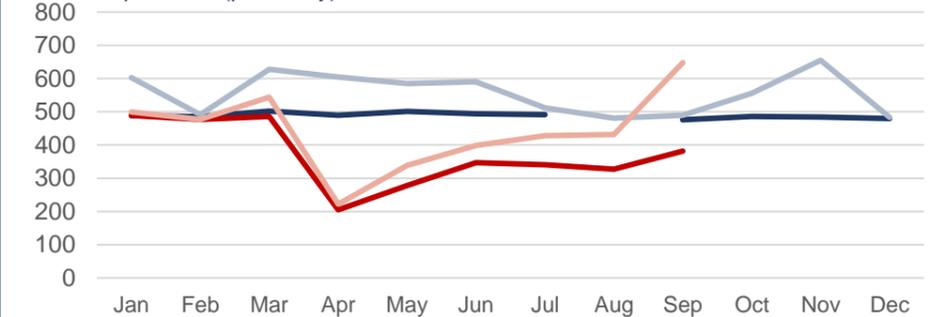
*No data available for August 2019 - Inbound

2019	Sep	Peak around 500 vehicles per hour
2020	Sep	Peak around 650 vehicles per hour

Appendix 3a_ Decisions covered under the Cumulative IIA

Ref.	Approved decisions	Date
D85	**Community council grants** recommendations approved	18/05/2020
D86	**Letter of comfort for Edinburgh Leisure** approved	18/05/2020
D87	**Free School Meals -** Continue for next period until end of May and then come back to CIMT.	18/05/2020
D88	Standing down **Temporary Mortuary** approved	18/05/2020
D89	Approved - **HR Case Management recommencement**. CIMT approved. KM will start the conversation with Unions.	19/05/2020
D90	Approved - **payment of £160,000 to EVOC** for the period to 8th June	19/05/2020
D91	Approved – **Access to schools approved** for 1 day a week and full-time access granted from 5th June.	19/05/2020
D92	**Approved Decision** – (CIMT & DIMT) From next week (w/c 25/05) Directorate IMT's will be stood down and only have CIMT. Directors will still hold SMT weekly meetings. H&SC IMT will still operate on daily basis	21/05/2020
D93	**Free School meals** will be paid for the next two weeks (1st 2 weeks of June).	25/05/2020
D94	Approved Decision - Decision on Spaces for People schemes: **Warriston Road**	26/05/2020
D95	Approved Decision - Decision on Spaces for People schemes: **Stanley Street/Hope Street**	26/05/2020
D96	Approved Decision – **Reopening of HWRCs**	26/05/2020
D97	**Approved + action** – (Working from Home) Briefing paper was approved, with the detailed process for equipment to be developed and factored into the communications SM	26/05/2020
D98	**Approved -** Spaces For People – Old Dalkeith Road and Crewe Road South - Note from project team considered by AK, PL and GB. Decision taken to implement both schemes now that the consultation has taken place.	29/05/2020
D99	VIP Service for Urgent Coronavirus Enquiries – to continue the service for a further 4 weeks and to discuss with Group Leaders on Thursday.	01/06/2020
D100	Free School Meals – to pay for free school meals until end of term (29 June)	01/06/2020
D101	Parking Permit Extensions – agreed to not extend parking permits; agreed to take report on Strategic Review of Parking to Policy and Sustainability Committee	01/06/2020
D102	Plant Sale at the Inch Nursery – agreed to proceed with plant sale	01/06/2020

D103	Parks and Greenspace Recommencement – agreed to recommence grounds maintenance work across the city	01/06/2020
D104	Summer Embargo (on road works, usually done over the festival period) – agreed to cancel the Summer Embargo in 2020	01/06/2020
D105	Permission to conduct marriage and civil partnership ceremonies in specific circumstances (as in report)	04/06/2020
D106	Return to Work Plan – Roads Operations (as in report)	04/06/2020
D107	Re-opening of car parks at beauty spots and city parks	04/06/2020
D108	External Transport Providers – Supplier Relief Payments for C&F & H&SC	04/06/2020
D109	City Chambers will be used for marriage and civil partnership ceremonies (see D105)	08/06/2020
D110	Working Remotely during the Covid-19 outbreak: 3 decisions re Payment of a working from home working allowance; Collection and distribution of existing equipment from places of work; and Purchasing of additional equipment resulting from Display Screen Equipment (DSE) assessments.	08/06/2020
D111	Office staff working from home at least until October schools break with final discussions re wording of communications on Wednesday – LR/SM/MP to discuss (action A313)	08/06/2020
D112	Re-opening of Nicolson Sq. Gardens	08/06/2020
D113	To fund EVOC for this week and to review on Friday	08/06/2020
D114	To pay free school meals until end of June.	08/06/2020
D115	Coronavirus Job Retention Scheme (to proceed with furloughing relevant staff). decision made in consultation with Leader and Depute Leader to apply for support under the Coronavirus Job Retention Scheme for identified staff groups in Cultural Services, Corporate Catering and Outdoor Education	10/06/2020
D116	North Cairntow - Site Office Amenities (to be added to the list of essential buildings identified for critical cleaning).	10/06/2020
D117	Agreed to the re-opening of non-essential construction sites.	12/06/2020
D118	Agreed to getting back up and running the parking operations in the phased way set out in the report.	12/06/2020
D119	Agreed to pay the Childminder payments for the next 3 months (approx. £50k)	12/06/2020
D120	Agreed to pay EVOC to end of this week with an exit strategy to be considered at CLT on Wednesday	15/06/2020
D121	Agreed to recommence debt recovery action from July as set out in briefing note. Briefing to be circulated to members on this	15/06/2020
D122	Approved report recommendations in COVID 19 – Commercial Property Investment Portfolio Update Report.	15/06/2020

D123	To pay for free school meals until 1 July as directed & to check what other local authorities are doing	15/06/2020
D124	Agreed to proceed with Spaces for People Project as set out in report	15/06/2020
D125	to proceed with the purchase of face coverings for staff (at cost of £40k for 20k coverings to be contained within existing budgets)	19/06/2020
D126	Spaces for People Project Approval (note: not proceeding with South Bridge and George IV Bridge at this time.)	19/06/2020
D127	approved approach in Streamlined Permissions for Business Using Outdoor Space briefing note.	19/06/2020
D128	approved next steps in Implication of the Government's PHASE 2 COVID-19 route map for public parks and green spaces briefing	19/06/2020
D129	Garden Aid – to apply discount for the missed grass cuts at cost of approx. £12k from existing budget	19/06/2020
D130	To make a further payment to EVOC of £40,000 for 22 June – 29 June for food distribution	19/06/2020
D131	To suspend the £50k Grant Application process indefinitely	22/06/2020
D132	CLT decision - Early Years partner providers – Critical childcare payments May 2020 - To approve the May payments to partner providers in line with the process previously agreed by CIMT on 02/04/20	24/06/2020
D133	agreed approach to considering supplier requests for contractual relief	26/06/2020
D134	Spaces for People: Maybury Road	26/06/2020
D135	Council Resilience Centres – approved proposal in report	26/06/2020
D136	Food Fund and Free School Meals Funding – agreed recommendations – note that new FSM applications would not be backdated to March	26/06/2020
D137	Customer - Customer Contact & Transactions – approved proposal in report	26/06/2020
D138	South Queensferry Registration Office – proposal for birth registrations approved	26/06/2020
D139	Financial impact of parking suspensions – agreed in principle with losses to be minimised through design and to review mid-summer.	29/06/2020
D140	agreed to not apply 3.3% uplift to Homelessness Third Sector Provider	29/06/2020
D141	Allow East Princes Street Gardens to be used for queuing for Waverley Station on conditions that there is no cost to the Council and to be used only when necessary	03/07/2020
D142	Approved re-opening of Bonaly upper car park in principle and to take to Service Ops Group on Wednesday 08/20	03/07/2020
D143	To issue large employers survey	03/07/2020

D144	to allow specific out of hours staff (e.g. social care, contact centre) to use the back entrance to access Waverley Court from the car park, providing they continue to sign in and out at reception.	06/07/2020
D145	Spaces for People project – Cockburn Street and Victoria Street.	06/07/2020
D146	Filming for fundraising campaign on Calton Hill was approved, it is a confidential and private filming event which aims to raise funds for "NHS Charities Together".	10/07/2020
D147	Agreed to acceptance of new Queensferry High School and handover can go ahead with final payment once handover complete.	10/07/2020
D148	Supplier Relief – Stair Cleaning Service – to approve the June 2020 payment to the contractor.	13/07/2020
D149	Early Years partner providers – critical childcare payments to be made for June 2020.	13/07/2020
D150	To agree to proceed with electrostatic cleaning for schools at cost of approx. £60k, subject to consideration by the Public Health Advisory Group.	13/07/2020
D151	Family Viewings t be allowed at Edinburgh City Mortuary.	13/07/2020
D152	Taxi Licensing – to recommence services at Taxi Examination Centre at Murrayburn, note that this location may be subject to change at a later date	13/07/2020
D153	Lauriston Castle Café Concession - approved to reopen the café concession with a new operator in the Gardens of the Castle.	13/07/2020
D154	Application from the Edinburgh Art Festival to host an open-air art installation in The Meadows during August 2020, approved as deemed acceptable by Parks.	13/07/2020
D155	Grindlay Street Office re-opening proposal approved with desks in CRCs where needed, to be agreed with Locality Manager.	15/07/2020
D156	Visits by Police to those Shielding which the Council have received no communications from was agreed, to double check welfare of these citizens.	15/07/2020
D157	Health and Social Care Disabilities short breaks – Firrhill Respite Centre - to use building for	17/07/2020
D158	Spaces for People Projects: Comiston Road, Corstorphine, Dundee St – Fountainbridge, Ferry Road, Gorgie/Dalry, Great Junction Street, Meadow Place Road, Morningside, Orchard Brae Roundabout, Portobello, Stockbridge and Wester Hailes Road	17/07/2020
D159	Learning Estate Capital Projects – approved recommendations	17/07/2020

D160	Operational and Technical non-office-based teams at Cultural Venues – to allow access to staff to undertake essential contractor and maintenance related work	20/07/2020
D161	Places for People Projects - Bruntsfield and Tollcross (discussed at CLT meeting and approved Leader and Deputy Leader)	22/07/2020
D162	Family and Household Support Service Group 1 service adaptation proposal – resumption of work	24/07/2020
D163	to issue the Schools FAQs document	24/07/2020
D164	Asset Management Works Programme Restart	27/07/2020
D165	Suspension of Temporary Contract Standing Orders (CSOs) - approved, subject to GK confirming if a report is required to go the Policy and Sustainability Committee to reinstate the CSOs.	27/07/2020
D166	Supplier Relief – North Sighthill Mixed Tenure Housing Development (Engie Regeneration)	27/07/2020
D167	Free Schools Meals – Final Payment for Period 7 August 2020 to 11 August 2020	31/07/2020
D168	Coronavirus (COVID-19): Deferral of Licensing Fees	31/07/2020
D169	Spaces for People Approvals : Road names	31/07/2020
D170	Home to School Transport – COVID-19	31/07/2020
D171	Exit from Additional Temporary Accommodation	31/07/2020
D172	VIP Process for Urgent Coronavirus Enquiries	31/07/2020
D173	to proceed with spending on schools recruitment subject to confirmation from Hugh that the costs are covered	03/08/2020
D174	Early Years Payments – Critical Childcare Provision	03/08/2020
D175	Jack Kane Community Centre Opening Request	07/08/2020
D176	Magdalene Community Centre Opening Request	07/08/2020
D177	Homelessness and Housing Support, providing Homeless Prevention and Temporary Accommodation Service from 5 Council Resilience Centres	07/08/2020
D178	Film Edinburgh	07/08/2020
D179	Food Distribution and Free School Meal Funding Update	07/08/2020
D180	approved release of WhatsApp for elected members and CLT in line with risk assessments (agreed 06/08 by AK/SM)	07/08/2020
D181	Spaces for People Project Approval - East Craigs Low Traffic Neighbourhood;	10/08/2020
D182	Early Years Partner Providers – Critical childcare payments June 2020	10/08/2020
D183	Provider Sustainability Payments – agreed to make payments in paper and report future payments to CIMT	10/08/2020

D184	to continue with SCDI membership from Econ Dev budget	10/08/2020
D184	to continue with SCDI membership from Econ Dev budget	10/08/2020
D185	No Recourse to Public Funds – Legal Position - agreed report for HHFW committee and that it should be public	14/08/2020
D186	Rapid Rehousing Transition Plan – agreed report for HHFW committee	14/08/2020
D187	Homelessness Services – Update - agreed report for HHFW committee	14/08/2020
D188	Service Adaptation Proposal - Criminal Justice Social Work Unpaid Work	14/08/2020
D189	Service Adaptation Proposal - Planning and building standards (note that this will be reviewed at later date on whether service continues to operate from this location)	14/08/2020
D190	Service Adaptation Proposal - Throughcare and aftercare, looked after children	14/08/2020
D191	Service Adaptation Proposal - Homelessness & Housing Support Advice Shop	14/08/2020
D192	Service Adaptation Proposal - Scottish Chamber Orchestra Pre-Recording at Lauriston Castle for Doors Open Day	14/08/2020
D193	Service Adaptation Proposal - Operation Unicorn – agreed to hold approval for meeting in the event it is required but to review at the time if necessary, regarding guidance on use of buildings	14/08/2020
D194	Agreed to approve civic event for Riding of the Marches (included in Service Adaptation Proposal - City Officers 14/08) subject to confirmation that guidance will be followed and approval by Andrew Mitchell and Bob Allan	17/08/2020
D195	Policy & Sustainability Committee meeting dates from Sept – agreed to option 1; LR to confirm if these meetings fit with A&R programme reporting	17/08/2020
D196	Spaces for People Project Approval – Kings Place	17/08/2020
D197	Service Adaptation Proposal – City Art Centre and Cultural Venues	21/08/2020
D198	Service and Adaptation Proposal – Reinstatement of Essential Face-to-Face Learning and Development	21/08/2020
D199	Service Adaptation Proposal – Resumption of outdoor, including detached, Youth Work	21/08/2020
D200	Service Adaptation Proposal – Sandy's Community Centre	21/08/2020
D201	Service Adaptation Proposal – Goodtrees Neighbourhood Centre	21/08/2020
D202	Spaces for People Project Approval – Seafield Street and Arboretum Place	21/08/2020

D203	Agreed to change from daily to weekly Covid-19 situation reports for vulnerable and shielding enquiries	24/08/2020
D204	Agreed to proceed with service adaptation proposals for Face to face social work with children and families, Additional Staff for Housing Service within Council Resilience Centres and Refugee and Migration Team, subject to use of buildings which are currently in use only; to review capacity of CRCs and come back if there are any issues meaning other buildings would be required to open for services to resume	24/08/2020
D205	Re-opening of sport pitches leased directly from the City of Edinburgh Council	28/08/2020
D206	Early Years partner providers and childminders – Critical childcare payments July and August 2020	28/08/2020
D207	Hosting the Annual Field and Garden of Remembrance Ceremony, Princes Street Gardens 2020	31/08/2020
D208	Children's Entertainment Area Concession – Straiton Place Park, Portobello	31/08/2020
D209	Lauriston Castle BBC Documentary Filming Request for 7 day Access W/C 7 September 2020	31/08/2020
D210	C64 Edinburgh Flu Programme, West Princes Street Gardens	04/09/2020
D211	Spaces for People proposals: Pennywell Road, Buccleuch Street, Causewayside	04/09/2020
D212	Health Protection Powers (COVID)	04/09/2020
D213	Reopening of Libraries paper	04/09/2020
D214	Service Adaptation Proposal - C63 - Elections	07/09/2020
D215	Service Adaptation Proposal - C60 – Customer - 6 Desks to support Housing Property	07/09/2020
D216	Community Access to Schools – Briefing note to Elected Members (would be updated to include information on rising Covid-19 cases)	07/09/2020
D217	Spaces for People Project Proposal – Queensferry High School	11/09/2020
D218	Briefing Note – Library Adaptation and Renewal 4 September 2020 (would be circulated after AK's meeting with Cllr Wilson today)	11/09/2020
D219	CIMT and CLT decision logs would be taken to the Risk Forum to ensure decisions are implemented and the Operations Managers would oversee them.	11/09/2020
D220	Spaces for People projects - Brunstane Primary School, Craigentinny Primary School, Hermitage Park Primary School, Lorne Primary School, Parsons Green Primary School	14/09/2020
D221	Spaces for People projects - Brunstane Primary School, Craigentinny Primary School, Hermitage Park Primary School, Lorne Primary School, Parsons Green Primary School	14/09/2020

Section 4 Integrated Impact Assessment

Summary Report Template

Each of the numbered sections below must be completed

Interim report		Final report		(Tick as appropriate)

1. Title of proposal
COVID-19 Related Council Decisions Cumulative Integrated Impact Assessment (IIA)

2. What will change as a result of this proposal?
138 decisions were taken by the Council Incident Management Team (CIMT) for the period 15 May 2020 to 15 September 2020. During this period, the majority of decisions shifted from mitigating the impact of lock-down, towards supporting a return to business as usual. Of the 138 decisions, Heads of Service determined that 30 required an IIA, and these are included in the cumulative IIA reported here.

The 30 decisions requiring an IIA related to:
- D115: Placing employees on furlough, in accordance with the terms of the UK Government's Coronavirus Job Retention Scheme (CJRS)
- D121: Restart suspended debt recovery activity
- D136: Food Fund and Volunteer Edinburgh Network
- D171: Exit from Additional Temporary Accommodation
- D188: Reopening of Unpaid Work workshops to service users
- D190: Throughcare and Aftercare Service
- D199: Resumption of outdoor, including detached, Youth Work
- D213: Reopening of Libraries – first phase

A composite IIA covering the following Council Incident Management Team (CIMT) decisions was carried out for the following decisions which relate to people's access to the public realm and to cultural venues:
- D101: Parking Permit Extensions – agreed to not extend parking permits; agreed to take report on Strategic Review of Parking to Policy and Sustainability Committee
- D105: Permission to conduct marriage and civil partnership ceremonies in specific circumstances (as in report)
- D128: Approved next steps in Implication of the Government's PHASE 2 COVID-19 route map for public parks and green spaces briefing

- D141: Allow East Princes Street Gardens to be used for queuing for Waverley Station on conditions that there is no cost to the Council and to be used only when necessary
- D178: Service Adaptation Proposal - Culture - Film Edinburgh
- D197: Service Adaptation Proposal – City Art Centre and Cultural Venues

A composite IIA was also carried out for 16 decisions related to Spaces for People (Ds 94, 95, 98, 124, 126, 134, 144, 158, 161, 169, 181, 196, 202, 211, 217, 221)

3.   Briefly describe public involvement in this proposal to date and planned

None – emergency measures taken by the CIMT

4.   Is the proposal considered strategic under the <u>Fairer Scotland Duty</u>?

Yes. Socio-economic impacts are included in each IIA

5.   Date of Cumulative IIA

6 and 13 October 2020

6.   Who was present at the Cumulative IIA? Identify facilitator, Lead Officer, report writer and any partnership representative present and main stakeholder (e.g. NHS, Council)

Name	Job Title	Date of IIA training
Eleanor Cunningham	Lead Policy Officer	May 2018
Ruth Baxendale	Senior Policy and Insight Officer	IIA Trainer
Sarah Bryson	Planning and Commissioning Officer	IIA Trainer
Ciaran McDonald	Senior Policy and Insight Officer	December 2019
Fiona MacLeod	Senior Policy and Insight Officer	May 2018
Garry Sneddon	Senior Policy & Insight Officer	
Kate Stevenson	Transactions Team Manager	26 August 2020

7.   Evidence available at the time of the Cumulative IIA

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected?
Data on populations in need	Covered in individual IIAs	N/A for cumulative IIA. The purpose of the cumulative IIA is to consider whether any impacts arise as a result of the *cumulative effect* of smaller impacts identified within individual IIAs. These individual IIAs have considered the appropriate evidence in relation to the corresponding IIAs on Covid-19 related Council decisions.
Data on service uptake/access	As above	As above - N/A for cumulative IIA
Data on socio-economic disadvantage e.g. low income, low wealth, material deprivation, area deprivation.	As above	As above - N/A for cumulative IIA
Data on equality outcomes	As above	As above - N/A for cumulative IIA
Research/literature evidence	Yes – range of sources on the impact of COVID19 e.g. Public Health England, COVID19: understanding the impact on BAME communities, June 2020

Improvement Service: Poverty, Inequality and COVID-19;

Edinburgh Poverty Commission: Poverty and Coronavirus in Edinburgh – Final Report September 2020

Covid-19 (Impact on Equalities and Human Rights): Scottish Parliament | The infection rate, health outcomes, economic and social effects of the virus vary enormously, reflecting underlying health and social inequalities.

Groups at higher risk of adverse impact include: older people (digital exclusion, loneliness), young people, women and certain BAME groups; children and young people (impact on education and employment); females (domestic abuse; lone parents, more likely to have |

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected?
	Equalities and Human Rights Committee 28 May 2020; Inequality and Covid-19, Institute for Fiscal Studies, 30/04/2020 COVID-19 the impacts of the pandemic on inequality, Institute for Fiscal Studies, June 2020 The Impacts of COVID-19: An Overview of the Research to Date, Improvement Service, updated July 2020	taken on domestic and caring responsibilities in the home following service closures; BAME women are also at risk of domestic abuse and additionally face technology, language and literacy barriers); people with disabilities or long term conditions; people in or near poverty (re access to ICT, financial cushion via savings, access to shops, access to green space); LGBT groups, who already experience higher levels of loneliness and poor mental health and young gay men have a higher risk of suicide; people in insecure and poor housing, in shared accommodation, or who are homeless; refugees and asylum seekers.
	Coronavirus (COVID-19): Scottish Government equality and Fairer Scotland impact assessment, July 2020 Scottish Government, Coronavirus (COVID019) impact on equality – researchhttps://www.gov.scot/publications/the-impacts-of-covid-19-on-equality-in-scotland/, September 2020 COVID-19 Shielding Programme (Scotland) Impact and Experience Survey, September 2020	COVID-19 evidence gathered for the Scottish Government's Equality Impact and Fairer Scotland Duty Assessment, July 2020, which are relevant to the IIAs include: **Poverty**: greater risk for women, disabled people, minority ethnic people, lone parents and children and young people; people on low incomes are at a greater risk of **digital exclusion. Mental health** has worsened substantially as a result of COVID-19, in particular,

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected?
	Joseph Rowntree Foundation, <u>Briefing: Poverty in Scotland 2020</u> <u>Digital and Smart City Strategy</u> reported to Policy and Sustainability, October 2020	young adults and women/pregnant women, single parents, older people, children and young people. **Public transport** is usually used more by socio-economically disadvantaged people, young people, women, disabled people and minority ethnic people. **Playgrounds and gardens**: opening of these areas will benefit younger people and families with children and older people. **Registration offices**: reduce backlogs; provide reassurance to new parents; provide parental responsibilities and rights to unmarried fathers and second female parents who are not in a registered relationship and allow more marriages and civil partnerships to take place.
	<u>https://scvo.org.uk/digital</u> Office for National Statistics 2019 publication "Exploring the UK's 2 digital divide. *The lived experience of food insecurity under Covid-19 (Food Standards Agency), July 2020* Health and mental health challenges (diagnosed and undiagnosed); up to 70% of those in Shielded and Vulnerable Group were experiencing chronic health	Digital equality – SCVO - Confidence, skills, access and affordability may prevent people from being online. Office for National Statistics 2019 publication "Exploring the UK's"digital divide. Evidence that socioeconomic status and household income are strong determinants of whether people have the knowledge, skills and

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected?
	issues prior to Covid-19; with 65% long-term mental health issues. *The lived experience of food insecurity under Covid-19 (Food Standards Agency), July 2020*	confidence to access public services online Some sections of the population were subject to unmet need by way of limitations around food options and availability, including; Provision of Halal, intolerances (lactose), vegan/vegetarian. Social, economic and behavioural Impact of Covid-19 on food insecurity; • Elimination of social food sharing - many had previously counted on meals with others (e.g. a family Sunday roast) to stretch their weekly food budgets • Struggling to afford supermarket delivery fees • Reduced access to 'budget' shops and not being able to 'bargain shop' - the inability to reliably access preferred supermarkets increased costs • Increased competition for 'value' and 'budget' brands - cheaper items were often already taken by others, leaving only expensive branded items • Price increases by shops which charged more for basics when Covid-19 hit

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected?
Public/patient/client experience information	Covered in individual IIAs	As above - N/A for cumulative IIA
Evidence of inclusive engagement of people who use the service and involvement findings	As above	As above - N/A for cumulative IIA
Evidence of unmet need	See above – Research/literature / evidence	See above – research/literature evidence
Good practice guidelines	Covered in individual IIAs	As above - N/A for cumulative IIA
Carbon emissions generated/reduced data	As above	As above - N/A for cumulative IIA
Environmental data	As above	As above - N/A for cumulative IIA
Risk from cumulative impacts	Information on impacts for each set of decisions provided by the relevant Heads of Service have been used to undertake this cumulative impact assessment.	Information on impacts for each set of decisions provided by the relevant Heads of Service have been used to undertake this cumulative impact assessment.
Other (please specify)		
Additional evidence required		

8. In summary, what impacts were identified, and which groups will they affect?

| Equality, Health and Wellbeing and Human Rights

Positive	Affected populations

Extended repayment schedule for people who are in debt to the Council, as well as signposting, will help to mitigate against poverty. Arrangements with the third sector to provide food to address food insecurity and food poverty was a mitigating action which has benefitted a wide range of groups known to be at risk of poverty or vulnerability. Moving on arrangements for people who had been rough sleeping and in temporary accommodation were provided with transfers to alternative accommodation.	People at risk or experiencing poverty or vulnerable through frailty, ill health or complex needs, including people in ethnic minorities through provision for specific dietary requirements e.g. halal meat.
The phased reopening of facilities including libraries, cultural venues, playgrounds and greenspace will provide opportunities for people including: access to the internet, national entitlement cards and hearing aids through libraries; crisis support from the Throughcare and Aftercare team; access of outdoor youth work activities and contact with youth workers targeted at people in prioritised areas of deprivation; access to culture and leisure opportunities and green space; opportunities to be married or have a civil partnership ceremony in certain circumstances. • The temporary measures put in place during the Covid-19 crisis through the Spaces for People initiative provide space for people to exercise, to travel safely around the city and for people to shop and to reduce risk to people who use the road to travel or exercise.	Young people who have been looked after; people at risk of or experiencing poverty, including digital exclusion; people with mental health issues; older people, people with disabilities; families; couples. All people; older people; people with disabilities; children and young people
Negative The phased reopening of the libraries has prioritised larger buildings where social distancing is easier, in line with public health advice, but this meant that libraries in areas of deprivation have not yet been reopened. This is intended as the priority for the next phase but has the effect of delaying ready-access to people who are more likely to be digitally excluded or to rely on public transport.	People at risk of or experiencing poverty, people with caring responsibilities, health/mental health issues, domestic abuse and debt. People with young families.
Online booking and appointment systems in place in venues may disadvantage people without access to the internet.	People at risk of or experiencing poverty; older people; children and young people
Information on sources of support and access criteria e.g. for food, and for changes to provision may not reach	People from black and minority ethnic groups

| people who are digitally excluded, have low levels of literacy or those whose use of English is limited.

The Spaces for People initiatives might present barriers to older people who are frail or people who are disabled who rely on car access and parking near to their destination. There is also a risk of tripping hazards which might affect, in particular, people with poor vision (mitigating actions have been included in the IIA).	People with disabilities and older people

Environment and Sustainability including climate change emissions and impacts **Positive** Increased use of public transport and active travel and the reduction in the use of Council buildings and library vans reduces carbon emissions. **Negative** The phased reopening of buildings will be accompanied by an increase in water, energy for heating and lighting and materials including paper.	**Affected populations** All

Economic including socio-economic disadvantage **Positive** There are benefits to the Council through increased income as services resume on a partial basis, including parking charges, library charges and retail sites in venues including the City Art Centre and recovery of debts. Businesses may benefit from increased foot fall through safer extended pavements through the Spaces for People. Businesses out with the city centre may benefit from increased custom as those working from home shop and use other services locally. The range of online materials developed and expanded through the lockdown period in library services are free to use.	**Affected populations** Council service users (through more financially sustainable council) Businesses People at risk of or experiencing poverty

Negative	
Resumption of actions to recover debt, albeit mitigated through extended repayment period may have an adverse impact on people at risk of or experiencing poverty There may also be a negative impact on businesses through the parking restrictions introduced through Spaces for People.	Businesses People at risk of or experiencing poverty

9. **Is any part of this policy/ service to be carried out wholly or partly by contractors and if so, how will equality, human rights including children's rights, environmental and sustainability issues be addressed?**

- Creating Safe Spaces for Walking and Cycling (Spaces for People) - The majority of actions in the plan will be carried out by in-house Council services. Where contractors are used, as part of the Council's procurement process due regard is required to be given to all equalities and right, environmental and sustainability impacts when undertaking work on behalf of the Council.

- Network Rail are responsible for all arrangements and rights assessments for East Princes Street Gardens.

- NSL are responsible for delivering the parking service in line with the Council's contract with them. This is monitored on an on-going basis.

- Mimi's are responsible for the catering within the City Art Centre and any associated impacts.

- Bethany and Streetwork partly staffed and funded the Care Shelter along with Scottish Government and Council funding. Streetwork provided staff for the Cairn and was funded by Council and the Scottish Government.

- Food Distribution Network created and delivered in partnership with EVOC, including 27 individual third sector organisations and Volunteer Edinburgh. Partnership approach to addressing equality, human right, including socio-economic disadvantage, environmental and sustainability issues is described above.

10. **Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning difficulties or English as a second language? Please provide a summary of the communications plan.**

The majority of decisions were communicated using existing means including using interpretation services where English is not an individual's first language.

For example, the City Art Centre used e-communications, social media, press releases and changes for ceremonies were communicated through the Council website and National Records Office (NRS).

All employees placed on furlough were notified in writing and through line management structures. If individuals required additional support, managers will have ensured that those colleagues had read and understood the information and engaged the Council's Interpretation and Translation Services if necessary.

Network Rail are responsible for all communications for East Princes Street Gardens.

Creating Safe Spaces for Walking and Cycling (Spaces for People) – a communications plan is being developed.

Information about the food distribution was also communicated through Edinburgh Voluntary Organisation Council (EVOC).

11. **Is the policy likely to result in significant environmental effects, either positive or negative**? If yes, it is likely that a Strategic Environmental Assessment (SEA) will be required and the impacts identified in the IIA should be included in this.

    Not applicable as these are short-term measures, taken during the respond phase.

12. **Additional Information and Evidence Required**

    If further evidence is required, please note how it will be gathered. If appropriate, mark this report as interim and submit updated final report once further evidence has been gathered.

    As noted above, these decisions relate to decisions taken during the respond phase. Learning from their implementation, including the adverse impacts identified and summarised above, and through service area debriefing sessions.

13. **Specific to this IIA only, what recommended actions have been, or will be, undertaken and by when? (these should be drawn from 7 – 11 above) Please complete:**

Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)	Who will take them forward (name and job title	Deadline for progressing	Review date
The Adaptation and Renewal Programme Boards should consider lessons learned from this cumulative IIA as part of its consideration of wider service reform and endeavour to ensure equalities is mainstreamed throughout Council's recovery plan.	SROs for the Adaptation and Renewal Programme	In line with Adaptation and Renewal Programme	In line with Adaptation and Renewal Programme
A national expert advisory board on Social Renewal has been established to drive progress towards a fairer, more equal Scotland in the wake of the coronavirus pandemic. We will reflect on emerging findings and build these into our future work on poverty and inequality.	SROs for the Adaptation and Renewal Programme	In line with Adaptation and Renewal Programme	In line with Adaptation and Renewal Programme

14. **Are there any negative impacts in section 8 for which there are no identified mitigating actions?**
No.

15. **How will you monitor how this proposal affects different groups, including people with protected characteristics?**

The Adaptation and Renewal Programme will have oversight of monitoring activities.

16. **Sign off by Head of Service**

    Name   **Date**

17. **Publication**
    Completed and signed IIAs should be sent to
    strategyandbusinessplanning@edinburgh.gov.uk to be published on the IIA directory
    on the Council website www.edinburgh.gov.uk/impactassessments