

Rolling Actions Log

Transport and Environment Committee

12 November 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Responsible Officer	Comments
1	17 January 2017	Transport for Edinburgh Strategic Plan 2017 – 2021 and Lothian Buses Plan 2017-2019	To approve Lothian Buses Business Plan 2017-2019 noting the areas for further work as set out in paragraph 3.20, and to request a progress report by Autumn 2017 on these matters.	Executive Director of Place Lead Officer: Ewan Kennedy, 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	2021		Lothian Buses (LB) produced a new business plan and just prior to submission to the Council the COVID-19 pandemic struck which has impacted on significantly on their Business. LB produced a COVID-19 management plan which is under constant review plan which they and will develop a

							recovery plan in due course.
2	9 March 2018	Special Uplifts Service	To agree that the Head of Place Management would confirm to members of the committee the area that had been procured for the pilot collection.	Executive Director of Place Lead Officer: Andy Williams 0131 469 5660 andy.williams@edinburgh.gov.uk	To be reviewed early 2021		The proposed partner withdrew from the pilot. It is intended to market test a more commercial solution to establish interest in re-use partnerships however this has been delayed. This approach will be reviewed early in 2021 and a new timescale set.
3	9 August 2018	Public Transport Priority Action Plan	To approve the recommendation of a desired spacing of 400 metres between bus stops and that existing corridors were reviewed to determine how this spacing could be achieved, whilst recognising equalities issues raised by this and that a full public consultation would be	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	Review Early 2021		This work has been delayed due to COVID-19 and will be progressed when it is appropriate to do so.

			carried out on any proposed changes, with a consultation report returning to the Committee to seek approval for changes to bus stop locations.				
4	9 August 2018	Workplace Parking Levy Scoping	To agree that Council officers would develop a paper which set out the argument and rationale for Edinburgh to introduce a Workplace Parking Levy or wider non-residential parking levy which could also cover customer parking spaces.	Chief Executive Lead Officer: Gareth Dixon 0131 529 3044 gareth.dixon@edinburgh.gov.uk	November 2020		An update on this is included in the Business Bulletin for Transport and Environment Committee on 12 November 2020.
5	4 October 2018	Electric Vehicle Infrastructure: Business Case	To agree that a briefing note would be circulated to members on the assumptions related to how often people were using cars and how often they would charge them.	Executive Director of Place Lead Officer: Gavin Brown 0131 469 3823 gavin.brown@edinburgh.gov.uk	Early 2021		This has been delayed due to COVID-19 and changes in delivery team. Engagement has taken place with Energy Savings Trust and we await further information on the assumptions and feasibility study. A note on this will be

							prepared and circulated to Committee.
6	4 October 2018	Proposed Increase in Scale of Rollout and Amendment to Contract for On-Street Secure Cycle Parking	1. Agrees to arrange a detailed briefing for those councillors who would like it on the details, including the financing, of the scheme as soon as possible.	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	December 2019	December 2019	Closed 1 October 2020 This briefing was circulated December 2019.
			2. Agrees to receive an update report once the scheme is established, and in no later than 12 months' time, which will examine potential changes to the scheme including the potential to price the scheme at less than the cost of a residents parking permit		Early 2022	The roll-out has commenced. A report will be provided to committee once this has been operational for 12 months.	
7	6 December 2018	Transport and Environment Committee Rolling Actions Log	To agree to circulate to members a brief update on the outcome of the liaison between the Head of Place Management and	Chief Executive Lead Officer: Gareth Barwell 0131 529 5844 Gareth.barwell@edinburgh.gov.uk	November 2020		An update for members is currently being prepared.

			colleagues in Planning and Licensing with regards to ensuring regulations for flyposting are enforced				
8	6 December 2018	Transport Asset Management Plan (TAMP)	To agree that a description of a supplementary document on ensuring regular maintenance of these issues be included in the Business Bulletin update.	Executive Director of Place Lead Officer: Cliff Hutt 0131 469 3751 cliff.hutt@edinburgh.gov.uk	Late 2021		This information is being collated in time for the next TAMP update.
9	6 December 2018	Annual Air Quality Update	To agree that a revised NO2 Air Quality Action Plan should be presented to committee in August 2019	Executive Director of Place Lead Officer: Will Garrett 0131 469 3636 will.garrett@edinburgh.gov.uk	January 2021		This is linked to action 66.
10	5 March 2019	Strategic Review of Parking – Results of Area 1 Review and Corstorphine Consultation Results	1. Notes that progress is also being made on the ongoing Stadiums review and that the results of this review will be reported to the next meeting of this Committee.	Executive Director of Place Lead Officer: Gavin Brown 0131 469 3823 gavin.brown@edinburgh.gov.uk	January 2021		The most recent update on this was on 12 September 2019 . This will be covered in a Strategic Review of Parking report in January 2021.
			2. Notes the report identifies parking issues in Newbridge and the timetable		January 2021		The 12 month implementation period is almost complete.

			<p>which exists to take forward a traffic regulation order to address these issues; and therefore agrees to a formal review of the effectiveness of any new measures within twelve months them being in place and a subsequent report to Committee.</p>				<p>Expected Business Bulletin update for Committee in January 2021.</p>
11	5 March 2019	<p>Electric Vehicle Business Case: Implementation Plan</p>	<p>Note that further progress reports will be submitted to Committee.</p>	<p>Executive Director of Place Lead Officer: Gavin Brown 0131 469 3823 gavin.brown@edinburgh.gov.uk</p>	Early 2021		<p>The current situation is that Phase 1 of the Electric Vehicle On Street Charger Roll Out programme is now well under way (66 chargers located at 13 sites across the city) with regular engagement with procurement, Scottish Power Energy Networks</p>

							(SPEN) along with other stakeholders. Phase 2 of the project is currently being planned as part of the city's larger sustainability plans and as such is ongoing with full consultation with colleagues in the relevant teams and engagement with the marketplace
12	5 March 2019	Use of Street Lighting for Electric Vehicle Charging	Agrees to receive a further report within 12 months, once further conversations with key stakeholders including SP Energy Networks have been carried out, to explore the potential for an Edinburgh pilot of this technology, and that this report will also outline potential funding for such a pilot.	Executive Director of Place Lead Officer: Alan Simpson 0131 458 8038 alan.simpson@edinburgh.gov.uk	Early 2021		This has been delayed due to COVID-19 and changes in delivery team. However, Phase 2 of the project is currently being planned as part of the city's larger sustainability

							plans and as such this idea of using street lighting may be revisited after full consultation with colleagues in the relevant teams and engagement with the marketplace.
13	18 March 2019	Neighbourhood Environment Programme and Community Grants Fund (referral from the South East Locality Committee)	To agree that the Executive Director of Place would revisit the methodology used to allocate funding for each Locality from the carriageway and footpath capital budget for improvements to local roads and footpaths, consult with each political group, and report back to Committee with recommendations.	Executive Director of Place Lead Officer: David Wilson 0131 469 3912 david.wilson@edinburgh.gov.uk	Summer 2021		This work has been delayed due to COVID-19 and Spaces for People and will be progressed when it is appropriate to do so.
14	18 March 2019	Motion by Councillor Miller – Tollcross Primary School Road Safety Improvements	To add development of a Place Plan with pupils at Tollcross Primary School to this Committee's Work Programme.	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	Spring 2021		An update was included in the Business Bulletin considered at Transport and

		(referral from the South East Locality Committee)					Environment Committee on 5 December 2019 .
15	28 March 2019	Motion by Councillor Jim Campbell – Strategic Transport Analysis North West Locality (referral from the North West Locality Committee)	To report back to the North West Locality Committee in one cycle setting out a strategic transport analysis of the North West Locality area.	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 Ewan.kennedy@edinburgh.gov.uk			This action is being progressed.
16	20 June 2019	Public Transport Priority Action Plan Update	1. Recognises the unsatisfactory nature of the current report's conclusions and requests a further report focussing on further potential solutions for the A90 corridor within 2 cycles, subject to consultation with transport spokespeople and ward councillors.	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	February 2020		Closed 1 October 2020 An update on the A90 was included in the Business Bulletin on 27 February 2020 .

			<p>3. Agrees that the development of a methodology for a bus stop rationalisation process, as described in the report. This will include consultation with both the City of Edinburgh Council Equalities Champion and appropriate external organisations including the access panel Edinburgh Access Panel and will be brought back to Committee for approval</p>		Review Early 2021		<p>This is linked to action 3.</p> <p>This work has been delayed due to COVID-19 and will be progressed when it is appropriate to do so.</p>
			<p>4. Notes that a consultation on amending bus lane operational hours will be held between September and October 2019 and agrees to receive a consultation report at the first TEC of 2020.</p>		October 2020	October 2020	<p>Closed 1 October 2020</p> <p>This was raised in the draft City Mobility Plan. The consultation results are included on the agenda for Committee on 1</p>

							October 2020.
17	20 June 2019	Edinburgh's Coastline	To agree to bring an update report to Committee in one year.	Executive Director of Place Lead Officer: Kyle Drummond, Senior Economic Development Officer- 0131 529 4849 kyle.drummond@edinburgh.gov.uk	November 2020		A report will be presented to Committee on 12 November 2020.
18	20 June 2019	Presentation by Lothian Buses	To agree to circulate the Lothian Buses Driver's Guide and Conditions of Carriage documents to committee members, as soon as they become available.	Executive Director of Place Lead Officer: Vicki Baillie 0131 529 3081 victoria.baillie@edinburgh.gov.uk	Estimated January 2021		These are currently being updated by Lothian Buses.
			1. Agrees that, in parallel with the programme set out in this report and to complete the strategic overview, further analysis should be commissioned of	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	Summer 2021		This action links to City Mobility Plan and City Plan 2030.

19	12 September 2019	Strategic Review of Parking – Review Results for Areas 4 and 5 and Proposed Implementation Strategy	<p>factors affecting the underlying demand for the volume and location of parking and how key plans such as the City Mobility Plan and City Plan 2030 impact on that.</p> <p>2. Committee does not yet agree with the Area 5 conclusion with respect to Davidson’s Mains and therefore instructs officers to engage with the Davidson’s Mains and Silverknowes Association and ward councillors on the possible introduction of priority parking further surveying of parking pressures within parts of the zone and to report back to the committee through the business bulletin within two cycles</p>	Executive Director of Place Lead Officer: Gavin Brown, 0131 469 3823 gavin.brown@edinburgh.gov.uk	January 2021		An update will be provided in January 2021.
----	-------------------------	---	--	--	-----------------	--	---

20	11 October 2019	Evaluation of the 20mph Speed Limit Roll Out	1. To note that consideration is being given to the potential for further extension of the 20mph network and that a report on this subject will be brought to first meeting of this Committee in 2020.	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	February 2020	27 February 2020	Closed 1 October 2020 This report was considered by Committee on 27 February 2020 .
			2. To note that a further report on the analysis of road casualties and vehicle speeds will be presented to this Committee in 2021, three years after completion of the final phase of the 20mph network.		2021		

			3. To agree that the February 2020 report to Committee should provide a broader, clearer and more quantifiable set of criteria for the installation of additional physical traffic calming measures			27 February 2020	Closed 1 October 2020 This report was considered by Committee on 27 February 2020 .
21	11 October 2019	Edinburgh's Low Emission Zones – update	1. To note that a further report will be prepared for Transport and Environment Committee in February 2020 on the key workstreams underway (including refined impact assessments, transport and air quality modelling and a revised LEZ scheme).	Executive Director of Place Lead Officer: Ewan Kennedy, Service Manager – Transport Network 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	February 2020	27 February 2020	Closed 1 October 2020 A report was considered by Transport and Environment Committee on 27 February 2020 .
			2. To agree to have an update in the Business Bulletin in December 2019 on an overview of the		December 2019	5 December 2019	Closed 1 October 2020 This was included in the Business

			legislative options				Bulletin on 5 December 2019 .
			3. To agree to a briefing for members on the overview			Spring 2021	An update on LEZ progress was provided in the Business Bulletin on 1 October 2020 . A further update on legislative options will be provided in Spring 2021 to align with revised Scottish Government (SG) timetable.
			4. To agree that supplementary reports and modelling work would be made public once available			Spring 2021	An update on this will be provided in Spring 2021 to align with revised SG timetable.
22	11 October 2019	Motion by Councillor Miller – Safe Cycle Journeys to School	1. To agree that Duddingston Road would be added to the forthcoming report on the review of cycle provision	Executive Director of Place Lead Officer: Ewan Kennedy, 0131 469 3575 ewan.kennedy@edinburgh.g	2021		

			2. To agree that a written update which would clearly set out how the deputation's concerns could be addressed would be circulated to the deputation, the committee and the local ward councillors.	ov.uk	2021		
23	5 December 2019	Transport and Environment Committee Business Bulletin	1. To agree to discuss development plans for the Lothianburn Park and Ride with planning officers.	Executive Director of Place Lead Officer: Stuart Lowrie 0131 469 3622 Stuart.Lowrie@edinburgh.gov.uk	October 2020		Closed 1 October 2020 These discussions are on-going
			2. To agree to a Business Bulletin update in six months on the progress of the Energy Efficient Street Lighting Programme.	Lead Officer: Alan Simpson 0131 458 8038 Alan.Simpson@edinburgh.gov.uk	August 2020	August 2020	Closed 1 October 2020 A briefing note was circulated in August 2020.
			3. To agree to bring back an update to the Working in Partnership with Police Scotland with the inclusion of the outcome of discussions with Police Scotland on the lessons learned from the actions taken by the	Lead Officer: Stacey Monteith-Skelton 0131 469 3558 Stacey.Monteith-Skelton@edinburgh.gov.uk	January 2021		An update will be prepared for Committee in January 2021

			West Midland Police on Operation Close Pass.				
			4. To agree to engage with the strategic context around the solutions for dealing with wider parking pressures and to bring back an update on this in the Business Bulletin.	Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	Summer 2021		This links to City Mobility Plan and will be considered as part of this work.
			5. To agree to consider options for a simplified road signage guide for members of public. This would include notification that the removal or displacement of signage was an offence.	Lead Officer: Gavin Brown 0131 469 3823 gavin.brown@edinburgh.gov.uk	Early 2021		Now that the Roads Improvement Plan has been implemented the relevant teams can work together to ensure simplified road signage guidance can be developed and circulated to all stakeholders, including on the Council Website.
24	5 December 2020	Citywide Ban on 'A' Boards and Other Temporary On-street	1. Agrees a report on this support and examples of agreed alternatives will be reported back to	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575	January 2021		

		Advertising Structures – 12 Month Review	committee within two cycles	ewan.kennedy@edinburgh.gov.uk			
			2. Agrees that an annual update will be provided to committee detailing warnings and penalties issues to businesses for non-compliance.	Lead Officer: Gavin Brown 0131 469 3823 Gavin.Brown@edinburgh.gov.uk	January 2021		
			3. To agree to circulate to members the decision that was previously taken on community event advertising.	Lead Officer: Steven Cuthill 0131 529 5043 steven.cuthill@edinburgh.gov.uk	January 2021		
			4. To agree that the Executive Director of Place would discuss with senior staff CEC's policy on the height and width of lamppost wrap communications.	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	January 2021		
25	5 December 2019	Progress Update on Edinburgh St James' GAM Works	Agrees that a report be brought back to Committee providing the results of the consultation exercise and seeking approval to proceed with a preferred option for the Central Island.	Executive Director of Place Lead Officer: David Cooper 0131 529 6233 david.cooper@edinburgh.gov.uk	April 2021		The consultation exercise was programmed to start in spring 2020 but has been delayed. A new timetable is being

							developed.
26	5 December 2019	Decriminalised Traffic and Parking Enforcement (Update)	To agree to a report in six months reviewing the effectiveness of the actions to be implemented as agreed in the report.	Lead Officer: Gavin Brown 0131 469 3823 Gavin.Brown@edinburgh.gov.uk	January 2021		Business Bulletin update to be prepared for January 2021.
27	5 December 2019	Kirkliston and Queensferry Traffic and Active Travel Study	To agree to a Business Bulletin update in six months on the progress of the actions as agreed in the report.	Executive Director of Place Lead Officer: Dave Sinclair 0131 529 7075 david.sinclair@edinburgh.gov.uk	November 2020		An update has been included in the Business Bulletin for Transport and Environment Committee on 12 November 2020.
28	5 December 2019	Gilmore Place Driveway Parking Overhanging Footway – Response to Motion	Agrees an update report within the next 12 months, on the impact of activities outlined in the report, any further measures to address the issue, and implications for other streets facing similar pressures.	Executive Director of Place Lead Officer: Steven Cuthill 0131 529 5043 steven.cuthill@edinburgh.gov.uk	December 2021		The previous report suggested progressing an assessment in summer 2020 to assess the extent of the problem during the upcoming tourist season. However, due to the Coronavirus pandemic, and

							resources being required for other activities, the assessment has not been carried out. It was also likely that low visitor numbers to the city, changes in demand for parking at accommodation, and relaxation of parking charges over the summer would have artificially affected the assessment and would not provide an accurate picture. It is therefore proposed to roll this action forward to Summer 2021.
29	5 December 2019	Waste and Cleasning Services	1. To agree to circulate to members the data on overflowing bin complaints broken	Executive Director of Place Lead Officer: Andy Williams			Data was to be included in the Performance report for May

		Performance Update	down by ward	0131 469 5660 andy.williams@edinburgh.gov.uk			committee. Will now be circulated separately.
			2. To agree to provide further detail on the issue where customers could evidence having paid for a permit but those details had not carried through to the service			October 2020	Closed 1 October 2020 A new CRM was introduced in October 2019 which has allowed the processes around data quality during registration to be refined
30	16 January 2020	City Mobility Plan – Draft for Consultation	Agrees that following consultation a finalised Plan will be brought back to committee in the third quarter of 2020	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	February 2021		The results of the consultation are being reported to Committee on 1 October 2020.
31	27 February 2020	Edinburgh Low Emission Zone - regulations and guidance consultation	1. To agree that officers would provide an interim briefing partway through the development process and any questions would be sent to the Convener.	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	January 2021		

		response and programme update	2. To agree that Action Plan on air quality would be updated and to agree that details of the contents of the report would be embedded in the update.		January 2021		
32	27 February 2020	Parking Action Plan	To agree that details would be provided regarding the revised costings.	Executive Director of Place Lead Officer: Gavin Brown 0131 469 3823 Gavin.Brown@edinburgh.gov.uk	January 2021		This will be included in a future update on Parking.
33	27 February 2020	Edinburgh: Million Tree City	To note that details of the meeting between the partners would be forwarded.	Executive Director of Place Lead Officer: David Jamieson 0131 529 7055 david.jamieson@edinburgh.gov.uk	January 2021		
34	27 February 2020	40mph Speed Limit Review	To agree to email councillors when the TRO goes live.	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	2021		This will be actioned when the TRO goes live.
35	27 February 2020	Motion by Councillor Miller – Bike Buses Agenda – Transport and Environment	Agreed to consult with bike bus volunteers and pupils on challenges they have identified and to bring back an update to Committee in two cycles on actions to	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	Early 2021		

		Committee – 27.02.20	support and enable bike buses to school				
36	27 February 2020	Motion by Councillor Lang – Lothian Buses Agenda – Transport and Environment Committee – 27.02.20	The Convener invite the managing director and chair of Lothian Buses to give a presentation to the committee at a future meeting, with an opportunity for committee members to ask questions and that such an agenda item should become an annual part of the committee’s work-plan	Executive Director of Place Lead Officer: Ewan Kennedy 0131 469 3575 ewan.kennedy@edinburgh.gov.uk			An annual update from the Council’s Transport Arms Length Companies is included on this Committee’s work programme. However, Policy and Sustainability Committee recently approved a review of the Council’s Transport Arms Length Companies. Due to this and the impact of COVID-19 on public transport organisations, consideration is being given to

							the appropriate time to bring forward the update for 2019/20.
37	1 October 2020	Business Bulletin	1. To agree that a briefing note would be provided with a timeline setting out when taxi ranks would be refreshed.	Executive Director of Place Lead Officer: Ewan Kennedy, 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	December 2020		
			2. To agree that officers would confirm if the Traffic Commissioner could look at commercial vehicles more widely with regard to the Low Emission Zone Scheme.		Spring 2021		This will be progressed as part of the Council's work on Low Emission Zones.
38	1 October 2020	City Mobility Plan – Public Consultation and Engagement Key Messages and Next Steps	agrees that consideration of the responses to the consultation and a finalised Plan be brought back to committee early next year	Executive Director of Place Lead Officer: Ewan Kennedy, 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	January 2021		
39	1 October 2020	Roads and Transport Infrastructure	1. Notes that the new Network Management and Enforcement Services Improvement Plan will be submitted to this Committee	Executive Director of Place Lead Officer: Cliff Hutt 0131 469 3751 cliff.hutt@edinburgh.gov.uk	January 2021		

		Improvement Plan	for approval at a future meeting				
			2. To agree that individual briefings would be offered to Committee on the Roads and Transport Organisational Structure.		On-going		
40	1 October 2020	Motion by Councillor Lang – Spaces for People Online Consultation Agenda – Transport and Environment Committee – 01.10.20	Notes that there is an intention to bring a report to the November 2020 meeting of the Transport and Environment Committee detailing the analysis of the feedback received and providing a list of those current and proposed schemes which reflect that feedback. Recognises that the feedback will remain relevant to development or refinement of schemes as the Spaces for People initiative progresses Agrees the report should highlight suggestions which received significant support but did not fit the criteria for Spaces for People, and	Executive Director of Place Lead Officer: Dave Sinclair 0131 529 7075 david.sinclair@edinburgh.gov.uk	November 2020		This is included in the Spaces for People – November 2020 Update report on 12 November 2020.

			what options exist to progress these ideas through other active travel project streams				
--	--	--	--	--	--	--	--