

Work Programme

Policy and Sustainability Committee

1 December 2020

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Council Asbestos Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
2	Council Fire Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
3	Council Health and Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	December 2020
4	Council Water Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
5	Council Smoke Free Policy	Annual Review	Routine	Robert Allan	Resources	Annual	December 2020
6	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Chief Executive	Annual	November 2021
7	Edinburgh Biodiversity Action Plan 2019-21	Annual Update	Executive	Caroline Peacock/Susan Falconer	Place	Annual	December 2020

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8	Welfare Reform	Quarterly Update	Routine	Sheila Haig	Resources	Quarterly	December 2020 February 2021
9	Older People Joint Inspection Improvement Plan	Progress report	Executive	Marian Gray	Chief Officer, Edinburgh Health and Social Care Partnership	6 monthly	May 2021
10	Energy Management Policy for Operational Buildings - Annual Report.	Progress report	Executive	Peter Watton	Resources	Annual	December 2020
11	Policy Assurance Statement – Customer	Annual report	Executive	Nicola Harvey	Resources	Annual	November 2021
12	Policy Assurance Statement – Strategy and Communications	Annual report	Executive	Gavin King	Chief Executive	Annual	February 2021
13	Policy Assurance Statement -	Annual report	Executive	Katy Miller	Resources	Annual	November

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	Human Resources (HR)						2021
14	Policy Assurance Statement - Legal and Risk	Annual report	Executive	Nick Smith	Resources	Annual	October 2021
15	Contact Centre Performance	Update report	Executive	Nicola Harvey	Resources	Quarterly	December 2020 February 2021
16	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Communities and Families	Annual	December 2020
17	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Resources	Annual	October 2021
18	Police Scotland Update	Annual plan	Executive	Gavin King	Chief Executive	Annual	May 2021
19	Police Scotland – City of Edinburgh Division Update	Quarterly Update	Executive	Gavin King	Chief Executive	Quarterly	December 2020
20	Fire and Rescue Service	Annual plan	Executive	Gavin King	Chief Executive	Annual	October 2021

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
21	Carbon Impact of the Council's International Travel	Annual Report	Executive	Paula McLeay/Gavin King	Chief Executive	Annual	Autumn 2021

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
FEBRUARY 2021		
Covid-19 – Impact on Care Homes	Chief Officer, EHSCP	
Re-opening of Public Conveniences	Place	
Tourism and Hospitality Sector Recovery Plan – Follow Up	Place	
Health and Social Care Savings - Motion by Councillor Whyte	Chief Officer, EHSCP	
Policy Assurance Statement – Strategy and Communications	Chief Executive	Gavin King
Contact Centre Update – November 2020 to January 2021	Resources	Nicola Harvey
Welfare Reform Quarterly Update	Resources	Sheila Haig
Use of Schools as Polling Places - Response to a motion by Councillor Lang	Chief Executive	Chris Highcock

JUNE 2021		
Waste and Recycling in Schools (Motion by Councillor Main)	Resources/Place	
Edinburgh and South East Scotland City Region Deal Annual Report	Chief Executive	
Update on the Edinburgh Health and Social Care Older People Joint Inspection Improvement Plan	Chief Officer, EHSCP	
Council Asbestos Policy	Resources	Robert Allan
Council Fire Safety Policy	Resources	Robert Allan
Council Water Safety Policy	Resources	Robert Allan
Police Scotland Update	Chief Executive	Gavin King