



Minute

Edinburgh Integration Joint Board

10.00am, Tuesday 27 October 2020

Held remotely by video conference

Present:

Board Members:

Angus McCann (Chair), Councillor Ricky Henderson (Vice-Chair), Councillor Robert Aldridge, Colin Beck, Carl Bickler, Andrew Coull, Councillor Phil Doggart, Christine Farquhar, Helen FitzGerald, Councillor George Gordon, Kirsten Hey, Jackie Irvine, Jacqui Macrae, Councillor Melanie Main, Ian McKay, Moira Pringle, Judith Proctor, Ella Simpson and Richard Williams.

Apologies: Martin Hill, Peter Murray.

Officers: Matthew Brass, Tom Cowan, Tony Duncan, Rachel Gentleman, Lauren Howie, Angela Ritchie and David White.

1. Minutes

Decision

To approve the minute of the Edinburgh Integration Joint Board of 24 August 2020, subject to the addition of apologies from Helen Fitzpatrick.

2. Rolling Actions Log

The Rolling Actions Log for October 2020 was presented.

Decision

- 1) To agree to close the following actions:
 - Action 1 (2) – Primary Care Transformation Programme
 - Action 3 – Home First
 - Action 7 (4) – 2020/21 Financial Plan

- Action 11 – Return to Transformation
- Action 12 (1) – Savings and Recovery Programme 2020/21
- Action 13 – 2020/21 Financial Plan
- Action 14 – Annual Performance Report
- Action 15 – Fair Work and the Living Wage in Adult Social Care.

2) To note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted.)

3. Public Bodies Climate Change Return and Wider Considerations

Approval was sought for the Public Bodies Climate Change Return prior to its submission to the Scottish Government, as required under the Climate Change (Scotland) Act). The report provided an update on measures taken to tackle climate change, including the Transformation Programme, which had been adopted to contribute to the wider goal of making the city carbon neutral by 2030.

Decision

- 1) To note the requirements of the Climate Change duties.
- 2) To approve the draft EIJB Public Bodies Climate Change Duties (PBCCD) Report 2019/20 at Appendix 1 to the report.
- 3) To note the wider climate change and sustainability considerations as outlined in the report.
- 4) To note that the Futures Committee had undertaken to develop an EIJB Climate Change Charter.
- 5) To note that climate considerations could be included with future directions.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

4. Review of Edinburgh Integration Joint Board Strategic Plan 2019-2022

A review of the EIJB Strategic Plan 2019-2022 was presented to the IJB. This provided an update on progress made in key areas of the current strategic plan and outlined timelines for the next planning cycle 2022-25.

The report noted that Phase 2 had succeeded in the progression and implementation of the current Plan, whilst having made a start to the planning of the Strategic Plan for 2022-25. This was due to be progressed to the SPG by March 2021 and then to the EIJB.

Decision

- 1) To acknowledge that the SPG had conducted an annual review of the current Strategic Plan.
- 2) To note the progress made against specific tasks and key elements of the transformation programme in phase 1 of the strategic plan.
- 3) To note the progress and planned activity during phase 2 of the strategic plan.
- 4) To note the proposed outline timeline for the next strategic planning cycle 2022-25.

(Reference – report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

5. Edinburgh Primary Care Improvement Plan Update

An update on the Edinburgh Primary Care Improvement Plan (PCIP) was presented.

Following delays due to the Covid-19 pandemic, the report provided an update on different schemes within the plan, including Premises, Health Inequality and Change Management. The report also updated the Board on the implementation of the Adult Flu Programme after its shift from NHS Lothian to the EHSCP, now being part of the PCIP.

It was noted that, unlike some others, Edinburgh HSCP had accelerated the implementation of the programme.

Decision

- 1) To note the report on the full year 2019/20 at Appendix 1 to the report.
- 2) To note the submission template to the Scottish Government covering the period up to 31 August 2020 at Appendix 2 (due 15 October).
- 3) To formally record the Board's thanks to all staff involved in the PCIP and the flu vaccination programme.
- 4) To circulate a briefing note providing a status update on the THRIVE programme.

(Reference – report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

6. Finance Update

An update was provided on the IJB's projected in-year financial performance.

Decision

- 1) To note the current year end forecasts provided by the IJB's partners.
- 2) To note the recently announced funding allocation to meet the additional costs of COVID-19.
- 3) To recognise that further work was required to better understand the impact of both this and future allocations on the financial out turn for delegated services.
- 4) To agree the phase 2 savings and recovery programmes set out in the report.
- 5) To request that concerns relating to the lack of permanent leadership and the governance of the Edinburgh Alcohol and Drugs Partnership were raised through the Public Protection Chief Officers Group.

(Reference – report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted.)

7. Edinburgh Integration Joint Board Annual Accounts 2019/20

The EIJB's audited annual accounts for 2019/20 were presented to the Board for approval.

Decision

- 1) To note the 'amber' rated internal Audit Opinion for the year ended 31 March 2020.

- 2) To approve and adopt the accounts for 2019/20.
- 3) To delegate authority to the Chief Finance Officer to resolve and amend any minor textual errors in the annual report up to the date of sign off with Audit Scotland.
- 4) To authorise the designated signatories (Chair, Chief Officer, Chief Finance Officer) to sign the annual report & accounts on behalf of the Board.
- 5) To authorise the Chief Finance Officer to sign the representation letter to the auditors, on behalf of the Board.

(Reference – report by Chief Finance Officer, Edinburgh Integration Joint Board, submitted.)

8. Update on the Recruitment of Carer and Service User Representatives

A verbal update was provided to members on the recruitment of carer and service user representatives to the Board. The presentation updated the Board on the progress with recruiting more representatives, including a social media campaign that had recently been released in an attempt to encourage carers and service users to the Board.

Decision

- 1) To note that a social media advertisement had been released to encourage the recruitment of carers and service user representatives to the Board.
- 2) To circulate an information pack on the role to members which could be sent to potential representatives without social media access.

(Reference – report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

8. Committee Update Report

A report was presented to the Board which provided an update on the work of the five IJB committees. The update was agreed to become a standing item on the IJB agenda, with this first update providing information on the work of sub-committees between July and September 2020. This covered the Audit and Assurance, Clinical and Care Governance, Futures, and Performance and Delivery Committees and the Strategic Planning Group.

As well as a summary report, draft minutes of each committee were submitted for noting. It was also agreed that in future draft minutes of committees would be submitted to the following Board meeting.

Decision

- 1) To note the update and note that draft committee minutes would be included on IJB agendas as a means of updating the IJB on the work of committees.
- 2) To note the minutes of the committee meetings.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)