



# Minute

## IJB Strategic Planning Group

**2.00pm, Tuesday 10 November 2020**

Virtual Meeting – Via Microsoft Teams

**Present:** Ricky Henderson (Chair), Angus McCann (Vice-Chair), Councillor Robert Aldridge, Colin Beck, Philip Brown, Christine, Farquhar, Belinda Hacking, Stephanie-Anne Harris Nigel Henderson, Linda Irvine-Fitzpatrick Michele Mulvaney, Ella Simpson and Hazel Young.

**In attendance:** Matthew Brass, Jessica Brown, Hannah Cairns, Tony Duncan, Philip Glennie, Jenny McCann, Katie McWilliam, Alana Nabulsi, Moira Pringle, Martin Scott, Jay Sturgeon and David White.

**Apologies:** Peter McCormick, Rene Rigby.

### 1. Minutes

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#### Decision

To approve the minute of the Edinburgh Integration Joint Board Strategic Planning Group of 15 September 2020 as a correct record.

### 2. Rolling Actions Log

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The Rolling Actions Log for November 2020 was presented to Committee.

#### Decision

- 1) To agree to close the following actions:
  - Action 3 – Review of the EIJB Strategic Plan 2019-2022
  - Action 4 – COVID-19 – Lessons Learned
- 2) To otherwise note the remaining outstanding actions

(Reference – Rolling Actions Log, submitted.)

### **3. Annual Cycle of Business**

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The annual cycle of business was presented to Committee.

#### **Decision**

To note the annual cycle of business.

(Reference – Annual Cycle of Business, submitted.)

### **4. Minute of the Futures Committee of 9 September 2020**

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The minute of the Futures Committee held on 9 September 2020 was presented to Committee for noting. The minute was submitted in draft form.

#### **Decision**

To note the minute of the Futures Committee of 9 September 2020.

### **5. Approach to the Next Strategic Planning Cycle**

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Committee were presented with a report on the approach to the next strategic planning cycle of 2022-25. The report was the beginning of the conversation into the next planning cycle, which was due to be submitted in March 2022, following Edinburgh Integration Joint Board approval.

Committee noted that the proposed strategic plan aims to be produced at a higher-level strategic vision, including better alignment of financial planning and the mapping of transformation projects.

#### **Decision**

- 1) To note the intent to produce a higher-level strategic vision – developed initially by the Futures Committee – then returned to the SPG in March 2020.
- 2) To note the proposals and agree that Members would contact the Head of Strategic Planning with any views or comments on the proposals throughout the whole planning process.

(Reference – report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

### **6. Decision Making Framework**

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An update on the Decision Making Framework was presented to Committee. The presentation provided members with an update on the development, challenges and future steps in the implementation of the framework.

The key element to the proposed decision-making framework was the ‘Five Pillar’ approach, which was used as a means of gathering information to aid and inform decision making.

Committee noted the potential challenges to formulating the framework that were presented and were asked to guide and direct the decision-making framework working groups with the next steps.

### **Decision**

- 1) To note the presentation on the Decision-Making Framework.
- 2) To agree that an example would be shared at the Edinburgh Integration Joint Board development session in November 2020 about the format and the approach that information would be brought forward in.

## **7. Poverty Commissioning Outreach**

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A verbal presentation on the Poverty Commissioning Outreach was presented to Committee and provided an update for members on the Poverty Commission's final report.

Committee were presented with the immediate, medium- and long-term actions that were required to end poverty in Edinburgh, with the findings taken from the Poverty Commission which was founded in November 2018 and lasted over 18 months.

The findings were presented to Committee, and it was noted that currently, 77,600 people were in poverty in Edinburgh the year prior to the Coronavirus outbreak. It was estimated that poverty levels would rise sharply in 2021, and if no action was taken, an additional 4,500 Edinburgh citizens would be living in poverty by Spring 2021.

As well as discussing report findings, the presentation made several recommendations within an "End Poverty Edinburgh" action plan, which suggested means of reducing poverty by 2030.

### **Decision**

To note the Poverty Commissioning Outreach presentation.

## **8. Commissioning Procurement Cycle**

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A presentation on the principles for strategic commissioning was provided. The presentation updated Committee with the changes needed in order to see improvement in the capacity of the Health and Social Care Partnership.

Members were presented with a range of change drivers, including; budget pressures, Scottish Government strategic plan and legislation, efficient contract management, a need to move to a human rights-based approach, alignment with Strategic Needs Assessment and improving resilience.

The presentation recommended adopting a range of thematic principles and sustainable approaches in order to optimise the use of existing commissioning resources, commercial and procurement resources, contract management resources and provider resources.

### **Decision**

To note the presentation on the Commissioning Procurement Cycle.

## 9. Transformation Update

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Committee agreed that the Transformation Update would be presented at the next meeting due to time constraints. Transformation Programme Lead Jessica Brown noted that if there were any questions, comments or suggestions in the meantime to contact Jessica directly.

### **Decision**

To present the Transformation Update at the next Committee meeting.

## 10. Date of Next Meeting

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- 1) The date of the next Committee meeting would be held on Wednesday, 20 January 2021.
- 2) To note that the Head of Strategic Planning, the Chair and Vice-Chair, would give consideration to a later start time of future Strategic Planning Group meetings.