

Rolling Actions Log

Housing, Homelessness and Fair Work Committee

14 January 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.06.19	Marketing Edinburgh Update	<p>1) Note that a progress update will be included in the August Business Bulletin</p> <p>2) Notes that a detailed implementation plan for the future of Marketing Edinburgh being presented to the Committee on 31 October to ensure plans are firmly in place in advance of 1 April 2020.</p>	Executive Director of Place	<p>August 2019</p> <p>November 2020</p>	<p>August 2019</p>	<p>1) Closed Included in the Business Bulletin on 29 August 2019</p> <p>2) Recommended for Closure – report considered November 2020</p>

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2	29.08.19	Edinburgh Living: Progress Update	Agrees to receive a report in two Committee cycles on the strategy for procuring new homes on private sector land.	Executive Director of Place	January 2021		<p>Recommended for Closure – An update was provided in the Business Bulletin for November and a report is on the agenda for January 2021.</p> <p>Officers are in the process of taking necessary advice on procurement route options and having discussions with the private sector.</p>

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3	31.10.19	Edinburgh International Conference Centre Annual Update	1) To agree that a draft Service Level Agreement (SLA) be prepared and reported in two committee cycles.	Executive Director of Place	March 2021		The discussions between Council Officers and the EICC and the terms of the SDA are being developed. The programme for reporting back to Committee on conclusion of this process has now moved to March 2021.

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			2) To request that officers ask the Board for details of how they planned to reduce their carbon footprint.				EICC's approach to carbon reduction has been shared with Elected Members. Further information has been requested on their plans for future action and how these will reduce their carbon footprint.

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			3) To include in the SLA that audit actions be responded to within recommended timescales of the auditor.				<p>Recommended for closure</p> <p>The Audit Actions are all now closed and were achieved within the timescales. There is one exception in relation to a review of governance where the auditors accepted that this should be kept under review given the potential changes in EICC business.</p>

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4	20.01.20	Business Improvement Districts	To agree to a further report on the procedure for any future ballot.	Executive Director of Place	March 2021		There are no forthcoming Business Improvement District Ballots. This will be covered when the next BID ballot is proposed (expected to be West End BID in 2021).

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5	20.01.20	Advice Services Accreditation	To agree that a briefing note would be circulated on the timeline for the Scottish Legal Aid Board audit once the timeline was available.	Executive for Communities and Families			Recommended for Closure - The Advice Shop is 20 th on a waiting list for review in 2020-21. This means that we are highly unlikely to be reviewed prior to April 2021. The reason being that Scottish Legal Aid Board (SLAB) only have funding for a limited number of reviews per year and that the priority is to re-accredit agencies whose accreditation is due to or has expired.

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6	05.11.20	Business Bulletin	To request that the consultation response on Short Term Lets be circulated to the committee.	Executive Director of Place	November 2020	November 2020	Recommended for Closure Response circulated on 9 November

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7	05.11.20	Housing Sustainability Update	<p>1) agrees that officers will engage with the Edinburgh Climate Commission, and work with colleagues developing the emerging Carbon Scenario tool, and will receive an update report within six months which will outline progress on this agenda, and, in particular, will set out:</p> <p>a) a target date on which all new-build council housing will be net zero carbon, consistent with the council's wider net zero carbon target;</p> <p>b) potential revisions to the retrofit action plan to ensure it remains consistent with the council's wider net zero carbon target;"</p>	Executive Director of Place	May 2021		

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			2) To agree to clarify the fuel source for cooking in properties under development.	Executive Director of Place	November 2020	November 2020	Recommended for Closure Response circulated on 25 November 2020
8	05.11.20	Homelessness Services Internal Audit – Actions Update	To request a Business Bulletin update on the target date of 2023 for CW1801 Recommendation 3.1.4: Developing online self-service solutions, and whether this was accurate.	Executive Director for Communities and Families	January 2021		Recommended for Closure – Business Bulletin update in January 2021
9	05.11.20	Consultation Response: Local Connection	Officers will provide Committee with an update on the impact of these changes six months after implementation.	Executive Director for Communities and Families	November 2021		

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10	05.11.20	Edinburgh Project SEARCH – Delivery and Future Development	1) Agree to receive a further report on future delivery options to ensure the continued success of the programme.	Executive Director of Place	January 2021		Recommended for Closure – Report on agenda for January 2021
			2) To agree to provide an update on the potential to provide further places on the project.	Executive Director of Place	January 2021		Recommended for Closure – Report on agenda for January 2021