

Rolling Actions Log

Culture and Communities Committee

17 November 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
1.	31.05.18	City of Edinburgh Council - Fair Fringe and Fair Hospitality Charter Guidelines	Calls for report on the Charter's efficacy to go to Culture and Communities Committee after August 2019.	Executive Director of Place	November 2021	Item on business bulletin for 12 November 2019. No survey was carried out by the Fringe during 2019, so the report will come to committee in autumn 2020. Due to the Coronavirus pandemic there was no Fringe during 2020, therefore any survey would be undertaken during 2021.
2.	11.09.18	Edinburgh People Survey – Culture Results	To agree that, in advance of the publication of the next iteration of the Edinburgh People Survey, the proposed questions pertaining to culture and greenspace matters under the remit of this Committee would be presented to	Executive Director of Place	Spring 2021	At present it is not known when, and if, a survey would be undertaken.

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			Committee for review.			
3.	13.11.18	King's Theatre Capital Redevelopment Update Report	An annual update report would be provided to members.	Executive Director of Place	January 2022	
4.	29.01.19	Adelaide Cultural Co-operation Project	To note that a further report on the outcomes of the visit and next steps will be prepared for a future meeting of this Committee.	Executive Director of Place	November 2020	Recommended for Closure-report considered in November 2020.
5.	26.03.19	Service Payment to Edinburgh Leisure – 2019/20	To request more detail in the next report from Edinburgh Leisure on the impact of the service payment to Edinburgh Leisure	Executive Director for Communities and Families	November 2020	
6.	26.03.19	Allotment and Food Growing Provision Update	To note that further investigation would be undertaken to determine the feasibility of giving priority to those applicants referred for	Executive Director of Place	November 2020	Recommended for Closure-report considered in November 2020.

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			horticultural therapy by medical professionals.			
7.	18.06.19	Citywide Culture Plan Update 2018/19	To note that a Culture Plan review update report would be presented in June 2020	Executive Director of Place	June 2021	
8.	18.06.19	CCTV Working Group Update	To request an update on the CCTV Working Group progress in six months' time.	Executive Director for Communities and Families	March 2020	Report on agenda for this meeting.
9.	30.09.19	Grounds Maintenance in the South West Locality (Transferred from the South West Locality Committee)	To agree that the outcome of the review on Living Landscapes would be shared with the Committee and to look at the current location of floral meadows and the potential to move them elsewhere.	Executive Director of Place	September 2020 March 2021	A summary of Living Landscapes was included in the Business Bulletin for this Committee on 15 September 2020.
10.	06.11.12	The Future Management and Ownership of Easter	To provide information on the possibility of community ownership and management of the woodland and open	Executive Director of Place	End 2021	Transferred to the Culture and Communities Committee from the Policy and Sustainability Committee.

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
		Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns	space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.			Update was included in Business bulletin on 12 November 2019.
11.	12.12.17	Open Library	That an update report be submitted to Committee in six months.	Executive Director for Communities and Families	March 2020	Education, Children and Families (EC&F) Committee on 8 October 2019 agreed to transfer this outstanding action to Culture and Communities Committee.
12.	11.12.18	Petition for Consideration - Edinburgh Central Library vs Virgin Hotel	1) Require a detailed report on Edinburgh Central Library as a flagship cultural project of national/international significance commensurate with existing professional advice to the Council and the Council's own reports.	Executive Director for Communities and Families	November 2019	EC&F Committee on 8 October 2019 agreed to transfer this outstanding action to Culture and Communities Committee. <i>Central Library Future Development report tabled at Culture and Communities Committee 12th November 2019. Committee approved setting up a</i>

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			2) To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for its role in the city's cultural landscape.			<i>project team 'to explore the viability of developing an imaginative, accessible and engaging future vision for the city's Central Library'.</i>
	10-09-19	<u>City Centre Hostile Vehicle Mitigation Measures Update Report</u> - report by the Executive Director of Place	To note that a further update report will be prepared within six months to outline the findings from the working group and to provide details of the anticipated financial impact.	Executive Director of Place	January 2021	Item on the agenda for this meeting.
13.	10-09-19	<u>Transfer of Management of Secondary School Sports</u>	1) Recommendations approved with the proviso that the report called for is brought back in the first	Executive Director for Communities and Families	January 2020	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
		<p>Facilities to Edinburgh Leisure - referral report by the Education, Children and Families Committee</p>	<p>instance to the Culture and Communities Committee.</p> <p>2) To ask that the report address:</p> <p>Access to facilities, recognising Edinburgh Leisure's requirement to balance the operational costs with its core purpose in making a positive difference to communities.</p> <p>The barriers to access including cost and physical access issues related to transport.</p> <p>The impact on high performance sport and any change in the usage of facilities from these groups associated with the transfer of management of secondary school sports facilities to Edinburgh</p>			

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			Leisure.			
14.	10-09-19	<u>Appointments to Working Groups</u> – report by the Chief Executive	To review the membership of the Tourism and Communities Working Group and report back to the next meeting of the Committee.	Chief Executive	Spring 2021	A report on the appointment of working groups was included on the agenda for this Committee on 17 November 2020. The purpose and composition of the Tourism and Communities Working Group will be reviewed when action plans for the city's Tourism Strategy 2030 are being developed.
15.	28.01.20	<u>The Quaich Outline Business Case</u>	1) To welcome the work carried out to date by the Quaich Project and to support the intention to improve West Princes Street Gardens. 2) To request the Executive Director of Place to provide a more detailed report to Committee within one cycle setting out the	Executive Director of Place	Spring 2021	An update on the business case for this project will be brought forward to Committee at the appropriate time.

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			<p>assumptions in the business case presented.</p> <p>3) To note that Councillor Osler had declared she would recuse herself from the determination on matters pertaining to the planning application for the Quaich Project.</p>			
16.	28.01.20	Development of a Public Space Management Plan	<p>1)To note the initial findings of a review of the Edinburgh Parks Events Manifesto (EPEM) and the Public Spaces Protocol (PSP).</p> <p>2)To note that it is intended to use these findings, alongside the motions from Committee and Council to develop a single Public Space Management Plan (PSMP) to be supported by a single set of processes, criteria and procedures when applications</p>	Executive Director of Place	<p>September 2020</p> <p>June 2021</p>	<p>A stakeholder engagement page for the Public Spaces Management Plan is now live and will remain so until 23 November 2020. The 'home page' describes and links to 4 'challenges' that are hosted on the collaborative engagement tool Dialogue. The 4 'challenges' are:</p> <ul style="list-style-type: none"> • Public Space Management Plan Key Principles and Guidelines • Area Conditions • Application process for Organisers

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			<p>are received in the future.</p> <p>3)To approve the principles for the PSMP as set out in paragraph 4.8 with the inclusion of effective measures that could be adopted to control the amplification of sound in public spaces when appropriate.</p> <p>4)To note that it is intended to present the draft PSMP to Committee in March 2020, with consultation to begin in April 2020 and the final document presented to Committee in June 2020 for approval.</p>			<ul style="list-style-type: none"> Community Engagement <p>The link to the site is here: https://consultationhub.edinburgh.gov.uk/sfc/b24acf90</p>
17.	28.01.20	Edinburgh – Million Tree City	1)To recognise the value that urban trees play in addressing the Climate Emergency contributing: to meeting the Council’s ambitious target of being net carbon neutral by 2030; and	Executive Director of Place	January 2021	Item on the agenda for this meeting.

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			<p>ongoing global biodiversity losses;</p> <p>2)To note the Council's existing commitments to tree protection, planting and management and the increase in tree numbers attributable to the positive implementation of policy actions, development planning, and partnership working.</p> <p>3)To support the ambition for Edinburgh to be a "Million Tree City" by 2030, ensuring continuing investment in measures to protect, plant and actively manage the city's trees and woodlands, aligning with the timeline of Scotland's Forest Strategy;</p> <p>4)To support the establishment of an Edinburgh 'Million Tree Forum' to bring together</p>			

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			<p>principal stakeholders so that the city can set an updated vision for trees in the city, can better communicate its tree values, plant trees more quickly, and collectively help look after those already in its care.</p> <p>5)To support further i-Tree Eco surveys of Edinburgh’s tree canopy cover and the ecosystem service benefits that its urban forest generates, communicating tree number and tree location data on an ongoing basis.</p> <p>6)To give consideration to using the environmental policies within the City Plan to progress the million-tree aspiration.</p> <p>7)To refer the report to the Transport and Environment Committee.</p>			

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			<p>8)To request that a report on tree numbers comes to the Culture and Communities Committee on an annual basis which will include the following:</p> <ul style="list-style-type: none"> • Number of trees planted (by species) • Number of trees lost (by species) <p>Thereby giving an understanding of how many trees are currently in Edinburgh and how close we are to achieving the aspiration of being a Million Tree City.</p>			
18.	15/09/20	Appointments To Working Groups	<ol style="list-style-type: none"> 1. To provide an update on the Meadowbank Sports Centre and Stadium Working Group. 2. To contact the Chairs of the working groups on the 	Natalie Le Couteur	November 2020	Recommended for Closure-report considered in November 2020.

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			<p>need for the groups to meet before December and to provide a report to the next meeting of the Committee, based on the feedback from the Chairs.</p> <p>3. To provide an update report for Committee in November 2020.</p>			
19.	17/11/20	Business Bulletin	To note that officers were engaged with stakeholders regarding the Public Space Management Plan and thereafter would carry out a consultation once the Committee had been provided with the draft and to circulate an update to members.	Executive Director of Place		Update circulated to members on 18 November – recommend for closure.
20.	17/11/20	Review of the Community Council Complaints Procedure	That there be a full review in 2 cycles and consultation take place with all community councils to ensure that they were aware of what was required and to give them the	Chief Executive	March 2021	

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
			opportunity to comment on the proposals			
21.	17/11/20	<u>Motion By Councillor Doggart</u>	Motion approved, subject to the Coalition Addendum to point 6 of the motion to read: “Committee requests any decisions made by Policy and Sustainability to be referred back to this Committee and the Housing, Homelessness and Fair Work Committee for noting.”	Executive Director of Place		
22.	17/11/20	<u>Cemetery Tour Guide Operator Registration Scheme</u>	update on progress		November 2021	