



# Minute

## Edinburgh Integration Joint Board

**10.00am, Tuesday 15 December 2020**

Held remotely by video conference

**Present:**

**Board Members:**

Angus McCann (Chair), Councillor Ricky Henderson (Vice-Chair), Councillor Robert Aldridge, Colin Beck, Carl Bickler, Andrew Coull (to item 8), Councillor Phil Doggart (from item 7 onwards), Christine Farquhar, Helen FitzGerald, Councillor George Gordon (to item 6), Kirsten Hey, Jackie Irvine (to item 3), Jacqui Macrae (to item 6), Councillor Melanie Main (from item 3 onwards), Peter Murray, Moira Pringle, Judith Proctor, Ella Simpson and Richard Williams.

**Officers:** Ann Duff, Tom Cowan, Linda Irvine Fitzpatrick, Tony Duncan, Rachel Gentleman, Lauren Howie, Angela Lindsay, Jenny McCann and Julie Tickle.

**Apologies:** Martin Hill and Ian McKay.

## 1. Minutes

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**Decision**

To approve the minute of the Edinburgh Integration Joint Board of 27 October 2020.

## 2. Rolling Actions Log

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The Rolling Actions Log for December 2020 was presented.

**Decision**

- 1) To agree to close the following actions:
  - Action 1 – Edinburgh Joint Carers Strategy
  - Action 5 – Provision of General Medical Services – Edinburgh South

- Action 7 (2) – Governance Report
- Action 10 – Finance Update
- Action 11 – Update on Recruitment of Carer and Service User Reps

2) To note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted.)

### **3. Chief Social Work Officer's Annual Report 2019/20**

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The Chief Social Work Officer presented her annual report for 2019/20. The report covered a number of areas including the key issues for social work and social care in Edinburgh, updates on finance, service quality and delivery, workforce planning and performance information.

The report also reflected on the challenges social work services had faced as a result of the Covid-19 pandemic.

#### **Decision**

- 1) To note the Chief Social Work Officer's Annual Report for 2019/20 as attached at Appendix 1 to the report.
- 2) To request information from adult support and protection on 'elder abuse' to be circulated to members.

(Reference – report by the Chief Social Work Officer, submitted.)

### **4. Financial Framework 2021-2024**

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A report presented the medium term three-year financial outlook for 2021-24 to the Board. The report built on the previous financial outlook for 2020-23 and introduced the new Integration and Sustainability Framework which had been developed in response to the longer term financial challenges facing the IJB.

#### **Decision**

- 1) To support the development of an Integration and Sustainability Framework as set out in the report.
- 2) To note the initial financial outlook for 2021-2024.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

### **5. City Vision 2050**

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A report was considered on the City Vision 2050 which had been supported and endorsed by the Strategic Planning Group on 15 September 2020.

The Edinburgh City Vision 2050 had been in development since 2016 and had been endorsed by the Council's Policy and Sustainability Committee in June 2020. It focussed on four key themes of fair, pioneering, welcoming and thriving. Significant public and stakeholder engagement had been undertaken on the Vision before being finalised by a steering group of partners.

## **Decision**

- 1) To acknowledge the strategic intent of the Edinburgh City Vision 2050.
- 2) To agree to sign up to the City Vision 2050 Charter at Appendix 2 to the report.
- 3) To refer the monitoring of the Edinburgh City Vision 2050 and how it impacted on health and social care to the Futures Committee.

(References – Strategic Planning Group of 15 September 2020, item 8; report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

## **6. Annual Review of Directions**

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The annual review of directions was presented to the Board following consideration by the Performance and Delivery Committee on 16 November 2020. It had been agreed that directions would be reviewed on an annual basis to consider whether they should be retained, revoked, varied or superseded.

### **Decision**

- 1) To note the report which had been circulated was an incorrect version and the correct report would be provided.
- 2) To note that the Performance and Delivery Committee had considered the annual review of Directions report which covered the period October 2019 to March 2020.
- 3) To approve the new and varied Directions provided at Appendix 2 to the Performance and Delivery Committee report dated 16 November 2020.
- 4) To recognise the progress made with directions and key performance indicators over the past year.

(References – Performance and Delivery Committee of 16 November 2020, item 8; report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

## **7. Preparations for Winter 2020-2021**

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An overview of the preparations for Winter 2020-21 was presented. This included information on the early preparations, funding allocations, the flu campaign and the required submissions of plans to the Scottish Government and the Lothian Unscheduled Care Committee. The report also covered the additional impact of Covid-19 on this year's plans.

### **Decision**

- 1) To note the progress with the plans for Winter 2020/21.
- 2) To accept the report as a source of reassurance that the Partnership had developed a robust winter strategy; taking on board learning from the evaluation of the previous winter campaign and a review of the local response to the Covid-19 pandemic.
- 3) To note that the preparations for Winter 2020/21 were interlinked with other workstreams such as the Redesign of Urgent Care and Home First, and align with the remobilisation plan.

- 4) To request a briefing for members with further information on the 'long Covid' support service.
- 5) To note that a report would be submitted to a future Board meeting on the flu vaccination programme with lessons learned and the financial implications.
- 6) To request clarification on the breakdown of the £1.45m allocation received by NHS Lothian for supporting the costs of winter 2020/21.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

### **Declarations of interest**

Christine Farquhar declared a non-financial interest in the above item as a former trustee of VOCAL.

Ella Simpson declared a non-financial interest in the above item as EVOC was involved in the co-ordination of winter pressures work.

## **8. Integration Joint Board Risk Register**

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The current IJB risk register and an update on the activity to manage, mitigate and escalate risks were considered.

### **Decision**

- 1) To note the continued development of the IJB risk register.
- 2) To note the introduction of 'risk profile cards' for 'very high', 'high' and 'medium' risks.
- 3) To agree that the mitigating controls identified against these current risks were adequate.
- 4) To take into account the concerns expressed around carer, service user and third sector representation and engagement and to note these would be considered by the Audit and Assurance Committee.
- 5) To request further information on the capital arrangements and processes to come forward through the Strategic Planning Group.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

## **9. Board Assurance Framework**

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An update was provided on the IJB's assurance framework. It was proposed that an assurance level should be included in reports to the Board and committees and that a mechanism for reviewing the work of the committees should be adopted.

### **Decision**

- 1) To agree to adopt the approach to including assurance levels in IJB reports.
- 2) To agree to adopt the suggested mechanism for reviewing the work of the committees.
- 3) To amend the Committee Effectiveness Survey form to refer to 'Chair' rather than 'Chairman' at A5 and to include all relevant policies and strategies at C5.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

## **10. EIJB Development Session Programme**

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Members were asked to agree arrangements for development sessions and the focus of these for 2021. Approval was also sought to establish a Budget Working Group to focus specifically on the budget planning process.

### **Decision**

- 1) To agree the overarching themes for the development session programme.
- 2) To agree the three strands of the Board's programme across development, engagement and budget setting.
- 3) To approve the establishment of a Budget Working Group to replace informal budget development sessions.
- 4) To request that members submitted any suggestions for topics to be considered which would be included in the poll sent to members to prioritise topics for each session.
- 5) To agree to hold ad-hoc meetings where necessary.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)

## **11. Committee Update Report**

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A report was presented which provided an update on the work of the IJB committees which had met since the last Board meeting. In addition to the summary report, draft minutes of each committee were submitted for noting.

### **Decision**

To note the update and the draft minutes of the committee meetings.

(Reference – report by the Chief Officer, Edinburgh Integration Joint Board, submitted.)