

QUESTION NO 4

By Councillor Webber for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 4 February 2021

On 27th November 2020 the “Colleague Guide to Working from Home” was circulated and within this there was a link to “Display Screen Guidance”, “Display Screen Equipment Assessment” and a “Workstation Assessment at home Flow Chart”.

Given that most of our employees have been working from home, in often challenging situations since March 2020, can the convener confirm:

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| Question | (1) How many Workstation Assessments were carried out? |
| Answer | (1) |
| Question | (2) How many Display Screen Equipment Assessments were carried out? |
| Answer | (2) |
| Question | (3) What were high level recommendations from these assessments? |
| Answer | (3) |
| Question | (4) What equipment/solutions were provided to employees to ensure their working conditions at home met the Display Screen Guidance? |
| Answer | (4) |
| Question | (5) How long did staff need to wait until they were provided with the suitable equipment? |
| Answer | (5) |
| Question | (6) How many outstanding requests are there and what is the nature of these? |
| Answer | (6) |

Question (7) What has been the financial cost of the required modifications, equipment and health and wellbeing support to members of staff who have been working from home?

Answer (7)