

# Rolling Actions Log

## Policy and Sustainability Committee

23 February 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	04.10.16	<a href="#">Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report</a>	That an update report be submitted to Committee in 6 months.	Chief Executive (for Communities and Families)	Ongoing		<p><b><u>Update 9 July 2020</u></b></p> <p>With the instigation of the Covid-19 lockdown and other measures in place, the transfer of the two schools was put on hold on the 25<sup>th</sup> March 2020.</p> <p>The last 2 schools to transfer WHEC and Leith Academy will not do so until Edinburgh Leisure is back up and running and they are able to be transferred.</p>

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							<p><b><u>Update 25 June 2020</u></b></p> <p>To agree that a final report be submitted to Committee.</p>
2	01.02.18	<p>City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18</p> <p><a href="#">(Agenda for 1 February 2018)</a></p>	<p>Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.</p>	Executive Director of Place	Summer 2021		<p>This contract is in place until Winter Festival 2022. The review of the contract will be presented to Policy and Sustainability Committee.</p>
3	21.11.19	<p>City of Edinburgh Council – Motion by Councillor Lang – Use of Schools as Polling Places</p> <p>(Minute of 21 November 2019)</p>	<p>To request a report to the Policy and Sustainability Committee within three cycles for subsequent referral to the full Council, on the current use of schools as polling places as well as the opportunities to reduce or eliminate their use in time for the 2021 Scottish</p>	Chief Executive	February 2021 (Full Council)		<p><b>Recommended for Closure</b></p> <p>Report to Full Council on 4 February 2021</p> <p><b><u>Update 10 November 2020</u></b></p>

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			Parliament and 2022 local government elections.				<p>Due to the forthcoming by-election and covid-19, it is probable that a review of all polling places will be required going forward to next year elections.</p> <p><b><u>Update 6 October 2020</u></b></p> <p>This will now be reported to the meeting of the full Council in November 2020</p> <p><b><u>Update – 11 June 2020</u></b></p> <p>The Review of Polling Arrangements across the city has now been completed with a number of proposed</p>

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							<p>changes. This included a review of all the schools currently used as polling venues. It is possible to replace 10 of the current 35 primary schools with new venues that offer better facilities and or are better located with sufficient capacity. In each of the other 25 schools there are no alternative venues. The next stage is public consultation. It is intended to report finally around August/September to allow these arrangements to be used for the publication of the new register on 1 December. Before</p>

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							that the proposals are being shared informally with councillors for their comment. It is proposed that the protocol is maintained under which an in-service training day is aligned with all scheduled polling days to minimise overall disruption
4	06.02.20	City of Edinburgh Council – Motion by Councillor Main – Recycling in Schools	To request: a) All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work together to review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21	Executive Director of Resources / Executive Director of Place	June 2021		<b><u>Update - 6 October 2020</u></b>  Report to Committee – agreed to leave open until the information requested had been provided.  <b><u>Update – 11 June 2020</u></b>  Following discussion

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			<p>academic year within policy and current budgets, and reporting any financial challenges in doing so to the report requested.</p> <p>b) A report to the Policy and Sustainability Committee outlining the service provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030.</p>				with Councillor Main it has been agreed that this report will be deferred to September 2020, to enable the relevant service areas to prioritise work to support schools re-opening and to incorporate lessons learned arising from the Covid-19 lockdown period.
5	Leadership Advisory Panel - 31 March 2020	<a href="#">Neighbourhood Alliance - Grant Funding Payment</a>	To agree that a report would be taken to the Housing, Homelessness and Fair Work Committee detailing how long grant funding continue for and the exit strategy.	Executive Director of Place	January 2021		<p><b>Recommended for Closure</b></p> <p>An update was included in the Housing, Homelessness and Fair Work Committee business bulletin on 14 January 2021.</p>

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							<p><b><u>Update 20 August 2020</u></b></p> <p>To be reported to Housing, Homelessness and Fair Work Committee</p>
6	Leadership Advisory Panel - 23 April 2020	<a href="#">Consultation Planning Report</a>	To recognise that COVID-19 was likely to have lasting impacts on the use of the City Centre and to request that the APOG consider how to invite contributions from residents, businesses and stakeholders to inform a wider consultation on events and use of public spaces in the City Centre and beyond with an early outline to be given in the report to Policy and Sustainability Committee.	Executive Director of Place	March 2021 (to the Culture and Communities Committee)		<p><b><u>Update 10 November 2020</u></b></p> <p>A stakeholder engagement page for the Public Spaces Management Plan is now live and will remain so until 23 November 2020. The 'home page' describes and links to 4 'challenges' that are hosted on the collaborative engagement tool Dialogue. The 4 'challenges' are:</p>

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							<ul style="list-style-type: none"> <li>• Public Space Management Plan Key Principles and Guidelines</li> <li>• Area Conditions</li> <li>• Application process for Organisers</li> <li>• Community Engagement</li> </ul> <p>The link to the site is here:  <a href="https://consultationhub.edinburgh.gov.uk/sfc/b24acf90">https://consultationhub.edinburgh.gov.uk/sfc/b24acf90</a></p> <p><b><u>Update 6 October 2020</u></b></p> <p>Item included in business bulletin to</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							Culture and Communities Committee of 15 September with further report scheduled for early 2021.
7	09.07.20	<a href="#">Tourism and Hospitality Sector Recovery Plan – Follow Up</a>	<p>Notes the importance of Business tourism to the City’s hospitality sector and the importance of business tourism in helping many of Edinburgh’s sectors access the global market;</p> <p>Notes this would require additional engagement with industry and key partners to fully develop a long-term approach and agree that this should be reported back to the Policy and Sustainability Committee, including how the organisational structure will operate throughout the City.</p>	Executive Director of Place	Spring 2021		<p><b><u>Update 23 February 2021</u></b></p> <p>An update has been provided on the Business Bulletin for this meeting</p> <p><b><u>Update 10 November 2020</u></b></p> <p>An update will be provided in the Committee’s Business Bulletin in December 2020</p>

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8	25.06.20	<a href="#">Adaptation and Renewal Programme Update</a>	<p>To request that the Chief Officer of the Health and Social Care Partnership provide a report to Committee, at an appropriate time when information was available, containing, but not limited to, the following:</p> <p>a) An explanation for the disproportionately high number of Edinburgh Covid-19 deaths that had occurred in care homes;</p> <p>b) Details of the number of care home Covid-19 deaths where the deceased had previously been in hospital;</p> <p>An explanation for the disproportionately high number of Edinburgh Covid-19 deaths in relation to the number of non-</p>	Chief Officer, Edinburgh Health and Social Care Partnership	February 2021		<p><b>Recommended for Closure</b></p> <p>Report on the agenda for this meeting</p>

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			<p>Covid-19 deaths;</p> <p>Understanding why the number of Edinburgh care homes showing a suspected case of Covid-19 deaths continued to increase;</p> <p>The steps taken by the Partnership, or the Public Health Advisory Board, to address the issues brought out by a) and c) in relation to future outbreaks: and</p> <p>f) The issues raised with the Edinburgh IJB and NHS Lothian about minimising the impact of future outbreaks across Edinburgh.</p>				
9	23.07.20	<a href="#">Public Realm CCTV Update</a>	To request an update on the Public Realm CCTV upgrade project progress in six months'	Chief Executive (for Communities and Families)	January 2021		<p><b>Recommended for Closure</b></p> <p>Report was submitted</p>

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			time				to the Culture and Communities Committee on 26 January 2021  <b><u>Update 10 November 2020</u></b>  A report is to be submitted to the Culture and Communities Committee in January 2021
10	06.08.20	<a href="#">Review of Political Management Arrangements</a>	To request a briefing in September clarifying the process for a possible phased reduction in Committee activity, as described in 4.9 of the report by the Chief Executive. This briefing should make clear to Committee how any decisions would be taken, who would take those decisions, and under what circumstances.	Chief Executive	10 December 2020		<b>Recommended for Closure</b>  A report was submitted to the meeting of the full Council on 10 December 2020.  <b><u>Update 6 October 2020</u></b>  A report will be

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							submitted to the meeting of the full Council on 10 December 2020
11	20.08.20  10.11.20	<a href="#">Adaptation and Renewal Programme Update</a>	1) To agree to provide details of when the leaflet was designed and printed with reference to D181.  2) To ask for a briefing clarifying the timelines for leaflets being published.	Executive Director of Place  Executive Director of Place	November 2020	December 2020	<b>Recommended for Closure</b>  A briefing note was issued to members on 1 December 2020.  <b><u>Update 1 December 2020</u></b>  An updated version of the briefing note will be circulated in advance of Committee.
12	20.08.20	<a href="#">Local Government Benchmarking Framework 2018/19 - Edinburgh Overview</a>	To request a further report setting out a wider review of the data available to seek and implement best practice examples from colleague Councils (not limited to Scotland) and foster anew	Chief Executive	April 2021		<b><u>Update 23 February 2021</u></b>  A benchmarking data briefing was circulated to Policy and Sustainability

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			continuous improvement culture within the Council, and the scope of this report to be discussed at the APOG in order to clarify with officers how this would be brought forward.				Committee members on 29 January 2021 and it is proposed that early discussion with political groups on performance framework includes discussion on benchmarking. A more detailed report due at Committee in April to cover performance framework development will also include benchmarking.
13	25.08.20	City of Edinburgh Council – Motion by Councillor Webber – Pavements and People  (minute of 25 August 2020)	To further request additional engagement with Lothian Buses, Living Streets Edinburgh, Guide Dogs Scotland, Spokes RNIB and the Access Panel to explore any additional actions and to report back to the Policy and Sustainability Committee at the	Executive Director of Place		January 2021	<b>Recommended for Closure</b>  A Business Bulletin update was submitted to the Transport and Environment Committee on 28 January 2021.

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	10.11.20		<p>earliest opportunity</p> <p>To ask officers to provide an update on the Business Bulletin item to the Transport and Environment Committee on 12 November. If this was not possible, then an update to this committee in January or a briefing note was requested.</p>	Executive Director of Place	January 2021		
14	06.10.20	<a href="#">Adaptation and Renewal Programme Update</a>	To agree that concerns regarding planning for the end of term would be raised at a meeting with the Universities Group and then a briefing would be provided to members on the outcome of this discussion	Executive Director of Place		February 2021	<p><b><u>Recommended for closure</u></b></p> <p>An update is provided on the Business Bulletin for this meeting</p> <p><b><u>Update 1 December 2020</u></b></p> <p>The Scottish Government has now announced <u>plans</u> for students returning home at the end of</p>

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							the current term and has recently updated its <u>guidance</u> for Universities. The city's Universities are currently developing their plans for the end of term, in accordance and working closely with Scottish Government. Council officers will provide appropriate support if required and will request details of the University plans. These will be shared with elected members when received.
15	06.10.20	<a href="#">Edinburgh and South East Scotland City Region Deal Annual Report</a>	Notes reference in paragraph 4.3.6 to the Benefits Realisation Plan for the Deal and agrees that a further report be provided after the City Region Deal Joint Committee	Chief Executive	Spring 2021		

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			has considered the report detailing the Plan and how its indicators will be presented to the Policy and Sustainability Committee to allow elected members to scrutinise the Plan and ensure it will provide a robust process for reporting and monitoring delivery of the Deal				
16	06.10.20	<a href="#">Appointments to Working Groups 2020/2021</a>	To review the membership of the West Edinburgh All Party Oversight Group to reflect the dissolution of Locality Committees and as such that the Convener / Vice Convener of South West and North West Locality positions no longer exists.	Chief Executive	December 2020		<p><b>Recommended for Closure</b></p> <p>Report on the agenda for this meeting</p> <p><b><u>Update 10 November 2020</u></b></p> <p>A report is to be submitted to the Council in December 2020.</p>

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17	06.10.20	<a href="#">Re-opening of Public Conveniences</a>	Notes the approach to developing a public convenience strategy and approves commencement of assessment of possible locations for new public convenience facilities to be reported in three cycles to committee.	Executive Director of Place	23 February 2021		<b>Recommended for Closure</b>  Report on the agenda for this meeting
18	06.10.20	<a href="#">Recycling and Waste Collection in Schools</a>	<p>1) Requests that a report on the progress of the introduction of the new service is brought back to committee in six months.</p> <p>2) To agree to consider food waste recycling receptacles in schools as broken down in Appendix 2 and provide an update to members</p>	Executive Director of Place  Executive Director of Resources	June 2021  April 2021		

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19	10.11.20	<a href="#">Update on the Edinburgh Health and Social Care Older People Joint Inspection Improvement Plan</a>	To agree that an update report be brought back to this Committee in no later than 6 months time and that the Convener liaise with the Chair of the IJB and Chief Officer on exactly when this would be possible.	Chief Officer, Edinburgh Health and Social Care Partnership	May 2021		
20	10.11.20	Health and Social Care Savings - Motion by Councillor Whyte	To request an update to Committee within two cycles on the Health and Social Care savings plan as pertinent to Council services within the IJB, with relevant information on specific proposals to help Council understand the impact on service provision	Chief Officer, Edinburgh Health and Social Care Partnership	February 2021		<b>Recommended for Closure</b>  Report on the agenda for this meeting
21	01.12.20	<a href="#">Adaptation and Renewal Programme</a>	To agree that the Chief Executive should provide an updated members briefing in one cycle on the factors involved and processes of the decision to move to Level 2 and that this information	Chief Executive	February 2021		<b>Recommended for Closure</b>  <b><u>Update 23 February 2021</u></b>  Currently mainland Scotland is in the

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			should be made public.				highest level of restrictions at Tier 4 with added restrictions on household meetings and within the retail and hospitality sectors. For this reason we have rolled this action into the regular Adaptation and Renewal update to the Policy and Sustainability Committee.
22	01.12.20	<a href="#">End Poverty in Edinburgh Delivery Plan 2020-30</a>	<p>1) To agree that a further report providing a detailed progress monitoring framework should be considered by the Policy and Sustainability Committee within two cycles.</p> <p>2) To agree that the Policy</p>	<p>Chief Executive</p> <p>Chief Executive</p>	<p>April 2021</p> <p>Autumn 2021</p>		

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			and Sustainability Committee should consider an annual report on progress against delivery of this plan, with the first such report to be prepared for Autumn 2021.				