

Policy and Sustainability Committee

10.00am, Tuesday, 23 February 2021

Adaptation and Renewal Programme Update

Item Number	
Executive/Routine	Executive
Wards	
Council Commitments	

1. Recommendations

- 1.1 Note the Council's latest Covid-19 position following the most recent statement from the First Minister on 16 February 2021 and associated Scottish Government guidance.
- 1.2 Note the Covid-19 Response Dashboard outlined at Appendix 1.
- 1.3 Note the decisions taken to date under urgency provisions from 13 September to 17 February 2021 outlined at Appendix 2.
- 1.4 Note the working group progress updates from the Adaptation and Renewal programme, including the support of the roll out of the Covid-19 vaccine.
- 1.5 Note that the draft Council Business Plan, which will be considered by Council on 18 February 2021, and the next steps for the development of a planning and performance framework.

Andrew Kerr
Chief Executive

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Adaptation and Renewal Programme

2. Executive Summary

- 2.1 The City of Edinburgh Council continues to respond to the Covid-19 global pandemic in line with all Scottish Government guidelines. Currently mainland Scotland is in the highest level of restrictions at Tier 4 with added restrictions on household meetings and the retail and hospitality sectors.
- 2.2 This is the eighth report to Committee and covers decisions taken in period 13 September to 17 February 2021 and the latest Covid-19 dashboard of which the last version was circulated to members on 18 January 2021. It also covers progress updates for the Adaptation and Renewal programme and the monitoring of the draft Council Business Plan which will be considered by Council on 18 February 2021.

3. Background

Responding to Covid-19

- 3.1 The Council is now responding to the second wave of Covid-19 and maintaining critical services in line with the most recent guidelines and regulations. The Chief Executive continues to participate in a weekly call with Scottish Government officials, Ministers and senior Public Health officials where both the infection rate and protection levels are reviewed.
- 3.2 Scotland's Strategic Protection Level Framework was introduced on 2 November 2020. Under this framework, each local authority area in Scotland is designated a Covid-19 protection level, ranging from 0 (the lowest) to 4 (the highest), depending on the area rate of infection and related variables, including infection rates of neighbouring areas, the location of outbreaks and overall infection rates. Protection Levels can be implemented locally or nationally. A revised Strategic Framework is currently under development by the Scottish Government for exiting this lockdown and the provisional date for publishing is Tuesday 23 February 2021.
- 3.3 The Scottish Government states that, as well as Protection Levels being reviewed weekly, the content of the levels themselves is also periodically reviewed, with

changes based on evidence such as virus transmission risks and assessment against the four harms (direct impact of Covid-19, other health impacts, societal impacts and economic impacts). Further information on the four harms process for assessment (including a framework) is available [here](#).

- 3.4 Further Stay at Home regulations came into effect on 5 January 2021. These detailed additional restrictions and placed the whole of mainland Scotland into Tier 4. The framework and Stay at Home Regulations provides guidance on specific public service restrictions. These restrictions are to remain in place until at least the beginning of March 2021 with the exception of the phased reopening of schools.
- 3.5 The return of pre-school children, pupils in primaries 1, 2 and 3, and a limited number of senior phase students who need access to school for essential practical work will commence from Monday 22 February.
- 3.6 Essential Council services have remained in operation throughout the pandemic. To comply with government restrictions such as the national lockdown and, latterly, the new Protection Levels and Stay at Home Regulations, some Council services may have to cease, either in full or in part. This is kept under constant review as guidance changes via the Council's Incident Management Team (CIMT).
- 3.7 Some council buildings are temporarily closed following the government directive for employees to work from home, where practicable, which remains in place for all protection levels (0 to 4).

Governance

- 3.8 Edinburgh continues to respond to the Covid-19 pandemic with the Council Incident Management Team (CIMT) taking decisions to protect public health, mitigate the effects of ongoing and protective measures and support safe service resumption in line with the current stricter government restrictions.
- 3.9 The Political All-Party Oversight Group (APOG) provides additional scrutiny, oversight and feedback which contributes to the development of reports for the Policy and Sustainability Committee. The APOG last met on the 12 January to consider and discuss the new draft Business Plan and planning and performance framework. Briefings were then held with all political groups on both the details of the Budget and the Business Plan which has since been considered at the Finance and Resources Committee on 2 February 2021.
- 3.10 The next meeting of the APOG is the 16 March. The agenda will include the draft 2030 City Sustainability Strategy and the new Planning and Performance Framework. These will both be considered at the Policy and Sustainability Committee in April.

4. Main report

Covid-19 Dashboard

- 4.1 The Covid-19 dashboard (Appendix 1) has been updated to reflect the direct and indirect impacts of Covid-19 across the short, medium and longer term. It contains a wide range of information which highlights both how Covid-19 continues to impact Edinburgh as well as more specifically on Council services. It covers:
- **Public health** – providing an overview of the key information on Covid-19, such as the five indicators that are used to assign local authorities to levels. This section also includes information on the calls to and from vulnerable people to support them while self-isolating/shielding.
 - **Vulnerable groups** – Council services focusing on those areas where Covid-19 has an ongoing impact or potential to change demand over the longer term.
 - **Economy** – provides citywide information on businesses (including Covid-19 grants paid) and job seekers claimants.
 - **Human Resources** – staff absence due or related to Covid-19.
- 4.2 Content for the dashboard continues to be kept under review based on the emerging situation and feedback received.
- 4.3 This dashboard will be circulated to members of the Policy and Sustainability committee each month, and the most recent version will be considered at committee. This monthly dashboard will be supplemented with a weekly bulletin dashboard that provides the latest position on key data relating the pandemic, this will be circulated to Elected Members every Wednesday.

Decisions taken from 13 September to 17 February 2021

- 4.4 A full list of decisions taken under urgency provisions by the Chief Executive in consultation with the Leader and Deputy Leader from 13 September to 17 February 2021 is at Appendix 2. Matters requiring a decision under urgency powers by the Chief Executive are discussed at CIMT, which continues to meet twice a week or at the weekly the Corporate Leadership Team meeting.

Adaptation and Renewal Programme Updates

Public Health Advisory Working Group

- 4.5 The Triage group continues to focus on service resumption proposals, including all relevant public health considerations. In terms of the vaccination rollout, an Events Planning and Operations Group (EPOG) has been established to coordinate the Council's role. The EPOC which is Pan-Lothian was convened on Wednesday 25 November and continues to meet to address logistical issues. A range of relevant

partner agencies participate, and a programme of future meetings has been agreed. Those in attendance includes include NHS Lothian, Local Authorities (Edinburgh, Mid, East and West Lothian) and the emergency services, as well as venue representatives.

- 4.6 The Local Authority subgroups have a specific membership including venue owners /managed and focus on local issues, such as traffic management. A range of venues are being used and arrangements are currently on schedule with the EICC opening as planned on Monday 1 February.
- 4.7 Multi agency work is ongoing by NHS Lothian to clarify the staff groups within Local Authorities who should receive the vaccine and at what stage. Some principles are under discussion but do not override the criteria laid down by the Joint Committee on Vaccination and Immunisation (JCVI).
- 4.8 In addition to the vaccine roll out programme the UK government have requested a further eight Local Testing Sites (LTS) in Edinburgh. At present, there are three Covid-19 testing centres in Council-owned buildings (Gate 55, Usher Hall and Leith Library). There is a licence agreement in place between the Council and the UK Government for each.
- 4.9 This expansion aims to:
- close the gap between the number of people being tested and the estimated number of daily new cases in the mid- to long-term;
 - focus on areas of higher deprivation and low car ownership to increase access to testing; and,
 - maximise the amount of people with symptoms who get tested, by making testing easy to access (and then support these individuals to self-isolate, contact trace their contacts, and break chains of transmission).
- 4.10 The UK Government want to have all eight centres operational by April and have identified areas where the centres must be set up. The Government operational team have the capacity to mobilise three centres per week with options for the 8 sites sent to them for review before proceeding.
- 4.11 These centres are for testing people with symptoms of Covid-19 rather than for asymptomatic community testing, which will be covered separately.
- 4.12 Due to the phased return of senior phase pupils, teachers and school staff, at-home lateral flow tests will be available for using to test twice a week, as part of a wider package of in-school mitigations.

Service Operations: Wellbeing Working Group

- 4.13 The Service Operations: Wellbeing Working Group consists of the following services: Libraries, Adult Education, Community Centres, Cultural Estate, Parks and Greenspaces as well as our relationship with Edinburgh Leisure. Key highlights for the working group over the last month are detailed below.

- 4.14 Following on from the Government's announcement to re-enter lockdown a number of Services in the scope of Wellbeing have been rolled back in line with Government guidance. However, many services have adapted to operate remotely or in new ways.
- 4.15 The Working Group is now focused on delivery of the strategic direction as set out in the proposed Council Business Plan. The aim is to ensure that the core services are accessible, easy to use, affordable and financially sustainable for the future.
- 4.16 To date, the group has sought to understand current services including the geographic locations, service offerings, demands, trends and synergies with external and internal partners. The programme has strong synergies with other workstreams including the 20-minute neighbourhood approach and the Prevention agenda.

Sustainable Economy Recovery Working Group

- 4.17 The Sustainable Economy Recovery Working Group consists of the following workstreams: Economy Strategy, Edinburgh Guarantee, Housing and Regeneration, 20 Minute Neighbourhood and Culture and Tourism. Key highlights for the working group over the last month are detailed below.
- 4.18 A refreshed Edinburgh Economy Strategy is planned for publication this year, with reports due for consideration by the Policy and Sustainability Committee in April and June 2021. Part of the process will include an assessment of the major issues affecting the Edinburgh economy and provide assurance that the best and most appropriate response is planned for the recovery.
- 4.19 The reports to committee will cover:
- 4.19.1 What we know about the state of the economy and the challenge to come for Edinburgh;
 - 4.19.2 What we have heard from stakeholders and what local business partners want to see in a reframed strategy; and,
 - 4.19.3 An outline of the principles and content within the strategy that will be reviewed and the direction in terms of new content for political consideration.
- 4.20 The Economic Recovery programme is looking at the employability services currently provided by the Council and our third-party providers to ensure that these reflect the current circumstances and challenges we face as a result of Covid-19 and ensuring best use of Scottish Government provided funding.
- 4.21 Work continues to build affordable homes across the city and deliver sustainable regeneration. The Granton Waterfront Outline Business Case is expected to complete in autumn 2021. The investment is expected to generate up to 10,640 direct construction jobs, 6,000 indirect jobs and 220+ apprenticeships. A programme of early action projects will bring forward around 600-net zero homes

for sale and rent in advance of the wider programme, with works expected to commence on-site from 2022.

- 4.22 Progress continues on the Mixed-Use Programme at Fountainbridge, Meadowbank and Powderhall. There are works on site in each case, with enabling works at Powderhall and Fountainbridge, and the sports stadium well advanced at Meadowbank.
- 4.23 The Edinburgh BioQuarter partnership has continued to progress the development of a Health and Life Sciences Innovation District and is in final development phase of an outline business case.
- 4.24 Work has continued with the organisations that make Edinburgh a global cultural capital including facilitation and support planning, co-operation and reviewed programming modelling to retain infrastructure, expertise and employment, and to adapt to a changed operating environment.
- 4.25 Towards this, measures have included:
- 4.25.1 Re-purposing of funds such as Strategic Partners cultural grant, and the new arts & health project fund towards crisis impact mitigation, resilience planning and alternative event delivery models;
 - 4.25.2 The delivery of the Diversity and Inclusion Funding; and,
 - 4.25.3 The development and delivery of a creative practitioner support fund in partnership with Edinburgh Performing Arts Development and Creative Edinburgh for freelance artists, technicians and creatives.
- 4.26 Work is progressing with the Edinburgh Tourism Action Group and partners to deliver the Recover, Reboot, Resilience plan for the tourism industry, including the city-wide Forever Edinburgh campaign.
- 4.27 The 20-minute neighbourhood approach as set out in the Business Plan would see citizens getting most of their daily needs within a 20-minute walk, cycle ride or public transport ride. It lies at the heart of the Council's Business Plan and is dependent on a collegiate approach through multiple change workstreams. It will be reliant on multi skilling of staff to facilitate cross service delivery from service hubs.

Change, People and Finance Working Group

- 4.28 The Change, People and Finance Officer Working Group consists of the following workstreams: Business Plan and Budget; Digital and Smart City; People and Culture; and Political and Operational Governance. Key highlights for the working group over the last month are detailed below.
- 4.29 The draft three-year Council Business Plan: *Our Future Council, Our Future City* brings together our strategic priorities into a single plan that responds to the need for change. A balanced overall position is now forecast for the 2020/21 revenue budget. Confirmation of provisional funding allocations through the income

compensation scheme and dependencies upon a significant contribution from earmarked reserves has enabled this position to be reached.

- 4.30 Although a more favourable than expected Scottish Government budget settlement for 2021/22 has been announced there are still significant challenges to deliver balanced budgets in future years and officers are working across a number of areas including focus and mobilisation to deliver agreed pre-approved and new change proposals to reduce future pressures.
- 4.31 Initiatives associated with Council's approved Digital and Smart City Strategy continue at pace. An additional 1,716 digital devices are currently being procured for deployment to the City's most vulnerable children, and work continues with the Digitally Enhanced Learning proposal and associated business case. The second phase of the Customer Digital Enablement programme is delivering additional improvements to the Council's website and associated customer contact arrangements; maximising the use of our existing technologies and ensuring they are integrated to deliver an enhanced service and user experience for citizens. Business case options for the Smart City Operations Centre phase 1 proposals continue to be explored as part of the budget setting process.
- 4.32 The People and Culture workstream is progressing the Council's next People Strategy 2021/24 and supporting Workforce Plan, which and will be considered by the Policy and Sustainability Committee in April 2021. The work to consolidate the Scottish Local Government Living Wage into the Council's pay structure, in accordance with the current national pay agreement, has now moved into a formal consultation phase, in readiness for implementation in April 2021
- 4.33 The Political and Operational Governance workstream has progressed the refresh of the Council's Member/Officer protocol and has also developed the Council's response to the national consultation on the Councillor Code of Conduct. Work is also progressing in relation to developing a revised governance and assurance approach for the Council to enhance effective management of controls, decision making and reduce risk across the Organisation.

Life Chances

- 4.34 The Life Chances Working Group consists of the following workstreams: Immediate Support, Digital Learning and Teaching, Poverty and Prevention and Edinburgh Learns for Life. Key highlights for the working group over the last month are detailed below.
- 4.35 The Immediate Support workstream supports a range of ongoing activities to provide support to individuals and businesses directly impacted by Covid-19. Consistent with earlier initiatives, Financial hardship – Personal Support requests are being coordinated through the Council's Contact Centre to establish whether direct financial support is available, e.g. Isolation Grant, Crisis Grant, compensatory payments for the loss of free school meals, etc.

- 4.36 Citizens are also being signposted to appropriate alternative support to ensure a holistic and tailored solution. Where direct financial support is not available, or not required, arrangements are in place to support a network of food deliveries across the city.
- 4.37 The Digital Learning and Teaching workstream continues to undertake work to support all aspects of digital learning and technology support in Schools including the rollout of new devices.
- 4.37.1 The Scottish Government has funded 2,500 iPads to support digital learning and now been deployed to the identified Primary and Secondary schools. A further 1,716 additional devices to respond to identified need are also in the process of being ordered and deployed. An initial 700 iPad had already been purchased for Early Years settings and these will be diverted to mainstream school provision, again in accordance with identified need from Education Officers. The remaining 1,016 devices have been ordered and once the supplier has received the stock, these will be configured and ready for deployment.
- 4.37.2 A fuller business case to consider the opportunity to expand digital learning provision, with the aspiration of achieving 1 device per learner, is currently being developed and options for funding such a proposal would need to be carefully considered, given both the likely initial investment and recurring costs that this could entail.
- 4.38 The Poverty and Prevention workstream has been developing plans for the Prevention programme. The next phase of work is about building the foundations for the programme. Key objectives will be to:
- 4.38.1 Develop a whole Council operating model designed to put prevention of poverty and homelessness at the core of all people facing services;
- 4.38.2 Deliver an integrated, financially resilient model for core Council services;
- 4.38.3 Build on citizen and community assets with service delivery designed around 20-minute neighbourhoods; and,
- 4.38.4 Meet the Edinburgh Poverty Commission call to action.
- 4.39 The Edinburgh Learns for Life vision, mission and goals have been shared with all senior leaders in all sectors. Edinburgh Learns for Life Boards are now being set up, chaired by officers, but with membership from across schools, partners and parents. These are largely based on the pre-existing Edinburgh Learns Boards but with new remits focussing on the new mission.

Council Business Plan: Our Future Council, Our Future City

- 4.40 The proposed three-year Business Plan sets out a clear strategic direction for the Council and brings together outcomes and actions under our three priorities:

4.40.1 ending poverty and preventing adverse outcomes such as homelessness and unemployment;

4.40.2 becoming sustainable and net zero city; and,

4.40.3 making sure wellbeing and equalities are enhanced for all.

- 4.41 The Business Plan will be supported by the Council's Budget framework, the refreshed People Strategy and Workforce Plan, referenced previously, and a revised planning and performance framework. To ensure we are well placed to deliver this business plan, we will look at how the Adaptation and Renewal programme should evolve to address both the continued Covid-19 response and the delivery of the Business Plan priorities and outcomes.

Monitoring delivery of the Business Plan

- 4.42 The delivery and reporting of the Business Plan will be supported with a new planning and performance framework and the Change Portfolio of major programmes and projects. In this way, the Corporate Leadership Team will both oversee project delivery and review delivery against actions and outcomes on a regular basis.
- 4.43 The integrated planning and performance framework will be underpinned by a robust "Plan, Do, Check, Act" model. We will develop Specific, Measurable, Achievable and Relevant (SMART) key performance indicators (KPIs) aligned to the business plan outcomes and introduce annual directorate plans at all levels in the organisation. KPI scorecards and dashboards will be aligned to the plans and monitored regularly. We will develop a regular cycle of performance reporting for Elected Members as well as the wider public.
- 4.44 A detailed report on the integrated planning and performance framework will be submitted to Council by April 2021.

5. Financial impact

- 5.1 The financial impacts arising from this report are dealt with in Council Business Plan and Revenue Budget 21- 26 which was considered at Finance and Resources Committee and referred to the Budget Full Council on 18 February 2021.

6. Background reading/external references

- 6.1 [Coronavirus \(COVID-19\): framework for decision making - assessing the four](#)
- 6.2 [Coronavirus \(COVID-19\): stay at home guidance](#)
- 6.3 [Finance and Resources 2 February Council Business Plan and Budget 201/26](#)

7. Appendices

Appendix 1 - Covid-19 Response Dashboard

Appendix 2 - Decisions taken from 13 September – 17 February 2021

Covid-19: Key indicators for allocation of levels

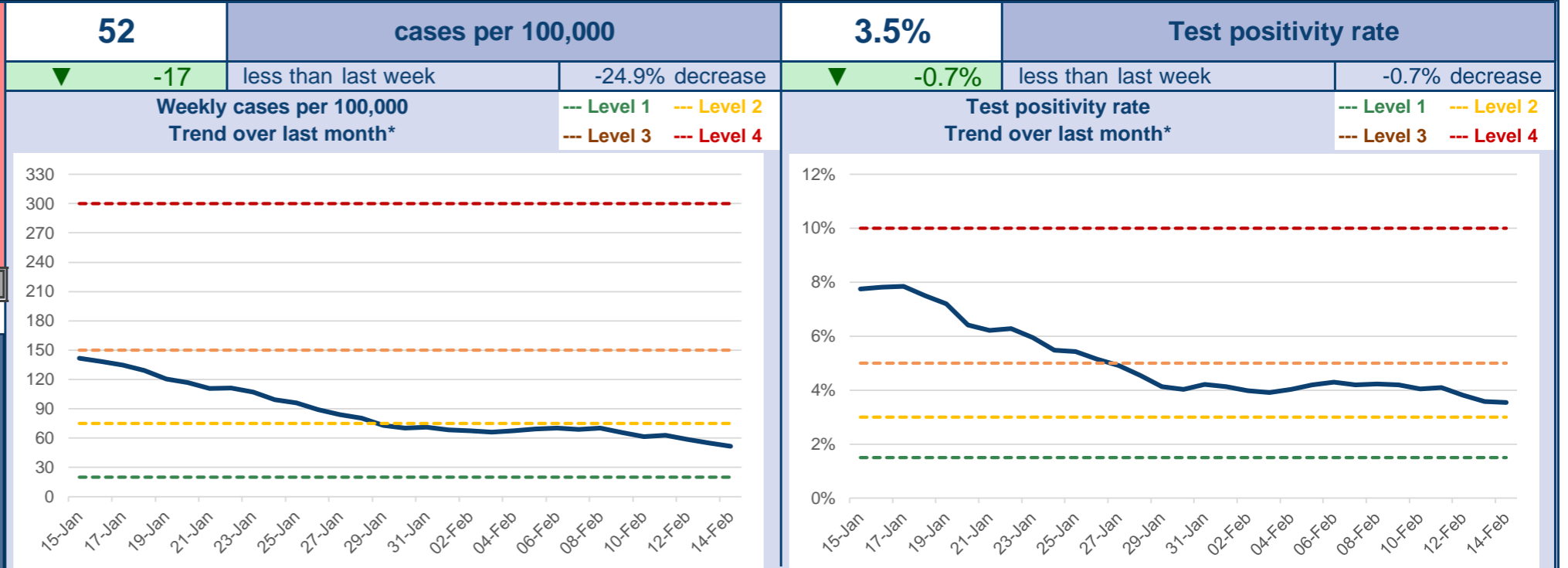
The 2 indicators at the top have been updated using data published daily from Public Health Scotland. Last updated to 14th February 2021

Edinburgh is currently in lockdown

Click on this button for more information on indicators

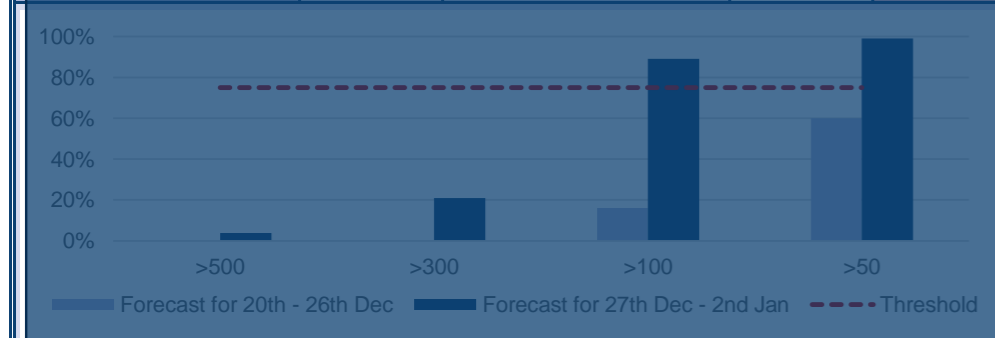
Level currently not updated.
Review not published since the start of lockdown

Click on this button for more information on allocation of levels

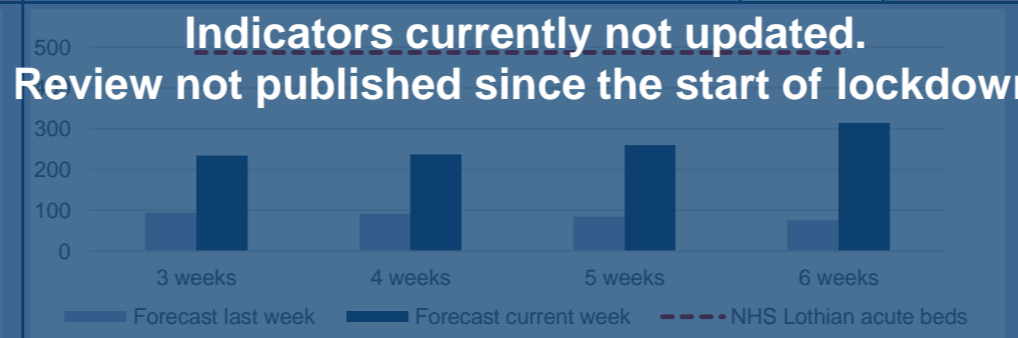


* Trends have been calculated using data from the Scottish Government allocation document. Historic data for these which were not published in the allocation document are from the sources noted in the allocation document.

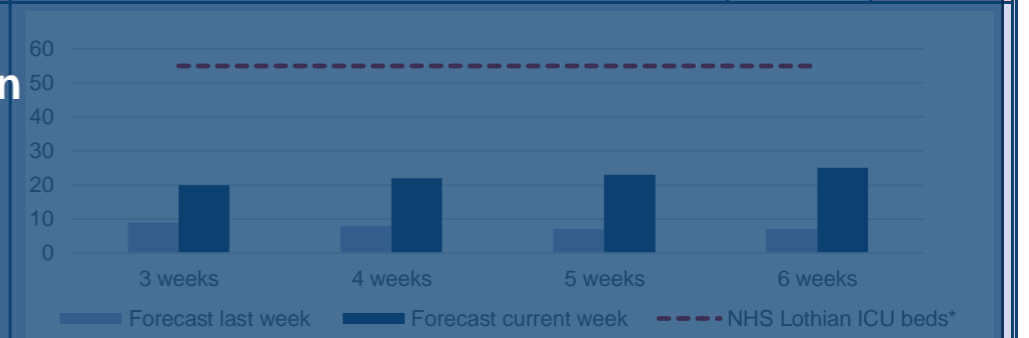
Future cases per 100,000 people		Forecast for 27th Dec - 2nd Jan	Change from past week	Number of people likely to need acute hospital care in future weeks		Forecast current week	Change from past week	Number of people likely to need intensive care in future weeks		Forecast current week	Change from past week
Probability of having more than	500	cases per 100,000	4%	4%	in 3 weeks	234	139	in 3 weeks	20	11	
	300	cases per 100,000	21%	21%	in 4 weeks	238	146	in 4 weeks	22	14	
	100	cases per 100,000	89%	73%	in 5 weeks	260	175	in 5 weeks	23	16	
	50	cases per 100,000	99%	39%	in 6 weeks	314	238	in 6 weeks	25	18	



Areas are assigned a level according to the highest rate for which probability exceeds 75%



The level is determined by how soon, if at all, the acute bed capacity is reached. Current NHS Lothian acute bed capacity is 487.



The level is determined by how soon, if at all, the ICU bed capacity reaches twice its normal level. *Current NHS Lothian intensive care bed double capacity is 55.

Moderate	Last week	Change	Low	Last week	Change	Low	Last week	Change
	Very Low	▲		Low	=		Low	=

Public Health and Safety

Public Health Data

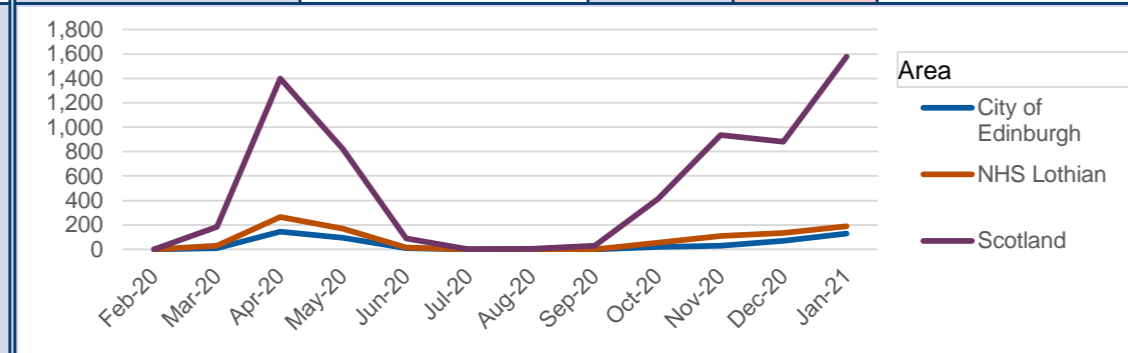
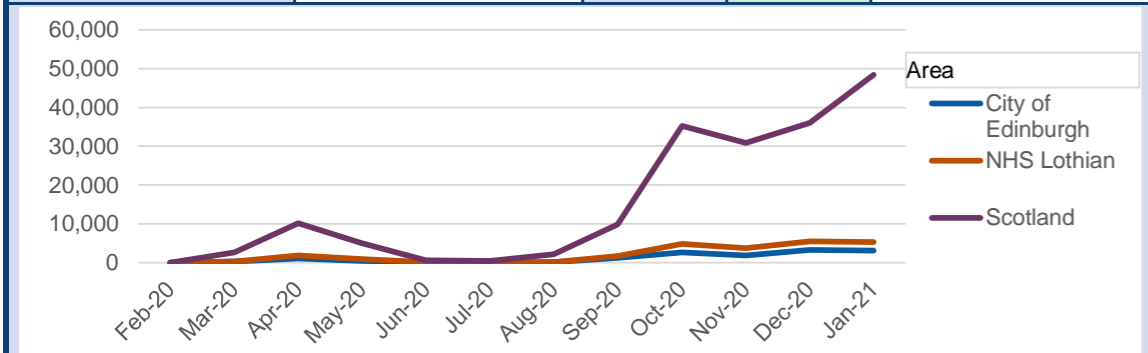
[Link for Source and further info](#)

Number of positive tests

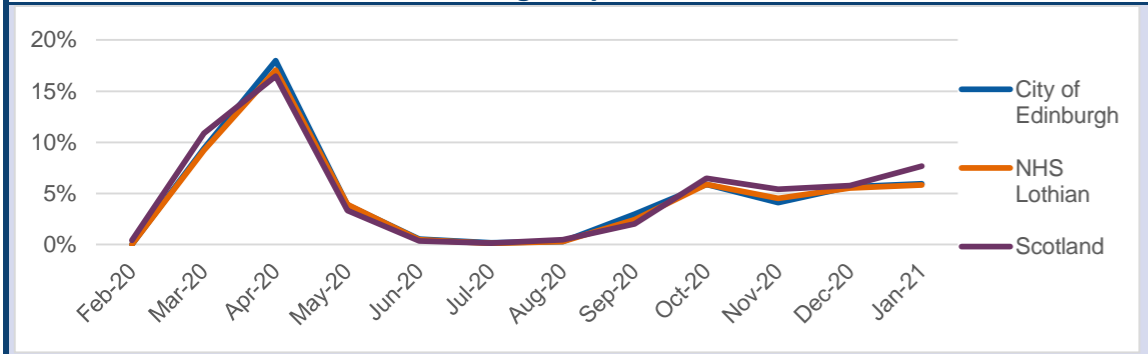
Area	Jan-21	Difference vs last month	Cumulative
Scotland	48,409	12,385 ▲	181,075
NHS Lothian	5,347	-139 ▼	24,506
Edinburgh	3,093	-188 ▼	13,974

Number of deaths within 28 days of a positive test

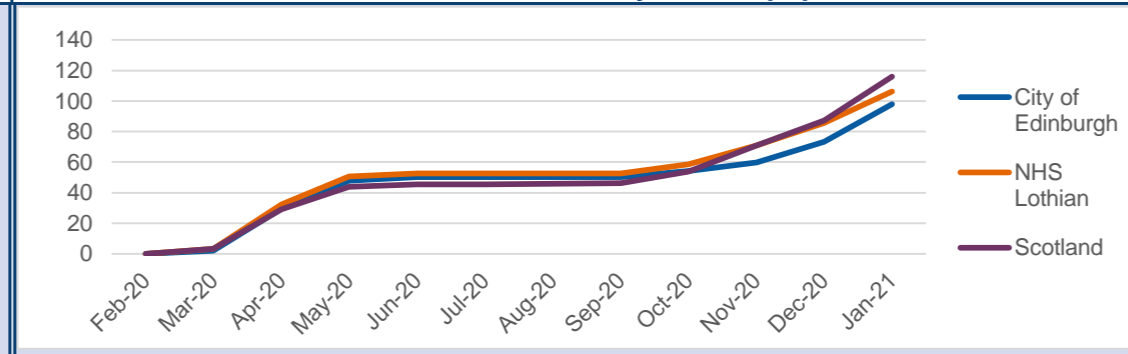
Area	Jan-21	Difference vs last month	Cumulative
Scotland	1,577	697 ▲	6,335
NHS Lothian	187	53 ▲	964
Edinburgh	129	57 ▲	514



Percentage of positive tests

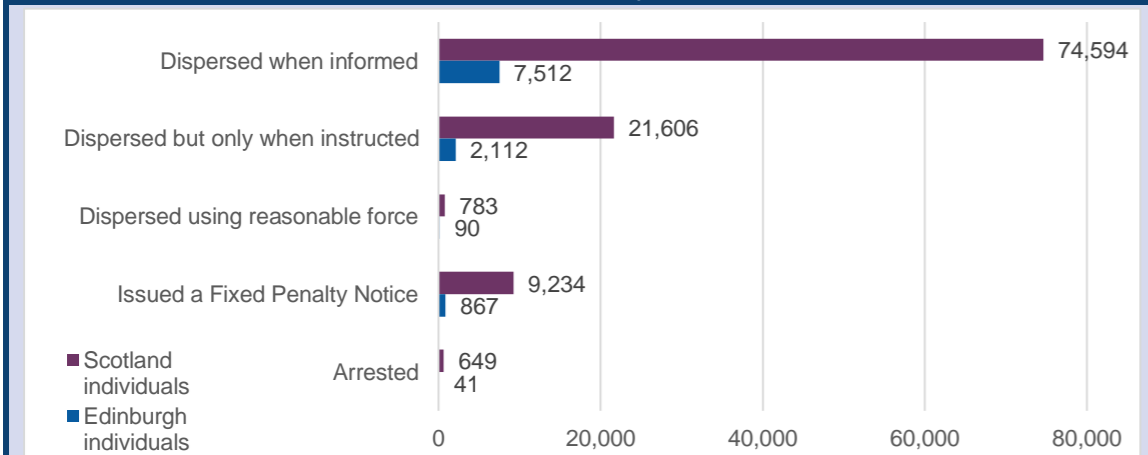


Cumulative rate of deaths by 100,000 population



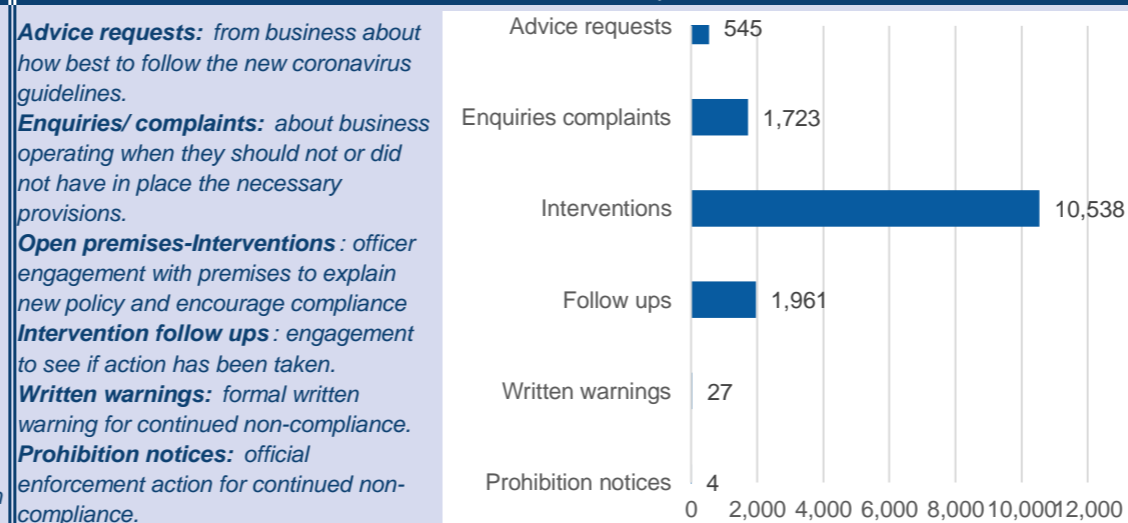
Police enforcement for COVID-19

Cumulative from 6th Apr to 3rd Feb



Environmental Health & Trading Standards advice/ enforcement

Cumulative from 5th May to 5th Feb

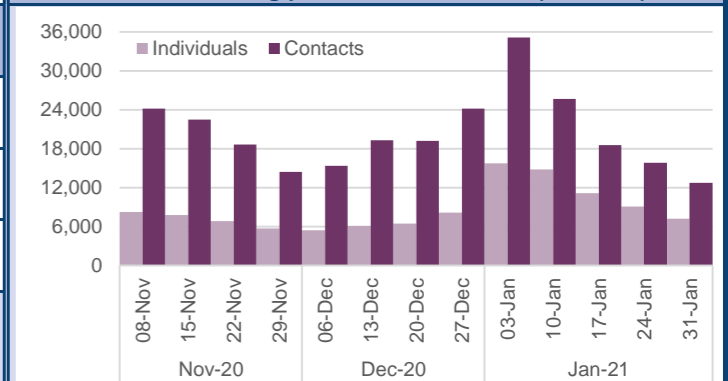


Advice requests: from business about how best to follow the new coronavirus guidelines.
Enquiries/complaints: about business operating when they should not or did not have in place the necessary provisions.
Open premises-Interventions: officer engagement with premises to explain new policy and encourage compliance
Intervention follow ups: engagement to see if action has been taken.
Written warnings: formal written warning for continued non-compliance.
Prohibition notices: official enforcement action for continued non-compliance.

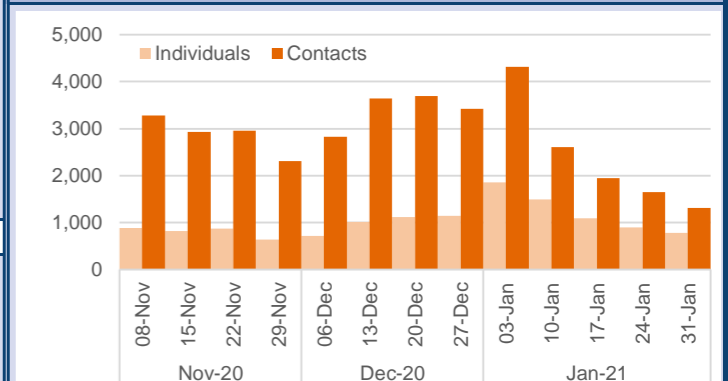
Extracted from source: This system relies on Police Officers manually updating the system with the co-operation level they experienced when they encounter an individual in contravention of the new legislation.

Test and Protect

Individuals testing positive and contacts* (Scotland)



Individuals testing positive and contacts* (NHS Lothian)

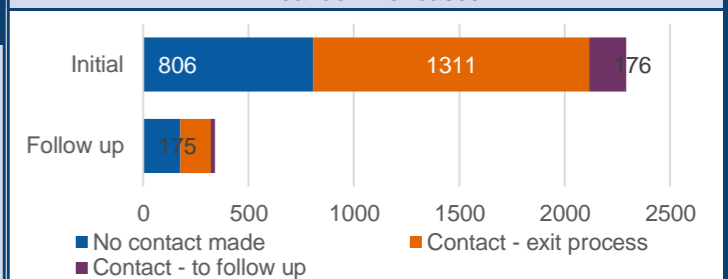


*Unique contacts within Scotland/ within health board

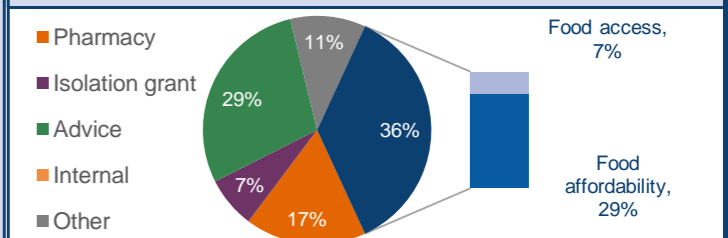
Outbound calls from CEC to self-isolating individuals

Number of outbound calls Jan-2021	Difference vs last month
2,633	476 ▲

Breakdown of cases



Breakdown of outcomes

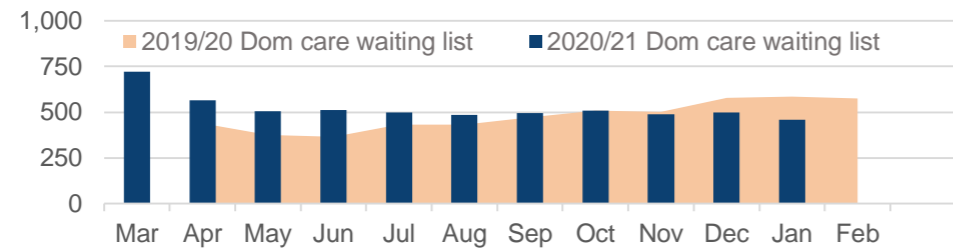


Vulnerable Groups

Health and Social Care

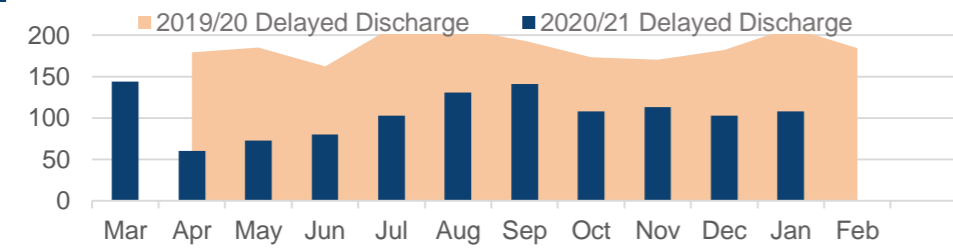
457

Individuals awaiting domiciliary care



108

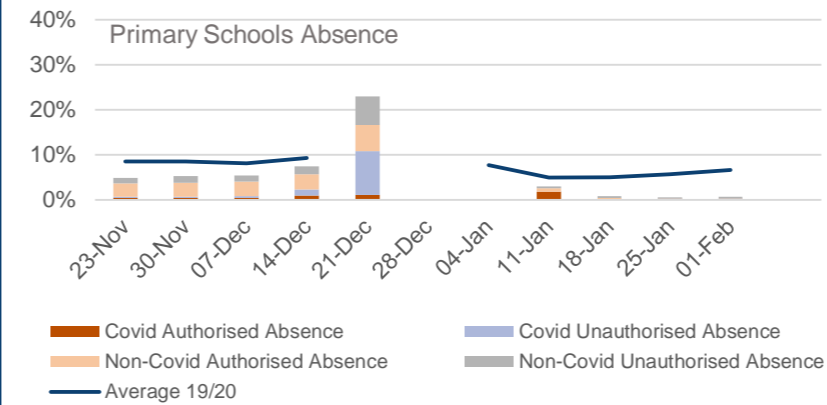
Delayed discharges



Schools

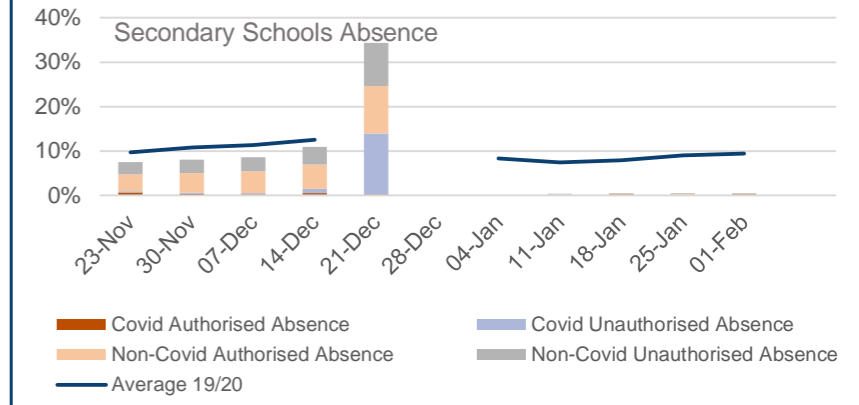
Pupil Absence in Primary Schools

0.11% Covid authorised absence vs last week **0.02%** ▲



Pupil Absence in Secondary Schools

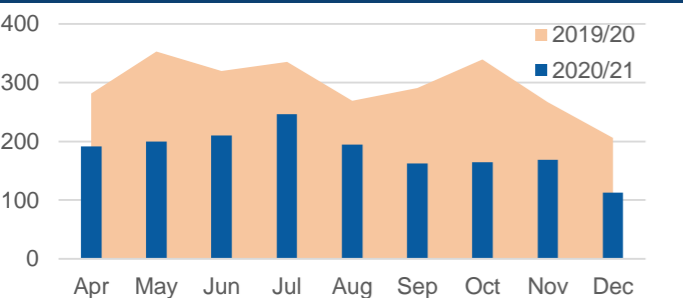
0.41% Covid authorised absence vs last week **-0.04%** ▼



Homelessness

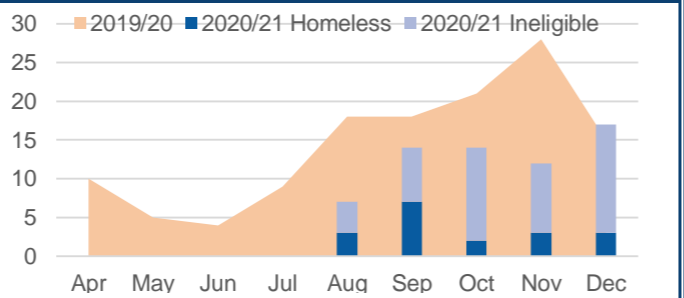
Total number of homeless presentations in Dec

113 vs last month **-56** ▼ vs last year **-93** ▼



Families with children in B&B on last day of month

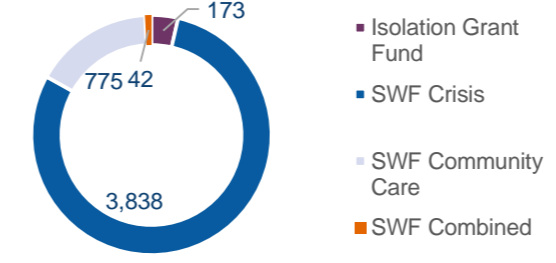
17 vs last month **5** ▲ vs last year **2** ▲



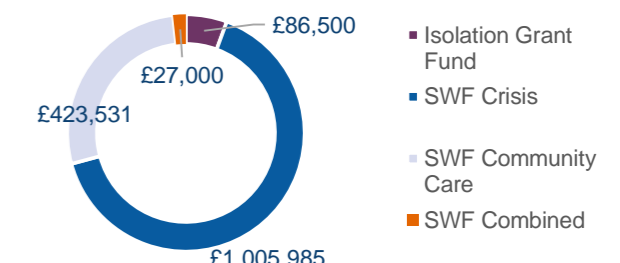
*Following a move from HIS to Northgate as the recording system on 25 Jan 2021, data for January 2021 is not yet available for Homelessness. This will be updated alongside February's data.

Scottish Welfare Fund and Isolation Support Grant

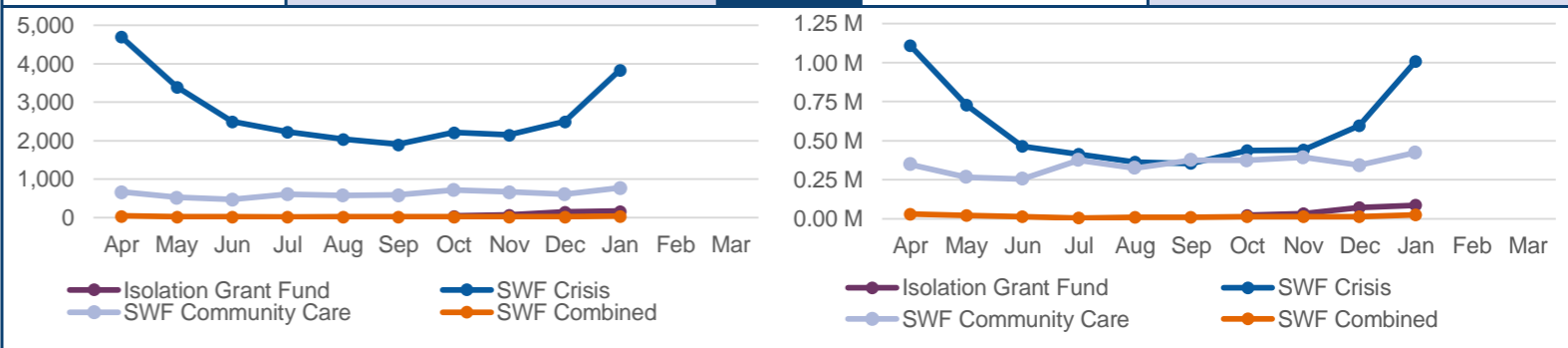
Volume of applications by type of grant



Funds requested by type of grant



4,655	Total number of applications excluding ISG in Jan	SWF Grants	£ 1,456,516	Total funds requested excluding ISG in Jan
429	Cumulative applications to new Isolation Support Grant	ISF Grants	£ 214,500	Cumulative funds requested through Isolation Grant Fund



Customer Contact

excluding Vulnerable line

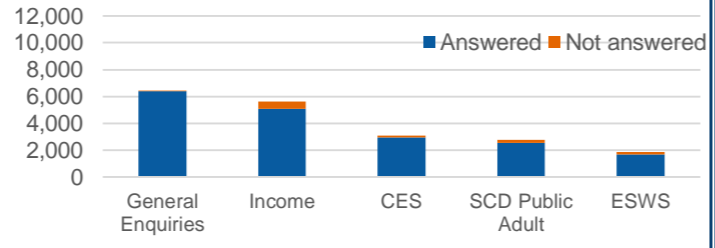
Contact Centre

32,570 Number of calls to Customer Contact Centre in Jan
94.2% Percentage of calls answered

Council Resilience Centres

1,638 Council Resilience Centres footfall

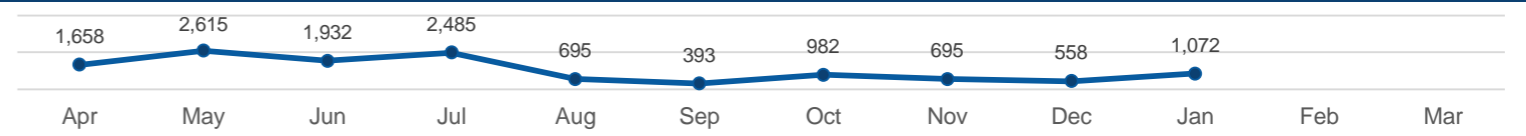
Top 5 lines



Vulnerable line calls

1072 calls during Jan-2021
514 more than previous month

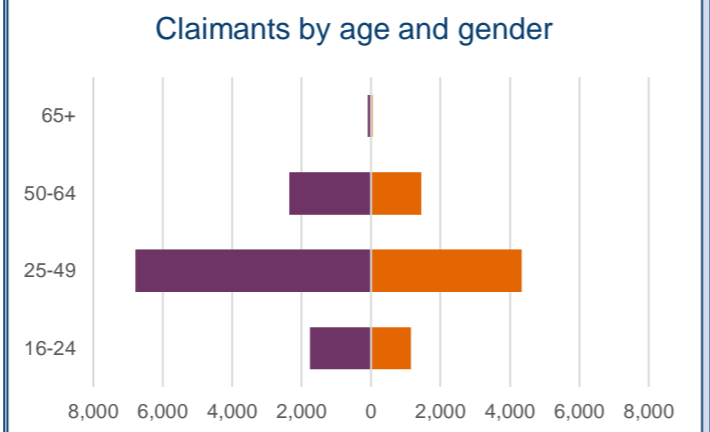
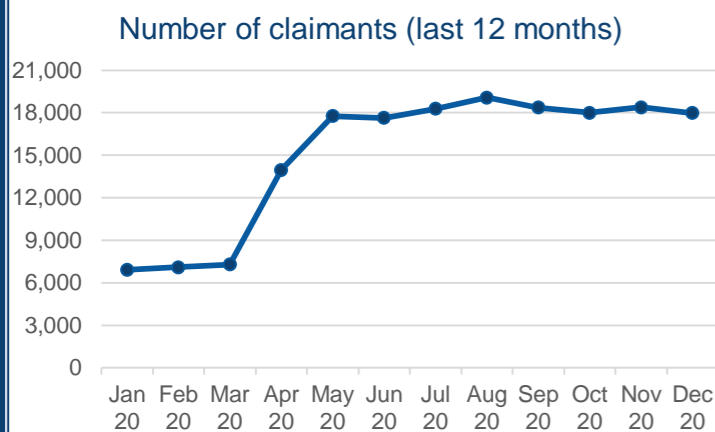
13,085 cumulative calls from Apr-20



Economy

Job Seekers Allowance

Number of claimants in Dec-20	Difference vs last month (%)	This represents 4.8% of Edinburgh residents aged 16-64	Percentage of population who claims JSA by gender	
17,985	-0.14% ▼		Male ■ 5.9%	Female ■ 3.7%

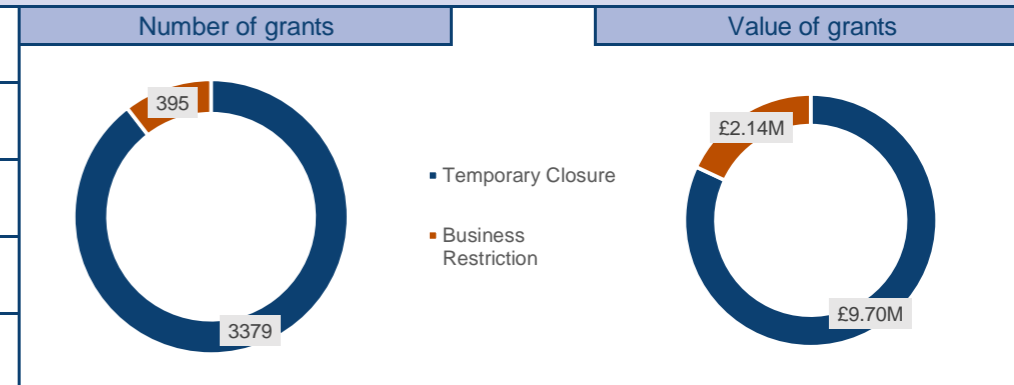


Strategic Business Framework Grant

Cumulative from 2nd Nov to 25th Jan

The Strategic Business Framework Grant replaces the Coronavirus Restriction Fund, which awarded £3,460,050 to 1355 applicants in Edinburgh (64% of all applications). The grants were awarded to businesses which had to face closure (£2,572,685, 74% of total awarded), businesses which were directly or indirectly impacted by closures (£390,715) and to cover furlough (£496,650).

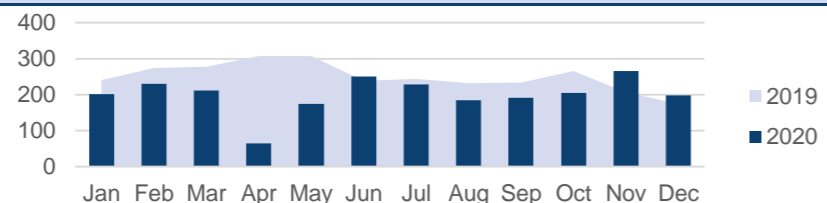
Number of applications	5,277
Number of grants awarded	3,774
Value of grants awarded	£11,840,200
Number of applications rejected or referred	1,463
In progress	40



The Temporary Business Closure Grant is eligible for areas in Tier 2 to 4, while the Business Restriction Funds is eligible for Tiers 0 to 3.

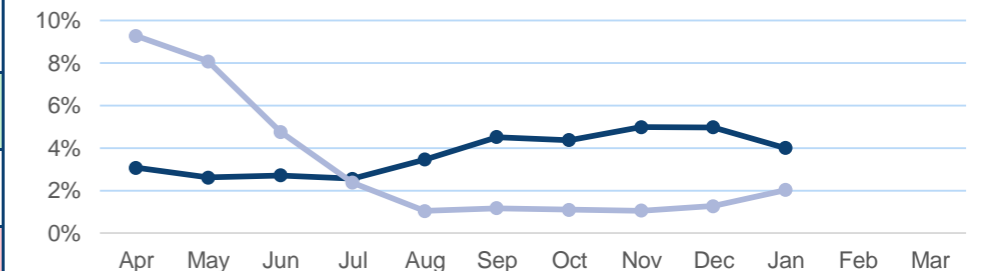
Business Start-ups in Edinburgh

New Start Ups Dec 2020	Difference vs Nov 2020	Number of Start Ups by month
198	-68 ▼	
Number of new Start Ups (YTD)	Difference vs last year	
2,405	-594 ▼	



HR - Councilwide absence

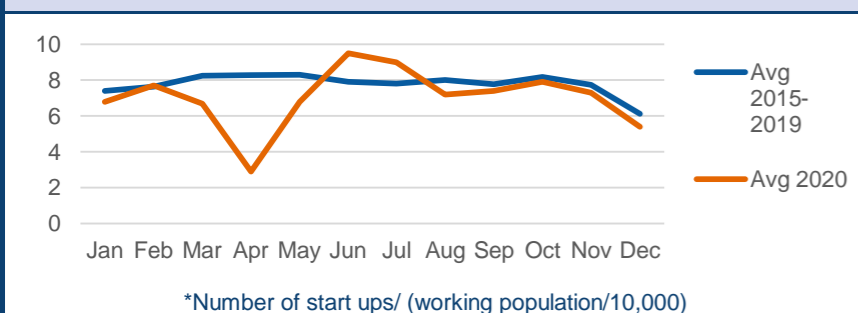
Sickness absence in Jan 2021	vs last month	4.0%	-0.97% ▼
Covid-19* absence in Jan 2021	vs last month	2.0%	0.76% ▲



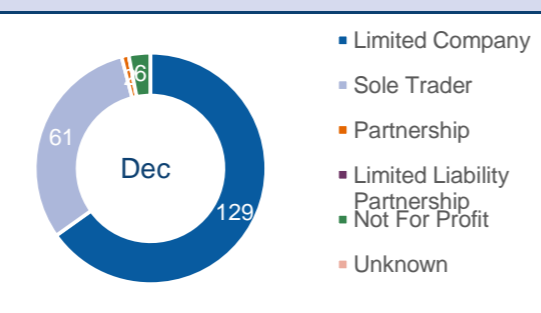
*Covid-19 absence includes the following categories:

- COVID-19 - Can't return from travel
- COVID-19 - Care for a dependant
- COVID-19 - School or office closure
- COVID-19 - Self isolating
- COVID-19 - Sick / infected
- COVID-19 - Shielding

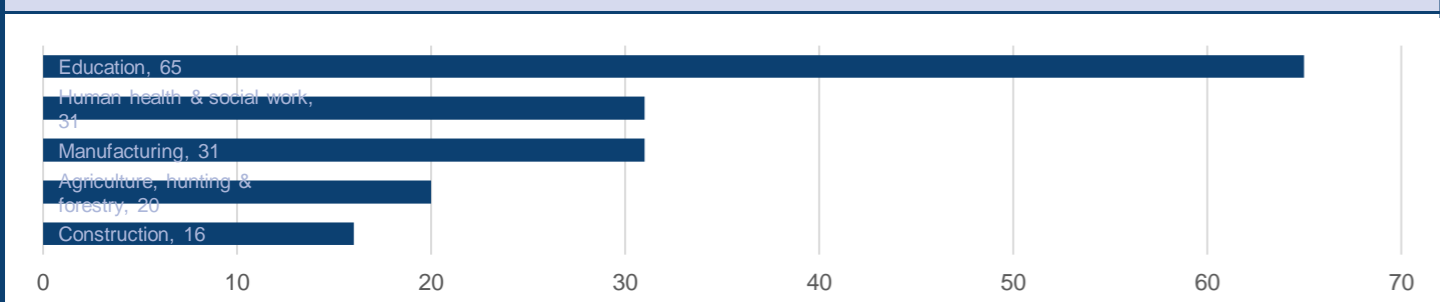
Business Start Ups rate* against 5 years average



Start Ups by Legal Status



Start Ups by Industry (Top 5)



Ref.	APPENDIX 2_ Decisions taken to date	Date
D263	Service Adaptation Proposal – C89 Reopening of four libraries - Wester Hailes, Craigmillar, Gilmerton and Drumbrae	26/11/2020
D264	Service Adaptation Proposal – C94 Waverley Court use by Union Rep /Appellant to attend virtual Personnel Appeals Committee	26/11/2020
D265	Service Adaptation Proposal – C96 Ratho Mobile Library – approved subject to Head Teacher confirming they are content with proposal & to come back to CIMT on Monday to confirm	26/11/2020
D266	Return to Office Working – To agree that the date for colleagues returning to offices should be after the Easter Holidays 2021	30/11/2020
D267	Covid-19 measures to aid safe travel to school (Spaces for People Project) – Balerno High School, Davidson Mains Primary School and Ratho Primary School	30/11/2020
D268	Covid-19 Positive Case Management Update to CLT 20.11.20	30/11/2020
D269	Service Adaptation Proposal – C96 Ratho Mobile Library – confirmed that the mobile library would be stored at access services	03/12/2020
D270	Service Adaptation Proposal – C95 Outdoor Learning Residential Centres	03/12/2020
D271	Service Adaptation Proposal – C97 Lifelong Learning Student Placement Jan-March 2021 – Online Provision	03/12/2020
D272	Service Adaptation Proposal – C98 City Archives Search Room Opening Proposal – To agree to emphasise that staff time spent in the City Chambers should be minimal	03/12/2020
D273	Provider Sustainability Payments approved	03/12/2020
D274	Support to Local Health Protection Team – approved providing support set out in paper incl. staff being home-based and arrangements for approval by Chief Execs if EHOs are needed in another local authority area	07/12/2020
D275	Christmas Holidays 2020 – agreed to make no change to the published school session dates	07/12/2020
D276	Service Adaptation Proposal - C102 - Face to face social work with children and families at Drumbrae Hub	10/12/2020
D277	Covid-19 measures to aid safe travel to school – Nether Currie Primary School and Royal High School, and officers to give consideration to the risks associated with this and future safe travel to school project decisions.	14/12/2020
D278	Ratho and South Queensferry Community Centre Reopening (Internal Youth Work and Essential Community Services) – Approved & agreed that there should be sign off by cleaners on	17/12/2020

	a Sunday to state that cleaning has been carried out to the approved standards over the weekend.	
D279	Community Access to School Sports Facilities (Indoor and Outdoor) - CIMT agreed to suspend all school sports facilities until at least the 18th of January (agreed by email)	23/12/2020
D280	Bus Priority Rapid Development Fund / Use of TTROs - To agree the recommendations in the paper as circulated.	21/12/2020
D281	To proceed with the £126k free school meal payments to cover the period until 18 January when schools are planned to return and include this information in communications	21/12/2020
D282	To approve the payment of Free School Meals through to the end of January 2021. The cost will be approximately £180k and funding for this will be identified initially, in the expectation that Scottish Government funding will be forthcoming for this additional expenditure	05/01/2021
D283	Service Adaption Proposal - C105 New Travel Hub Welfare Space in ILR Building – To agree to move the travel hub staff to the ILR building and the associated cleaning costs	07/01/2021
D284	Urgent Purchase of iPads and MiFi Dongle - agree the underwriting of the purchase of 1716 iPads and 781 MiFi units at a cost of £0.678m using Early Years budget. To note this decision was made using emergency powers, in consultation with the Convenor and Vice Convenor, as well as the Leader and Deputy Leader, and is consistent with the Scottish Government guidance which permits flexibility in the use of the unspent 1140 funding.	11/01/2021
D285	Service Adaptation Proposal - Request for access to CRC buildings for essential education support for children and young people out of education – agreed to access to CRCs to provide physically distanced, 1:1, face to face support for children and young people not currently in education, this would be managed in line with health and safety protocols alongside CRC Management and FM	14/01/2021
D286	Service Adaptation Proposal - Elections Returning Officer's Team to deliver the Scottish Parliament Election in the Edinburgh constituencies – agree in principle to allow the Election Team access to accommodation after current Tier 4 lockdown restrictions are lifted and it is deemed appropriate for Elections to operate from buildings	14/01/2021
D287	Taxi and Private Hire Support Fund – agree the recommendations in the report and Internal Audit would review the process for extra assurance ahead of publication in the afternoon on 21/01	21/01/2021
D288	Legal Services – staff access to Waverley Court - To discuss and come to an agreement this matter outside of CIMT as this was an operational decision relating to an individual	21/01/2021

D289	Filming of TV drama GUILT in Edinburgh 1-5 February 2021 – agree the recommendations in the report	21/01/2021
D290	Roads - staff access to Waverley Court due to IT issues – to agree to permit the member of staff access to Waverley Court to use Small GIS which has limited availability outside of the CEC network, and requires a single sign on from a specific desktop	21/01/2021
D291	Consideration of Keyworker childcare support during the February School holiday – agree that the keyworker hubs will not operate over the February holiday unless we are advised by the SG to do so	21/01/2021
D292	Compensatory Free School Meals Payments - To agree that payments are increased to £2.50 per day per child from 1 February 2021 and are paid for a 2-week period covering 1 -12 February 2021	25/01/2021
D293	Proposal to Reduce Physical Staff Numbers in the Workplaces – To agree to consider a rota for frontline staff. To note any rotational working will be decided on an individual basis at a local operational level, using guidance that covers decision making checklist, mobilisation and communication	25/02/2021
D294	Greenbank to Meadows - Quiet Connection – agree that the scheme is delivered with the following modifications - the two closures at the northern end of Whitehouse Loan will be removed, and replace with one closure, between Warrender Park Road and Bruntsfield Crescent	25/02/2021
D295	Street Enforcement Team – agreed the Street Enforcement Team are classed as essential users within Waverley Court	28/01/2021
D296	Critical face-to-face training in Waverley Court, Medication and Manual Handling Elements – agreed the practical elements of medication and manual handling training take place in Waverley Court	28/01/2021
D297	Furloughing of Staff – Culture – agreed to access the UK Government’s furlough scheme from 1 February 2021, until either the scheme comes to an end	28/01/2021
D298	Covid-19 Measure to Aid Safe Travel to School – agree in principle the recommendations for the scheme as detailed in the report.	01/02/2021
D299	Approve the payment of Free School Meals through to the end of February 2021, costs will be met through Scottish Government funding	05/02/2021
D300	Spaces for People – School Projects - agree the recommendations for each scheme as outlined in the report	08/02/2021
D301	Agree to use the SG Tier 4 funding to cover the removal costs for testing centre sites	08/02/2021

D302	Update on Discretionary Grant Funding - agree to amend the drop-in income criteria to 20% and in recognition that Oct-Dec were more profitable months generally, to also consider Dec-Jan income	11/02/2021
D303	Proposed New Covid-19 Testing Centres - To note the report and draft a member briefing on the current position on identification and inspection of sites for Covid-19 testing centres	15/02/2021
D304	To approve the payment of Free School Meals through to the end of February 2021 at a cost of £194.5k per fortnight, this will be met by Scottish Government Tier 4 funding	15/02/2021