

Policy and Sustainability Committee

10.00am, Tuesday 23 February 2021

Appointments to Working Groups

Item number	
Executive/routine	
Wards	All
Council Commitments	

1. Recommendation

- 1.1 To formally establish a Short Term Lets Working Group and agree the proposed membership and remit at Appendix 1.
- 1.2 To agree the revised membership of the West Edinburgh All Party Oversight Group at Appendix 2 and the Edinburgh Waterfront All Party Oversight Group at Appendix 3.
- 1.3 To agree the dissolution of the Brexit Working Group (Appendix 4).

Andrew Kerr

Chief Executive

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Appointments to Working Groups

2. Executive Summary

- 2.1 This report seeks to formally appoint a Short Term Lets Working Group, a revised membership of the West Edinburgh All Party Oversight Group to reflect the dissolution of Locality Committees, and to confirm the chairing arrangements for both the West Edinburgh All Party Oversight Group and the Edinburgh Waterfront All Party Oversight Group.
- 2.2 The report also seeks to formally dissolve the Brexit Working Group.

3. Background

- 3.1 Council policy formalises the establishment of working groups requiring that they are established by the relevant executive committee with a clearly defined remit, membership and timeline before being reviewed each year.
- 3.2 The Corporate Policy and Strategy Committee established the West Edinburgh All Party Oversight Group and the Edinburgh Waterfront All Party Oversight Group on 2 October 2018 and the Brexit Working Group on 4 October 2016.

4. Main report

- 3.1 The Council passed a motion on 1 February 2018 which instructed officers “to facilitate discussion between elected members and the Scottish Government and other stakeholders to develop a policy on Short Term Lets in Edinburgh”. An informal group was set up in response to this, but it was not appointed formally as a working group under an Executive Committee.
- 2.2 There is also an outstanding action from the Policy and Sustainability Committee of 6 October 2020 to review the membership of the West Edinburgh All Party Oversight Group to reflect the dissolution of Locality Committees. As a result, Councillor Dixon is removed from the Group as the former Convener of the South West Locality Committee. Councillors Aldridge and Mitchell previously held the positions of Convener and Vice-Convener of the North West Locality Committee, but remain on the group as Liberal Democrat and Conservative representatives. The membership has also been updated to change the reference to the Housing and Economy Committee to the Housing, Homelessness and Fair Work Committee. When this group and the Edinburgh Waterfront All Party Oversight Group were

established by the Corporate Policy and Strategy Committee in October 2018, it was agreed that “the Council Leader and Depute Leader will be members and co-chairs of both Groups”. This has been clarified in the membership of both groups, attached at Appendices 2 and 3.

- 2.3 Following the end of the Transition Period on 31 December 2020 and the UK-EU Trade Cooperation Agreement, it was agreed at the Brexit Working Group meeting held on 21 January 2021 that the Group no longer needed to meet and that any relevant items would be reported to the Adaptation and Renewal All Party Oversight Group. Approval is therefore sought for the dissolution of the Brexit Working Group.
- 2.3 The proposed membership and remit of the Short Term Lets Working Group is detailed in Appendix 1 of this report and the proposed revised membership of the West Edinburgh All Party Oversight Group is detailed in Appendix 2. The remit and membership of the Brexit Working Group is detailed in Appendix 3.
- 2.4 A report to the Policy and Sustainability Committee on 6 August 2020 proposed that, given the impact of the Covid-19 emergency and resource pressures that remain, working groups only meet if:
- there is officer capacity and resource available;
 - it is required for specific actions to progress;
 - they take place virtually.

5. Next Steps

- 4.1 Not applicable.

6. Financial impact

- 5.1 None.

7. Stakeholder/Community Impact

- 6.1 None.

8. Background reading/external references

- 7.1 [Minute of City of Edinburgh Council of 1 February 2018](#)
- 7.2 [Minute of Corporate Policy and Strategy Committee of 2 October 2018](#)
- 7.3 [Minute of the Policy and Sustainability Committee of 6 October 2020](#)

9. Appendices

Appendix 1 – Short Term Lets Working Group Membership and Remit

Appendix 2 – West Edinburgh All Party Oversight Group Membership and Remit

Appendix 3 – Edinburgh Waterfront All Party Oversight Group Membership and Remit

Appendix 4 – Brexit Working Group Membership and Remit

Appointments to Working Groups 2020/21

Short Term Lets Working Group

Membership – 11 members

(3 SNP, 3 Labour, 2 Conservative, 2 Green and 1 SLD)

Councillor Aldridge Councillor Gardiner

Councillor Booth Councillor Mowat

Councillor Cameron Councillor Rae

Councillor Kate Campbell Councillor Rose

Councillor Child Councillor Watt

Councillor Fullerton

Remit

The proposed remit of the Working Group is:

1. To explore and understand the issues arising from the short term letting of properties which will inform policy and operational responses.
2. To lobby for and discuss national regulations which would support the management of short term lets in the city.
3. To discuss the implementation of new licensing and planning powers.

Expected completion date: to be reviewed in May 2021 as part of the Annual Appointments report to Committee

West Edinburgh All Party Oversight Group

Membership – 9 members

Council Leader (Co-Chair), Council Depute Leader (Co-Chair), Convener or Vice Convener of Housing, Homelessness and Fair Work, Convener or Vice Convener of Transport and Environment, Convener or Vice Convener of Planning, Convener or Vice Convener of Education, Children and Families, and a representative from the Conservative, Green and Liberal Democrat Groups (if not included in the representation outlined above).

Councillor Aldridge	Councillor Macinnes
Councillor Kate Campbell	Councillor McVey (Co-Chair)
Councillor Day (Co-Chair)	Councillor Miller
Councillor Dickie	Councillor Mitchell
Councillor Gardiner	

Remit

The current remit agreed by the Corporate Policy and Strategy Committee on 2 October 2018 is:

To oversee the development of the strategic vision for West Edinburgh and to advise on major policy issues like inclusive growth, development mix, transport infrastructure, schools provision and wider social, economic and spatial issues.

Last met: 23 September 2020

Expected completion date: to be reviewed in May 2021 as part of the Annual Appointments report to Committee

Edinburgh Waterfront All Party Oversight Group

Membership – 11 members

Council Leader (Co-Chair), Council Depute Leader (Co-Chair), Convener or Vice Convener of Housing and Economy, Convener or Vice Convener of Transport and Environment, Convener or Vice Convener of Culture and Communities, Convener or Vice-Convener of Planning, Convener or Vice Convener of Education, Children and Families, Convener or Vice Convener of North East Locality, Convener of North West Locality; a representative from Granton Regeneration Locality Group; a representative from the Conservative, Green and Liberal Democrat Groups (if not included in the representation outlined above).

Councillor Aldridge

Councillor Gardiner

Councillor Jim Campbell

Councillor McNeese-Mechan

Councillor Kate Campbell

Councillor McVey (Co-Chair)

Councillor Child

Councillor Miller

Councillor Day (Co-Chair)

Councillor Perry

Councillor Doran

Remit

The current remit agreed by the Corporate Policy and Strategy Committee on 2 October 2018 is:

1. To provide a forum for cross-party political leadership of the Waterfront regeneration programme.
2. To discuss significant issues and projects arising from the development of the Waterfront.
3. To provide advice and guidance to officers on the implementation of decisions.
4. To monitor progress.

Last met: 27 August 2019

Expected completion date: to be reviewed in May 2021

Brexit Working Group

Membership – 7 members

(2 SNP, 2 Conservative, 1 Labour, 1 Green and 1 SLD)

Councillor Aldridge	Councillor Miller
Councillor Day	Councillor Rankin
Councillor Doggart	Councillor Whyte
Councillor McVey (Chair)	

Remit

The current remit of the Working Group is:

1. To consider the impact of the result on Edinburgh residents and Council customers particularly vulnerable households and communities.
2. To consider the impact of the result and related uncertainty on the Council workforce, Council partners and key suppliers/contractors.
3. To consider the impact of the result on planned Council projects and service delivery.
4. To consider the impact of the result on Council budgets and finances.
5. To receive reports and updates from the Community Forum established by the Communities and Neighbourhoods Committee at their meeting on 27 September 2016.
6. To agree the Brexit Working Group review actions currently in place and report on future options to provide support for Non-UK EU nationals within the Council workforce and the wider city population.

Last met: 21 January 2021

Expected completion date: 23 February 2021