

Rolling Actions Log

Housing, Homelessness and Fair Work Committee

18 March 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	31.10.19	Edinburgh International Conference Centre Annual Update	1) To agree that a draft Service Level Agreement (SLA) be prepared and reported in two committee cycles.	Executive Director of Place	June 2021		<i>It is a long standing requirement that all Arms-Length External Organisations of the Council should enter into a Service Level Agreement (SLA) with the Council.</i>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							<p><i>However, given that there is a Shareholder Agreement in place and the company does not offer a direct service to the Council, it is proposed that Strategic Delivery Agreement (SDA) is put in place.</i></p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							<p><i>A draft document has been prepared but some of the terms cannot be finalised until the details of other legal documents are also sufficiently developed. These dependencies are unfortunately not entirely within the control of either the Council or the EICC and require agreement from other parties. It is, however, hoped that this will be completed shortly and the SDA will be reported to the June committee for consideration.</i></p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To request that officers ask the Board for details of how they planned to reduce their carbon footprint.	Executive Director of Place			EICC's approach to carbon reduction has been shared with Elected Members. Further information has been requested on their plans for future action and how these will reduce their carbon footprint. This further information has been requested from the EICC.
2	20.01.20	Business Improvement Districts	To agree to a further report on the procedure for any future ballot.	Executive Director of Place	March 2021		Recommended for Closure – report on agenda for March

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
3	05.11.20	Housing Sustainability Update	<p>1) agrees that officers will engage with the Edinburgh Climate Commission, and work with colleagues developing the emerging Carbon Scenario tool, and will receive an update report within six months which will outline progress on this agenda, and, in particular, will set out:</p> <p>a) a target date on which all new-build council housing will be net zero carbon, consistent with the council's wider net zero carbon target;</p> <p>b) potential revisions to the retrofit action plan to ensure it remains consistent with the council's wider net zero carbon target;"</p>	Executive Director of Place	June 2021		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
4	05.11.20	Consultation Response: Local Connection	Officers will provide Committee with an update on the impact of these changes six months after implementation.	Executive Director for Communities and Families	November 2021		Update report for March 2021 on agenda
5	14.01.21	Business Bulletin	To agree to circulate the proposed response to the Scottish Government's Short Term Lets Consultation for comment before submission on 22 January 2021.	Executive Director of Place	January 2021	January 2021	Recommended for Closure – draft response circulated to the Short Term Lets Working Group
6	14.01.21	Strategic Housing Investment Plan (SHIP) 2021-2026	To agree to provide a Business Bulletin update in March on the South East Scotland Housing Needs and Demand Assessment (HNDA).	Executive Director of Place	March 2021		Recommended for Closure – Update in March Business Bulletin

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
7	14.01.21	Land Strategy to Support Delivery of Affordable Housing and Brownfield Regeneration	1) Notes that the Scottish Government has stated that, given constraints on the legislative programme, they don't expect to be in a position to progress the introduction of compulsory sale orders (CSOs) before the end of this session of Parliament, notes they are a key recommendation of the Scottish Land Commission and an SNP manifesto commitment in 2016; notes that such a mechanism could have a major impact on bringing empty homes and vacant land into use, and therefore agrees that the Convenor will write to Scottish Government urging them to introduce such a power at the earliest available opportunity."	Convenor			Recommended for Closure – Convenor has written to the Scottish Government and response received from Kevin Stewart MSP which was circulated to members on 8 March 2021.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To agree to provide an update in the March Business Bulletin on what the £2.8bn would be used for.	Executive Director of Place	March 2021		Recommended for Closure – Update in March Business Bulletin
8	14.01.21	Empty Homes Update	1) Therefore agrees to receive a further report within three cycles setting out the potential to mainstream funding for the EHO post and to greater embed the work of the EHO within the wider homelessness and council tax teams in order to support wider council objectives on ending homelessness.	Executive Director of Place	September 2021		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To agree that details would be provided on the process for following up on debt recovery as at para 4.2 of the report.	Executive Director of Place			This information will be included in the report for action 8(1).
9	14.01.21	Homelessness & Rough Sleeping Action Group (HARSAG) – Updated Recommendations and Council Response	To agree to circulate the Streetwork contact number to elected members.	Chief Executive (SSC)	January 2021	January 2021	Recommended for Closure - contact number circulated on 22 January 2021