

# Work Programme

## Policy and Sustainability Committee

20 April 2021

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Council Asbestos Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
2	Council Fire Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
3	Council Health and Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	December 2021
4	Council Water Safety Policy	Annual Review	Routine	Robert Allan	Resources	Annual	June 2021
5	Council Smoke Free Policy	Annual Review	Routine	Robert Allan	Resources	Annual	December 2021
6	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Chief Executive	Annual	November 2021
7	Edinburgh Biodiversity Action Plan 2019-21	Annual Update	Executive	Caroline Peacock/Susan Falconer	Place	Annual	December 2021

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8	Welfare Reform	Quarterly Update	Routine	Sheila Haig	Resources	Quarterly	June 2021 August 2021
9	Older People Joint Inspection Improvement Plan	Progress report	Executive	Marian Gray	Chief Officer, Edinburgh Health and Social Care Partnership	6 monthly	June 2021
10	Energy Management Policy for Operational Buildings - Annual Report.	Progress report	Executive	Peter Watton	Resources	Annual	December 2021
11	Policy Assurance Statement – Customer	Annual report	Executive	Nicola Harvey	Resources	Annual	November 2021
12	Policy Assurance Statement – Strategy and Communications	Annual report	Executive	Gavin King	Chief Executive	Annual	February 2022
13	Policy Assurance Statement - Human Resources	Annual report	Executive	Katy Miller	Resources	Annual	November 2021

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	(HR)						
14	Policy Assurance Statement - Legal and Risk	Annual report	Executive	Nick Smith	Resources	Annual	October 2021
15	Contact Centre Performance	Update report	Executive	Nicola Harvey	Resources	Quarterly	June 2021 August 2021
16	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Communities and Families	Annual	December 2021
17	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Resources	Annual	October 2021
18	Police Scotland Update	Annual plan	Executive	Gavin King	Chief Executive	Annual	June 2021
19	Police Scotland – City of Edinburgh Division Update	Quarterly Update	Executive	Gavin King	Chief Executive	Quarterly	June 2021
20	Fire and Rescue Service	Annual plan	Executive	Gavin King	Chief Executive	Annual	October 2021

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
21	Carbon Impact of the Council's International Travel	Annual Report	Executive	Paula McLeay/Gavin King	Chief Executive	Annual	Autumn 2021
22	End Poverty in Edinburgh Delivery Plan 2020-30	Annual Report	Executive	Chris Adams	Chief Executive	Annual	Autumn 2021

## Policy and Sustainability Committee Upcoming Reports

## Appendix 1

Report Title	Directorate	Lead Officer
<b>JUNE 2021</b>		
Waste and Recycling in Schools (including the Motion by Councillor Main)	Resources/Place	Andy Williams
Tourism and Hospitality Sector Recovery Plan – Follow Up	Place	
Update on the Edinburgh Health and Social Care Older People Joint Inspection Improvement Plan	Chief Officer, EHSCP	
Economy Strategy	Chief Executive	Gareth Dixon
Annual End Poverty in Edinburgh Update	Chief Executive	Chris Adams
Council Asbestos Policy	Resources	Robert Allan
Council Fire Safety Policy	Resources	Robert Allan
Council Water Safety Policy	Resources	Robert Allan
Police Scotland Update - Annual	Chief Executive	Gavin King

Police Scotland – City of Edinburgh Division Update – Quarterly	Chief Executive	Gavin King
Planning and Performance Framework	Chief Executive	Catherine Stewart
Annual Performance Report	Chief Executive	Catherine Stewart
Commitments	Chief Executive	Catherine Stewart
Local Government Benchmarking Framework	Chief Executive	Catherine Stewart
Short Term Lets	Place	Andrew Mitchell
West Edinburgh Update	Place	David Cooper
ICT Acceptable Use Policy Report – Annual Report	Resources	Nicola Harvey
Welfare Reform Update – Quarterly Report	Resources	Nicola Harvey/Sheila Haig
Contact Centre Performance Update (February to May 2021) – Quarterly Report	Resources	Nicola Harvey
Edinburgh People Survey	Chief Executive	Emma Candy
Bioquarter Update	Place	David Cooper

Regeneration Capital Grant Fund Applications	Place	Kyle Drummond
Edinburgh's Drinking By-Law	Chief Social Work Officer	Jon Ferrer
Petitions for consideration - Resettle refugees and asylum seekers from the Aegean Island camps in Edinburgh	Chief Executive	Sam Ho
<b>AUGUST 2021</b>		
Welfare Reform Update – Quarterly Report	Resources	Nicola Harvey/Sheila Haig
Contact Centre Performance Update - Quarterly Report	Resources	Nicola Harvey