

Minute

IJB Performance and Delivery Committee

10.00am, Wednesday 14 April 2021

Microsoft Teams

Voting Members:

Councillor Melanie Main (Chair), Councillor Phil Doggart and Richard Williams.

Non-Voting Members:

Colin Beck, Helen Fitzgerald

In Attendance:

Matthew Brass (Clerk)

Ian Brooke (EVOG)

Tony Duncan (Head of Strategic Planning, EHSCP)

Helen Elder (Executive Management Support, EHSCP)

Mark Grierson (Disability Support and Strategy Manager, EHSCP)

Ruth Hendery (Carer Representative)

Scott Jackson (Principle Information Analyst, Public Health Scotland)

Deborah Mackle (Locality manager – South West Edinburgh, EHSCP)

Nancy Mackenzie (NHS Lothian)

Graeme McGuire (NHS Lothian – Assistant Finance Manager)

Susan McMillan (Performance and Evaluation Manager, EHSCP)

Moira Pringle (Chief Finance Officer, IJB)

David Walker (CEC Senior Accountant)

Philip Brown (CEC Strategy & Communications)

1. Minute

The minute of the Performance and Delivery Committee from 20 January 2021 was presented for approval and any matters arising.

Decision

- 1) To approve the minute as a correct record subject to the amendment of 'from' to 'by' in paragraph 3 of Section 5.
- 2) To agree to presenting a report on deep dives at the next meeting as agreed to at decision 5 of Item 2 of the minute.

2. Work Programme

The Work Programme for April 2021 was presented to Committee.

Decision

To note the Work Programme.

(Reference – Work Programme, submitted).

3. Outstanding Actions

The Outstanding Actions updated for this meeting were submitted.

Decision

- 1) To agree to close the following outstanding actions:
 - a. Action 2 (2) – Transitions for Young People with a Disability from Children's Services to Adult Services.
 - b. Action 3 – Annual Performance Report.
 - c. Action 5 – Health and Social Care Grant Programme Evaluation 2019-20.
- 2) To note the remaining outstanding actions.

(Reference – Outstanding Actions, submitted).

4. Performance Report

Susan McMillan presented an overview of the activity and performance of the Edinburgh Health and Social Care Partnership. The report outlined and explained fluctuations in the social care performance data, as well as data surrounding the Ministerial Strategic Group indicators and TRAK data. As requested at the September committee meeting, appendix 3 of the report provided data and analysis of Edinburgh's readmission rate. This was Susan's first report to the committee and she outlined her thoughts on development of the data framework.

Members expressed concerns relating to gaps in the report, most notably, with the report focused on data surrounding social care, with no data presented on health care. GP practice data, set aside services and other major factions of the Health and Social Care Partnership were agreed to be crucial in understanding the performance

of the whole partnership, and members felt they could not take assurance on the overall performance of the Partnership solely based on data relating to one side of it. Further gaps in SDS Payment data and the impact of the Three Conversation approach throughout the paper were also noted to raise concerns with members.

Concerns were noted relating to the high levels of readmissions throughout not just Edinburgh but the Lothians too – with the area having one of the highest readmissions rates in the country. Addition information was requested for the next report for those areas identified as having issues, including what the right support is being offered and whether it is effective, A collaborative approach with other IJBs to find what is failing in making readmission rate so high was agreed moving forward.

The differences between waiting times across locality areas within Edinburgh left members questioning how such variances could occur, and further data and explanation was requested going forward to better understand how and why these variances could be explained.

The role of the Performance and Delivery Committee in relation to the report was questioned by members, and members sought clarity on the governance and scrutiny role this committee played in relation to the role NHSL and the full IJB play, with duplicating work noted to be ideally avoided where possible.

Decision

- 1) To consider the performance of the Partnership as detailed in the report and appendices.
- 2) To include lived examples to better explain data as well as comparative datasets across Scotland.
- 3) To consult other IJB Chairs to seek clarity and a mutual way forward on the pan-Lothian issue of high readmission rates across the region.
- 4) To include the following in the Performance Report being presented to committee in the Autumn:
 - a. Work duplication concerns between the IJB, CEC and NHS Lothian – include after consultation with NHSL.
 - b. Who is responsible for the scrutiny of the performance of the Health and Social Care Partnership and how scrutiny done by NHSL and CEC differs to that of this committee/IJB.
 - c. Where do concerns go and how is action actioned following scrutiny from the IJB/NHSL/CEC.
- 5) To invite a locality manager to speak to the following Performance Report presented at committee to explain the differences in waiting times between different areas of the city.

(Reference – Report by the Head of Strategic Planning, EHSCP, submitted).

5. EIJB Annual Performance Report

Committee was presented with an update on the timeline and proposed content framework for the EIJB Annual Performance Report (APR) for 2020-21.

The report noted the difficulties in publishing the APR by 31 July 2021 – which is required under the Public Bodies (Joint Working) (Scotland) Act 2014 – due to the restricted time between this date and the availability of the entire year-end data, worsened by delays as a result of the pandemic. Members were supportive of Officer's pressure on the Scottish Government to get this date extended potentially up to November, which would avoid a draft needing published by 31 July.

Members were also supportive of the overall content of the APR, but were keen to strike a neutral balance of areas that performed strongly as well as areas that were not able to have been managed as effectively throughout the report. Although reporting on the negative side of performance, members noted that this would positively encourage Partnership staff through recognition of their work.

Decision

- 1) To agree the extension to the timeline for production of the APR 2020-21.
- 2) To Confirm the proposed content framework for the APR 2020-21.
- 3) To thank and recognise staff at the beginning of the report.
- 4) To continue to support the IJB Chair/Chief Officer Groups in their attempts to change the timescales given by the Scottish Government for the publication of the APR. to align with publication of data.

(Reference – Report by the Head of Strategic Planning, EHSCP, submitted).

6. Annual Review of Directions

The Annual Review of Directions was presented to Committee. The report gave members an update on the progress of directions in place during the period April 2020 – March 2021, as well as new proposals for retaining, varying, closing or superseding existing directions.

Members expressed concerns regarding the closure of directions with two separate issues. Firstly, closing a direction that is still ongoing/ in receipt of funding was a cause for concern for members, with the result of the direction unknown whilst funding was ongoing. Although funding had been agreed to, closing whilst the funding was ongoing was considered 'bad practice'. Secondly, closing actions without the knowledge of the follow-on actions was noted to be a concern. This left members ambiguous to the outcomes or next steps of the direction they agreed to close – resulting in a lack of assurance over the process.

Members questioned specific directions and their progress, most notably, the 'Step down' resource which fed into concerns relating to the above point of how care is achieved once the direction is complete and the patient is back in the community. The Clinical and Care Governance Chair agreed to take this scrutiny up at his Committee.

Decision

- 1) To consider the update on progress of directions in place during the period April 2020 – March 2021 provided at Appendix 1.
- 2) To consider the recommendations for retaining, varying, closing or superseding existing directions (also provided at Appendix 1) prior to referral to the Edinburgh Integration Joint Board (EIJB).
- 3) To consider revised draft directions provided at Appendix 2 prior to referral to the EIJB.
- 4) To review the closure of directions process with Julie Tickle to ensure before closure clarity over the next steps in performance management and financial monitoring is clear if direction is closed.
- 5) To circulate the Mental Health report to committee members for comments after it's consideration at the management meeting and before its presentation at the August committee.
- 6) To agree to close directions which have been delivered and scrutinized in full: 24/08/20-1 and 14/4/20-1 and leave remaining open until there is clarity on scrutiny of performance of contracts.
- 7) To include information on the next steps within the status of the direction as well as where scrutiny lies moving forward.

(Reference – Report by the Head of Strategic Planning, EHSCP, submitted).

7. Transitions Briefing Note

Following from a request at a previous committee meeting, a briefing note on Transitions within learning disabilities from children to adult services was presented. The paper updated members with the work of the Transitions Project - which sits in the scope of the Transformation Programme – as well as updated IIAs on transitions from June 2008 to June 2020.

Members were concerned over the lack of information on the impact on health services, with only social care mentioned throughout the paper, however, assurance was given that discussions and efforts are currently ongoing to include health in transitions work.

The lack of information throughout the paper on consultation with users and that no ends users had taken part in the IIA concerned members. , It was noted that that it is best practice that service users p take part in any IIA, regardless of scope. Assurance was given that the first IIA surrounded the working relationship between the HSCP and the Children and Families division of the Council and did not concern users, however, moving forward, it was agreed to include user consultation in future IIAs.

Decision

- 1) To note the IIA and numbers of children transitioning to adult learning disabilities from June 2008 to June 2020 at Appendices 1 and 2 respectively.
- 2) To note the proposal to advance the start date of the Transitions project within the Transformation Programme.

- 3) To acknowledge that the timeframe for completion will be clarified once the project has formally commenced.
- 4) To agree to the redefinition of the action regarding Transitions within the RAL.
- 5) To circulate initial IIAs on Transitions and definitions and update the definitions once circulated.

(Reference – Report by the Head of Strategic Planning, EHSCP, submitted).

8. Urgent Business

The Chair discussed the Annual Assurance Statement with members. Members agreed to complete the questionnaires, and send to Matthew Brass, and engage by email if needed in order to have a draft summary report of the responses for discussion at the next Committee meeting.

9. Date of Next Meeting

Wednesday 9th June 2021.