

Rolling Actions Log

Policy and Sustainability Committee

3 August 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	04.10.16	Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report	That an update report be submitted to Committee in 6 months.	Chief Executive (for Education and Children's Services)	Ongoing		<p><u>Update 9 July 2020</u></p> <p>With the instigation of the Covid-19 lockdown and other measures in place, the transfer of the two schools was put on hold on the 25th March 2020.</p> <p>The last 2 schools to transfer WHEC and Leith Academy will not do so until Edinburgh Leisure is back up and running and they are able to be transferred.</p>

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							<p><u>Update 25 June 2020</u></p> <p>To agree that a final report be submitted to Committee.</p>
2	01.02.18	<p>City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18</p> <p>(Agenda for 1 February 2018)</p>	<p>Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.</p>	Executive Director of Place	November 2021		<p>This contract is in place until Winter Festival 2022. The review of the contract will be presented to Policy and Sustainability Committee.</p>
3	06.02.20	<p>City of Edinburgh Council – Motion by Councillor Main – Recycling in Schools</p>	<p>To request:</p> <p>a) All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work</p>	Executive Director of Place	Early 2022		<p><u>Update 1 June 2021</u></p> <p>Due to the ongoing Covid restrictions in place in schools and schools meals continuing to be delivered in</p>

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			<p>together to review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21 academic year within policy and current budgets, and reporting any financial challenges in doing so to the report requested.</p> <p>b) A report to the Policy and Sustainability Committee outlining the service provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030.</p>				<p>classrooms until September 2021, it is proposed to provide committee with a update report in early 2022</p> <p><u>Update - 6 October 2020</u></p> <p>Report to Committee – agreed to leave open until the information requested had been provided.</p> <p><u>Update – 11 June 2020</u></p> <p>Following discussion with Councillor Main it has been agreed that this report will be deferred to September 2020, to enable the relevant service areas to</p>

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							prioritise work to support schools re-opening and to incorporate lessons learned arising from the Covid-19 lockdown period.
4	09.07.20	Tourism and Hospitality Sector Recovery Plan – Follow Up	<p>Notes the importance of Business tourism to the City’s hospitality sector and the importance of business tourism in helping many of Edinburgh’s sectors access the global market;</p> <p>Notes this would require additional engagement with industry and key partners to fully develop a long-term approach and agree that this should be reported back to the Policy and Sustainability Committee, including how the organisational structure will operate throughout the City.</p>	Executive Director of Place	October 2021		<p><u>Update 20 April 2021</u></p> <p>Discussions are continuing to develop a partnership model for business tourism for the city.</p> <p><u>Update 23 February 2021</u></p> <p>An update has been provided on the Business Bulletin for this meeting</p> <p><u>Update 10 November 2020</u></p> <p>An update will be</p>

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							provided in the Committee's Business Bulletin in December 2020
5	06.10.20	Edinburgh and South East Scotland City Region Deal Annual Report	Notes reference in paragraph 4.3.6 to the Benefits Realisation Plan for the Deal and agrees that a further report be provided after the City Region Deal Joint Committee has considered the report detailing the Plan and how its indicators will be presented to the Policy and Sustainability Committee to allow elected members to scrutinise the Plan and ensure it will provide a robust process for reporting and monitoring delivery of the Deal	Executive Director of Place	Autumn 2021		

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6	06.10.20	Recycling and Waste Collection in Schools	<p>1) Requests that a report on the progress of the introduction of the new service is brought back to committee in six months.</p> <p>2) To agree to consider food waste recycling receptacles in schools as broken down in Appendix 2 and provide an update to members</p>	<p>Executive Director of Place</p> <p>Executive Director Place</p>	<p>Early 2022</p> <p>Early 2022</p>		<p><u>Update 1 June 2021</u></p> <p>Due to the ongoing Covid restrictions in place in schools and schools meals continuing to be delivered in classrooms until September 2021, it is proposed to provide committee with a update report in early 2022</p>
7	10.11.20	Update on the Edinburgh Health and Social Care Older People Joint Inspection Improvement Plan	To agree that an update report be brought back to this Committee in no later than 6 months time and that the Convener liaise with the Chair of the IJB and Chief Officer on exactly when this would be possible.	Chief Officer, Edinburgh Health and Social Care Partnership	October 2021		

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8	01.12.20	End Poverty in Edinburgh Delivery Plan 2020-30	To agree that the Policy and Sustainability Committee should consider an annual report on progress against delivery of this plan, with the first such report to be prepared for Autumn 2021.	Executive Director of Corporate Services	October 2021		
9	23.02.21	Edinburgh Integration Joint Board Savings and Recovery Programme 2020/21 Update	To note the current position of the Edinburgh Integration Joint Board's Savings and Recovery Programme 2020/21 and request an update on savings programmes relevant to the Council's responsibilities come back to this Committee by the end of year	Chief Officer, Edinburgh Integration Joint Board	End 2021		
10	20.04.21	Best Value - COVID-19 Engagement and Consultation Approach	Requests the model for community engagement come back to this committee in 3 cycles with a clear plan of how this model will be fully embedded	Executive Director of Corporate Services	October 2021		

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			across all Council service areas				
11	20.04.21	Equality and Diversity Framework 2021-2025	Agrees that an additional report within 3 cycles is provided to Committee demonstrating how these aspects will be addressed through a suitable action plan or existing work plans.	Executive Director of Corporate Services	October 2021		
12	20.04.21	Council's Emissions Reduction Plan	1) Requests a report within 2 cycles to detail options for Energy for Edinburgh's involvement in accelerating and delivering the Council's carbon targets as well as the contribution to the citywide net zero target. These should include, but not be limited to, involvement in decarbonising heat of the Council's estate and moving to EV and/or	Executive Director of Corporate Services	5 October 2021		<u>Update - 3 August</u> An update is provided in the Business Bulletin for this meeting.

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			<p>hydrogen for Council fleet- with opportunities to help accelerate decarbonisation of transport in the wider City. Proposals should be written to be able to be fully incorporated into the plans due for approval in October.</p> <p>2) Requests that when the final reports come back in October for the Council's carbon reduction and the wider city, actions in areas like heat and transport, where the Council can build infrastructure that has a benefit other sectors' transition to zero-carbon, these actions are fully included</p>	Executive Director of Corporate Services	November 2021		

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13	20.04.21	Anti-Social Behaviour Motion Report	To ask the Head of Safer and Stronger Communities to provide an update report before the end of 2021 confirming adherence to the new procedure.	Chief Executive Head of Safer and Stronger Communities	End 2021		
14	29.04.21	City of Edinburgh Council - Motion by Councillor Watt - Women's Safety in Public Places	<p>Council agrees to bring a report to Policy & Sustainability within two cycles, detailing any actions to improve women's safety, including embedding considerations within risk assessments, placemaking and any other organisational changes to positively impact safety of women in Edinburgh.</p> <p>This report should identify options for a consultation around the public places and spaces in Edinburgh where women feel safe, where they feel less safe and what can be done to</p>	Executive Director of Corporate Services	October 2021		

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			improve their safety. With actions being reported back to the appropriate committee.				
15	29.04.21	City of Edinburgh Council - Motion by Councillor Jim Campbell - Local Member Oversight	Requests a written update within 2 cycles to the Policy and Sustainability Committee setting out proposals for "Click to Report" so that Members and Officers supporting Members can lodge reports on behalf of constituents, view the details of reports made by constituents directly and gain real time performance reporting by Ward.	Executive Director of Corporate Services	3 August 2021		<u>Recommended for closure</u> A briefing note has been circulated to members of the Committee on this matter.
16	29.04.21	City of Edinburgh Council – Motion by Councillor Whyte - Protect Transport for Edinburgh	1) Requests the report to the Policy and Sustainability Committee within three cycles to include information on how the Council is facilitating	Interim Executive Director of Education and Children's Services (for the Chief Executive)	October 2021		

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			<p>partnership between Community Police and with our excellent third sector organisations across the city who already deliver detached, or street-based, youth work.</p> <p>2) Also includes consideration of place plans, shaped by participation of young people, to help the city further develop a preventative approach to antisocial behaviour while supporting and encouraging our young people and keeping them, and our wider communities, safe.</p> <p>3) Therefore calls on the Chief Executive to provide an urgent</p>				

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			<p>report indicating actions that can be taken to consult with young people and affected communities on ways to mitigate the causes of anti-social behaviour including the lack of facilities across the city for people between the ages of 12 and 17 (inclusive). Asks that this report also considers how Edinburgh can work with other local authorities to alleviate anti-social behaviour across the region.</p> <p>4) That the process of such a consultation and its results should be shared with the Edinburgh Community Safety Partnership to</p>				

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			ensure partnership work can be engaged in to prevent anti-social behaviour in the future.				
17	10.06.21	Adaptation and Renewal Programme Update	Committee also requests a full report to the Policy and Sustainability committee in two cycles that details the work council has done in relation to community centres since March 2020, laying out the timeline of all key decisions, and interactions with community centre management committees	Interim Executive Director of Education and Children's Services/ Executive Director of Place	October 2021		
18	10.06.21	2030 Climate Strategy - Draft for Consultation	Agree that the Climate Commission be invited to update the Policy and Sustainability Committee on its activity and provide views on the city strategy in August.	Executive Director of Corporate Services	3 August 2021		<u>Recommended for closure</u> An Edinburgh Climate Commission representative will attend the August P&S Committee.

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19	10.06.21	Edinburgh Economy Strategy Development Report and City Centre Recovery Action Plan	Agree that findings from the consultation and final draft documents will be brought for consideration by the Policy and Sustainability Committee in November 2021.	Executive Director of Place	November 2021		
20	10.06.21	Petition for Consideration - Resettle Refugees and Asylum Seekers from the Aegean Island Camps in Edinburgh	To request a report on the issues raised by the petitioner and the Committee	Executive Director of Education and Children's Services			
21	24.06.21	City of Edinburgh Council – Monitoring Officer Report	To request the Monitoring Officer to report to the Policy and Sustainability Committee within two cycles that all evidence of agreed actions had been submitted to the SPSO	Council Monitoring Officer	October 2021	August 2021	<u>Recommended for closure</u> Report is on the agenda for the August meeting of the Committee.
21	24.06.21	City of Edinburgh Council - Youth	To request an update report to the Policy and	Interim Executive Director of	August 2021		<u>Recommended for</u>

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		Work in Community Centres and Other Locations	Sustainability Committee in August with updated information as requested and updated information of the programme of reopening youth services over summer that took place, as well as further actions planned upon school return.	Education and Children's Services			<u>closure</u> Report is on the agenda for the August meeting of the Committee.
22	24.06.21	City of Edinburgh Council - Edinburgh Integration Joint Board/Unlawful Discharges to Care Homes – Motions by Councillors Doggart and Howie	To request a summary report in one cycle to the Policy and Sustainability Committee that included: a) The number, under each category included in the MWCS report, of a summary of the authorities to discharge for all patients since the start of the pandemic; b) Confirmation that all relevant EHSCP staff had received training in respect of current	Chief Officer, Edinburgh Health and Social Care Partnership	August 2021		<u>Recommended for closure</u> Report is on the agenda for the August meeting of the Committee.

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			<p>policies and procedures, including specific detail surrounding the legality of Power of Attorney and its role in decision making;</p> <p>c) Realistic and achievable timescales to carry out a proportionate and robust review of all cases over the past 16 months to assure ourselves of processes over the extraordinary period of time of the pandemic, setting out current resource requirements in continuing to deal with the pandemic to inform that timeline.</p>				
23	24.06.21	City of Edinburgh Council - In-house Service Provision -	To request a report to the Policy and Sustainability Committee in 2 cycles	Executive Director of Corporate	5 October 2021		

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		Motion by Councillor Day	setting out a process and timeline to examine where in-house provision could be expanded in Council service delivery (including setting out engagement processes for staff, local trade unions, key service users and other stakeholders and recognising the financial and other inputs required to allow best value assessments to be made), and include an update on the use of community benefit clauses in external contracts such as increased local apprenticeships and other clauses in use.	Services			