

Finance and Resources Committee

10.00am, Thursday, 12 August 2021

Chief Executive's Services - Revenue Budget Monitoring 2021/22 - Month Three position

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| Executive/routine Wards Council Commitments | Executive City-wide |
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1. Recommendations

- 1.1 It is recommended that the Finance and Resources Committee notes it is forecast outturn expenditure will be within the approved revenue budget for Chief Executive's Services for 2021/22.

Andrew Kerr
Chief Executive

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Report

Chief Executive's Services - Revenue Budget Monitoring 2021/22 - Month Three position

2. Executive Summary

- 2.1 The report sets out the projected three-month revenue budget monitoring position for Chief Executive's Services, based on actual expenditure and income to the end of June 2021 and expenditure and income projections for the remainder of the financial year.
- 2.2 Chief Executive's Services is projecting expenditure to be within budget for 2021/22. The attainment of this position is subject to ongoing active management of risks and pressures.

3. Background

- 3.1 The Council's Financial Regulations require submission of quarterly monitoring reports on service financial performance to the Finance and Resources Committee.
- 3.2 This report advises on the current outturn projection for Chief Executive's Services for 2021/22, based on the position after three months of the financial year.

4. Main report

- 4.1 The Chief Executive's Services revenue budget for 2021/22 is £10.048m. The budget includes the cost of the Chief Executive's Office and the Strategy and Communications Division.
- 4.2 Council approved the recommendations of a report on the organisational review of the Senior Leadership at its meeting on 27 May 2021. The report recommended a new Council structure, effective from 1 July 2021, which saw the movement of the Strategy and Communications teams into the new Corporate Services Directorate. Future revenue budget monitoring reports will reflect the new Council structure from 1 July 2021.

- 4.3 The following additional investment for 2021/22 is allocated to the Chief Executive's Services:
- 4.3.1 £0.3m to support delivery measures for the Council's Sustainability Plan - approved by Council on 18 February 2021;
 - 4.3.2 £0.7m to support the City-wide 2030 Net Zero Strategy - approved by Council on 27 May 2021;
 - 4.3.3 £0.6m to support the embedding of the Council Business Plan Outcome commitment to reform the way the Council works to better deliver prevention services with engaged and empowered communities - approved by Council on 27 May 2021; and,
 - 4.3.4 £0.130m to support Food Growing and to recognise the increase in demand for local food - approved by Council on 27 May 2021.
- 4.4 On 12 January 2021, Finance and Resources Committee approved carry forward of an underspend of £30,000 on Civic Hospitality from 2020/21 to 2021/22. This funding is now earmarked for 2021/22.
- 4.5 An analysis of the projection by service is provided in Appendix 1.

5. Next Steps

- 5.1 Continuing work to manage financial risks and take timely remedial action, where any adverse variances become apparent.

6. Financial impact

- 6.1 The report forecasts expenditure to be in line with the approved revenue budget for Chief Executive's Services for 2021/22. Attainment of this position is the subject of continuing work to identify mitigating measures, active management of financial risks and taking timely remedial action, where any adverse variances become apparent.

7. Stakeholder/Community Impact

- 7.1 There is no direct relevance to the report's contents. The Council undertook a budget engagement exercise when developing the 2021/22 revenue budget.
- 7.2 There is no direct relevance of the report's contents to impacts on carbon, adaptation to climate change and sustainable development. The Council's revenue budget includes expenditure impacting upon carbon, adaptation to climate change and contributing to sustainable development. In addition, all budget proposals are subject to an upfront assessment across these areas.

8. Background reading/external references

8.1 None.

9. Appendices

9.1 Appendix 1 - Revenue Budget Monitoring 2021/22 - Month Three position

Appendix 1

Chief Executive's Services Revenue Budget Monitoring 2021/22 Month Three position

Forecast Revenue Outturn by Service

| | Revised Budget | Projected Outturn | Projected Variance | Adverse / Favourable |
|------------------------------|----------------|-------------------|--------------------|----------------------|
| | £'000 | £'000 | £'000 | |
| Chief Executive | 212 | 212 | 0 | - |
| Strategy and Communications | 9,836 | 9,836 | 0 | - |
| Total Net Expenditure | 10,048 | 10,048 | 0 | |