

Rolling Actions Log

Finance and Resources Committee

12 August 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	05.11.20	The City of Edinburgh Council Charitable Trusts – Report to Those Charged with Governance on the 2019/20 Audit	1) To agree to provide a briefing on the Council's charitable trusts in relation to membership of the Finance and Resources Committee. A briefing session was requested on how members should fulfil this role.	Executive Director of Corporate Services	March 2021		<p>Recommended for closure</p> <p>A briefing session was held on 22nd June 2021 following which a briefing note was circulated to Committee Members.</p> <p>Update December 2020</p> <p>An update was provided in the Business Bulletin for the December meeting of Committee.</p>

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			2) To agree to consider potential further reductions to the list of the Council's Charitable Trusts.	Executive Director of Corporate Services	November 2020	November 2020	Closed on 3 December 2020 – Details on this were included in the briefing of additional information shared with Committee Members on the 24 th November 2020.
			3) To agree to provide a briefing with all responses to date on Lauriston Castle.	Executive Director of Corporate Services	January 2021	February 2021	Closed on 4 March 2021 – an updated briefing was circulated to Committee on the 23 rd February.
2	05.11.20	Consultants Costs 2019/20	To agree to provide further context around the use of consultants.	Executive Director of Corporate Services	November 2021		Update December 2020 This information will be included in the next annual report.

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3	21.01.21	Rolling Actions Log	To request that it be outlined which trusts members would become trustees of for new appointments to the committee in May.	Executive Director of Corporate Services	May 2021		Recommended for Closure It has been confirmed that the Council is the trustee of the Council's trusts and not individual elected members. Future arrangements are being considered as part of a wider governance review of the Council's trusts.
4	21.01.21	Award of a Contract for the Provision of Temporary Agency Staff, Permanent, Fixed Term Contract and Short-Term Supply Resources	1) To agree to request that the Executive Director of Corporate Services provides a report to the Finance and Resources Committee, in 3 cycles, on the opportunities and additional measures that can be introduced to further reduce agency worker spend by the Council.	Executive Director of Corporate Services	August 2021		Recommended for Closure Report is on agenda for August Committee Meeting.

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			2) To agree to request a report from the Executive Director of Corporate Services, in 2 cycles, providing an update on the Council's security team and the use of agency workers in this area	Executive Director of Corporate Services	May 2021	March 2021	Closed on 4 March 2021 – This report was on the agenda for March.
			3) To agree to provide a briefing note detailing differences in types of living wage.	Executive Director of Corporate Services	March 2021	March 2021	Closed on 4 March 2021 – A briefing note was circulated to Committee on 22 nd February 2021.
5	21.01.21	Former Royal High School, Regent Road, Edinburgh – Options Paper (B Agenda)	Instructs the Executive Director of Corporate Services to proceed with option 4 as set out in the report, with a further progress paper to be brought to the Committee on 20 May 2021	Executive Director of Place	October 2021		Update August 2021 The School has now been advertised on the open market and a full report will be prepared for Committee in October. A fuller update is to be provided in the Business Bulletin.

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6	04.03.21	Annual Treasury Management Strategy 2021/22	To agree to include more detail on the level of borrowing in the six-month period Treasury Management report.	Executive Director of Corporate Services	December 2021		
7	04.03.21	Revenue Budget 2020/21 and 2021/26 Budget Framework Update	Following the setting of a balanced one-year revenue budget by Council on 18 February 2021, a further briefing will be provided to all members once any further implications of the approved Scottish and UK Budgets for the budget framework are known.	Executive Director of Corporate Services	May 2021		Recommend for Closure Report was considered at May Committee Meeting.
8	04.03.21	Edinburgh Catering Services - Other Catering Significant Trading Operation (STO) - Update	Agree a report is presented to a future meeting of the Finance and Resources Committee, setting out a business case for re-commencement of Edinburgh Catering	Executive Director of Place	October 2021		

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			Services - Other Catering trading activities.				
9	04.03.21	Liberton Hospital, Edinburgh – Proposed Acquisition	Notes that a further report will be brought to a future Finance and Resources Committee to provide an update on the progress of the acquisition.	Executive Director of Place	October 2021		
10	04.03.21	Award of Contract for Site Re-development Works at North Cairntow Traveller Site	To agree to provide an update on further opportunities for funding for the project once more detail was known.	Executive Director of Place			
11	20.05.21	Petition for Consideration: Remove all Defunct Statutory Repair Notices	To agree to hold a short-life working group to allow members to consider solutions to the issues raised by the petitioner and for this to inform a report that would come to	Executive Director of Place	October 2021		Recommended for closure Meeting held on 14 June and report on agenda for August Committee meeting

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			committee in two cycles.				
12	20.05.21	Revenue Budget Framework 2021/26 Update	1) To agree to provide a briefing on the process and outcomes of the two feasibility studies.	Executive Director of Corporate Services			Recommended for Closure Briefing note was circulated to Full Council on the 26 th May 2021
			2) To agree to provide further detail on the £1.2m cost for Prevention and Community Engagement.	Executive Director of Place			