

REPORT

Annual Review of Standing Orders

Edinburgh Integration Joint Board

17 August 2021

Executive Summary

The purpose of this report is to review the IJB's Standing Orders.

Recommendations

It is recommended that the Edinburgh Integration Joint Board agrees:

1. To note that the Standing Orders of the Integration Joint Board remain fit for purpose and to agree that no changes require to be made.
2. To note that the next annual review of the Standing Orders will be presented to the IJB in August 2022.

Directions

Direction to City of Edinburgh Council, NHS Lothian or both organisations		✓
	No direction required	✓
	Issue a direction to City of Edinburgh Council	
	Issue a direction to NHS Lothian	
	Issue a direction to City of Edinburgh Council and NHS Lothian	

Report Circulation

This report has not been considered elsewhere.

Main Report

1. Standing Orders are required by the Integration Joint Board under the Public Bodies (Joint Working) (Scotland) Act 2014 and the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 (No 285).
2. The Standing Orders encourage transparent and accountable decision making with sufficient provisions in place to ensure the smooth running of the Joint Board, including arrangements for such matters as the chairing of the meetings, the notice for the meetings and how voting will be carried out.
3. The current version of the Integration Joint Board's Standing Orders was approved in July 2015, with further amendments approved by the Joint Board to reflect Scottish Ministers' guidance in January 2016, May 2016 and January 2017. The IJB reviews its Standing Orders annually.
4. When the Standing Orders were last reviewed by the Board in August 2020, the Board agreed that they remained fit for purpose and no changes were made.
5. It is also proposed that no changes are made at this review point. The current Standing Orders have been working well while meetings have been held remotely and have sufficient flexibility should circumstances change and the Board resumes physical meetings during the year.

Implications for Edinburgh Integration Joint Board

Financial

6. There are no financial implications arising from this report.

Legal / risk implications

7. Standing Orders are essential to the efficient running of the Board's meetings and are a key component of ensuring good governance controls are in place.

Equality and integrated impact assessment

8. There are no equalities implications arising from this report.

Environment and sustainability impacts

9. There are no environment or sustainability implications arising from this report.

Quality of care

10. Not applicable.

Consultation

11. None.

Report Author

Judith Proctor

Chief Officer, Edinburgh Integration Joint Board

Contact for further information:

Name: Rachel Gentleman, Committee Services

Email: rachel.gentleman@edinburgh.gov.uk

Telephone: 0131 529 4107

Background Reports

12. [Standing Orders for The Proceedings and Business of the Integration Joint Board](#)
13. [Public Bodies \(Joint Working\) \(Scotland\) Act 2014](#)
14. [Public Bodies \(Joint Working\) \(Integration Joint Boards\) \(Scotland\) Order 2014](#)
15. [Integration Scheme](#)

Appendices

None.