

# Transport and Environment Committee

10.00am, Thursday, 19 August 2021

## Appointments to Working Groups 2021/2022

Executive/routine Wards Council Commitments	Executive All
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### 1. Recommendations

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- 1.1 To appoint the membership of the Working Groups for 2021/22 as detailed in Appendix 1 to the report.

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Executive Director of Corporate Services

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## Appointments to Working Groups 2021/2022

### 2. Executive Summary

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- 2.1 The Transport and Environment Committee is required to annually re-appoint the membership of its working groups. The proposed membership structures of each are detailed in appendix 1 of this report.

### 3. Background

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- 3.1 The appointment of committees, joint committees and joint boards is a reserved matter for Full Council.
- 3.2 A report to the Policy and Sustainability Committee on 6 August 2020 proposed that, given the impact of the Covid-19 emergency and resource pressures that remain, working groups only meet if:
- there is officer capacity and resource available;
  - it is required for specific actions to progress;
  - they take place virtually.
- 3.3 A report agreed by Full Council on 24 June 2021 on Political Management Arrangements recommended that working groups would remain virtual in the short term, and that “An assessment should be made as to whether, in the long term, some working groups should remain virtual. The findings of this assessment would be reported back to Council as part of the next review of political management arrangements.”

### 4. Main report

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- 4.1 The Committee is required to appoint the membership of its working groups for 2021/22.
- 4.2 While there is no requirement for the membership of working groups to be proportionate to that of the Council, it is suggested that this is good practice.
- 4.3 The proposed membership has therefore been adjusted to reflect the overall political balance on the Council. It is, however, open to the Committee to alter the membership where it feels this is warranted.

4.4 The current membership structures are set out in Appendix 1 of this report.

## **5. Next Steps**

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5.1 Not applicable.

## **6. Financial impact**

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6.1 Not applicable.

## **7. Stakeholder/Community Impact**

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7.1 Not applicable.

## **8. Background reading/external references**

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8.1 [Appointments to Working Groups 2020/21– report by the Chief Executive](#)

8.2 [Minute of the Policy and Sustainability Committee of 6 October 2020](#)

8.3 [Minute of the City of Edinburgh Council of 24 June 2021](#)

## **9. Appendices**

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9.1 Appendices 1 - 7 – Working Groups of the Transport and Environment Committee

## Working Groups

### **Active Travel Forum**

**Membership - 1 Member** (Convener of the Transport and Environment Committee)

Councillor Macinnes (Convener)

### **Remit**

The current remit agreed by the Transport and Environment Committee on the 28 October 2014 is:

1. To provide a city wide Active Travel Forum of experts and citizens to consider the positive and collective roles of walking and cycling in our future transport system and lifestyle needs.
2. To effectively scrutinise, influence and enhance the city's strategies and services relating to transport, place making and leisure and to promote increased levels of walking and cycling.
3. The Forum is a consultative body to inform the strategic direction of medium to long term plans, budgets and integration, and review the delivery of current policy to promote its positive results and maintain the case for active travel.

**Last met:** 13 March 2019

**Expected completion date:** to be reviewed in August 2022

**Local Access Forum**

**Membership - 1 member** – (Convener of the Transport and Environment Committee)

Councillor Lesley Macinnes

**Remit**

The Current remit agreed by the Transport and Environment Committee on 4 June 2013 is:

1. Local Access Forums are advisory bodies established under the Land Reform (Scotland) Act 2003. Every access authority (local authority / National Park authority) has one or more forums for their area.
2. The functions of the local access forums include:
  - Providing the access authority with advice and assistance in the discharge of their duties and functions under the Act
  - Offering advice and providing assistance in cases of dispute, for example, concerning the exercise of access rights

**Last met:** 28 November 2019

**Expected completion date:** to be reviewed in August 2022

**Central Edinburgh Development Working Group**

**Membership - 9 members** – (Convener and Vice-Convener of the Transport and Environment Committee, Convener and Vice-Convener of the Housing, Homelessness and Fair Work Committee, Convener of the Planning Committee, 2 Conservative, 1 Green and 1 SLD)

Councillor Macinnes	Councillor Doran
Councillor Kate Campbell	Councillor Mowat
Councillor Gardiner	Councillor Miller
Councillor Webber	Councillor Watt
Councillor Lang	

**Remit**

The current remit agreed by the Transport and Environment Committee on 10 August 2017 is:

1. To review and consult with lead elected members from the Transport and Environment Committee, Housing and Economy Committee and the Planning Committee on major projects in and around the centre of Edinburgh and to discuss matters relating to city centre development.
2. For clarification, the remit of the group excludes oversight of routine maintenance and city centre management.

**Last met:** 29 March 2019

**Expected Completion date:** to be reviewed in August 2022

**Tram All Party Oversight Group**

**Membership - 10 members** – (Leader and Deputy Leader of the Council, Convener and Vice-Convener of the Transport and Environment Committee, Opposition Group Leaders, Opposition Transport Spokespersons.)

Councillor McVey

Councillor Corbett

Councillor Day

Councillor Lang

Councillor Macinnes

Councillor Miller

Councillor Doran

Councillor Whyte

Councillor Hutchison

Councillor Kate Campbell

**Remit**

The current remit agreed by the Transport and Environment Committee is to receive updates on the project progress, finances and current issues, including interfaces with key stakeholders such as Edinburgh St James, local businesses and residents, Community Councils and Lothian Buses.

**Last met:** 2 August 2021

**Expected completion date:** to be reviewed in August 2022

**Transport Forum**

**Membership - 5 members** – (1 SNP, 1 Conservative, 1 Labour, 1 Green, 1 SLD)

Councillor Macinnes

Councillor Hutchison

Councillor Doran

Councillor Miller

Councillor Lang

**Remit**

The current remit agreed by the Transport and Environment Committee on 11 October 2012 is to provide a city-wide Forum of experts and citizens to consider our future transport needs.

**Last met: 28 August 2018**

**Expected completion date:** to be reviewed in August 2022

**Single Use Plastics Working Group**

**Membership - 5 members** – (1 SNP, 1 Conservative, 1 Labour, 1 Green, 1 SLD)

Councillor Bird                      Councillor Doran

Councillor Corbett                Councillor Lang

Councillor Hutchison

**Remit**

The current remit agreed by the Transport and Environment Committee on 9 August 2018 was to discuss the report on Single Use Plastics and any issues that arose from this to develop potential solutions.

**Last met:** 31 January 2020

**Expected completion date:** to be reviewed in August 2022

**Cammo Estate Advisory Committee**

**Membership** - 2 local ward members

Councillor Hutchison

Councillor Work

**Remit**

The current remit as agreed by the Transport and Environment Committee in January 2017 is to meet at regular intervals and whenever necessary for consultation with or to offer advice to the proprietors of Cammo Estate or the National Trust for Scotland on the planning, development, management or maintenance of the subjects and buildings on the property.

**Last met:** 23 March 2021

**Expected completion date:** to be reviewed in August 2022