

Development Management Sub-Committee

10.00am, Wednesday 11 August 2021

Protocol Note for Virtual Hearing, via Microsoft Teams

**Planning Application No 21/00217/FUL
Main Terminal, 1 Edinburgh Airport, Jubilee Road**

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| Report number | 6.1 |
| Wards | 1 - Almond |

Andrew Kerr

Chief Executive

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Summary

Protocol Note for Hearing

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The Council is committed to extending public involvement in the planning process. Hearings allow members of the public to put their views on planning applications direct to the Councillors on the Development Management Sub-Committee.

The Sub-Committee members have a report on the planning application which contains a summary of the comments received from the public. Copies of the letters are available for Councillors to view online.

Committee Protocol for Hearings

The Planning Committee on 25 February 2016 agreed a revised general protocol within which to conduct hearings of planning applications as follows:

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| - Presentation by the Chief Planning Officer | 20 minutes |
| - Questions by Members of the Sub-Committee | |
| - Presentation by Community Council | 5 minutes |
| - Presentations by Other Parties | 5 minutes, each party |
| - Questions by Members of the Sub-Committee | |
| - Presentation by Ward Councillors | 5 minutes each member |
| - Questions by Members of the Sub-Committee | |
| - Presentation by Applicant | 15 minutes |
| - Questions by Members of the Sub-Committee | |
| - Debate and decision by members of the Sub-Committee | |

Order of Speakers for this Hearing

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| 1 | Chief Planning Officer – presentation of report | 10.10 - 10.25 |
| 2 | Representors or Consultees Corstorphine Community Council Cramond and Barnton Community Council Crosswinds Development New Ingliston Limited Transform Scotland West Craigs Limited | 10.25 – 10.30 10.35 – 10.40 10.45 – 10.50 10.55 – 11.00 11.05 – 11.10 11.15 – 11.20 |
| 3 | Ward Councillors Councillor Norman Work | 11.25 – 11.30 |
| 4 | Break | 11.35 – 11.45 |
| 5 | Applicant and Applicant’s Agent Gordon Dewar (Chief Executive, Edinburgh Airport) and Nicola Woodward (Planning Consultant, Lichfields) | 11.45 – 12.00 |
| 6 | Debate and Decision on Application by Sub-Committee | 12.10 |

Scheduled times are approximate but within this the time limits for speakers will be enforced – speakers will be reminded when they have 1 minute remaining. Speakers should keep to “material planning matters” that the Sub-Committee can take into account. Any visual material must be submitted to Committee Services at least 24 hours before the meeting. Decisions will generally be to approve or refuse. Conditions of approval or reasons for refusal may be considered at a subsequent meeting. If the application is continued for further information, the Hearing will not be re-opened at a later stage and contributors will not be invited to speak again. In such cases, the public can view the meeting via the webcast to observe the discussion.