

Rolling Actions Log

Housing, Homelessness and Fair Work Committee

2 September 2021

| No | Date | Report Title | Action | Action Owner | Expected completion date | Actual completion date | Comments |
|----|----------|---|--|-----------------------------|--------------------------|------------------------|---|
| 1 | 31.10.19 | Edinburgh International Conference Centre Annual Update | 1) To agree that a draft Service Level Agreement (SLA) be prepared and reported in two committee cycles. | Executive Director of Place | November 2021 | | <i>It is a long standing requirement that all Arms-Length External Organisations of the Council should enter into a Service Level Agreement (SLA) with the Council.</i> |

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| | | | | | | | <i>However, given that there is a Shareholder Agreement in place and the company does not offer a direct service to the Council, it is proposed that Strategic Delivery Agreement (SDA) is put in place.</i> |

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| | | | | | | | <p><i>A draft document has been prepared but some of the terms cannot be finalised until the details of other legal documents are also sufficiently developed. These dependencies are unfortunately not entirely within the control of either the Council or the EICC and require agreement from other parties. It is, however, hoped that this will be completed shortly and the SDA will be reported to the June committee for consideration.</i></p> |

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| | | | 2) To request that officers ask the Board for details of how they planned to reduce their carbon footprint. | Executive Director of Place | | | EICC's approach to carbon reduction has been shared with Elected Members. Further information has been requested on their plans for future action and how these will reduce their carbon footprint. This further information has been requested from the EICC. |
| 2 | 05.11.20 | Consultation Response: Local Connection | Officers will provide Committee with an update on the impact of these changes six months after implementation. | Executive Director of Education and Children's Services | November 2021 | | Update report for March 2021 on agenda |

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| 3 | 14.01.21 | Empty Homes Update | Therefore agrees to receive a further report within three cycles setting out the potential to mainstream funding for the EHO post and to greater embed the work of the EHO within the wider homelessness and council tax teams in order to support wider council objectives on ending homelessness. | Executive Director of Place | November 2021 | | |

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| 4 | 18.03.21 | Housing Revenue Account (HRA): Impact of a One-Year Rent Freeze | Therefore requests that officers bring back a report to committee setting out the opportunities for Edinburgh, and identifying additional funding streams that could be accessed to increase investment and the likely timeframes for accessing this funding. This should focus particularly on opportunities for increased investment in existing housing stock, regeneration and meeting our sustainability targets through retrofitting, and should form part of the annual HRA review including any risks to accessing these funding streams. | Executive Director of Place | September 2021 | | Recommended for Closure – included in the HRA Budget Strategy |

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| 5 | 18.03.21 | Community-Led Factoring | Agrees to receive a progress update on this work within 12 months, including possible solutions for any areas not currently covered by factoring arrangements. | Executive Director of Place | March 2022 | | |

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| 6 | 03.06.21 | Housing Sustainability Update | <p>Therefore agrees that the Convener will write to the Cabinet Secretary for Net Zero, Energy and Transport, and the Cabinet Secretary for Social Justice, Housing and Local Government, to urge the Scottish Government to:</p> <p>a) accelerate the Heat in Buildings strategy, and</p> <p>b) enhance incentives and introduce regulatory levers as soon as possible to allow local authorities to meet their ambitious carbon reduction and fuel poverty targets, including but not limited to, introducing regulations to set minimum energy efficiency standards at point of sale and major refurbishment to come into force within the next five years, as recommended by the Existing Homes Alliance Scotland in their recent “Pathway to zero carbon homes” report.</p> | Convener | | | |
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| 7 | 03.06.21 | Updated Housing Revenue Account (HRA) Capital Programme | Agrees to receive a report in two cycles on the projects outlined in the key priorities in appendix 3. This should include, for large scale projects such as external fabric improvements, status updates on community engagement and consultation, design work, the scope of works and indicative time frames for work to begin. | Executive Director of Place | November 2021 | | |
| 8 | 03.06.21 | Housing Service Improvement Plan – Repairs Update | To agree to a workshop for committee on the monitoring and communication of repairs. | Executive Director of Place | | | |

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| 9 | 03.06.21 | Approach to Dampness, Mould and Condensation in Council Homes | 1) Agrees that a further report will be brought back in six months to update on the asset management strategy, how data is monitored to ensure investment is targeted to where it is needed most alongside an analysis of the implementation of the new processes including data on the number of cases where mould has been removed and reinstatement work carried out. Agrees that report will contain details of the current condition of council stock, and suggestions for how we can measure improvements to the service tenants receive and the condition of homes. | Executive Director of Place | January 2022 | | |

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| | | | 2) To agree to a workshop for committee members to discuss key reporting outcomes which would inform the update report returning in six months' time. | Executive Director of Place | January 2022 | | |
| | | | 3) To request a Business Bulletin update on progress made on AOVS to the next committee. | Executive Director of Place | September 2021 | | Recommended for Closure |
| | | | 4) To request that the number of outstanding repairs cases relating to damp, condensation and mould would be reported back to committee. | Executive Director of Place | September 2021 | | Recommended for Closure – included in Business Bulletin |

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| | | | 5) To request information on the proportion of Council properties which had extractor fans, outdoor drying facilities and double/triple-glazed windows. | Executive Director of Place | September 2021 | | Recommended for Closure – included in Business Bulletin |
| 10 | 10.06.21 | Council Fire Safety Policy 2021-24 (from Policy and Sustainability Committee) | Therefore calls for a report to Housing, Homelessness and Fair Work Committee detailing the council's current post-fire procedure should a fire occur on or near council run accommodation and any suggested updates to that procedure within two cycles. | Executive Director of Place | November 2021 | | |

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| 11 | 24.06.21 | <p>Motion By Councillor Booth - Suspension of Eviction Action Against Council Tenants for Rent Arrears</p> <p>(from the City of Edinburgh Council)</p> | <p>6) Further agrees that a report will be provided to the Housing, Homelessness and Fair Work Committee within one cycle and that this report should:</p> <p>a. set out options for a review of pre-court engagement with tenants with a view to adopting best practice in encouraging tenants to engage early and constructively with the council when arrears problems first emerge.</p> <p>b. Recognising that the council is the custodian of the HRA for tenants, the report should reflect the views of tenants and tenants' representative organisations and therefore asks officers to consult with tenants representatives about any additional measures that could be put in place to avoid court proceedings</p> <p>c. Recognising further that the biggest risk of homelessness is to tenants in the private rented sector, as the pre-legal requirements in</p> | Executive Director of Place | | | |
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| | | | <p>place for social landlords requiring every action be taken to assist with rent arrears are not in place in the private rented sector. Therefore requests the report includes the most up to date data on evictions across all tenures, and steps the council is taking to support tenants in the PRS to prevent homelessness.</p> | | | | |

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| 12 | 25.06.21 | Place Based Investment Programme – 2021/22 Allocations | <p>1) Agrees that should any project allocated money from the Place Based Investment Programme later be judged by officers to be unlikely to achieve the deadline set out at paragraph 4.6, or should any project be double funded due to other grant applications being successful, the money in question shall be reallocated by the Executive Director of Place in consultation with the Convener and Vice Convener of Housing, Homelessness and Fair Work Committee. Agrees that if such a reallocation is necessary the next Housing, Homeless and Fair Work Committee business bulletin will explain why it was necessary and why the money released was reallocated as it was.</p> | Executive Director of Place | September 2021 | | Recommended for Closure – in the Business Bulletin |

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| | | | 2) To agree to a Business Bulletin update in September providing the priorities and process of the PBIF for members to consider. | Executive Director of Place | September 2021 | | Recommended for Closure – in the Business Bulletin |