

Culture and Communities Committee

10.00am, Tuesday 14 September 2021

Appointments to Working Groups 2021/2022

Executive/routine Wards Council Commitments	Executive All
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1. Recommendation

- 1.1 To consider the re-appointment of members to Working Groups as set out in Appendices 1 to 3.

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Executive Director of Corporate Services

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Appointments to Working Groups 2021/2022

2. Executive Summary

- 2.1 The Culture and Communities Committee is required to appoint the membership of its Working Groups for 2021/22.
- 2.2 The proposed membership, structures and remits of each Working Group are detailed in Appendices 1 to 3 of this report.

3. Background

- 3.1 The appointment of committees, joint committees and joint boards is a reserved matter for Full Council.
- 3.2 A report to the Policy and Sustainability Committee on 6 August 2020 proposed that, given the impact of the Covid-19 emergency and resource pressures that remain, working groups only meet if:
 - there is officer capacity and resource available;
 - it is required for specific actions to progress;
 - they take place virtually.
- 3.3 A report agreed by Full Council on 24 June 2021 on Political Management Arrangements recommended that working groups would remain virtual in the short term, and that “An assessment should be made as to whether, in the long term, some working groups should remain virtual. The findings of this assessment would be reported back to Council as part of the next review of political management arrangements.” Political management arrangements and recommendations for working groups will be reported to Full Council in December 2021.
- 3.4 The Culture and Communities Committee on 17 November 2020 dissolved the Closed-Circuit Television (CCTV) Working Group. On 16 March 2021, it agreed to the establishment of a Working Group, chaired by the Convenor of Culture and Communities Committee, with stakeholders and officers to conclude the development of the public spaces management plan, which was later named the Use of Public Spaces for Events Working Group.

4. Main report

- 4.1 The Committee is requested to consider the re-appointment of members to its Working Groups for 2021/22 as detailed in Appendices 1 to 3.
- 4.2 While there is no requirement for the membership of working groups to be proportionate to that of the Council, it is suggested that this is good practice. The proposed membership has therefore been adjusted to reflect the overall political balance on the Council. It is, however, open to the Committee to alter the membership where it feels this is warranted.

5. Next Steps

- 5.1 Not applicable.

6. Financial impact

- 6.1 Not applicable.

7. Stakeholder/Community Impact

- 7.1 Not applicable.

8. Background reading/external references

- 8.1 [Minute of the Culture and Communities Committee of 17 November 2020](#)
- 8.2 [Minute of Culture and Communities Committee of 16 March 2021](#)
- 8.3 [Minute of the City of Edinburgh Council of 24 June 2021](#)
- 8.4 [Review of Political Management Arrangements – report by the Chief Executive](#)

9. Appendices

Appendix 1 – Meadowbank Sports Centre and Stadium Working Group

Appendix 2 – Tourism and Communities Working Group

Appendix 3 – Use of Public Spaces for Events Working Group

Appointments to Working Groups 2021/22

Appendix 1
Meadowbank Sports Centre and Stadium Working Group- 5 members
Current Membership – Councillors Wilson (Chair), McNeese-Mechan, Osler, Staniforth, Brown This group met twice in 2020/21. Remit The remit of the Working Group is to: <ul style="list-style-type: none">• Receive progress reports and updates from the project team.• Provide feedback on the reports and updates.• Submit reports with recommendations to appropriate Committees.• Advise on the development of communication and engagement activities with local people and user groups.• Act as ambassadors for the project and provide support to the project team at key stages during project delivery. Last met: May 2021 Expected completion date: To be reviewed in August 2022

Appendix 2

Tourism and Communities Working Group – 6 members (2 each from Housing, Homelessness and Fair Work Committee, Transport and Environment Committee and Culture and Communities Committee, to extend invitations to City Centre Councillors and ensure cross-party representation).

Current Membership – Councillors Wilson (Chair), McNeese-Mechan, Jim Campbell, Lezley Marion Cameron, Bird and Key

This group met four times in 2018/19 and has not met in 2019/20 or 2020/21.

Remit

The remit of the Working Group is as follows:

- The working group will seek to ensure that the views and consideration of communities and residents are taken into account in the development of a new strategy for tourism.
- The elected members on the group will represent communities and residents, liaising through engagement with statutory and non-statutory groups and networks including Community Councils and Resident's Groups.
- Officers will link to Council service areas as appropriate to ensure a coordinated cross-council approach is maintained throughout the process.

Last met: Early 2019

Expected completion date: To be reviewed in August 2022

Appendix 3

Use of Public Spaces for Events Working Group – 1 member alongside community and stakeholder representatives.

Current Membership – Councillor Wilson (Chair)

This group met four times in 2020/21.

Remit

The remit of the Working Group is:

- To develop the key principles and guidelines for the use of City of Edinburgh owned or controlled public open spaces for events and filming.

Last met: July 2021.

Expected completion date: To be reviewed in August 2022