

Finance and Resources Committee

10.00am, Thursday 7 October 2021

Contract Awards and Procurement Programme (Period 1 January to 30 June 2021)

Item number	
Executive/Routine	Routine
Wards	All
Council Commitments	

1. Recommendations

- 1.1 It is recommended that the Committee notes the contents of this report and the contract awards made by officers under delegated authority, in accordance with the Council's Contract Standing Orders (CSOs). A further report will be submitted to the Committee in approximately six months' time.

Stephen S. Moir

Executive Director of Corporate Services

Contact: Iain Strachan, Head of Commercial and Procurement Services,

Finance and Procurement Division, Corporate Services Directorate

E-mail: iain.strachan@edinburgh.gov.uk | Tel: 0131 529 4930

Contract Awards and Procurement Programme (Period 1 January to 30 June 2021)

2. Executive Summary

- 2.1 This report updates the Finance and Resources Committee on the scope of contracts awarded across the Council in the period 1 January to 30 June 2021. This provides visibility of contracts awarded by officers under delegated authority, including direct contract awards not openly tendered due to specific circumstances permitted in the relevant procurement regulations and those awarded following a waiver of the Council's CSOs. This report also seeks to provide the Committee with visibility of the forthcoming procurement programme in relation to expected higher value contracts across the Council.

3. Background

- 3.1 The Commercial and Procurement Services (CPS) team, within the Finance and Procurement Division, is responsible for fostering commercial and procurement efficiency, enabling Best Value to be secured across the Council. In support of this approach CPS:
- supports Directorates to procure goods, works and services (with the focus primarily on contracts in the value of £25,000 and above); and,
 - provides governance, process and operational oversight for contracting and purchasing (including the Council's CSOs).
- 3.2 The commercial and procurement programme comprises significant volumes of both activities and stakeholders across the breadth of the Council. The scope of this function includes working with services in relation to:
- £719m of third party spend across the Council during 2020/21;
 - Management of the Council's Contract Register – 1,426 live contracts (at 30 June 2021); and
 - Approximately 6,440 suppliers, 1,180 requisitioners and 750 approvers on the Council's Oracle purchasing system (at 30 June 2021).
- 3.3 Directorates are responsible for ensuring that contract information is regularly updated on the Council's Contract Register (accessible through the Orb and

publicly). CPS regularly provides a list of expiring contracts and waivers to Directorates for their review, to enable Executive Directors and Service Directors to fulfil their responsibilities for all contracts tendered and subsequently awarded by their Directorates/Divisions. Commercial Partners within CPS work alongside divisional management and procurement delivery teams, as business partners, to support the contract planning process and compliance with procurement regulations.

- 3.4 The Council's CSOs outline contract approval thresholds for goods, works and services, identifying both the level of award which can be undertaken and those with the authority to award. The current version of the CSOs were approved by Council on 4th February 2021.
- 3.5 In specific circumstances, direct awards can be undertaken, where it is not practically viable or in the Council's best interests to 'tender' the requirement.
- 3.6 A waiver of CSOs to allow a contract to be awarded or extended without competitive tendering may also be required in certain circumstances. Inevitably, there will always be a need for a select number of waivers, however each is evaluated on its own merits and approval given only if fully justifiable and in the best interests of the Council. Such circumstances continue to be tightly controlled and scrutinised and will continue to be reported to Committee through this report.
- 3.7 This report also provides insight into forthcoming procurement activity for expected higher value contracts across the Council.

4. Main report

- 4.1 This report updates the Finance and Resources Committee on the scope of contracts awarded by officers under delegated authority across the Council in the period 1 January to 30 June 2021 and provides visibility of the forthcoming procurement programme in relation to expected higher value contracts across the Council. Information with regards to contract awards is as recorded on the Council's Contract Register as of 9 July 2021.
- 4.2 Whilst it is recognised there has been organisational change subsequent to the end of the period to which this report relates, the contracts awarded are noted within the Directorates which they operated under at that time (to June 2021).
- 4.3 It is noted that the COVID-19 pandemic has and continues to impact on the Council's procurement activity during the period. In response to this, actions and control measures have been undertaken to support existing and new contracting requirements, and in turn mitigate the associated risks.
- 4.4 The pandemic is however continuing to present a number of challenges to the Council and its suppliers. CPS is working closely with Directorates to support them through this period. It is though noted that in some cases there has been a requirement to seek approval to waive CSOs in Committee or through delegated officer approval as a result of the pandemic. As ever, such approvals continue to be

constructively challenged and subject to robust scrutiny, to ensure such actions are in the Council's best interests and secure Best Value.

- 4.5 The CSOs state that contracts above a threshold of £1m for supply of goods and services and £2m for works require approval from the Committee prior to award. A summary of contracts awarded by officers under delegated authority is presented in Table 1 below.

Table 1 Contracts Awarded under Delegated Authority

Directorate	Total Contract Value 1 January – 30 June 2021
Chief Executive's Service	£343,457
Communities and Families	£40,461,924
Health and Social Care	£53,000
Place	£38,968,490
Resources	£19,559,088**
De Minimis Value Contracts (Under £25,000)	£498,927
** Excludes Income Contract	£99,884,886

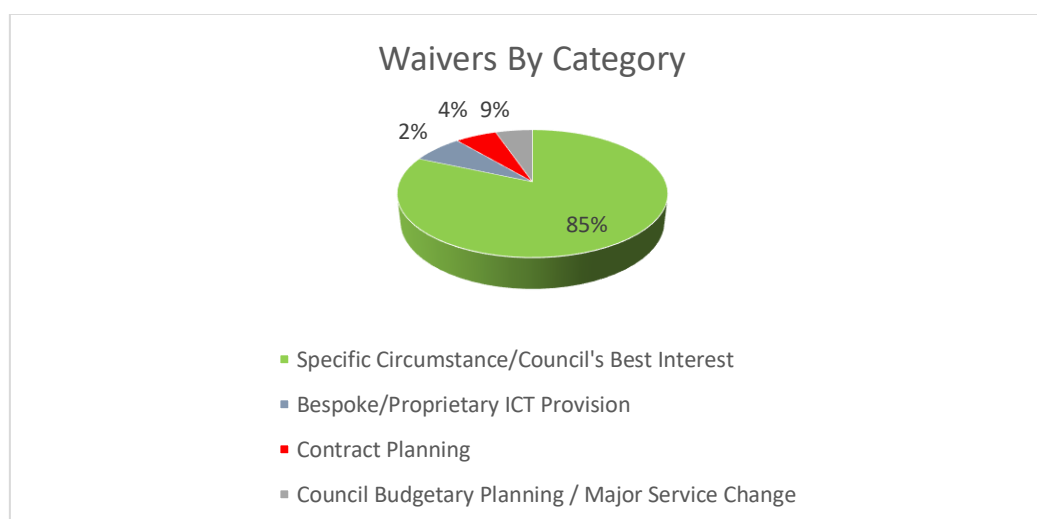
- 4.6 A full breakdown of contracts awarded by officers under delegated authority in this period is provided in Appendix 1. It is noted that given their de minimis value, contracts under the value of £25,000 have not been individually listed. For information, there were a total of 43 contracts awarded in the report period with a value of less than £25,000.
- 4.7 National Framework awards under Standing Order 12 of the CSOs are also included in Appendix 1. The title or description identifies where such a Framework has been utilised.
- 4.8 The report also offers insight in respect of those contracts awarded under waiver of the Council's CSOs, both under delegated authority and through Committee approval, these are summarised by Directorate in Table 2 on the following page.

Table 2 Contracts Awarded under the Waiver of Standing Orders

Directorate	Total Value of Waivers 1 January – 30 June 2021	
	Delegated Authority	Committee Approval
Chief Executive's Service	£450,992	-
Communities and Families	£2,752,004	£16,531,177
Health and Social Care	£1,461,939	£7,019,098
Place	£2,203,856	£2,901,044
Resources	£1,213,751	£775,000
Total	£8,082,542	£27,226,319

4.9 Appendices 2 and 3 provide the detail and financial value of contracts awarded under waiver of Council CSOs.

4.10 To enable greater understanding of the background to waivers across the Council, CPS records relevant management information. The chart below details reasoning (based on the background and justification provided by the service area) for the waivers in period, noting that only a limited percentage (4%) primarily relate to contract planning, historically a concern of the Committee. The majority (85%) of waivers recorded relate to specific circumstances where services required at a certain point in time dictate that a direct award is in the Council's best interests. It is noted that a further 9% relate to bespoke/proprietary ICT, with the remainder (2%) relating to Council budgetary planning or major service change. These figures are consistent with previous reporting periods. Given the breadth of services delivered across the Council, the reasons for these are numerous and varied, with further detail of requirement for each waiver listed within Appendix 2.



- 4.11 With regard to the value of waivers, the majority continue to be of a relatively low to moderate value, with 22% of waivers £10,000 or less, 48% of waivers £25,000 or less and 71% below the £50,000 regulated threshold. This is largely consistent with previous reporting periods.
- 4.12 CPS continues to monitor and challenge waivers to ensure continuing compliance with the CSOs. The Waiver and Contract Registers provides the required visibility of spend enabling CPS to highlight to Directorates where plans for procurement require to be put in place without delay, to help achieve compliance and Best Value.
- 4.13 To enable greater insight into the forthcoming procurement programme in relation to higher value contracts across the Council, the top sixteen (by value) as well as an indication of the quantity of lower value procurements currently in development, is detailed within Appendix 4. It should be noted this is based on current knowledge and is subject to change as each individual procurement strand progresses.

5. Next Steps

- 5.1 A further report will be submitted to the Committee in approximately six months' time.

6. Financial impact

- 6.1 Through a robust procurement approach, proactive management of contract cycles, aggregating spend and carrying out competitive procurement where appropriate, this should continue to support commercial efficiency and achieve Best Value for Council contracts.

7. Stakeholder/Community Impact

- 7.1 Directorates have been consulted in relation to their expiring contracts, waivers and suppliers in preparation for the collation of this report. On an ongoing basis, the CSOs outline the appropriate measures of consultation and approval that must be sought from officers or Committee for each waiver, dependent on expected value.
- 7.2 Due to the significant volumes of activity and numbers of stakeholders involved in purchasing and procuring goods, services and works, CPS relies on services to provide accurate information through their Contract Register entries and timely requests for procurement support. To mitigate against any risks in this area, data is reviewed for accuracy and reliability in consultation with services.
- 7.3 A waiver denotes a departure from the CSOs. There may be an increased risk if the Council has departed from the procurement regulations. However, each waiver is scrutinised on its own merits in this context and requires appropriate checks and balances both within the Directorate concerned and corporately and is only

approved if justifiable given the circumstances or permitted in accordance with the relevant legislative framework.

- 7.4 Co-production resource and timescales require to be fully considered in planning overall timescales for services to re-procure contracts to ensure early planning and avoidance of waiver requirements.
- 7.5 There are no equalities or sustainability impacts directly arising as a result of this report.

8. Background reading/external references

- 8.1 [Contract Awards and Procurement Programme \(Period 1 July - 31 December 2020\)](#)
– Report to Finance and Resources Committee, 4th March 2021.

9. Appendices

- 9.1 Appendix 1 - Contracts awarded under Delegated Authority
- 9.2 Appendix 2 - Contracts awarded under the Waiver of CSOs by Delegated Authority
- 9.2 Appendix 3 - Contracts awarded under the Waiver of CSOs by Committee approval
- 9.4 Appendix 4 - Procurement Programme – Anticipated High Value Procurements Across the Council

Appendix 1 – Contracts awarded under Delegated Authority

The following relate to the period 1 January – 30 June 2021.

Supply of Goods and Service Contracts

Date	Directorate	Chief Executive's Service	
	Supplier	Contract Description	Value
27/01/2021	University of Edinburgh	PathFinder project, to develop carbon scenario tool for use across Scottish cities, third party funded.	£100,000
26/02/2021	Idox Plc	Printing of electoral material, via Framework.	£105,812
26/02/2021	Idox Plc	Postal votes verification services, via Framework.	£87,645
24/05/2021	Deloitte LLP	Provision of a Regional Growth Framework.	£50,000
			£343,457

Date	Directorate	Communities and Families	
	Supplier	Contract Description	Value
28/01/2021	Action for Children Services Limited	School holiday respite service for children and young people with learning disabilities and challenging behaviour.	£314,055
29/01/2021	Telefonica UK Limited t/a O2	Provision of mobile services to enable remote learning during Covid-19 pandemic.	£440,040
04/02/2021	Phonak Group Ltd	Hearing devices for the hearing impaired.	£80,000
23/03/2021	St Francis Children's Society	Adoption services.	£300,000
23/03/2021	Scottish Adoption Association	Adoption services.	£500,000
23/03/2021	Barnardo's Scotland	Adoption services.	£500,000
23/03/2021	St Andrew's Children's Society Ltd	Adoption services.	£500,000
23/03/2021	St Margaret's Children & Family Care	Adoption services.	£200,000
15/04/2021	Centre for Education & Finance Management Limited	Licence for recording of radio and television broadcasts.	£29,216
27/04/2021	Edinburgh Leisure	Gym equipment for new Meadowbank stadium.	£1,400,000

04/05/2021	Solace in Business Ltd	Interim Executive Director services.	£150,000
06/05/2021	Scotland Yard Adventure Centre Ltd t/a The Yard	Summer term support for children and young people with disabilities.	£79,660
06/05/2021	Scotland Yard Adventure Centre Ltd t/a The Yard	Holiday and term time support (Oaklands Hubs) for children and young people with disabilities.	£212,000
06/05/2021	Scotland Yard Adventure Centre Ltd t/a The Yard	Holiday support provision for children and young people with disabilities, and their carers.	£53,100
01/06/2021	Enable Scotland	Personal care for a young person with complex disabilities.	£170,968
			£4,929,039

Date	Directorate	Health and Social Care Partnership	
	Supplier	Contract Description	Value
17/03/2021	Edge Autism Limited	Specialised respite support for individuals with autism or asperger syndrome.	£25,000
30/06/2021	Life-Pod Clutter Management CIC	Provision of hoarding and self-neglect training.	£28,000
			£53,000

Date	Directorate	Place	Value
	Supplier	Contract Description	
08/01/2021	Risk Management Partners Ltd	Insurance programme for Edinburgh Living LLP via Eastern Shires Purchasing Organisation (ESPO) Insurance Placement Dynamic Purchasing System.	£418,773
11/01/2021	21CC Group Limited	Installation and management of lighting services.	£169,983
25/01/2021	Scotbark LLP	Supply and spread of woodchip in play areas to meet safety standards.	£133,000
16/02/2021	Multi-Supplier Framework	Rope access surveys, minor repairs and associated services framework.	£460,000
26/02/2021	Everwarm Ltd	Ratho external wall insulation services.	£416,000
27/02/2021	Alcumus ISOQAR Limited	ISO external assessment, accreditation and training services.	£66,000
01/03/2021	Jacobs UK Ltd	Development of Active Travel priority actions.	£397,390
01/03/2021	Atkins Limited	Development of Active Travel priority actions.	£112,005
01/03/2021	Sweco UK Limited	Development of Active Travel priority actions.	£131,101
19/03/2021	Electrical Testing Ltd	Structural testing of street lighting columns via Yorkshire Purchasing Organisation (YPO) Framework.	£461,624
22/03/2021	Jacobs UK Ltd	Taxi demand survey and assessment of the demand for private hire cars 2020-23.	£60,780
23/03/2021	P1 Solutions Ltd	Timber planters for the Spaces for People programme.	£103,286
24/03/2021	Aecom Limited	Design engineering services for City Centre West East Link (CCWEL) project via Framework.	£87,523
26/03/2021	Allied Vehicles Limited	Supply of a minibus.	£30,790
31/03/2021	Gas Call Services Ltd	Gas safety training for Council gas engineers to ensure compliance with legislative and regulatory requirements.	£40,000
16/04/2021	Multi-Supplier Framework	Adoption of SXL Framework Agreement (03-20) for Bitumen Products.	£600,000
21/04/2021	Keep Scotland Beautiful	Administration of Green Flag scheme.	£27,000
16/05/2021	Allstar Business Solutions Limited	Supply of fuel cards.	£47,500
07/06/2021	Landcare Solutions (Scotland) Limited	Supply and installation of play park equipment and surfacing, East Craigs.	£81,044

10/06/2021	Fraser C Robb Limited	Supply of forty self-propelled mowers via SXL Framework.	£253,000
			£4,096,799

Date	Directorate	Resources	
	Supplier	Contract Description	Value
08/01/2021	Instock Ltd	Supply and delivery of catering disposables and catering sundries.	£972,000
20/01/2021	XMA Ltd	Adoption of Framework for the provision of tablet, multi-devices and associated accessories.	£4,500,000
20/01/2021	Lane 4 Management Group Limited	Independent review and analysis of organisational culture.	£25,000
25/01/2021	Ross Quality Control Limited	Clerk of Works via Framework for Bangholm sports facility.	£70,382
25/01/2021	Ross Quality Control Limited	Clerk of Works via Framework for Castlebrae High School.	£112,264
05/03/2021	The Furnishing Service Limited	Adoption of SXL Framework for the provision of domestic furniture and furnishings.	£5,200,000
24/03/2021	Oracle Corporation UK Ltd	Oracle database software subscriptions.	£122,000
24/03/2021	Task Service Ltd	Temporary advertising on scaffolding on the City Chambers, income contract.	-£100,000
26/03/2021	We are BPR Ltd t/a We are Lean and Agile	Process management and mapping software to map business process and identify improvements.	£123,200
09/04/2021	Unico Ltd	Supply of PPE nitrile gloves via SXL Framework.	£202,350
20/04/2021	Bloom Procurement Services Limited	Internal audit, external quality assessment.	£26,400
16/05/2021	Calm Training Ltd	Crisis Aggression Limitation Management specialist training provision.	£120,000
28/05/2021	PayPoint Network Limited	Electronic vouchers via framework.	£260,000
31/05/2021	Portakabin (Scotland) Limited	Temporary Classrooms for Sciennes Primary using NHS Shared Business Services Modular Building Framework.	£207,136
** Excludes Income Contract			£11,940,732**

Works Contracts

It is noted there were no works contracts awarded by the Chief Executive's Service or the Health and Social Care Directorates.

Date	Directorate	Communities and Families	
	Supplier	Contract Description	Value
12/01/2021	McLaughlin and Harvey Limited	Construction works at Bangholm Outdoor Centre via Crown Commercial Services (CCS) Framework.	£9,372,712
18/01/2021	McLaughlin and Harvey Limited	Contract for refurbishment of Darroch House via CCS Framework.	£6,741,528
30/03/2021	Morrison Construction	Pre-construction contract for Maybury Primary School.	£100,000
12/04/2021	Morrison Construction	Development of Wester Hailes Education Centre (WHEC) Phase 1.	£7,090,694
24/05/2021	Robertson Construction Group	Early Years Phase 2, completion of five nurseries.	£12,227,951
			£35,532,885

Date	Directorate	Place	
	Supplier	Contract Description	Value
06/01/2021	Allsports Construction and Maintenance Ltd	Replacement of play equipment at Niddrie House Square.	£66,524
07/01/2021	Luddon Construction Limited	Footway resurfacing and pedestrian crossing upgrade via Transport Infrastructure Framework (TIF).	£142,294
14/01/2021	Hart Builders (Edinburgh) Limited	Design and services stage of Silverlea development to be followed by works stage in due course.	£18,000,000
14/01/2021	Novus Property Solutions Ltd	Internal property refurbishment, Bingham Way.	£56,794
15/01/2021	Barhale Limited	Reservoir repairs at Black Springs and Easter Bavelaw.	£115,817
22/01/2021	Aggregate Industries UK Ltd	Bankhead Drive, carriageway resurfacing via TIF.	£289,487
18/02/2021	Tarmac Trading Limited	Newbridge roundabout carriageway resurfacing, signage and lighting upgrade via TIF.	£246,182
01/03/2021	CCG Scotland Ltd	Granton D1 home demonstrator.	£569,740

12/03/2021	Lock It Safe Ltd	Cycle and scooter parking for various schools.	£29,804
23/03/2021	Markon Ltd	Installation and removal of road markings - A90 Spaces for People programme, via TIF.	£42,500
25/03/2021	T. & N. Gilmartin (Contractors) Limited	Queensferry High Street advanced works package – Town Centre improvements.	£713,359
25/03/2021	L&D Plumbing & Tiling Services Ltd	Emergency replacement of gas boilers, full heating and hot water systems citywide.	£1,831,212
26/03/2021	George Sharkey & Sons Ltd	Powderhall Stables refurbishment.	£1,994,396
16/04/2021	Maclay (Civil Engineering) Limited	High Street - carriageway setts reconstruction, via TIF.	£570,504
22/04/2021	Maclay (Civil Engineering) Limited	Carriageway, footway and cycleway construction and redesign, via TIF.	£155,302
06/05/2021	Earth in Common	Delivery of the 'Nourishing Leith Hub' project, a community croft/hub in Leith, Edinburgh.	£944,744
20/05/2021	Locogen Energy Services Limited	Installation of solar and batteries to domestic properties.	£661,688
21/05/2021	Robertson Construction Group Limited	Construction Delivery Agreement - Dumbryden Phase 2.	£7,307,191
25/05/2021	P1 Solutions Ltd	Calder Park footpath upgrade project 2021.	£76,773
27/05/2021	Markon Ltd	Installation and removal of road markings – provision of daily squad via TIF.	£27,580
11/06/2021	Environtec Ltd	Asbestos reporting within mixed tenure communal areas.	£25,000
11/06/2021	Bell Decorating Group Ltd	Fidra Court roof replacement and stack relining, via Framework.	£508,061
24/06/2021	Maclay (Civil Engineering) Limited	Carriageway resurfacing, footway construction and traffic signals upgrade, Lothian Road via TIF.	£496,739
			£34,871,691

Date	Directorate	Resources	
	Supplier	Contract Description	Value
25/01/2021	Go-Wright Ltd	Render and brick repairs to properties at Jameson Place, Edinburgh.	£100,837
10/02/2021	Zenith S A S Ltd	Dalry Primary School window and roof refurbishment via Contractor Works Framework (CWF).	£477,616
24/02/2021	Maxi Construction Limited	Buckstone Primary School – mechanical and fabric refurbishment works via CWF.	£433,022
11/03/2021	Cornhill Building Services Ltd	Prestonfield Primary School - toilet and rainwater works via CWF.	£229,716
12/03/2021	Maxi Construction Limited	Leith Primary School - kitchen upgrade via CWF.	£469,065
15/03/2021	Maxi Construction Limited	Wardie Primary School - kitchen upgrade via CWF.	£448,318
22/03/2021	Clark Contracts Ltd	Ferryhill Primary School - kitchen upgrade via CWF.	£522,987
22/03/2021	Maxi Construction Limited	Duddingston Primary School - kitchen upgrade via CWF.	£486,869
30/03/2021	Servest Arthur McKay Limited	Colinton Primary School - plant and toilet refurbishment works via CWF.	£319,707
30/03/2021	Servest Arthur McKay Limited	Longstone Primary School - plant and toilet refurbishment works via CWF.	£267,223
31/03/2021	G Grigg and Sons Limited	Roof repairs, chimney works, masonry repairs to front and back and internal common repairs.	£133,021
09/04/2021	Clark Contracts Ltd	Pentland Primary School - toilet and rainwater refurbishment via CWF.	£218,286
22/04/2021	Cornhill Building Services Ltd	Currie Primary School (phase 2) windows and external fabric via CWF.	£380,410
10/05/2021	Servest Arthur McKay Limited	Ford's Road care home, mechanical engineering services via CWF.	£209,277
12/05/2021	Morris & Spottiswood Ltd	Dalmeny Primary School, multi-trade works via CWF.	£450,952
20/05/2021	Morris & Spottiswood Ltd	Abbeyhill Primary School, multi-trade works via CWF.	£319,250
28/05/2021	Cornhill Building Services Ltd	Usher Hall fire upgrade works via CWF.	£141,710
31/05/2021	Cornhill Building Services Ltd	Pod infill at Portobello High School via CWF.	£111,264
15/06/2021	JCJ (Demolition & Construction) Limited	Demolition of classrooms at Sciennes via Framework.	£47,508
15/06/2021	Morris & Spottiswood Ltd	Liberton Primary School, fire damage refurbishment works.	£1,296,939
17/06/2021	Cornhill Building Services Ltd	Newcraighall Primary School - ceiling refurbishment works via CWF.	£90,246

18/06/2021	Cornhill Building Services Ltd	Moffat Early Years Centre, multi-trade works via CWF.	£70,746
21/06/2021	Morris & Spottiswood Ltd	Stenhouse Early Years Centre, multi-trade works via CWF.	£54,072
21/06/2021	Clark Contracts Ltd	Deanpark Primary School Annexe, multi-trade works via CWF.	£339,315
			£7,618,356

Appendix 2 – Contracts awarded under the Waiver of CSOs by Delegated Authority

The following relate to the period 1 January – 30 June 2021.

Waiver No.	Directorate	Chief Executive's Service	
	Supplier	Description / Justification for waiver	Value
Waiver 2449	Iventis Ltd	Event planning software to ensure continuity in planning arrangements.	£24,000
Waiver 2472	The Poverty Alliance	To maintain trusted support for a pivotal group continuing to support work related to ending poverty in the City.	£12,875
Waiver 2473	Shaw & Sons Limited	Specialist election equipment for May 2021 Election, best interests.	£9,021
Waiver 2474	Cherwell Sign Supplies	Screens for polling stations to protect staff and voters at the election in May 2021, best interests.	£35,684
Waiver 2509	Bruynzeel Storage Systems Ltd	Annual maintenance of electronic shelving unit at Murrayburn depot by original supplier, best interests.	£5,400
Waiver 2521	Highland Centre Ltd	Hire of venue to support election count, best interests.	£75,000
Waiver 2546	Waste Action Resource Efficiency Ltd	Recycling of Council goods supporting sustainability and circular economy commitments, best interests.	£5,155
Waiver 2596	S Tanner QC	Supporting independent inquiry, best interests.	£100,000
Waiver 2611	Keirfield Ltd	Specialist support to the Electoral Management Board (EMB), third party funded, Council acting as administrator.	£20,000
Waiver 2616	Highland Centre Ltd	Additional costs relating to hire of venue to support election count, third party funded, best interests.	£129,963
Waiver 2628	Eagle Couriers Scotland Ltd.	Secure delivery and collection of polling materials, third party funded, best interests.	£33,894
			£450,992

Waiver No.	Directorate	Communities and Families	
	Supplier	Description / Justification for waiver	Value
Waiver 2450	Playsafety Ltd	Independent playground condition inspections, best interests.	£49,999
Waiver 2451	Scran Academy CIC	PEF funded, attainment gap curriculum support for pupils with additional requirements.	£18,700
Waiver 2452	BLC Cleaning Services	Specialist cleaning of artificial surfaces, rubber safety surfaces, and play installations until new procurement finalised.	£49,999

Waiver 2453	Thorntons WS Solicitors	Legal support for permanence arrangement for children, best interests.	£6,662
Waiver 2454	Multiple Providers	Continuity of care to young people with disabilities during school holidays, best interests.	£25,000
Waiver 2456	Richmonds Hope Bereavement Project	Short extension to bereavement support for young people to allow procurement exercise time to complete, best interests.	£24,175
Waiver 2457	Heartstone	Support for challenging hate crime for young children, best interests.	£7,500
Waiver 2458	Edinburgh Community Food Initiative	Food boxes for Discover families to allow them to take part in online school holiday provision.	£25,000
Waiver 2459	The Real David Cameron Ltd	Support to the development of the Creative Learning Network across Edinburgh.	£25,000
Waiver 2464	The Action Group	Short extension until procurement process undertaken for Carers Support Services for BAME communities, continuity.	£73,248
Waiver 2475	Edinburgh City Rentals Ltd	Homelessness home-share, best interests with regards to costs for temporary accommodation.	£10,000
Waiver 2476	JCS Online Resources Limited	Short term extension to existing library services to allow time to review service and retender, service continuity.	£8,100
Waiver 2478	Circle	Short term extension to family support contract, to allow procurement exercise to be undertaken.	£242,530
Waiver 2481	XS Locksmiths	Locksmiths for replacement locks on temporary accommodation, best interests.	£10,000
Waiver 2482	Barnardo's Scotland	Contract extension for staff training into identification of child exploitation, to allow procurement exercise to be undertaken.	£27,756
Waiver 2483	The Action Group	Short extension until procurement process undertaken for Carer Support Services for BAME communities, continuity.	£12,208
Waiver 2485	Collaborate & Innovate Ltd	Extension to contract for Early Years clothing and equipment to allow procurement exercise to be undertaken.	£85,000
Waiver 2489	GP Wolffe Ltd	Continuation of project from WHEC Futures Group.	£8,000
Waiver 2493	The Yard	Holiday support to children and young people with a disability, best interests.	£189,000
Waiver 2495	Career Ready	Career support for school pupils, best interests.	£18,550
Waiver 2499	Lisson Grove Benefits Program Ltd	Extension to benefit entitlement checking service, best interests.	£5,600
Waiver 2500	Wireless CCTV Ltd	Mobile camera purchase to be compatible with existing back office system.	£7,000
Waiver 2502	Pyranha Mouldings Ltd	Purchase of kayaks and canoes for outdoor centres, direct from supplier, best interests.	£16,000

Waiver 2503	Peak UK Kayaking Company Limited	Paddle sport equipment for outdoor centres, direct from supplier, best interests.	£10,000
Waiver 2504	Stewart Shaw Ltd	Building and repair contractor for Benmore outdoor centre, supplier and staff based local to the centre, best interests.	£20,000
Waiver 2505	Greig Johnson Pianos	Piano tuning for schools, best interests.	£21,000
Waiver 2512	Advanceworx Creative Communications Limited	Outdoor learning website, ongoing maintenance, security and development needs, ICT proprietary.	£35,000
Waiver 2520	RCJ Contracts Ltd	Supply and maintenance of key safe boxes, best interests.	£25,000
Waiver 2530	Trotec Laser Limited	Replacement laser by original equipment supplier within design and technology department.	£6,000
Waiver 2534	SAS Petzl Distribution	Replacement of specialist climbing equipment essential for service delivery for outdoor centres, best interests.	£10,000
Waiver 2536	Multi-supplier Framework	Independent psychological assessments to support permanence orders, best interests.	£94,840
Waiver 2537	Social Bite Limited	Homeless accommodation for the Social Bite Village, best interests.	£131,400
Waiver 2545	Royal Voluntary Service	Provision of volunteers to deliver our housebound and library link services, best interests.	£35,000
Waiver 2548	Hearthworks Limited	Relocation of yurt by original supplier due to need for specialist dismantle and reinstallation, best interests.	£17,165
Waiver 2551	Bethany Christian Trust	Link worker service for the Welcome Centre, third party funded for FY 20/21.	£29,000
Waiver 2552	XS Locksmiths	Locksmiths for replacement locks on temporary accommodation, best interests, FY 21/22.	£15,000
Waiver 2557	Sumdog Ltd	Interactive website to support school children's learning, continuity and best interests.	£70,000
Waiver 2560	Duomo (UK) Limited	Urgent requirement to purchase CO2 monitors for schools relating to ventilation around Covid-19, best interests.	£45,000
Waiver 2584	South East Scotland Regional Scout Council	Venue for adventurous activity days for primary school children, best interests.	£25,000
Waiver 2592	Lothian Autistic Society	Easter support programme for children and young people with a disability over the holiday period, best interests.	£19,137
Waiver 2594	Credo Care Ltd	Foster care for a child with severe disabilities, continuity of care.	£90,000
Waiver 2595	Cameron Guest House Group	Self-contained accommodation for homeless, contracted accommodation has no further capacity, best interests.	£250,000

Waiver 2598	KC Properties Scotland Ltd	Accommodation for homeless, contracted accommodation has no further capacity, best interests	£250,000
Waiver 2603	Triple P UK Limited	Licensed parenting programmes for users in Edinburgh, exclusive rights to training and resources.	£18,604
Waiver 2617	Mercurytide Ltd	ICT support for joininedinburgh.org website for Lifelong Learning, proprietary rights.	£50,000
Waiver 2620	iBase Media Services Ltd	ICT proprietary support and hosting to digitised library services.	£6,300
Waiver 2624	The Liliash Graham Trust	Residential placement to allow clinical independent assessment as required by the court, best interests.	£49,000
Waiver 2625	Edinburgh City Rentals Ltd	Homelessness home-share, best interests with regards to costs for temporary accommodation.	£40,000
Waiver 2626	Stepping Stones North Edinburgh	Extension to early intervention services to young parent families to allow tendering to be undertaken, best interests.	£50,000
Waiver 2627	Sumdog Ltd	Interactive materials for pupils, numeracy and mathematics development across Edinburgh schools, continuity.	£155,000
Waiver 2634	ClickView Limited	Cloud-based multimedia content, aligned to Curriculum for Excellence and already in use across Council schools, continuity.	£48,536
Waiver 2636	Calabar Education Consultants Ltd	Specialist equality related support to schools, continuity and best interests.	£5,000
Waiver 2639	Rock Trust	Feasibility study into current approach to managing youth homelessness, best interests.	£30,000
Waiver 2640	Dunedin Canmore Housing Ltd	Match funding for resettlement flats providing 'move on' accommodation for homeless or rough sleeping, best interests.	£15,000
Waiver 2641	Abacus Playgrounds Limited	Childs playground surfacing for schools, best interests.	£49,995
Waiver 2643	Wireless CCTV Ltd	COP26 urgent requirement for additional CCTV cameras, compatible with existing systems, third party funded.	£91,000
			£2,752,004

Waiver No.	Directorate	Health and Social Care Partnership	
	Supplier	Description / Justification for waiver	Value
Waiver 2497	Life-Pod Clutter Management Cic	Specialist care services, relating to people at significant risk as a result of hoarding and self-neglect, sole supplier.	£200,000
Waiver 2498	Change Grow Live and Turning Point Scotland	Outreach from recovery hubs into treatment services for homeless patients, best interests.	£190,000

Waiver 2507	Shift 8 Limited	Dementia therapy table for care homes, consistent with others purchased in other care homes, best interests.	£6,000
Waiver 2508	Alzheimer Scotland-Action on Dementia	Young Onset Day Opportunities Service until new procurement undertaken, service continuity.	£206,574
Waiver 2510	Circle	Extension to existing support for children affected by parental substance abuse to allow for retendering exercise.	£176,835
Waiver 2516	Cornerstone Community Care	Older people day opportunities, short term extension to allow further service assessment and procurement undertaken.	£55,000
Waiver 2527	Autism Initiatives UK	Service providers wide range of support, information and advice to autistic adults in Edinburgh, best interests.	£73,366
Waiver 2528	Tanshe Limited	Historic debt for care provider chosen originally by individual family.	£32,239
Waiver 2540	OLM Systems Limited t/a Partners for Change	Contract extension to ensure continuity of support for the EHSCP Transformation Programme, best interests.	£92,000
Waiver 2571	Clayton Care Ltd	Specialised respite support for individuals with learning disabilities, best interests.	£25,000
Waiver 2572	Scottish Huntington's Association	Specialist support for people with Huntington's disease, previously provided by the NHS, best interests.	£42,448
Waiver 2580	SPIE Scotshield Ltd	Extension to existing ATEC24 telecare contract whilst procurement exercise is undertaken.	£230,000
Waiver 2591	Jontek Ltd	Sole supply ICT service to monitor vulnerable citizens across the City who require emergency health and social care.	£87,477
Waiver 2633	Star Staff Solutions Ltd	Deep cleaning, contracted supplier unable to support full demand, best interests.	£5,000
Waiver 2646	Star Staff Solutions Ltd	Short term contract for dirty work clearance whilst residences occupied, best interests.	£40,000
			£1,461,939

Waiver No.	Directorate	Place	Value
	Supplier	Description / Justification for waiver	
Waiver 2445	Viridor Enviroscot Ltd	Extension to communal glass collection service contract to allow time to bring this service in-house.	£230,000
Waiver 2446	ACS Physical Risk Control Ltd	Technical support in the development of an Asbestos Management System, best interests.	£50,000
Waiver 2462	Hutton + Rostron Environmental Investigations Limited	Update to masonry moisture and timber decay survey of Powderhall Stables by original supplier, best interests.	£5,805
Waiver 2477	New Practice Limited	Project delivery of vacant Craigmillar site to support the wider regeneration investment in the area, best interests.	£170,000
Waiver 2479	British Telecommunications PLC	Telecom line for alarm system to protect the wellbeing and safety of sheltered house tenants, service continuity.	£95,000
Waiver 2487	Texthelp Limited	Three year licence for housing related website, proprietary.	£5,994
Waiver 2488	Atalian Servest Security Limited	Vehicle charging infrastructure by contractor currently providing this work at other locations, third party funded.	£80,120
Waiver 2490	Ashurst LLP	Continuity of advice relating to Edinburgh Tram contracts.	£60,000
Waiver 2491	Wireless CCTV Ltd	Supply, installation and communications for CCTV system, to be compatible with existing systems currently in place.	£36,000
Waiver 2511	Pentagull Ltd	ICT booking system for public access to Household Waste Recycling Centres (HWRC) as a result of COVID 19.	£6,500
Waiver 2513	Vivedia Limited	Music and audio-visual tributes for funerals, continuity of service.	£49,000
Waiver 2514	Pump Action Limited	Urgent health and safety related repairs to Ross Fountain, by original supplier.	£15,000
Waiver 2519	Elite Office Furniture UK Ltd	Furniture for Asymptomatic Test Centres on behalf of the NHS/Scottish Government as a result of Covid-19, urgency.	£35,612
Waiver 2526	Vodafone Limited	Internet link from the Council's traffic systems servers to on-street and remote equipment, ICT proprietary.	£15,000
Waiver 2529	Flowplant Group Ltd	Graffiti removal machinery in the form of water compressors, regular servicing and repair of the equipment, sole supplier.	£24,000
Waiver 2539	Tetra Tech Environment Planning Transport Limited	Structural survey of Granton Gasholder, by supplier who has undertaken these previously, best interests.	£8,813
Waiver 2542	TRL Ltd	Extension to existing ECO Stars contract to allow tendering to be undertaken, continuity of service.	£18,000

Waiver 2543	D Stewart Fencing	Interim contract to ensure street nameplates are supplied, erected and maintained whilst tender process is undertaken.	£10,000
Waiver 2550	John Doe Group Ltd	Specialist PR for cultural venues, best interests.	£15,000
Waiver 2556	CityFibre Limited	General support to the trams project relating to existing CityFibre utility infrastructure, proprietary.	£86,310
Waiver 2558	Now Wireless Limited	Purchase of communications equipment for existing traffic signals compatible with existing secure communications.	£8,030
Waiver 2559	Coeval Limited	Extension to existing maintenance contract to avoid collisions with low bridges to original supplier, service continuity.	£58,066
Waiver 2562	Amazon Web Services, Inc	Annual support and improvements to existing web mapping software, ICT proprietary.	£6,500
Waiver 2566	Byland Engineering Ltd	Land stabilisation works at Dean Path slope, sub-contract, best interests.	£18,600
Waiver 2567	Roderick Maclean Associates Ltd	Specialist services to support planning appeal by supplier who undertook original study, best interests.	£15,000
Waiver 2569	Water Gems Alba	Replacement of boardwalk at Inverleith Park by original supplier.	£5,200
Waiver 2576	Robertson Construction Group Limited	Design and construction of homes for tenants with specialist support needs, by contractor already on site, best interests.	£82,359
Waiver 2577	Jump Research Ltd	Research and analysis of Spaces For People consultation by supplier undertaking similar work, best interests.	£25,000
Waiver 2578	Hormann (U.K.) Limited	Repair of specialised doors at Bankhead and Seafield depots by the original door supplier.	£7,500
Waiver 2581	Rhinowash Ltd	Ongoing hire of vehicle wash equipment installed at a number of Council depots across the City, best interests.	£23,000
Waiver 2582	Ktsi (UK) Design Centre Limited	Purchase of equipment to support research into induction charging of electric vehicles, third party funded.	£45,000
Waiver 2585	Portakabin (Scotland) Limited	Temporary public conveniences, urgency and best interests.	£240,000
Waiver 2586	Living Streets	Specific motivational tool to encourage more active travel in schools and modal shift, best interests.	£30,000
Waiver 2587	JBV Demolition Limited	Removal of three loose elements from the listed gas holder structure, health and safety related urgency.	£11,088
Waiver 2589	Story Contracting Limited	Urgent works to repair a collapsed culvert, health and safety.	£50,000
Waiver 2593	McGregor McMahon (Scotland) Ltd	Land stabilisation works at Dean Path slope, sub-contract, best interests.	£6,900
Waiver 2597	R & A Software Systems Ltd	Annual renewal of the software license for Ezytreev (tree risk management database), ICT proprietary.	£7,320

Waiver 2599	Tradstocks Ltd	Extension to existing stone supply contract for continuity until new contract in place	£50,000
Waiver 2600	Straininstall UK Limited	Structural health monitoring equipment on Burnshot Bridge, continuity of service by original supplier.	£16,940
Waiver 2602	George Sharkey & Sons Ltd	Additional construction works at Powderhall by contractor already working on site, best interests	£189,313
Waiver 2604	Pinsent Masons LLP	Short extension to ongoing legal services work relating to BioQuarter project, continuity and best interests	£8,680
Waiver 2605	Rettie & Company Limited	Urgent development of economic model to support application for funding bid, best interests.	£6,000
Waiver 2607	Agrovista UK Ltd	Supply of weed killer compatible for use with existing equipment and health and safety benefits, best interests.	£49,999
Waiver 2608	Storm ID Ltd	Rebranding of edinburgh.org website (the Council's destination marketing platform), ICT proprietary.	£15,000
Waiver 2622	Penna PLC	Recruitment support for a dedicated Housing Health and Safety specialist, contracted supplier unable to provide, best interests.	£49,000
Waiver 2623	Lothian Shopmobility	Provision of manual and powered wheelchairs and scooters, to those who require mobility assistance, best interests.	£78,207
Waiver 2635	Woodburn Engineering (Contracts) Ltd	Specialist repair works to bespoke steel lifting bridge over the Water of Leith by original supplier, best interests.	£10,000
Waiver 2637	UOE Accommodation Ltd t/a Edinburgh First, Eskmills Outside Catering Ltd t/a Hickory and Heritage Portfolio Ltd	Short extension to catering contract, procurement delayed due to Covid-19, best interests.	£75,000
			£2,203,856

Waiver No.	Directorate	Resources	
	Supplier	Description / Justification for waiver	Value
Waiver 2271	Veracity Systems Ltd.	Intruder alarm response for Council properties, ICT proprietary.	£6,365
Waiver 2463	XpertHR	Comprehensive reward and benefits benchmarking tools, required for Council's Reward Strategy, best interests.	£9,912
Waiver 2465	Multiple Suppliers	Extension to critical technology framework to allow effective communication with citizens from minor ethnicity communities, best interests.	£22,000
Waiver 2468	LearnPro, Brightwave	Extension to licences for the platforms which provide employees with access to essential learning, best interests.	£22,000
Waiver 2469	Symetri Limited	Licence renewal for AutoCAD 2D and 3D, ICT proprietary.	£35,730
Waiver 2496	Veolia ES UK Limited	Utility supplies for Seafield offices by existing supplier, proprietary.	£120,000
Waiver 2501	JLT Speciality Limited	Legacy insurance cover for council house owners.	£20,000
Waiver 2506	TESGL Limited	Short term extension to Building Energy Management Systems, best interests.	£50,000
Waiver 2518	Aver Corporate Advisory Services Ltd.	Historical legal costs, best interests.	£11,629
Waiver 2524	Team Netsol Ltd	Extension to processing system for Housing Benefit and Council Tax Benefit forms, best interests.	£57,600
Waiver 2532	University of Stirling	Training and certification in adult protection, best interests.	£9,336
Waiver 2533	Balfour Beatty Construction Scottish and Southern Ltd	Repairs to specialist ceiling covering by original supplier, best interests.	£50,000
Waiver 2538	E.D.P. Health, Safety and Environment Consultants Limited	Continuity of services relating to asbestos survey information, best interests.	£140,617
Waiver 2547	Thorntons WS Solicitors	Specialist legal support by supplier previously involved and thus has full background knowledge, best interests.	£5,000
Waiver 2553	M and A Landscaping	Short extension to landscaping contract, delayed due to Covid-19, service continuity.	£37,952
Waiver 2554	Spotless Commercial Cleaning Ltd	Extension to existing cleaning contract as a result of tender delay due to Covid-19.	£38,000
Waiver 2555	University of Edinburgh	Hosting and support of digital applications operated by a number of Council business areas, best interests.	£35,000
Waiver 2563	SPIE Scotshield Ltd	Extension to existing CCTV maintenance contract to allow tender process to be finalised, service continuity.	£93,000

Waiver 2564	BESA Publications	Subscription schedules annual renewal relating to Hard Facilities Management, proprietary.	£16,000
Waiver 2565	S L Sales & Services	Maintenance of heating plants by specialist engineer familiar with this equipment, best interests.	£35,000
Waiver 2568	Local Planet Solutions Ltd	Provision of Interpretation and Translation Service (ITS), best interests.	£5,620
Waiver 2570	Maybo Ltd	Continuation of essential training whilst assessing future need and delivery methods due to Covid-19, best interests.	£20,000
Waiver 2573	Wolters Kluwer UK Limited	Continuity of contract for electronic working papers and management system currently used by Internal Audit.	£30,000
Waiver 2574	CSL (Dualcom) Ltd	Provision of auto-diallers required for the Council's security monitoring system, direct from supplier, best interests.	£30,000
Waiver 2610	MacRoberts LLP	To ensure continuity of legal advice in relation to Council ALEO, best interests.	£50,000
Waiver 2619	Karing International Limited	Short-term requirement for frozen drinks to schools, whilst tendering process undertaken, best interests.	£40,000
Waiver 2621	Edinburgh Chamber of Commerce	Delivery and co-ordination of Edinburgh focused COP26 events programme through extensive business and public sector links, best interests.	£106,000
Waiver 2629	FES Support Services Ltd	Short extension to intruder alarm and detection contract, to allow time for contract to move under new Hard FM Services.	£45,000
Waiver 2630	Continental Landscapes Ltd	Short term extension to winter gritting contract at various Council sites, tender process delayed due to Covid-19.	£24,347
Waiver 2631	Hays Specialist Recruitment Ltd	Short term specialist agency staff for urgent health and safety related works, contracted supplier unable to source.	£12,643
Waiver 2638	Deaf Action	Provision of a British Sign Language interpreting service, sole supplier operating within Edinburgh, best interests.	£35,000
			£1,213,751

Appendix 3 – Contracts awarded under the Waiver of CSOs by Committee approval

The following relate to the period 1 January – 30 June 2021. It is noted there were no waivers approved at Committee for Chief Executive’s Service.

Waiver No.	Directorate	Communities and Families	
	Supplier	Description / Justification for waiver	Value
2517	Multi-supplier Framework	Temporary accommodation on a spot purchase basis to supplement the current contracted provision of accommodation, the need for which has risen as a result of the Covid-19 pandemic, to ensure temporary accommodation is available to meet demand.	£16,149,640
Waiver 2541	Action For Children	Overnight provision for disabled children and young people as part of a service level agreement with NHS Lothian, and the other Lothians councils and purchase of additional outreach support for families should this be identified as part of their support plans. Part third party funded.	£381,537
			£16,531,177

Waiver No.	Directorate	Health and Social Care	
	Supplier	Description / Justification for waiver	Value
Waiver 2615	Multiple Suppliers	Contract extensions to a number of services (Shared Overnight Support, Disabilities Complex Care, Edinburgh Crisis Centre and Agency Staffing) due to delay to commissioning activities for new contracts and services as a result of Covid-19 pandemic.	£7,019,098
			£7,019,098

Waiver No.	Directorate	Place	Value
	Supplier	Description / Justification for waiver	
Waiver 2447	Changeworks Resources for Life Ltd	Extension to Housing Energy Projects Delivery Partner work, best interests.	£51,394
Waiver 2448	J A B Services UK	Independent technical advice services to the Tram Extension Project Board to the end of the project, best interests.	£55,000
Waiver 2466	Multiple Providers	Short term extensions to existing contracts as a result of delay in programme of rollout of new Bustracker systems due to Covid-19. This will permit continued full operation of the current system until the new system is fully installed and operational.	£1,000,000
Waiver 2612	Flowbird Transport Limited,	Tram ticketing equipment, necessary update to the ITSO certification as has become obsolete, best interests.	£638,000
Waiver 2613	Turner & Townsend / Anturas Consulting	Continuing provision of Programme Management Office (PMO) support for the Active Travel Investment Programme (ATINP), best interests.	£411,650
Waiver 2614	Viridor Waste Management Ltd	Continue collection and reprocessing of mixed glass from communal glass banks and supermarket glass banks until the Scottish Government's Deposit Return Scheme (DRS) is in place and a future contract specification can be fully understood, developed and tendered.	£745,000
			£2,901,044

Waiver No.	Directorate	Resources	
	Supplier	Description / Justification for waiver	Value
Waiver 2467	RON Services Limited	Short term extension for electrostatic fogging services to ensure continuity, flexibility and contingency to enable the procurement process for a new contract to be completed.	£400,000
Waiver 2662	TESGL Limited	Short term extension to Building Energy Management System to enable time for procurement of the replacement service.	£375,000
			£775,000

Appendix 4 – Procurement Programme – Anticipated Regulated Procurements Across the Council

Note: the names of the projects are working titles only. The projects are at different stages of development and therefore subject to change.

Project / Requirement	Services/ Goods/ Works S/G/W	Directorate	Anticipated Value (Range)	Estimated Award Date
Shared Repairs Service Framework	W	Place	£5m and above	Dec 2021
Occupational Health Services	S	Corporate Services	£5m and above	Jan 2022
Clerk of Works Framework	S	Place	£5m and under	Jan 2022
Event Catering and Services	S	Place	£5m and under	Jan 2022
Event Crew and Equipment Hire	S/G	Place	£5m and under	Jan 2022
Large Format Print and Installations	G/S	Corporate Services	£5m and under	Jan 2022
Employability Services	S	Place	£5m and under	Mar 2022
Independent Advocacy Services	S	H&SC	£5m and under	Mar 2022
Supply and Maintenance of Aids for Daily Living	G/S	H&SC	£5m and above	Mar 2022
Roads and Transport Infrastructure Framework	W	Place	£5m and above	Mar 2022
Supported Accommodation for People with Complex Health Needs	S	H&SC	£5m and above	Mar 2022
Property Construction Works	W	Place	£5m and above	Jun 2022
Drug and Alcohol Support services	S	H&SC	£5m and above	Aug 2022
Windows and Doors supply and installation	W	Place	£5m and above	Nov 2022
Development Partner Framework	S/W	Place	£5m and above	Jan 2023
Home Based Support	S	H&SC	£5m and above	Apr 2023
Over 130 additional projects at early engagement stage	S/G/W	Various	From £25k and above	