

# Finance and Resources Committee

10.00am, Thursday, 18 November 2021

## The City of Edinburgh Council Charitable Trusts – Report to those charged with governance on the 2020/21 Audit

Item number	
Executive/routine	Executive
Wards	
Council commitments	

### 1. Recommendations

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- 1.1 Members of the Finance and Resources Committee are recommended to:
  - 1.1.1 approve the Trustee's Annual Reports and Accounts for 2020/21 and note that these will be submitted to the External Auditor no later than 30 November 2021 and to the Office of the Scottish Charity Regulator (OSCR) by 31 December 2021; and
  - 1.1.2 note the commentary on the management of the Charitable Trusts included in the Audit Findings Report in Appendix 1.

**Stephen S. Moir**

Executive Director of Corporate Services

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# Report

## **The City of Edinburgh Council Charitable Trusts – Report to those charged with governance on the 2020/21 Audit**

### **2. Executive Summary**

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- 2.1 The report updates the committee with the External Auditor's view on matters arising from the Charitable Trusts audit in compliance with International Standard on Auditing 260.
- 2.2 An unqualified audit opinion has been issued on the Trustee's Annual Reports and Accounts for 2020/21.

### **3. Background**

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- 3.1 The purpose of this report is to update the Committee with the External Auditor's view on matters arising from the annual audit in compliance with International Standard on Auditing 260 (ISA 260).
- 3.2 The Committee's remit includes the review of all matters relating to external audit of the Charitable Trusts.
- 3.3 The External Auditor is required to comply with International Standard on Auditing 260. As part of the standard, the Auditor is required to highlight relationships that bear on independence, unadjusted misstatements and material weaknesses in internal control.
- 3.4 The Council, as trustee, has overall responsibility for ensuring that:
  - i. there are appropriate systems of control;
  - ii. proper accounting records are maintained which disclose the financial position of the charities;
  - iii. suitable accounting policies are selected and applied consistently;
  - iv. judgements and estimates are reasonable and prudent;
  - v. assets of the charities are safeguarded against unauthorised use or disposition; and,

- vi. reasonable steps for the prevention and detection of fraud are taken; reasonable assurances are provided that the charities are operating efficiently and effectively.

## 4. Main report

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### **Key Points from the Audit Findings Report for 2020/21**

- 4.1 The independent auditor's report to the trustee of The City of Edinburgh Council Charitable Trust Funds, included as Appendix 1, is unqualified.
- 4.2 The Trustee's Annual Reports and Accounts for 2020/21 are included in Appendices 2 and 3 of this report. The key points the External Auditor has drawn to members' attention are:
  - i. **Basis of accounts and the going concern policy of the Charitable Trusts**

On 23 January 2018, the Finance and Resources Committee approved a proposal to use the remaining Boyd Anderson funds to build a modular log cabin-type classroom and storage space at Lagganlia Outdoor Education Centre. Consent to wind up this charitable trust was received from OSCR in December 2017. As a result, separate accounts have been prepared for Boyd Anderson Trust using a break-up basis of accounting, included as Appendix 3. The financial statements for the remaining five trusts are prepared on the going concern basis and included as Appendix 2. The Trustee is of the opinion those trusts are a going concern from reviewing activities undertaken, based on expected expenditure commitments in the coming year.
  - ii. **Changes to the presentation of the Charitable Trusts' accounts**

The financial statements now reflect the total income generated, and expenditure of running and maintaining, Lauriston Castle, the Nelson Halls and The Royal Scots Monument. This includes the support funding from the City of Edinburgh Council towards the operating and maintenance costs of these assets. In previous years, only the net contribution from these Trusts towards these costs (funded by investment income) has been included in the accounts. The total support funding from the City of Edinburgh Council across the Trusts in the year was £236,000 (2019/20 £297,000).
  - iii. **Regular financial information should be presented to the Finance and Resources Committee (or those charged with the governance of the Charitable Trusts)**

Six-monthly financial updates to elected members will be introduced, aligned to the revised governance arrangements expected to be approved early in the new year.

- iv. **Financial forecasts should be prepared and presented to the Finance and Resources Committee (or those charged with the governance of the Charitable Trusts) to enable the taking of decisions over their longer-term financial position of the Trusts**

Members of the Committee on the Jean F. Watson Bequest already receive regular financial updates to inform decisions on the allocation of available funds. While four of the other five trusts are either in receipt of a net funding contribution from the Council or are being wound up, opportunities to improve financial planning will nonetheless be considered and reported as part of the updates mentioned in the recommendation above.

#### **Prior year's recommendations**

- 4.3 The report also notes the closing of two actions raised in the previous year's audit report, including completion of the valuation of the collection. Subject to the outcome of the on-going review of the administration of the Council's Charitable Trusts (referenced at 4.5 below), appointed individual trustees will be asked to update their respective registers of interest accordingly.

#### **The impact of COVID-19 on the City of Edinburgh Council Charitable Trusts**

- 4.4 The impact of COVID-19 was considered in the preparation of the Charitable Trusts' accounts and has been assessed to be immaterial. However, COVID-19 continued to present challenges to some areas of operation of the Trusts, including the following:

i. **Edinburgh Education Trust**

All excursions that benefit from this Trust are currently suspended due to the pandemic. No applications for funding were received in the 2020/21 financial year. However, bursaries and grants were awarded to individuals and schools during the year.

ii. **Boyd Anderson Trust- Construction works at Lagganlia**

The winding-up of the Boyd Anderson Trust is yet to be completed pending the completion of the construction works at Lagganlia Snowsports Base, at which point the remaining funds will be transferred. The construction works had to be paused in compliance with COVID restrictions. The project plan is currently being reviewed for a sustainable way forward for the Centre as a whole.

iii. **Nelson Halls and Lauriston Castle**

In light of public health restrictions, the Nelson Halls and Lauriston Castle building were closed for some, or all, of 2020/21. In the latter case, this affected admissions income, but this was offset by rental received in respect of on-site catering facilities opening during the year.

## **Future plans**

- 4.5 The Council is currently conducting a review of its administration of trusts. At the Finance and Resources Committee meeting of 12 August 2021, details were provided of the principal findings of an external review of the effectiveness of current governance arrangements in discharging the Council's responsibilities under the Deed of Trust for Lauriston Castle Trust (LCT). In considering the report's recommendations, members agreed to receive a further report to full Council early in the new year including a routemap on a proposed way forward for the Trust, as well as reviewing the arrangements for the other trusts of which the Council is sole trustee with reference to the arrangements agreed for LCT.

## **5. Next Steps**

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- 5.1 Subject to the Committee's approval, the audited Trustee's Annual Report and Accounts for 2020/21 will be submitted to the External Auditor no later than 30 November 2021.

## **6. Financial impact**

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- 6.1 There is no direct financial impact arising from the content of this report, although the revised presentation of the Trusts' income and expenditure is considered to aid transparency and highlight the importance and extent of current funding support from the Council.

## **7. Stakeholder/Community Impact**

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- 7.1 The Annual Report and Accounts were made available for public inspection from 30 June 2021 for a period of 15 working days in accordance with the provisions of Part VII of the Local Government (Scotland) Act 1973 and the Local Authority Accounts (Scotland) Regulations 2014. In compliance with public health measures, however, this year's inspection process was undertaken largely by electronic means. The Council received one objection in respect of the Charitable Trusts under these Regulations.
- 7.2 The submission related to the Lauriston Castle Charitable Trust and contained elements that constituted a valid objection. The issue raised related to the Council's contribution towards meeting the net operating costs of Lauriston Castle not being included within the Lauriston Charitable Trust unaudited accounts. This objection was upheld and the accounts for the Lauriston Castle, Nelson Halls and Royal Scots Monument Trusts now reflect a net Council contribution in 2020/21, with an equivalent contribution also included within the restated prior year.

## **8. Background reading/external references**

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- 8.1 [‘Guidance and good practice for Charity Trustees’](#), OSCR Website
- 8.2 [‘Charitable Trusts Reserves Policy’](#), Finance and Resources Committee, 17 March 2016
- 8.3 [‘Winding Up of Boyd Anderson Charitable Trust’](#), Finance and Resources Committee, 23 January 2018
- 8.4 [‘Spend to Save funding application – Lagganlia Outdoor Centre’](#), Finance and Resources Committee, 16 August 2018
- 8.5 [‘The City of Edinburgh Council Charitable Trusts - Report to those charged with Governance on the 2019/20 Audit’](#), Finance and Resources Committee, 5 November 2020

## **9. Appendices**

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- 9.1 Appendix 1 - The City of Edinburgh Council Charitable Trusts Audit Findings Report for the year ended 31 March 2021.
- 9.2 Appendix 2 - Audited Trustee’s Annual Report and Accounts for The City of Edinburgh Council Charitable Trusts, 2020/21.
- 9.3 Appendix 3 - Audited Trustee’s Annual Report and Accounts for The City of Edinburgh Council Charitable Funds (Boyd Anderson), 2020/21.



# The City of Edinburgh Council Charitable Trusts

## Audit findings report

Year ended 31 March 2021

Our ref: NIBE/CITYEC01/31 March 2021

City of Edinburgh Council (as sole Trustee for the City of Edinburgh Council Charitable Trusts)  
City Chambers  
High Street  
Edinburgh  
EH1 1YJ

18 November 2021

Dear Sirs

**The City of Edinburgh Council Charitable Trusts**  
**Audit findings for the year ended 31 March 2021**

This Audit Findings Report highlights the significant findings arising from the audit for the benefit of those charged with governance. We appreciate that you may be aware of some of the matters contained in this report, however as required by International Standard on Auditing (UK) 260 we are communicating them to you formally.

As auditors we are responsible for performing the audit, in accordance with International Standards on Auditing (UK) (ISAs (UK)), which is directed towards forming and expressing an opinion on the financial statements that have been prepared by City of Edinburgh Council management with the oversight of those charged with governance. The audit of the charitable trusts' financial statements does not relieve management or those charged with governance of their responsibilities for the preparation of the financial statements. The contents of this report relate only to those matters which came to our attention during the conduct of our normal audit procedures which are designed primarily for the purpose of expressing our opinion on the financial statements. We do not accept any responsibility for any loss occasioned to any third party acting, or refraining from acting on the basis of the content of this report, as this report was not prepared for, nor intended for, any other purpose.

We would like to take this opportunity to record our appreciation for the kind assistance provided by your team during our audit. If we can be of any further assistance, please contact Nick Bennett.

Yours sincerely

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# 1. Executive summary

## Audit overview

This table summarises the key findings from the external audit of The City of Edinburgh Council Charitable Trusts for the year ended 31 March 2021 for those charged with governance.

<b>Audit opinions</b>	<p>Our independent auditor's report to the trustee of The City of Edinburgh Council Charitable Trusts is unqualified. In our opinion the financial statements of those charities listed below (collectively referred to as 'The City of Edinburgh Council Charitable Trusts') give a true and fair view and comply with the Charities Accounts (Scotland) Regulations 2006 (as amended), the Charities and Trustee Investment (Scotland) Act 2005, and all relevant accounting standards.</p> <ul style="list-style-type: none"><li>• Jean Fletcher Watson (SC018971)</li><li>• Edinburgh Education Trust (SC042754)</li><li>• Nelson Halls Trust (SC018946)</li><li>• Lauriston Castle Trust (SC020737)</li><li>• The Royal Scots (The Royal Regiment) Monument Trust Fund (SC018945)</li></ul> <p>The financial statements have been prepared using the connected charities provisions under The Charities Accounts (Scotland) Regulations 2006. Regulation 7 (as amended in 2010) permits a single set of accounts for charities if they have common or related purposes, or shared management (i.e. connected charities). This would be the case where charities have common trustee. The City of Edinburgh Council's Finance and Resources Committee acts as sole Trustee for these charitable trusts.</p> <p>We have no matters to report regarding the adoption of the going concern basis or inadequate disclosures relating to material uncertainties in respect of the five charitable trusts which comprise The City of Edinburgh Council Charitable Trusts.</p> <p>A separate set of financial statements has been prepared for The City of Edinburgh Council Charitable Funds (Boyd Anderson). Our independent auditor's report on these financial statements is unqualified. We have, however, drawn attention in our independent auditor's report to the fact that the City of Edinburgh Council Charitable Funds (Boyd Anderson) have been prepared using a break-up basis of accounting as the trustees consider that it is not a going concern. Our opinion is not modified in respect of this matter.</p>
<b>Key findings on audit risks and other matters</b>	<p>We received an objection in relation to the City of Edinburgh Council Charitable Trusts financial statements. The objection related to Lauriston Castle Trust and contained elements that constituted a valid objection. One issue raised related to the City of Edinburgh Council's contribution towards meeting the costs of running Lauriston Castle not being included within the financial statements. We upheld this objection and the financial statements now reflect a contribution from the City of Edinburgh Council towards the operation and maintenance of this trust.</p> <p>The financial statements were also reviewed and updated to include support in kind from the Council towards Nelson Halls Trust and The Royal Scots (The Royal Regiment) Monument Trust Fund.</p> <p>The objection also raised issues over the governance of Lauriston Castle Trust. We understand that a report will be presented to the City of Edinburgh Council in the new year with a proposal to reshape Lauriston Castle Trust by appointing nominated councillors. Assuming this is approved, an application will subsequently be made to OSCR to implement a reorganisation scheme which will vary the terms of the Deed of Trust to include an express provision to assume additional charity trustees.</p> <p>The City of Edinburgh Council also intend to review the arrangements for the other trusts for which the Council is sole trustee with reference to the arrangements agreed for Lauriston Castle Trust.</p>

# 1. Executive summary (continued)

<b>Key findings on audit risks and other matters</b>	<p>The external valuation of the Lauriston Castle Trust collection was completed in November 2020. We carried out audit testing to ensure the results were correctly accounted for in the financial statements. An adjustment was made to the unaudited financial statements for differences between the underlying records provided by the valuer and those reported in the financial statements. This was identified by City of Edinburgh Council management. The adjustment was a £13,000 increase to the value of the collection.</p> <p>COVID-19 continues to present unprecedented challenges to the operation, financial management and governance of organisations. In response to the pandemic we identified potential areas of increased risk of material misstatement to the financial statements and/or our audit opinion. We are pleased to report those risks did not materialise.</p>
<b>Audit adjustments</b>	<p>Audit adjustments are set out in section 7 ("Audit adjustments identified during the audit"). In summary adjustments were made for the following:</p> <ul style="list-style-type: none"><li>• Separate financial statements prepared for The City of Edinburgh Council Charitable Funds (Boyd Anderson) and The City of Edinburgh Council Charitable Trusts to reflect the going concern basis of the trusts</li><li>• Increase in value of the Lauriston Castle Trust collection (following the valuation exercise in 2020)</li><li>• Recognition of income generated as it relates to Lauriston Castle Trust and Nelson Halls Trust</li><li>• Recognition of support in kind from City of Edinburgh Council for Lauriston Castle Trust, Nelson Halls Trust and The Royal Scots (The Royal Regiment) Monument Trust Fund</li></ul> <p>All differences identified during the audit have been adjusted for in the audited financial statements. There were no audit adjustments to The City of Edinburgh Council Charitable Funds (Boyd Anderson) financial statements.</p> <p>Presentational adjustments were proposed and accepted by City of Edinburgh Council management.</p>
<b>Accounting systems and internal controls</b>	<p>We have applied a risk-based methodology to the audit. This approach requires us to document, evaluate and assess the charitable trusts' processes and internal controls relating to the financial reporting process.</p> <p>Our audit is not designed to test all internal controls or identify all areas of control weakness. However, where, as part of our testing, we identify any control weaknesses, we have included these in this report. No material weaknesses or significant deficiencies were noted.</p>

## 2. Significant risk areas

Significant risks are defined by professional standards as risks that, in the judgement of the auditor, require special audit consideration. In identifying risks, we consider the nature of the risk, the potential magnitude of misstatement, and its likelihood. Significant risks are those risks that have a higher risk of material misstatement.

Key risk area	Audit Approach	Conclusions
<b>Management override</b>  In any organisation, there exists a risk that management have the ability to process transactions or make adjustments to the financial records outside the normal financial control processes. Such issues could lead to a material misstatement in the financial statements. This is treated as a presumed risk area in accordance with ISA (UK) 240 - <i>The auditor's responsibilities relating to fraud in an audit of financial statements</i> .  Risk assessment: <b>High</b>	In response to this risk, we reviewed the Trusts' accounting records and obtained evidence to ensure that any significant transactions outside the normal course of business were valid and accounted for correctly. We also reviewed the key accounting estimates, judgements and decisions made by management.	We have not identified any indications of management override in the year.  We did not identify any areas of bias in key judgements made by management and judgements were consistent with prior years.
<b>Revenue recognition</b>  Under ISA (UK) 240 - <i>The auditor's responsibilities relating to fraud in an audit of financial statements</i> there is a presumed risk of fraud in relation to revenue recognition. The presumption is that the Trusts could adopt accounting policies or recognise income and expenditure transactions in such a way as to lead to a material misstatement in the reported financial position.  Risk assessment: <b>High</b>	We evaluated each type of revenue transaction and reviewed the controls in place over revenue accounting. We considered the Trusts' key revenue transactions and streams and carried out testing to confirm that the Trusts' revenue recognition policy is appropriate and has been applied consistently throughout the year and accounted for correctly.	Overall we have gained reasonable assurance on the completeness and occurrence of income and we are satisfied that income is fairly stated in the financial statements.  Audit adjustments however were made to the financial statements for Lauriston Castle Trust and Nelson Halls Trust to reflect income generated but which had not been recognised in the unaudited financial statements. The Council utilises this income towards the cost of operating and maintaining the Trusts. The costs however are greater than the income generated by the Trusts and the Council meets the additional costs. A separate adjustment was made to reflect the 'support in kind' provided by the Council.  Records are held on the income and expenditure incurred in running these Trusts. The Finance and Resources Committee however does not receive regular financial information on income generated / expenditure incurred. The Finance and Resources Committee should regularly receive this financial information to ensure the income is applied in accordance with the charitable objectives of the Trusts.

Action plan point 1

## 2. Significant risk areas (continued)

Significant risks are defined by professional standards as risks that, in the judgement of the auditor, require special audit consideration. In identifying risks, we consider the nature of the risk, the potential magnitude of misstatement, and its likelihood. Significant risks are those risks that have a higher risk of material misstatement.

Key risk area	Audit Approach	Conclusions
<b>Lauriston Castle Trust collection external valuation</b>  An external revaluation of the collection commenced in 2016 but, for the financial statements for the year ended 31 March 2020, had yet to be completed. The 2019/20 financial statements reflected the valuation of the collection as at the previous reporting date. The charitable trusts' accounting policy on heritable property states that such properties are included in the financial statements at a revalued amount where this is available. The notes to the financial statements detail that the previous valuation of the Lauriston Castle collection was carried out in 1997.  The valuation exercise has now been concluded. There is a risk that the results of this valuation are incorrectly accounted for in the 2020/21 financial statements.  Risk assessment <b>High</b>	<p>We reviewed the outcome of the valuation exercise to ensure the results had been correctly accounted for in the 2020/21 financial statements.</p> <p>We considered the competence, capability and objectiveness of the valuer in line with ISA (UK) 500 Audit Evidence. We reviewed the valuation report and considered the assumptions used by the external valuer against external sources of evidence. In addition we considered the scope of the external valuer's work and the information provided to the external valuer for completeness.</p>	<p>The external valuation of the Lauriston Castle Trust collection was completed in November 2020. We carried out audit testing to ensure the results were correctly accounted for in the financial statements. An adjustment was made to the unaudited financial statements for differences between the underlying records provided by the valuer and those reported in the financial statements. This was identified by City of Edinburgh Council management. The adjustment was a £13,000 increase to the value of the collection.</p> <p>Refer to section 4 of this report. Overall no issues were identified over the valuation methods applied.</p>

## 2. Significant risk areas (continued)

Significant risks are defined by professional standards as risks that, in the judgement of the auditor, require special audit consideration. In identifying risks, we consider the nature of the risk, the potential magnitude of misstatement, and its likelihood. Significant risks are those risks that have a higher risk of material misstatement.

Key risk area	Audit Approach	Conclusions
<b>Winding up of trusts</b>		
<p>In January 2018, a paper was presented to the Council's Finance and Resources Committee seeking approval for the formal winding up of the City of Edinburgh Council Charitable Funds (Boyd Anderson) and the transfer of the remaining assets to the Lagganlia Outdoor Learning Centre. Consent to wind up this charitable trust was received from the OSCR in December 2017.</p> <p>Due to the temporary closure of the centre as a result of the COVID-19 pandemic, construction works have not yet been completed and therefore these monies have not yet been transferred. OSCR has granted consent to wind up this Trust and this will be progressed once construction works have been completed.</p> <p>In the 2019/20 financial statements, the Trustees prepared the financial statements for the City of Edinburgh Council Charitable Funds (Boyd Anderson) adopting a break-up basis of accounting as they considered that it was not a going concern. Our opinion was not modified in respect of this matter.</p> <p>There is a risk that this Fund is not accounted for and disclosed correctly in the financial statements.</p>	<p>We reviewed the disclosures and accounting transactions in the financial statements to ensure compliance with the Charities SORP (FRS 102) and applicable accounting standards.</p>	<p>Construction works have not yet been completed at Lagganlia, therefore these monies have not yet been transferred. OSCR has granted consent to wind up this Trust and this will be progressed once construction works have been completed.</p> <p>Separate financial statements have been prepared for this Trust. Note 1 in the financial statements explains that a break-up basis of accounting has been applied as the trustees consider that it is not a going concern.</p> <p>We have disclosed this matter in our independent auditor's report. Our opinion is not modified in respect of this matter.</p>
Risk assessment: <b>High</b>		

### 3. Other risk factors / observations from the audit

#### Impact of COVID-19 on the financial statements

COVID-19 continues to present unprecedented challenges to the operation, financial management and governance of organisations. In response to the pandemic, we identified potential areas of increased risk of material misstatement to the financial statements and/or our audit opinion.

We reviewed the Trusts' consideration of the impact of COVID-19. In particular we reviewed whether year end balances and disclosures reflect the position at 31 March and any post balance sheet events. We also considered both management's (City of Edinburgh Council) and the trustee's (Finance and Resources Committee) consideration of the individual trusts' ability to continue as a going concern.

From our review, and understanding of the charitable trusts' operations, we are satisfied that the impact of COVID-19 does not present a material uncertainty to the going concern basis of preparation. The disclosures within the financial statements as they relate to COVID-19 are appropriate and in accordance with current guidance.

#### Local Authority Accounts (Scotland) Regulations 2014 – notice of public right to inspect and object to accounts

As part of our audit, we reviewed the charitable trusts' compliance with the Local Authority Accounts (Scotland) Regulations 2014, in particular with respect to regulation 9: the notice of public right to inspect and object to accounts.

We received one submission in relation to the City of Edinburgh Council Charitable Trusts financial statements in 2020/21. The submission related to Lauriston Castle Charitable Trust and did contain elements that constituted a valid objection. One issue raised related to the City of Edinburgh Council's contribution towards meeting the costs of running Lauriston Castle not being included within the financial statements. We upheld this objection and the financial statements now reflect in 2020/21 a contribution of £202,000 representing expenditure met by the Council. The 2019/20 comparative figure has also been restated to reflect a contribution from the Council (£229,000).

The Council reviewed the other charitable trusts and the financial statements for Nelson Halls and Royal Scots Trust were updated to reflect a contribution from the Council towards the running of those trusts (£15,000 and £20,000 respectively). The 2019/20 comparative figures have also been restated (£49,000 and £19,000 respectively).

The submission also claimed that the Council is not the sole trustee of the Lauriston Castle Trust, and that magistrates are also perpetual trustees.

We understand that the Council has obtained legal advice confirming that the City of Edinburgh Council is the sole trustee of the Lauriston Castle Trust. The Council is currently conducting a review of its administration of trusts. At the Finance and Resources Committee meeting of 12 August 2021, details were provided of the principal findings of an external review of the effectiveness of current governance arrangements in discharging the Council's responsibilities under the Deed of Trust for Lauriston Castle Trust (LCT). In considering the report's recommendations, members agreed to receive a further report to full Council early in the new year including a routemap on a proposed way forward for the Trust, as well as reviewing the arrangements for the other trusts of which the Council is sole trustee with reference to the arrangements agreed for Lauriston Castle Trust.

## 4. Estimates and judgements

During the audit planning process we identified the following areas which require significant estimation or judgement. Our audit work consisted of reviewing these key areas for any indication of bias and assessing whether the judgements used by Management are reasonable. We have summarised our assessment of this below, categorised between **Prudent**, **Balanced** and **Optimistic**.

Area	Assessment	Comment
Asset valuations	Balanced	Heritage Assets are stated in the accounts at a revalued amount where this is available. The valuation base for such assets is values for insurance purposes. Where this information is not available, historic cost has been used. This is the case for the Lauriston Castle buildings and grounds, Nelson Halls and the Royal Scots Monument.
		The Lauriston Castle valuation of £7.6million includes £2million for the Lauriston Castle buildings and grounds based on historic cost and £5.6million based on full inventory valuation of the collection. An external revaluation of the collection was completed in November 2020 by Art & Antiques Appraisals.
		We evaluated the competence, objectivity and capability of management's expert in line with the requirements of ISA (UK) 500 and concluded that use of the expert was appropriate. Management adopted an expert to value the Lauriston Castle collection. The valuation issued and reported in the financial statements is based upon the value to insure each item in the collection. Given the unique historic / heritage nature of the collection we were not able to consider / benchmark the values against market conditions. The valuation method (i.e. based on insurance values) however is deemed appropriate and in line with the requirements of the Charities SORP (FRS 102).
Recognition of Council support on the running and maintenance of the Trusts	Balanced	<p>The Statement of Financial Activities now includes the income from and expenditure of running and maintaining Lauriston Castle, Nelson Halls and The Royal Scots Monument (incorporated into the Royal Scots Trust). This includes the support funding from the City of Edinburgh Council towards the operating and maintenance costs of these assets. The key judgements and estimates applied are as follows:</p> <ul style="list-style-type: none"><li>• Lauriston Castle Trust: time-based estimates of curatorial and management costs where relevant staff also have responsibility for other Council-operated venues. An estimate of gardening costs, comprising employee and associated materials expenditure, is also included.</li><li>• Nelson Halls: based on the total floorspace (in sqm) covered by the halls as a percentage of the entire floorspace of the libraries or community centres to which they are attached.</li><li>• The Royal Scots Monument: based on the estimated cost, as provided by Parks and Greenspace services, for maintaining the specific grounds the monument is situated.</li></ul> <p>We considered the judgements and estimates applied and consider these to be appropriate.</p>



## 5. Going Concern

As auditors, we are required to “obtain sufficient appropriate audit evidence about the appropriateness of management's use of the going concern assumption in the preparation and presentation of the financial statements and to conclude whether there is a material uncertainty about the entity's ability to continue as a going concern” (ISA (UK) 570).

### Management's assessment of going concern

The financial statements for the five trusts, excluding The City of Edinburgh Council Charitable Funds (Boyd Anderson), are prepared on the going concern basis. The City of Edinburgh Council support the ongoing operation and maintenance of the trusts; as is evidenced through the support in kind to Lauriston Castle Trust, Nelson Halls Trust and The Royal Scots (The Royal Regiment) Monument Trust Fund.

The assessment of going concern includes the expected impact of COVID-19 to the charitable trusts in the 12 months following the signing of the financial statements.

Forecasting is due to be carried out by City of Edinburgh Council finance staff in 2021/22 to ensure those charged with governance are aware of funds available in 2022/23 which will enable longer term planning.

### Action plan point 2

In respect of the City of Edinburgh Council Charitable Trust Funds (Boyd Anderson); these have been prepared using a break-up basis of accounting as they are not considered to be a going concern.

### Trustees assessment of going concern

The trustees are of the opinion the five trusts, excluding The City of Edinburgh Council Charitable Funds (Boyd Anderson), are a going concern from reviewing activities undertaken, based on expected expenditure and commitments in the coming year.

### Audit work performed

ISA 570 (revised) specifies mandatory procedures that we are required to carry out on going concern.

In order to gain assurance on these matters our work has included:

- enquiring of Council senior management and the charitable trusts' solicitors concerning litigation, claims and assessments;
- Consideration of post balance sheet events; and
- consideration of the impact COVID-19 has had on the organisation.

### Disclosures

We have reviewed the disclosures set out in the notes to the financial statements on going concern and consider these accounting policies to be appropriate.

### Conclusion

Our understanding of the legislative framework and activities undertaken provides us with sufficient assurance that five of the six charitable trusts will continue to operate for at least 12 months from the signing date.

In respect of the City of Edinburgh Council Charitable Funds (Boyd Anderson), we draw attention to note 1 in the financial statements, which describes the basis of preparation. The trustees have prepared the financial statements for this trust using a break-up basis of accounting as they consider that it is not a going concern. Our opinion is not modified in respect of this matter.



## 6. Audit communication

### Materiality

Whilst our audit procedures are designed to identify misstatements which are material to our audit opinion, we also report to those charged with governance and management any uncorrected misstatements of lower value errors to the extent that our audit identifies these.

Under ISA (UK) 260 'Communication with those charged with governance', we are obliged to report uncorrected omissions or misstatements other than those which are 'clearly trivial' to those charged with governance. ISA (UK) 260 defines 'clearly trivial' as matters that are clearly inconsequential, whether taken individually or in aggregate and whether judged by any quantitative or qualitative criteria.

An omission or misstatement is regarded as material if it would reasonably influence the users of the financial statements. The assessment of what is material is a matter of professional judgement and is affected by our assessment of the risk profile of the business and the needs of the users.

Our initial assessment of materiality for the year ended 31 March 2021 was set out in our External Audit Annual Plan and is detailed in the table below ("Planning materiality"). On receipt of the draft financial statements, we reassessed materiality and set it at the levels outlined below. We consider that our updated assessment has remained appropriate throughout our audit.

	Planning materiality (£)	Final overall materiality for the financial statements (£)	Performance materiality (£)	Trivial threshold (£)	Explanation
Lauriston Castle	140,900	153,220	114,915	7,661	<b>Overall materiality:</b> our assessment is based on approximately 2% of gross assets. We consider this benchmark to be the principal consideration for the users of the financial statements when assessing the performance of each charitable trust.
Jean F. Watson	129,180	132,920	99,690	6,646	
Edinburgh Education Trust	20,380	23,940	17,955	1,197	
Nelson Halls	4,980	5,540	4,155	277	
City of Edinburgh Council Charitable Funds (Boyd Anderson)	2,120	2,000	1,500	100	
Royal Scots (The Royal Regiment) Monument Trust Fund	720	720	540	36	<b>Performance materiality:</b> Using our professional judgement we have calculated performance materiality at approximately 75% of overall materiality.

**Trivial threshold:** 5% of overall materiality for the financial statements.

## 6. Audit communication (continued)

### Accounting policies, presentation and disclosures

Our work included a review of the adequacy of disclosures in the financial statements and consideration of the appropriateness of the accounting policies adopted.

The accounting policies, which are disclosed in the financial statements, are considered appropriate. The accounting policies were updated in the current year to reflect the support in kind provided by City of Edinburgh Council.

There are no significant financial statements disclosures that we consider should be brought to your attention. All the disclosures required by relevant legislation and applicable accounting standards have been made appropriately.

Overall we found the disclosed accounting policies, and the overall disclosures and presentation to be appropriate.

### Fraud and suspected fraud

We have previously discussed the risk of fraud with management. We have not been made aware of any incidents in the period nor have any incidents come to our attention as a result of our audit testing

Our work as auditor is not intended to identify any instances of fraud of a non-material nature and should not be relied upon for this purpose. In the event that the directors wish to obtain enhanced assurance with regard to the effectiveness of internal control in preventing and detecting fraud we should be happy to provide additional services.

### Written representations

We will present the final letter of representation to the Finance and Resources Committee to sign at the same time as the financial statements are approved.

### Related parties

We are not aware of any related party transactions which have not been disclosed.

### Confirmations from third parties

All requested third party confirmations have been received.

### Non-compliance with laws and regulations

Trustees are responsible for preparing the financial statements in accordance with the Companies Act 2006, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Charities and Trustee Investment (Scotland) Act 2005, and relevant accounting standards.

The financial statements are prepared using the connected charities provisions under The Charities Accounts (Scotland) Regulations 2006. Regulation 7 (as amended in 2010) permits a single set of accounts for charities if they have common or related purposes, or shared management (i.e. connected charities). This would be the case where charities have common trustees. The City of Edinburgh Council acts as sole Trustee for these charitable trusts.

As The City of Edinburgh Council Charitable Funds (Boyd Anderson) have been prepared on a break-up basis of accounting, separate financial statements have been prepared.

We are not aware of any significant incidences of non-compliance.

## 7. Audit adjustments identified during the audit

### Audit adjustments

The reconciliation of the unaudited statutory financial statements to the audited statutory financial statements is as follows:

2020/21 Financial Statements (current year)	£'000
<b>Total funds as per unaudited financial statements: The City of Edinburgh Charitable Trusts</b>	<b>15,891</b>
<i>Audit adjustments</i>	
Separate financial statements prepared for The City of Edinburgh Council Charitable Funds (Boyd Anderson): prepared on break up basis of accounting	(96)
Revision to Lauriston Castle Trust Revaluation	13
Recognition of income generated in year (Lauriston Castle Trust £36,000 and Nelson Halls Trust £14,000) offset against expenditure in year by City of Edinburgh Council on behalf of the Trusts	0
Recognition of City of Edinburgh Council support in kind (net impact nil; £237,000 increase to income and expenditure; relates to Lauriston Castle Trust £202,000, Nelson Halls Trust £15,000 and Royal Scots Trust £20,000)	0
<b>Total funds as per audited financial statements: The City of Edinburgh Charitable Trusts</b>	<b>15,808</b>

**Notes:** There were no audit adjustments to the Boyd Anderson Trust financial statements

2019/20 Financial Statements (prior year)	£'000
<b>Total funds as per 2019/20 audited financial statements: The City of Edinburgh Charitable Trusts</b>	<b>14,875</b>
<i>Audit adjustments</i>	
Separate financial statements prepared for The City of Edinburgh Council Charitable Trusts (Boyd Anderson): prepared on break up basis of accounting	(101)
Recognition of income generated in year (Lauriston Castle Trust £19,000 and Nelson Halls Trust £11,000) offset against expenditure in year by City of Edinburgh Council on behalf of the Trusts	0
Recognition of City of Edinburgh Council services in kind (net impact nil; £297,000 increase to income and expenditure; relates to Lauriston Castle Trust £229,000, Nelson Halls Trust £49,000 and Royal Scots Trust £19,000)	0
<b>Total funds as per audited financial statements: The City of Edinburgh Charitable Trusts</b>	<b>14,774</b>

**Notes:** There were no prior year audit adjustments to the Boyd Anderson Trust financial statements

### Disclosure amendments

No	Detail
1	Separate accounts prepared for the City of Edinburgh Council Charitable Funds (Boyd Anderson) and update to disclosures in City of Edinburgh Council Charitable Trusts financial statements
2	Update on disclosures in respect of the audit adjustments (as they relate to income recognition and support in kind from City of Edinburgh Council)
3	Accounting policies inserted over support in kind from City of Edinburgh Council, including revision to the critical judgements and estimates applied.

## 8. Internal controls

### Control environment

The purpose of an audit is to express an opinion on the financial statements. As part of our work we considered internal controls relevant to the preparation of the financial statements such that we were able to design appropriate audit procedures. Our audit is not designed to test all internal controls or identify all areas of control weakness. However, where, as part of our testing, we identify any control weaknesses, we have included recommendations as set out in the action plan on the next page. These matters are limited to those which we have concluded are of sufficient importance to merit being reported.

Area	Assessment	Comment
Control and process environment	Satisfactory	We consider the control environment to be satisfactory although there is scope for improvement.  We have noted suggestions on possible process improvements as documented in the action plan.
Quality of supporting schedules	Satisfactory	The supporting schedules received during the course of the fieldwork were sufficient for our audit purposes.
Responses to audit queries	Satisfactory	Management's responses to our audit queries were appropriate and received on a timely basis.

## 8. Internal controls (continued)

### Control environment

Control points arising from our current year work and our recommendations are summarised below. The recommendations are categorised into three risk ratings as shown in the key.

**Key:** 1. Significant deficiency 2. Other deficiency 3. Other observations

Area	Observation	Implication	Recommendation	Management Response
<b>Regular financial reporting</b>  <b>3</b>	<p>The Finance and Resources Committee does not receive regular financial information on income generated / expenditure incurred on the Charitable Trusts. As the Trustee of the trusts the Council should receive regular financial information to ensure that income generated is applied in accordance with the charitable objectives of the Trusts.</p>	<p>There is a risk that income is not spent in accordance with the charitable objectives of the Trusts.</p>	<p>Regular financial information should be presented to enable the Council to fulfil its role as Trustee to these Trusts.</p>	<p>Six-monthly financial updates to elected members will be introduced, aligned to the revised governance arrangements expected to be approved early in the new year.</p> <p><b>Responsible officer:</b> Principal Accountant (Corporate Accounts)</p> <p><b>Completion date:</b> June 2022</p>
<b>Financial forecasts</b>  <b>3</b>	<p>Forecasting is due to be carried out by City of Edinburgh Council finance staff in 2021/22 to ensure those charged with governance are aware of funds available in 2022/23 which will enable longer term planning.</p>	<p>There is a risk that those charged with governance do not have sufficient / up to date information to base decisions on over the longer term financial position of the trusts.</p>	<p>Once prepared; the financial forecasts should be presented to enable the Council to take decisions over the longer term financial position of the Trusts.</p>	<p>Members of the Committee on the Jean F Watson Bequest already receive regular financial updates to inform decisions on the allocation of available funds. While four of the other five trusts are either in receipt of a net funding contribution from the Council or are being wound up, opportunities to improve financial planning will nonetheless be considered and reported as part of the updates mentioned in the recommendation above.</p> <p><b>Responsible officer:</b> Principal Accountant (Corporate Accounts)</p> <p><b>Completion date:</b> June 2022</p>

## 8. Internal controls (continued)

### Follow up of prior year/s recommendations

As part of our audit process, we have specifically followed up on the recommendations either raised in last year's report or carried forward from prior reports. We are pleased to report that all prior year recommendations have now been actioned and are reported as closed.

**Key:** 1. Significant deficiency 2. Other deficiency 3. Other observations

Area	Observation	Implication	Recommendation	2019/20 management response
Valuation of Lauriston Castle Collection  1	The external valuation of Lauriston Castle collection commenced in 2016 but has yet to be completed. The financial statements therefore reflect the valuation as at the previous reporting date. The previous valuation of the collection was carried out in 1997.	The valuation of the collection in the financial statements is materially misstated.	The external valuation of the collection should be concluded as soon as practicable to ensure incorporation in the financial statements.	While the majority of required details have been received, given continuing delays in the completion of the valuation, contingency arrangements have been put in place should the outstanding elements not be received from the contracted valuer within the recently-agreed timescale.  <b>Responsible officer:</b> Service Manager, Cultural Venues (Museums & Galleries), Place <b>Completion date:</b> May 2021
Current status	Update			
Closed	The valuation of the collection was completed in November 2020 and accounted for in the 2020/21 financial statements.  <b>Responsible officer:</b> n/a <b>Completion date:</b> n/a			

## 8. Internal controls (continued)

### Follow up of prior year/s recommendations (continued)

Key: **1. Significant deficiency** **2. Other deficiency** **3. Other observations**

Area	Observation	Implication	Recommendation	2019/20 management response
<b>Declaration of interests</b>  <b>3</b>	<p>We noted the following during our 2018/19 audit:</p> <ul style="list-style-type: none"> <li>The Council's website details those councillors who are members of the Finance and Resources Committee and the Jean F. Watson Committee. The website does not explicitly note that where councillors are members of the Finance and Resources Committee they are trustees of the City of Edinburgh Council Charitable Trusts.</li> <li>Individual councillor registers of interests do not make reference to the City of Edinburgh Council Charitable Trusts.</li> </ul>	<p>Openness and transparency – there is a risk over the openness of disclosures made by the City of Edinburgh Council as Trustee of the charitable trusts. These records inform related party disclosures and potential conflicts of interests when considering the business of both the Council and the Trusts.</p>	<p>We recommend that any councillors who may in future be appointed to act as Trustees to the City of Edinburgh Council charitable trusts review and update their registers of interest, if required, to reflect their role as Trustee on these Trusts.</p>	<p>Both issues identified have been progressed and reminders will be issued going forward upon any change of Committee membership to ensure registers of interest remain current in this respect.</p> <p><b>Responsible officer:</b> Principal Accountant (Corporate Accounts), Finance  <b>Completion date:</b> November 2020</p>
Current status	Update			
Ongoing	<p>If revised governance arrangements to be presented to Council early in the new year are approved and implemented, any individual councillor trustees will be asked to ensure that their respective registers of interest are updated</p> <p><b>Responsible officer:</b> Head of Democracy, Governance and Resilience  <b>Completion date:</b> On-going</p>			

## 9. Independence and ethics

### Independence and Ethics

In accordance with our profession's ethical guidance and further to our External Audit Plan confirming audit arrangements there are no further matters to bring to your attention in relation to our integrity, objectivity and independence.

We confirm that Azets Audit Services and the engagement team complied with the FRC's Ethical Standard. We confirm that all threats to our independence have been properly addressed through appropriate safeguards and that we are independent and able to express an objective opinion on the financial statements.

### Audit and non-audit services

The following services were provided in the year to 31 March 2021 and to 31 March 2020.

Audit services	Fees 2021 £	Fees 2020 £
Audit of the financial statements	8,240	8,000

No non-audit services were provided in either year.





**The City of Edinburgh Council Charitable Trusts  
Audited Trustee's Annual Report and Accounts  
for the year ended 31 March 2021**

## Legal and Administrative Information

### Trustee

The City of Edinburgh Council acts as sole Trustee for the charities in this report. The delegated responsibility for charitable trusts was transferred from the Pensions and Trusts Committee to the Finance and Budget Committee as part of the review of governance arrangements under the Committee Terms of Reference and Delegated Functions approved by Council on 20 September 2012 (Section 6.6). The Finance and Budget Committee has since been renamed the **Finance and Resources Committee** and now has delegated authority from Council to act in the role of Trustee of its charities. The individual members of the Committee are listed on page 6 of the Trustee's Report, however, the individual members are not Trustees of the charitable trusts.

### Reference and Administrative Details

At the year end the Council acted as sole Trustee for a total of six Trusts which have charitable status and are registered with the Office of the Scottish Charity Regulator (OSCR). A list of five of the charities can be found on page 3 of this report and in the accounts. Separate accounts have been prepared for City of Edinburgh Council Charitable Funds (Boyd Anderson) Trust using a break-up basis of accounting. OSCR

The Council administers these charities but their assets are not available to the Council and have not been included in the Council's balance sheet, or its wider Group balance sheet.

### Registered Office

The City of Edinburgh Council  
City Chambers  
High Street  
Edinburgh  
EH1 1YJ

### Auditor

Azets Audit Services  
Exchange Place 3  
Sempole Street  
Edinburgh  
EH3 8BL

### Bankers

Royal Bank of Scotland  
36 St Andrew Square  
Edinburgh  
EH2 2AD

### Investment Managers

CCLA Investment Management Ltd  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

M&G Securities Ltd  
10 Fenchurch Avenue  
London  
EC3M 5AG

### Legal Advisors

The City of Edinburgh Council  
City Chambers  
High Street  
Edinburgh  
EH1 1YJ

## Trustee's Annual Report 2020/21

The Trustee presents the Annual Report and Accounts of the City of Edinburgh Council Charitable Trusts for the year ending 31 March 2021. The Annual Accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Accounts (Scotland) Regulations 2006 and the principles of Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102), commonly referred to as the Charities SORP (FRS 102). One set of accounts for connected charities has been prepared under the provisions of these regulations.

### Structure, Governance and Management

The charities that the Council administers are constituted in a variety of different ways. Details of how each charity was originally established are available from the Council.

The Trustee section on the previous page describes the Committee of the Council which is involved with administration. All committee members are elected Councillors. Members of the Finance and Resources Committee have been provided with copies of the OSCR guidance which explains the role and responsibilities of charity Trustee. Risk management is covered as part of the Council's general risk management procedures. The Council is currently in the process of conducting a review of its administration of Trusts.

The **Committee on the Jean F. Watson Bequest** has the following delegated authority: "With monies from the Jean F. Watson Bequest, to purchase and commission for the City's collection, works of artists and craftspeople born, practising in, or otherwise associated with Scotland, and in particular Edinburgh; all decisions to be guided by the Collection and Disposal Policy for the City Museums and Galleries."

The Children's Panel meets to approve funding for the Edinburgh Education Trust. The Children's Panel consists of four senior Council officers.

### Responsibilities of the Trustee

Charity law requires charity Trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

The Council, as the Trustee, has overall responsibility for the following:

1. Ensuring that there are appropriate systems of controls; financial and otherwise.
2. Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charities and enable them to ensure that the financial statements comply with the Charities Accounts (Scotland) Regulations 2006 and the Charities SORP (FRS 102).
3. Selecting suitable accounting policies and applying them consistently.
4. Making judgements and estimates that are reasonable and prudent.
5. Safeguarding the assets of the charities.
6. Taking reasonable steps for the prevention and detection of fraud and other irregularities.
7. Providing reasonable assurance that:
  - i) the charities are operating efficiently and effectively;
  - ii) the charitable assets are safeguarded against unauthorised use or disposition;
  - iii) proper records are maintained and financial information used by the charities is reliable;
  - iv) the charities comply with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute assurance against material misstatement or loss. They include:

1. A strategic plan approved by the charity Trustee;
2. Consideration by the charity Trustee of financial results and non-financial performance indicators;
3. Delegation of authority and segregation of duties; and
4. Identification and management of risks.

The Trustee is responsible for the maintenance and integrity of the corporate and financial information included in the Council's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

### Exemptions From Disclosure and Funds held as Custodian Trustee on Behalf of Others

None.

## Trustee's Annual Report 2020/21

### Objectives and Activities

Details of the charitable purposes of the charities as at 31 March 2021 are as follows:

Official Name ( <i>Name Used in Accounts</i> )	Scottish Charity Registration Number	Purpose	Market Value at 31/3/21 £'000
<b>Miss Jean Fletcher Watson Bequest</b> ( <i>Jean F. Watson</i> )	<b>SC018971</b>	The purchase of works of art by artists who have connections with the city	<b>6,641</b>
<b>The Edinburgh Education Trust</b> ( <i>Edinburgh Education Trust</i> )	<b>SC042754</b>	To fund activities to support Looked after Children and school prizes	<b>1,190</b>
<b>Nelson Halls Trust</b> ( <i>Nelson Halls</i> )	<b>SC018946</b>	Maintenance of the four "Nelson Halls" in Edinburgh to provide reading rooms for the poor	<b>271</b>
<b>Lauriston Castle Trust</b> ( <i>Lauriston Castle</i> )	<b>SC020737</b>	To make the artefacts and buildings available to be viewed by the public	<b>7,673</b>
<b>Royal Scots (The Royal Regiment) Monument Trust Fund</b> ( <i>The Royal Scots Trust</i> )	<b>SC018945</b>	Maintenance of the Royal Scots Monument	<b>33</b>
<b>Total</b>			<b>15,808</b>

The main activities undertaken in relation to the Trusts' purposes are outlined below;

Jean F. Watson purchased artwork totalling £18,214 during the financial year, with funding of £9,107 provided to contribute towards these purchases, as set out in Notes 2 and 5.

Additional purchases were approved at the **Committee on the Jean F Watson Bequest meeting on 28 August 2020**. The acquisition process was yet to be completed as at 31st March 2021 due to the impact of Covid-19 restrictions. The transaction has been completed at the end of August 2021. Grant funding of £5,000 was prepaid to the Trust as a contribution towards these additional purchases.

The Edinburgh Education Trust funded £1,050 of activities for looked after children (£8,408 2019/20) and £1,749 of school prizes (£2,347 2019/20). The number of school activities funded during the year was significantly reduced due to the impact of Covid-19 restrictions. An improved process has been introduced to ensure that this funding is allocated to the recipients in a more timely and direct manner. Unused funds from the current year will be rolled forward into the new year.

Nelson Halls are normally open to the public as part of the libraries and community centres they are attached to, however due to Covid-19 restrictions the facilities were closed for most part of 2020/21.

Lauriston Castle is normally open to the public, but due to the impact of Covid-19, access is only allowed to the grounds currently. The interest received in 2020/21 is used to cover some of the running costs.

For The Royal Scots Trust, the interest received in 2020/21 was used to cover some of the running costs.

The Statement of Financial Activities now includes the total income from and expenditure of running and maintaining Lauriston Castle, Nelson Halls and the Royal Scots Monument. This includes the support funding from the City of Edinburgh Council towards the operating and maintenance costs of these assets. In previous years, only the net contribution from these Trusts towards these costs have been included in the accounts.

## Trustee's Annual Report 2020/21

### Achievements and Performance

#### Financial Investments Performance

The Trusts' investments are held in the Charibond Charities Fixed Interest Common Investment Fund managed by M&G Securities Ltd and the COIF Charities Investment Fund managed by CCLA Investment Management Ltd.

#### Charibond Charities Fixed Interest Fund

The investment held in Charibond is 20% of the total Trusts' investments.

Charibond recorded a total return of 3.27% over the 12 months to 15 November 2020. The 50% ICE Bofaml 1-15 Gilt Index & 50% ICE Bofaml Non-Gilt Index - a composite index of UK Gilt and non-Gilt, returned 3.58% over the same period.

The single year performance for the last five years ending 15 November is outlined in the table below;

	2020	2019	2018	2017	2016
<b>Charibond</b>	3.3%	3.8%	0.0%	1.2%	9.6%

This outcome reflects the several global themes that continue to influence financial markets during the period. While much uncertainty persists regarding the economic effects of the coronavirus, it is believed that the creditworthiness of various high quality corporate bond issuers can withstand the challenges of the pandemic. As a result, there will be continued monitoring of both the government and corporate bond markets for the best relative value for the fund.

The fund invests mainly in UK government bonds (gilts) and high quality, sterling-denominated corporate bonds. In terms of its overall positioning, the fund favoured holding a mix of these assets throughout the period, but maintained a bias towards shorter dated gilts within the fund's allocation to government bonds.

M&G Securities reported in November 2019 that the Charibond Charities Fixed Interest Common Investment Fund has been replaced by a new fund; M&G Charibond Charities Fixed Interest Fund. The way the fund is managed remains unchanged.

As at 15 November 2020, the distribution yield of the fund was 2.24%. For comparison, on 15 November 2019, the fund's distribution yield was 2.8%.

#### COIF Charities Investment Fund

Investment held in COIF Charities Investment Fund is 80% of the total Trusts' investments.

The single year total return performance (net of expenses) for the COIF Charities Investment Fund for the 12 months to end March is outlined in the table below;

	2021	2020	2019	2018	2017	2016
<b>Fund</b>	24.3%	-0.1%	12.2%	6.0%	20.0%	0.4%
<b>Comparator</b>	22.9%	-6.4%	8.5%	2.2%	20.4%	-1.5%

The longer term total return performance (net of expenses) for the COIF Charities Investment Fund for the 12 months to end March is outlined in the table below;

	1 year	3 years p.a.	5 years p.a.
<b>Fund</b>	24.3%	11.5%	11.7%
<b>Peer group</b>	24.0%	6.6%	7.3%
<b>Market Comparator</b>	22.9%	7.6%	9.0%

The Peer Group measure represents the total returns reported for the ARC Charities Steady Growth Index.

Market comparator: For the Investment Fund's total return objective (CPI+5% p.a. on average) it is only possible to assess progress over a long time horizon such as the course of a business cycle, which may be ten years or more. The market comparator, which is not a target or a constraining benchmark, is intended to help investors understand the effects of the Fund's active management in different market circumstances, and to see how the Fund's returns vary in the shorter term from those that might be experienced by a more passive investor. The current market comparator, in summary, is 75% overseas equities, 15% UK government bonds (gilts), 5% UK commercial property & 5% LIBID.

As at 31 March 2021 the actual holdings in the COIF Charities Investment Fund were; 67.2% in overseas equities, 9.9% in UK equities, 17.8% in Property/Other Assets, 0.3% in Fixed Interest and 4.8% in Cash. The overseas equities are split as follows: - North America 43.0%, Europe 14.0%, Pacific Ex. Japan 9.0%, Japan 0.5%, Other 0.7%.

The investment objective of the Fund is to provide real long-term growth in capital and income from a portfolio managed within a clear and consistent risk framework. Portfolio activity was relatively high during the period under review, with a strong focus on valuations. Expectations are that global economic output will rise sharply in the second quarter of 2021, led by the US where a natural rebound in activity is being supported by a set of aggressive pro-growth policies expected to spur the local recovery and more broadly across the world economy. Growth should be widespread but will not be even, with Europe a likely laggard reflecting a more conservative policy set and a vaccination programme which has not matched the pace achieved elsewhere.

The forecast annual income from the COIF Charities Investment Fund is £62,608, which represents an income yield of around 2.98% based on the current market value of investments.

## Trustee's Annual Report 2020/21

### Financial Review

The financial statements present the financial position of the Trusts for the year ended 31 March 2021. This section describes briefly the key points of each statement. Financial statements and notes have been rounded to the nearest thousand, and as such, are subject to rounding differences. All of the unrestricted funds of the charities are general and not designated.

The Statement of Financial Activities shows the total income to be £366,000 in 2020/21 (2019/20 £426,000). This decrease in income compared to the previous year is primarily due to the decrease in Grant receipts for the purchase of arts and a reduced need for support funding from the City of Edinburgh Council compared to the prior year. There were fewer artworks purchased in 2020/21 compared to the previous year. An analysis of income and art purchases is available in Notes 2 and 5.

The expenditure in the year is lower than last year at £318,000 compared to £358,000. An analysis of expenditure is detailed in Notes 3 and 4 with the values against Nelson Halls, Lauriston Castle and The Royal Scots Trusts being operating and ground maintenance costs.

The Balance Sheet Statement shows the fixed asset investments have increased to £2.505m from £2.143m. This increase is as a result of a net gain in the market valuation of the investments at the end of the first quarter of 2021. Movements on the valuation of the investments are further analysed in Notes 7, 16 and 17.

Fixed asset properties and collections have been included in the accounts at their most recent valuations. An external revaluation of Lauriston Castle collections was completed in November 2020 and Lauriston Castle building was revalued in March 2019, with further details available in Notes 6 and 16.

The £32,000 increase in cash is further analysed in the Cash Flow Statement (£32,000 increase in 2019/20). The detail of the breakdown of the £26,000 owed by the Trusts as at 31 March 2021 is included within Note 17 of the Accounts with the year on year comparative included in Note 10.

### Reserves Policy

The Charitable Trusts should follow the prevailing general principle that the "Capital" of the funds is held effectively as a permanent endowment, with only the annual income available for disbursement in the year. If the Trustee requires to use "Capital" balances, Finance and Resources Committee approval would be required on a case by case basis. This policy was approved at the **17 March 2016 Finance and Resources Committee**.

The annual income for Jean F. Watson has averaged around £49,000 in the last two years. This income can be used to purchase additional artwork, preserve existing artwork or to pay for any expenses of administering the Trust. Any unused income in the year remains within the Trust's bank account. The Trust has total funds of £6,641,000, consisting of £1,108,000 in Investments, £5,383,000 in Fixed Assets, £154,000 in Cash, £7,000 of debtors less Creditors of £11,000.

The annual income for the Edinburgh Education Trust averages around £30,000. This income is used for the advancement of education, academic and physical, formal and informal, to include the giving of bursaries and prizes as well as assistance for residents who find themselves in a state of financial hardship within the City of Edinburgh District or to pay for any expenses of administering the Trust. Any unused income in the year remains within the Trust's bank account. The Trust has total funds of £1,191,000, consisting of £1,068,000 in Investments, £121,000 in Cash, £7,000 of debtors less Creditors of £5,000.

The annual income for Nelson Halls averages around £52,000, including the funding from the City of Edinburgh Council to support operating cost. This income is mainly used to fund the operating and maintenance costs of the Halls. The Trust has total funds of £271,000, consisting of £250,000 in Investments, £19,000 in Heritage Assets, £8,000 in Cash, £1,000 of debtors less Creditors of £7,000.

The annual income for Lauriston Castle averages around £245,000, including the funding from the City of Edinburgh Council to support operating cost. This income is mainly used to fund the operating and maintenance costs of the Castle. The Trust has total funds of £7,673,000, consisting of £7,625,000 in Heritage Assets, £49,000 in Investments, £1,000 in Cash less Creditors of £2,000. Cash will be available to fund liabilities as they fall due.

The annual income for The Royal Scots Trust averages around £20,000, including the funding from the City of Edinburgh Council to support maintenance cost. This income is mainly used to fund the cost of maintenance of the Monument. The Trust has total funds of £33,000, consisting of £30,000 in Investments, £1,000 in Heritage Assets and £3,000 in Cash less Creditors of £1,000.

## **Trustee's Annual Report 2020/21**

### **Financial Review - continued**

The total support funding from the City of Edinburgh Council across the Trusts in the year is £236,310 (2019/20 £297,480).

The Heritage Assets and the Investments stated above are endowment funds and are therefore not available for general purposes. An analysis of Heritage Assets is included within Notes 5 and 6 to the Accounts.

### **Plans for Future Period**

The strategy to radically restructure the Charitable Trusts by a combination of: transfers to suitable external charities; consolidation; and expenditure of capital is almost complete. Future plans include the full disbursement of the remaining funds of the Boyd Anderson Trust which has been approved by Committee, leaving the five Trusts covered in this report remaining. Separate accounts have been prepared for Boyd Anderson Trust using a break-up basis of accounting.

Since the end of the 2015/16 financial year, the Trusts have improved processes regarding the transfer of funds and this should be continued in 2021/22 to ensure individuals are aware of the money available to them and that this is transferred promptly. Forecasting will be carried out by finance staff in 2021/22 to ensure that they are also aware of the likely money available in 2022/23 to enable longer-term planning.

**Signed on behalf of the Trustee of the charities:**

**Councillor Rob Munn**

**Convener of the Finance and Resources Committee**

**Date:**

**The other members of the Finance and Resources Committee as at 31 March 2021 are outlined below:**

Councillor Alasdair Rankin (*Convener up until 25.08.20*)  
Councillor Joan Griffiths (*Vice-Convener*)  
Councillor Chas Booth  
Councillor Graeme Bruce  
Councillor Gavin Corbett  
Councillor George Gordon  
Councillor Graham Hutchison  
Councillor Andrew Johnston  
Councillor Neil Ross  
Councillor Mandy Watt

**Members of the Committee on Jean F. Watson Bequest as at 31 March 2021:**

Councillor Catherine Fullerton (*Convener*)  
Councillor Robert Aldridge  
Councillor Karen Doran  
Councillor Amy McNeese-Mechan  
Councillor Max Mitchell  
Councillor Joanna Mowat  
Councillor Gordon Munro  
Councillor Susan Rae  
Councillor Cameron Rose



**The City of Edinburgh Council Charitable Trusts**  
**Statement of Financial Activities**  
**For the year ended 31 March 2021**

		2020/21			2019/20		
	Note	Unrestricted funds	Endowment funds	Total funds	Unrestricted funds Restated	Endowment funds	Total funds Restated
		£'000	£'000	£'000	£'000	£'000	£'000
<b>Income and Endowments from:</b>							
<i>Charitable activities</i>	2	9	-	9	27	1	28
<i>Investments</i>	2	71	-	71	70	-	70
<i>Donations and Legacies</i>	2	236	-	236	297	-	297
<i>Other trading activities</i>	2	50	-	50	30	-	30
<b>Total</b>		<u>366</u>	<u>-</u>	<u>366</u>	<u>425</u>	<u>1</u>	<u>426</u>
<b>Expenditure on:</b>							
<i>Charitable activities</i>	3	(306)	-	(306)	(347)	-	(347)
<i>Governance costs</i>	3, 4	(12)	-	(12)	(11)	-	(11)
<b>Total</b>		<u>(318)</u>	<u>-</u>	<u>(318)</u>	<u>(358)</u>	<u>-</u>	<u>(358)</u>
<i>Net gains / (losses) on investments</i>	16	-	361	361	-	(58)	(58)
<b>Total</b>		<u>-</u>	<u>361</u>	<u>361</u>	<u>-</u>	<u>(58)</u>	<u>(58)</u>
<b>Net income / (expenditure)</b>		<u>48</u>	<u>361</u>	<u>409</u>	<u>67</u>	<u>(57)</u>	<u>10</u>
<b>Transfers between funds</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>6</u>	<u>(6)</u>	<u>-</u>
<b>Other recognised gains/(losses):</b>							
<i>Gains on revaluation of fixed assets</i>	16	-	624	624	-	-	-
<b>Total</b>		<u>-</u>	<u>624</u>	<u>624</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds:</b>		<u>48</u>	<u>986</u>	<u>1,034</u>	<u>73</u>	<u>(63)</u>	<u>10</u>
Increase/ (Decrease)							
<b>Reconciliation of funds</b>							
<i>Total funds brought forward</i>		<u>5,610</u>	<u>9,164</u>	<u>14,774</u>	<u>5,537</u>	<u>9,227</u>	<u>14,764</u>
<b>Total funds carried forward</b>	17	<u>5,658</u>	<u>10,150</u>	<u>15,808</u>	<u>5,610</u>	<u>9,164</u>	<u>14,774</u>

**The City of Edinburgh Council Charitable Trusts**  
**Balance Sheet**  
**As at 31 March 2021**

		2020/21			2019/20		
	Note	Unrestricted funds £'000	Endowment funds £'000	Total funds £'000	Unrestricted funds £'000	Endowment funds £'000	Total funds £'000
<b>Fixed Assets:</b>							
<i>Jean F. Watson Collection</i>	5	5,383	-	5,383	5,374	-	5,374
<i>Other Heritage Assets</i>	6	-	7,645	7,645	-	7,021	7,021
<i>Investments</i>	7	-	2,505	2,505	-	2,143	2,143
<i>Total fixed assets</i>		5,383	10,150	15,533	5,374	9,164	14,538
<b>Current Assets:</b>							
<i>Cash at Bank</i>	8	287	-	287	255	-	255
<i>Debtors</i>	9	15	-	15	16	-	16
<i>Total current assets</i>		301	-	301	271	-	271
<b>Liabilities:</b>							
<i>Creditors due within one year</i>	10	(26)	-	(26)	(34)	-	(34)
<i>Total Liabilities</i>		(26)	-	(26)	(34)	-	(34)
<b>Net Current Assets</b>		275	-	275	236	-	236
<b>Total Net Assets</b>		5,658	10,150	15,808	5,610	9,164	14,774
<b>The funds of the charity:</b>							
<i>Unrestricted Funds</i>	17	1,281	-	1,281	1,234	-	1,234
<i>Endowment Funds</i>	17	-	2,525	2,525	-	2,163	2,163
<i>Revaluation Reserve</i>	17	4,377	7,625	12,002	4,377	7,001	11,378
<b>Total Charity Funds</b>		5,658	10,150	15,808	5,610	9,164	14,774

The audited accounts were issued on 18 November 2021.

**Signed on behalf of the charity Trustee:**

**Councillor Rob Munn**  
**Convener of the Finance and Resources Committee**

**Date:**

**The City of Edinburgh Council Charitable Trusts**  
**Cash Flow Statement**  
**As at 31 March 2021**

	31 March 2021		31 March 2020	
	£'000	£'000	£'000	
<b>Operating Activities</b>				
<i>Dividend Income and Interest received (Note 2)</i>	(56)		(54)	
<i>Receipt of Prior Year Accrued Interest (Note 2)</i>	(15)		(17)	
<i>Grant Income for Purchase of Art (Notes 2, 10)</i>	(14)		(27)	
<b>Cash inflows generated from operating activities</b>		<b>(85)</b>	<b>(98)</b>	
<i>Cash paid to Schools and Pupils (Note 3)</i>	3		11	
<i>Cash paid for Purchase of Art (Note 5)</i>	11		57	
<i>Cash paid to the Council</i>	39		5	
<b>Cash outflows generated from operating activities</b>		<b>53</b>	<b>73</b>	
<b>Net cash (inflows) / outflows from operating activities</b>		<b>(32)</b>	<b>(25)</b>	
<b>Investing Activities</b>				
<i>Proceeds from Realised Investment</i>	-		(7)	
<b>Net cash flows from investing activities</b>		-	(7)	
<b>Net cash flows from financing activities</b>		-	-	
<b>Net (increase) / decrease in cash and cash equivalents</b>		<b>(32)</b>	<b>(32)</b>	
<i>Cash and cash equivalents at 1 April (Note 8)</i>	255		223	
<i>Cash and cash equivalents at 31 March (Note 8)</i>	287		255	
<b>Net (increase) / decrease in cash and cash equivalents</b>		<b>(32)</b>	<b>(32)</b>	
<b>Analysis of changes in Net Debt</b>				
	<b>1 April 2020</b>	<b>Net Cash Flows</b>	<b>Non-Cash Changes</b>	<b>31 March 2021</b>
	£	£	£	£
Cash at Bank	255	32	-	287
<b>Total Funds</b>	<b>255</b>	<b>32</b>	<b>-</b>	<b>287</b>

**The City of Edinburgh Council Charitable Trusts**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

**1 Accounting policies**

**a) Basis of preparation**

The 2020/21 financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements have been prepared on the basis that the Trusts for which the City of Edinburgh Council acts as sole Trustee are connected charities. As such, the accounts for the individual charities have been prepared on a collective basis. These financial statements contain all the relevant information that the individual charity accounts would have contained if they had been prepared on an individual basis. These Trusts meet the definition of a public benefit entity under Charities SORP (FRS 102). Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

On 23 January 2018 the Finance and Resources Committee approved a proposal to use the remaining Boyd Anderson funds to build a modular log cabin type classroom and storage space at Lagganlia. However, the work has been delayed due to the impact of Covid-19 restrictions. As a result, separate accounts have been prepared for Boyd Anderson Trust using a break-up basis of accounting. OSCR has granted consent to wind up the Trust and this will be progressed once the log cabin and storage space has been completed.

These financial statements are presented in pounds sterling (GBP) as that is the currency in which the charitable trust funds' transactions are denominated.

The Statement of Financial Activities now includes the total income from and expenditure of running and maintaining Lauriston Castle, Nelson Halls and The Royal Scots Monument. This includes the support funding from the City of Edinburgh Council towards the operating and maintenance costs of these assets. In previous years, only the net contribution from these Trusts towards these costs have been included in the accounts. As a result, the prior year's income and expenditure figures in the Statement of Financial Activities, Notes 2, 3, and 16 have been restated.

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires Trustees to exercise their judgement in the process of applying the accounting policies. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates. The critical judgements and estimates for the trusts are included in note (m).

**b) Going Concern Policy**

The financial statements for the remaining five Trusts, after the closure of Boyd Anderson, are prepared on the going concern basis. The Trustee is of the opinion those trusts are a going concern from reviewing activities undertaken, based on expected expenditure commitments in the coming year. This assessment of going concern includes the expected impact of COVID-19 to the trusts in the 12 months following the signing of these financial statements.

**c) Fund accounting**

Unrestricted funds are general funds that are available for use at the Trustee's discretion in the furtherance of any of the objectives of the charities.

All of the charities have an endowment fund consisting of invested capital and any Heritage Assets. Endowment funds are held on trust to be retained for the benefit of the charity as a capital fund. The income arising from the investments is available for the purposes of each charity and is added to the relevant unrestricted fund. In most cases the Trustee has discretion to expend endowment funds should the need arise, subject to Finance and Resources Committee approval.

**d) Investment income**

Investment income is accounted for in the period in which the charity is entitled to receive it and the amount can be measured with reasonable certainty.

**e) Grant and other income**

Revenue grants, including those from government, are recognised in the Statement of Financial Activities (SoFA) in the period in which the charitable trust is entitled to receipt, it is probable that the income will be received and the amount can be measured reliably. Such income is deferred when the charitable trust has to fulfil conditions before becoming entitled to it. Sums generated by the direct activities of the Trusts are included as other trading activities income, subject to the conditions above. In-kind support from the Council, equal to the net operating cost of the Trusts during the year after consideration of this income and income from investments, is included within income from donations and legacies.

**The City of Edinburgh Council Charitable Trusts**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

**1 Accounting policies - continued**

**f) Expenditure**

Expenditure is included in the financial statements on an accruals basis and includes sums incurred by the Council in the furtherance of the Trusts' activities.

**g) Heritage assets and depreciation**

Heritage assets are deemed to have indeterminate lives and a high residual value; hence it is not considered appropriate to charge depreciation. This type of assets includes collections of: paintings, ceramics, textiles, silverware, clocks and books. The valuations used for these assets are based on values for insurance purposes.

Heritage Assets are stated in the accounts at a revalued amount where this is available. Where this is not available, historic cost has been used. This is the case for the Lauriston Castle buildings and grounds, Nelson Halls and the Royal Scot Monument.

**h) Investments**

Investments are included at market value at the balance sheet date in accordance with the principles of the Charities SORP (FRS 102). Any gain or loss on revaluation is shown on the Statement of Financial Activities.

**i) Reserves policy**

The endowment fund is maintained for the charity as a capital fund. The amount of income generated by investments is available for expenditure on charitable purposes. The Finance and Resources Committee agreed the current Reserves Policy on 17 March 2016.

**j) Creditors**

Creditors are obligations to pay for goods or services that have been acquired. They are recognised at the undiscounted amount owed to the supplier, which is normally the invoice price.

**k) Cash and cash equivalents**

Cash and cash equivalents consist of cash on hand and balances with banks, and are measured at fair value.

**l) Financial assets and financial liabilities**

Financial instruments are recognised in the statements of financial activities when the charitable trust becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at transaction price unless the arrangement constitutes a financing transaction which includes transaction costs for financial instruments not subsequently measured at fair value. Subsequent to initial recognition, they are accounted for as set out below. A financing transaction is measured at the present value of the future payments discounted at the market rate of interest for similar debt instrument.

Financial instruments are classified as either 'basic' or 'other' in accordance with Chapter 11 of Charities SORP (FRS 102). At the end of each reporting period, basic financial instruments are measured at amortised cost using the effective rate method. All financial instruments not classified as basic are measured at fair value at the end of the reporting period with the resulting changes recognised in income or expenditure. Where the fair value cannot be reliably measured, they are recognised at cost less impairment.

Financial assets are derecognised when the contractual rights to the cash flows from asset expire, or when the charitable company has transferred substantially all the risks and rewards of ownership. Financial liabilities are derecognised only once the liability has been extinguished through discharge, cancellation or expiry.

**m) Critical judgements and estimates**

The preparation of financial statements in compliance with Charities SORP (FRS 102) requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the charitable trust funds' accounting policies.

The reported operating cost for Lauriston Castle incorporates time-based estimates of curatorial and management costs where relevant staff also have responsibility for other Council-operated venues. An estimate of gardening costs, comprising employee and associated materials expenditure, is also included.

The reported operating cost for Nelson Halls is based on the total floorspace (in sqm) covered by the halls as a percentage of the entire floorspace of the libraries or community centres to which they are attached.

The reported expenditure for The Royal Scots Monument is based on the estimated cost, as provided by Parks and Greenspace services, for maintaining the specific grounds the monument is situated.

**The City of Edinburgh Council Charitable Trusts**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

<b>2 Analysis of Income</b>	<b>2020/21 £'000</b>	<b>2019/20 £'000 Restated</b>
<i>Dividend income - received</i>	56	54
<i>Dividend income - accrued</i>	15	15
<i>Realised Investments Gain</i>	-	1
<i>Jean F. Watson grant received for purchase of art</i>	9	27
<i>Donations and Legacies</i>	236	297
<i>Other trading activities</i>	50	30
<i>Royal Scots- Capital Donations</i>	-	1
<b>Total Income</b>	<b>366</b>	<b>426</b>

  

<b>3 Analysis of Expenditure on Charitable Activities</b>	<b>2020/21 £'000</b>	<b>2019/20 £'000 Restated</b>
<i>Edinburgh Education Trust - Grants to Individuals</i>	(1)	(9)
<i>Edinburgh Education Trust - Grants to Schools</i>	(2)	(2)
<i>Lauriston Castle - Operating cost</i>	(239)	(249)
<i>Nelson Halls - Operating cost</i>	(36)	(67)
<i>The Royal Scots Trusts - Operating cost</i>	(26)	(20)
<i>Jean F. Watson- Art Impairment Loss</i>	(2)	-
	<b>(306)</b>	<b>(347)</b>
<i>Allocation of Governance and support costs</i>	(12)	(11)
<b>Total Expenditure on Charitable Activities</b>	<b>(318)</b>	<b>(358)</b>

There was no expenditure incurred on raising funds in 2020/21. (£nil 2019/20)

<b>4 Analysis of Governance and Support Costs</b>	<b>Support £'000</b>	<b>Governance £'000</b>	<b>Total £'000</b>
<i>Edinburgh Education Trust</i>	(2)	(2)	(4)
<i>Jean F. Watson</i>	(3)	(3)	(6)
<i>Others</i>	(1)	(1)	(2)
<b>Total Support Costs</b>	<b>(6)</b>	<b>(6)</b>	<b>(12)</b>

The basis of allocation for the support and governance costs was the cash held at bank at the time of allocation.

No Trustee received any remuneration or expenses during the year ending 31 March 2021. There are no employees of the City of Edinburgh Council Charitable Trusts.

**The City of Edinburgh Council Charitable Trusts**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

<b>5 Jean F. Watson Collection</b>	<b>2020/21</b>	<b>2019/20</b>
	<b>£'000</b>	<b>£'000</b>
<i>Balance brought forward at 1 April</i>	5,374	5,317
<i>Purchases during the year</i>	18	57
<i>Other Adjustment</i>	(7)	-
<i>Impairment</i>	(2)	-
<b>Balance carried forward at 31 March</b>	<b>5,383</b>	<b>5,374</b>

In 1961 an agreement was signed by Miss Jean F. Watson and the Corporation of the City of Edinburgh which set up a fund to purchase works of art in memory of Miss Watson's parents. The Trust acquires works of art for public viewing in Edinburgh by artists who have connections with the city. The agreement allows for existing items in the collection to be sold and the proceeds used to purchase other works of art.

There have been various purchases per the list below and no disposals.

In 2019/20, Suite of photographs by David Eustace, 3 photograph artworks by Kevin McCollum, The Schism-Final Diagnosis by Edwin Lucas, Glass Vase by Choi Keeryong, Hammer raised silver beaker by William Kirk, Silver beaker with gilt interior and Cast silver bowl - both by Malcolm Appleby, Ceramic teapot by Tricia Thom, 3 bowls and A vase by Higginson, Hunter and G. Burnett were purchased.

In 2020/21, Vestige 2019\_45 painting by Michael Craik, Portfolio of 29 prints by various artists from Castle Mills Printmakers, Three untitled paintings by Eric Cruikshank, Fugue (17/11) & Fugue (30/11) by James Lumsden were purchased.

These are classified as heritage assets.

<b>6 Analysis of Other Heritage Assets</b>	<b>2020/21</b>	<b>2019/20</b>
	<b>£'000</b>	<b>£'000</b>
<i>Nelson Halls</i>	19	19
<i>Lauriston Castle</i>	7,625	7,001
<i>The Royal Scots Trust</i>	1	1
<b>Total Other Heritage Assets</b>	<b>7,645</b>	<b>7,021</b>

The Lauriston Castle valuation of £7.6m (2019/20 £7m) includes £2m for the Lauriston Castle buildings and grounds based on historic cost and £5.6m (2019/20 £5m) based on full inventory valuation of the collection. An external revaluation of the collection was completed in November 2020 by Art & Antiques Appraisals, increasing the valuation of the collection by £0.6m as shown in note 16.

The Nelson Halls properties have not been valued for the purposes of these accounts and are stated at cost. These buildings are now often incorporated into the fabric of existing buildings and are therefore difficult to revalue.

The Royal Scots Monument was transferred from Common Good Fund to the Royal Scots Trust following the Common Good asset register review in 2019/20. The valuation of the monument has been based on historic cost.

Additional information on heritage assets can be found in the Trustee's Annual Report under Reserves Policy but there have been no acquisitions or disposals, except for those mentioned for Jean F. Watson in Note 5 above.

<b>7 Analysis of Investments</b>	<b>At 31/3/20</b>	<b>Realised</b>	<b>Purchases</b>	<b>Net Gain/</b>	<b>At 31/3/21</b>
	<b>£'000</b>	<b>Investments</b>	<b>at cost</b>	<b>(Loss) on</b>	
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>revaluation</b>	<b>£'000</b>
<i>Edinburgh Education Trust</i>	912	-	-	156	1,068
<i>Jean F. Watson</i>	950	-	-	158	1,108
<i>Lauriston Castle</i>	42	-	-	7	49
<i>Nelson Halls</i>	213	-	-	36	250
<i>The Royal Scots Trust</i>	26	-	-	4	30
<b>Total Investments</b>	<b>2,143</b>	<b>-</b>	<b>-</b>	<b>361</b>	<b>2,505</b>

**The City of Edinburgh Council Charitable Trusts**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

<b>8 Analysis of Cash and Cash Equivalents</b>	<b>2020/21 £'000</b>	<b>2019/20 £'000</b>
<i>Edinburgh Education Trust</i>	121	100
<i>Jean F. Watson</i>	154	128
<i>Lauriston Castle</i>	1	2
<i>Nelson Halls</i>	8	15
<i>The Royal Scots Trust</i>	3	10
<b>Total Cash and Cash Equivalents</b>	<b>287</b>	<b>255</b>

<b>9 Analysis of Debtors</b>	<b>2020/21 £'000</b>	<b>2019/20 £'000</b>
<i>Edinburgh Education Trust</i>	7	7
<i>Jean F. Watson</i>	7	7
<i>Nelson Halls</i>	1	2
<b>Total Debtors</b>	<b>15</b>	<b>16</b>

The figures above predominately relate to the accrued interest for the CCLA and M&G investments.

<b>10 Analysis of Creditors Due Within One Year</b>	<b>Unrestricted funds £'000</b>	<b>Endowment funds £'000</b>	<b>2020/21 Total £'000</b>	<b>2019/20 Total £'000</b>
<i>Amounts due</i>	(21)	-	(21)	(34)
<i>Deferred Income- JF Watson Prepaid Grant</i>	(5)	-	(5)	-
<b>Total Liabilities</b>	<b>(26)</b>	<b>-</b>	<b>(26)</b>	<b>(34)</b>

Detail of the amounts due per Trust is available in Note 17.

<b>11 Analysis of Financial Assets and Liabilities</b>	<b>2020/21 £'000</b>	<b>2019/20 £'000</b>
<i>Financial assets measured at amortised cost</i>	301	271
<i>Financial liabilities measured at amortised cost</i>	(26)	(34)
<i>Financial assets measured at market value</i>	2,505	2,143
<b>Total Financial Assets and Liabilities</b>	<b>2,780</b>	<b>2,380</b>

**12 Related Party Transactions**

During the year the City of Edinburgh Council made payments on behalf of the Charitable Trusts. At the end of the year £14,342 was owed to the Council by the Trusts (2019-20 £20,189).

**13 Prior Year Adjustment**

<b>2019/20</b>	<b>Total funds £'000</b>	<b>Movements £'000</b>	<b>Total funds Restated £'000</b>
<b>Income and Endowments from:</b>			
<i>Charitable activities</i>	28	-	28
<i>Investments</i>	71	(1)	70
<i>Other Income</i>	-	328	328
<b>Total</b>	<b>99</b>	<b>327</b>	<b>426</b>
<b>Expenditure on:</b>			
<i>Charitable activities</i>	(34)	(313)	(347)
<i>Governance costs</i>	-	(11)	(11)
<b>Total</b>	<b>(34)</b>	<b>(324)</b>	<b>(358)</b>

Movements include the total income from and expenditure of running and maintaining Lauriston Castle, Nelson Halls and The Royal Scots Monument, and the separated estimates for Boyd Anderson Trust.

**14 Post Balance Sheet Event**

There have been no events since 31 March 2021, and up to the date when these accounts were authorised, that require any adjustments to these accounts.

**15 Audit Fee**

The fee payable to Azets Audit Services in respect of the audit services for the Council's Charitable Trusts is £6,104 for 2020/21. The figure for 2019/20 was £5,644. This fee is included in the overall governance costs and allocated proportionately to each individual Trust based on cash held at bank.



The City of Edinburgh Council Charitable Trusts

Notes to the Accounts

For the year ended 31 March 2021

16 (i) Trusts at Market Value - Year Ended 31 March 2021

Charity Name	SC Number	Funds brought forward £'000	Income in year £'000	Expenditure in year £'000	Gains on investments £'000	Lauriston Castle Trust Revaluation £'000	Funds carried forward £'000
<i>Edinburgh Education Trust</i>	<b>SC042754</b>	1,011	30	(8)	156	-	<b>1,190</b>
<i>Jean F. Watson</i>	<b>SC018971</b>	6,451	41	(9)	158	-	<b>6,641</b>
<i>Lauriston Castle</i>	<b>SC020737</b>	7,042	239	(239)	7	624	<b>7,673</b>
<i>Nelson Halls</i>	<b>SC018946</b>	235	36	(36)	36	-	<b>271</b>
<i>The Royal Scots Trust</i>	<b>SC018945</b>	35	20	(26)	4	-	<b>33</b>
<b>Total Funds</b>		<b>14,774</b>	<b>366</b>	<b>(318)</b>	<b>361</b>	<b>624</b>	<b>15,808</b>

16 (ii) Trusts at Market Value - Year Ended 31 March 2020 (Restated)

Charity Name	SC Number	Funds brought forward £'000	Income in year £'000	Expenditure in year £'000	Gains on investments £'000	Lauriston Castle Trust Revaluation £'000	Funds carried forward £'000
<i>Edinburgh Education Trust</i>	<b>SC042754</b>	1,021	30	(15)	(25)	-	<b>1,011</b>
<i>Jean F. Watson</i>	<b>SC018971</b>	6,424	57	(5)	(25)	-	<b>6,451</b>
<i>Lauriston Castle</i>	<b>SC020737</b>	7,043	249	(249)	(1)	-	<b>7,042</b>
<i>Nelson Halls</i>	<b>SC018946</b>	241	68	(68)	(6)	-	<b>235</b>
<i>The Royal Scots Trust</i>	<b>SC018945</b>	35	22	(21)	(1)	-	<b>35</b>
<b>Total Funds</b>		<b>14,764</b>	<b>426</b>	<b>(358)</b>	<b>(58)</b>	<b>-</b>	<b>14,774</b>

The City of Edinburgh Council Charitable Trusts  
Notes to the Accounts  
For the year ended 31 March 2021

17 (i) Trusts at Market Value - Year Ended 31 March 2021

Charity Name	SC Number	Revaluation Reserve									
		Unrestricted Funds					Endowment Funds				
		Cash at Bank	Debtors	Amounts owed	Jean F. Watson Collection	Jean F. Watson Collection	Heritage Assets incl. Lauriston Castle	Other Heritage Assets	Investments	Investments Market Value Adjustment	2020/21 Market Value
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Edinburgh Education Trust	SC042754	121	7	(5)	-	-	-	-	844	224	1,190
Jean F. Watson	SC018971	154	7	(11)	1,006	4,377	-	-	881	227	6,641
Lauriston Castle	SC020737	1	-	(2)	-	-	7,625	-	39	10	7,673
Nelson Halls	SC018946	8	1	(7)	-	-	-	19	198	51	271
The Royal Scots Trust	SC018945	3	-	(1)	-	-	-	1	24	6	33
<b>Total Funds</b>		287	15	(26)	1,006	4,377	7,625	20	1,986	518	15,808

17 (ii) Trusts at Market Value - Year Ended 31 March 2020

Charity Name	SC Number	Revaluation Reserve									
		Unrestricted Funds					Endowment Funds				
		Cash at Bank	Debtors	Amounts owed	Jean F. Watson Collection	Jean F. Watson Collection	Heritage Assets incl. Lauriston Castle	Other Heritage Assets	Investments	Investments Market Value Adjustment	2019/20 Market Value
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Edinburgh Education Trust	SC042754	100	7	(8)	-	-	-	-	844	68	1,011
Jean F. Watson	SC018971	128	7	(8)	997	4,377	-	-	881	69	6,451
Lauriston Castle	SC020737	2	-	(3)	-	-	7,001	-	39	3	7,042
Nelson Halls	SC018946	15	2	(14)	-	-	-	19	198	15	235
The Royal Scots Trust	SC018945	10	-	(2)	-	-	-	1	24	2	35
<b>Total Funds</b>		255	16	(35)	997	4,377	7,001	20	1,986	157	14,774

## **Independent auditor's report to the Trustee of The City of Edinburgh Council Charitable Trusts and the Accounts Commission**

### **Reporting on the audit of the financial statements**

#### **Opinion on financial statements**

We certify that we have audited the financial statements in the statement of accounts of The City of Edinburgh Council Charitable Trusts for the year ended 31 March 2021 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accompanying financial statements:

- give a true and fair view of the state of affairs of the charities as at 31 March 2021 and of their incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

#### **Basis for opinion**

We conducted our audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charities in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern basis of accounting**

We have concluded that the use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charities' ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from when the financial statements are authorised for issue.

#### **Responsibilities of the Trustee for the financial statements**

As explained more fully in the Responsibilities of the Trustee, the Trustee is responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the charities' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

## **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities outlined above to detect material misstatements in respect of irregularities, including fraud. Procedures include:

- obtaining an understanding of the applicable legal and regulatory framework and how the charities are complying with that framework;
- identifying which laws and regulations are significant in the context of the charities;
- assessing the susceptibility of the financial statements to material misstatement, including how fraud might occur; and
- considering whether the audit team collectively has the appropriate competence and capabilities to identify or recognise non-compliance with laws and regulations.

The extent to which our procedures are capable of detecting irregularities, including fraud, is affected by the inherent difficulty in detecting irregularities, the effectiveness of the charities' controls, and the nature, timing and extent of the audit procedures performed.

Irregularities that result from fraud are inherently more difficult to detect than irregularities that result from error as fraud may involve collusion, intentional omissions, misrepresentations, or the override of internal control. The capability of the audit to detect fraud and other irregularities depends on factors such as the skilfulness of the perpetrator, the frequency and extent of manipulation, the degree of collusion involved, the relative size of individual amounts manipulated, and the seniority of those individuals involved.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## **Reporting on other requirements**

### **Statutory other information**

The Trustee is responsible for the statutory other information in the statement of accounts. The statutory other information comprises the Trustee's Annual Report.

Our responsibility is to read all the statutory other information and, in doing so, consider whether the statutory other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this statutory other information, we are required to report that fact. We have nothing to report in this regard.

Our opinion on the financial statements does not cover the statutory other information and we do not express any form of assurance conclusion thereon except to the extent explicitly stated in the following opinion prescribed by the Accounts Commission.

## **Report on other requirements**

### **Opinion prescribed by the Accounts Commission**

In our opinion, based on the work undertaken in the course of the audit, the information given in the Trustee's Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Charities SORP (FRS 102).

### **Matters on which we are required to report by exception**

We are required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in our opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

### **Use of our report**

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, we do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

### **Nick Bennett, for and on behalf of Azets Audit Services**

Exchange Place 3  
Semple Street  
Edinburgh  
EH3 8BL

**Date**.....

Azets Audit Services is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**Charity Number: SC025067**

**City of Edinburgh Council Charitable Funds  
Audited Trustee's Annual Report and Accounts  
for the year ended 31 March 2021**

## **Legal and Administrative Information**

### **Trustee**

The City of Edinburgh Council acts as sole Trustee for the City of Edinburgh Council Charitable Funds. The delegated responsibility for charitable trusts was transferred from the Pensions and Trusts Committee to the Finance and Budget Committee as part of the review of governance arrangements under the Committee Terms of Reference and Delegated Functions approved by Council on 20 September 2012 (Section 6.6). The Finance and Budget Committee has since been renamed the **Finance and Resources Committee** and now has delegated authority from Council to act in the role of Trustee of its charities. The individual members of the Committee are listed on page 3 of the Trustee's Report, however, the individual members are not Trustees of the charitable Trust.

### **Reference and Administrative Details**

At the year end the Council acted as sole Trustee for a total of six Trusts which have charitable status and are registered with the Office of the Scottish Charity Regulator (OSCR). City of Edinburgh Council Charitable Funds is one of these Trusts.

The Council administers this charity but its assets are not available to the Council and have not been included in the Council's balance sheet, or its wider Group balance sheet.

### **Registered Office**

The City of Edinburgh Council  
City Chambers  
High Street  
Edinburgh  
EH1 1YJ

### **Auditor**

Azets Audit Services  
Exchange Place 3  
Sempie Street  
Edinburgh  
EH3 8BL

### **Bankers**

Royal Bank of Scotland  
36 St Andrew Square  
Edinburgh  
EH2 2AD

### **Legal Advisors**

The City of Edinburgh Council  
City Chambers  
High Street  
Edinburgh

## **Trustee's Annual Report 2020/21**

The Trustee presents the Annual Report and Accounts of the City of Edinburgh Council Charitable Funds for the year ending 31 March 2021. The Annual Accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Accounts (Scotland) Regulations 2006 and the principles of Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102), commonly referred to as the Charities SORP (FRS 102).

### **Structure, Governance and Management**

The Trustee section on the previous page describes the Committee of the Council which is involved with administration. All committee members are elected Councillors. Members of the Finance and Resources Committee have been provided with copies of the OSCR guidance which explains the role and responsibilities of charity Trustees. Risk management is covered as part of the Council's general risk management procedures. The Council is currently in the process of conducting a review of its administration of Trusts.

### **Responsibilities of the Trustee**

Charity law requires charity Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

The Council, as the Trustee, has overall responsibility for the following:

1. Ensuring that there are appropriate systems of controls; financial and otherwise.
2. Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charities and enable them to ensure that the financial statements comply with the Charities Accounts (Scotland) Regulations 2006 and the Charities SORP (FRS 102).
3. Selecting suitable accounting policies and applying them consistently.
4. Making judgements and estimates that are reasonable and prudent.
5. Safeguarding the assets of the charity.
6. Taking reasonable steps for the prevention and detection of fraud and other irregularities.
7. Providing reasonable assurance that:
  - i) the charity is operating efficiently and effectively;
  - ii) the charitable assets are safeguarded against unauthorised use or disposition;
  - iii) proper records are maintained and financial information used by the charity is reliable;
  - iv) the charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute assurance against material misstatement or loss. They include:

1. A strategic plan approved by the charity Trustee;
2. Consideration by the charity Trustee of financial results and non-financial performance indicators;
3. Delegation of authority and segregation of duties; and
4. Identification and management of risks.

The Trustee is responsible for the maintenance and integrity of the corporate and financial information included in the Council's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

### **Exemptions From Disclosure and Funds held as Custodian Trustee on Behalf of Others**

None.



## **Trustee's Annual Report 2020/21**

### **Objectives and Activities**

The purpose of the City of Edinburgh Council Charitable Funds is to provide outdoor education and skiing opportunities.

At the **14 January 2016 Finance and Resources Committee**, it was agreed that £66,000 of the City of Edinburgh Council Charitable Funds would be used to build a modular log cabin type classroom and storage space at Lagganlia. Further to that, a proposal to use the remaining funds for the same purpose was approved by Committee on 23 January 2018. A preferred contractor has been appointed following a tender process. However the work has been delayed due to the impact of Covid-19 restrictions. The funds will be transferred when the construction work at Lagganlia is completed. OSCR has granted consent to wind up the Trust and this will be progressed once the log cabin and storage space has been completed.

For this reason, the financial statements for the City of Edinburgh Council Charitable Funds have been prepared using a break-up basis of accounting as it is considered that it is not a going concern.

### **Financial Review**

The financial statements present the financial position of the Trust for the year ended 31 March 2021. This section describes briefly the key points of the statement. All of the unrestricted funds of the charity are general and not designated.

The expenditure in the year is £4,074 (2019/20 £4,405). An analysis of expenditure is detailed in Notes 3 and 4.

The £5,687 decrease in cash is further analysed in the Cash Flow Statement (£2,566 decrease in 2019/20). The detail of the breakdown of the £4,074 owed by the Trust as at 31 March 2021 is included within Note 12 of the Accounts with the year on year comparative included in Note 6.

### **Reserves Policy**

No reserves policy has been created for the City of Edinburgh Council Charitable Funds as the existing funds have been agreed to be disbursed as per the reports to Finance and Resources Committee on 14 January 2016 and 23 January 2018.

### **Plans for Future Period**

Future plans include the full disbursement of the remaining funds of the City of Edinburgh Council Charitable Funds, which has been approved by the Finance and Resources Committee. It is the intention to wind up the Trust once all funds are distributed.

### **Signed on behalf of the Trustee of the charities:**

**Councillor Rob Munn**

**Convener of the Finance and Resources Committee**

**Date:**

**The other members of the Finance and Resources Committee as at 31 March 2021 are outlined below:**

Councillor Alasdair Rankin (*Convener up until 25.08.20*)

Councillor Joan Griffiths (*Vice-Convener*)

Councillor Chas Booth

Councillor Graeme Bruce

Councillor Gavin Corbett

Councillor George Gordon

Councillor Graham Hutchison

Councillor Andrew Johnston

Councillor Neil Ross

Councillor Mandy Watt

**The City of Edinburgh Council Charitable Funds**  
**Statement of Financial Activities**  
**For the year ended 31 March 2021**

		2020/21			2019/20		
	Note	Unrestricted funds	Endowment funds	Total funds	Unrestricted funds	Endowment funds	Total funds
		£	£	£	£	£	£
<b>Income and Endowments from:</b>							
<i>Interest Received</i>	2	-	-	-	508	-	508
<b>Total</b>		-	-	-	508	-	508
<b>Expenditure on:</b>							
<i>Charitable activities</i>	3, 4	(4,074)	-	(4,074)	(4,405)	-	(4,405)
<b>Total</b>		(4,074)	-	(4,074)	(4,405)	-	(4,405)
<b>Net income / (expenditure)</b>		(4,074)	-	(4,074)	(3,897)	-	(3,897)
<b>Transfers between funds</b>		-	-	-	-	-	-
<b>Net movement in funds:</b>							
Increase/ (Decrease)		(4,074)	-	(4,074)	(3,897)	-	(3,897)
<b>Reconciliation of funds</b>							
<i>Capital as 1 April</i>		100,302	-	100,302	104,199	-	104,199
<i>Total funds brought forward</i>		100,302	-	100,302	104,199	-	104,199
<b>Total funds carried forward</b>	12	96,228	-	96,228	100,302	-	100,302

**The City of Edinburgh Council Charitable Funds**  
**Balance Sheet**  
**As at 31 March 2021**

		2020/21			2019/20		
	Note	Unrestricted funds	Endowment funds	Total funds	Unrestricted funds	Endowment funds	Total funds
		£	£	£	£	£	£
<b>Current Assets:</b>							
<i>Cash at Bank</i>	5	100,302	-	100,302	105,989	-	105,989
<i>Total current assets</i>		<u>100,302</u>	<u>-</u>	<u>100,302</u>	<u>105,989</u>	<u>-</u>	<u>105,989</u>
<b>Liabilities:</b>							
<i>Creditors due within one year</i>	6	(4,074)	-	(4,074)	(5,687)	-	(5,687)
<i>Total Liabilities</i>		<u>(4,074)</u>	<u>-</u>	<u>(4,074)</u>	<u>(5,687)</u>	<u>-</u>	<u>(5,687)</u>
<b>Net Current Assets</b>		96,228	-	96,228	100,302	-	100,302
<b>Total Net Assets</b>		<u>96,228</u>	<u>-</u>	<u>96,228</u>	<u>100,302</u>	<u>-</u>	<u>100,302</u>
<b>The funds of the charity:</b>							
<i>Unrestricted Funds</i>	12	96,228	-	96,228	100,302	-	100,302
<b>Total Charity Funds</b>		<u>96,228</u>	<u>-</u>	<u>96,228</u>	<u>100,302</u>	<u>-</u>	<u>100,302</u>

The audited accounts were issued on 18 November 2021.

**Signed on behalf of the charity Trustee:**

**Councillor Rob Munn**  
**Convener of the Finance and Resources Committee**

**Date:**

The City of Edinburgh Council Charitable Funds  
Cash Flow Statement  
As at 31 March 2021

	31 March 2021		31 March 2020
	£	£	£
<b>Operating Activities</b>			
<i>Cash paid to the Council</i>	5,687		2,566
<b>Cash outflows generated from operating activities</b>	<u>5,687</u>	<b>5,687</b>	<u>2,566</u>
<b>Net cash (inflows) / outflows from operating activities</b>	<u>5,687</u>	<b>5,687</b>	<u>2,566</u>
<b>Net cash flows from investing activities</b>	-	-	-
<b>Net cash flows from financing activities</b>	-	-	-
<b>Net (increase) / decrease in cash and cash equivalents</b>	<u>5,687</u>	<b>5,687</b>	<u>2,566</u>
<i>Cash and cash equivalents at 1 April (Note 5)</i>	105,989		108,555
<i>Cash and cash equivalents at 31 March (Note 5)</i>	<u>100,302</u>		<u>105,989</u>
<b>Net (increase) / decrease in cash and cash equivalents</b>	<u>5,687</u>	<b>5,687</b>	<u>2,566</u>

**Analysis of changes in Net Debt**

	1 April 2020	Net Cash Flows	Non-Cash Changes	31 March 2021
	£	£	£	£
Cash at Bank	105,989	(5,687)	-	100,302
<b>Total Funds</b>	<u>105,989</u>	<u>(5,687)</u>	<u>-</u>	<u>100,302</u>

**The City of Edinburgh Council Charitable Funds**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

**1 Accounting policies**

**a) Basis of preparation**

The 2020/21 financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - Charities SORP (FRS 102) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

City of Edinburgh Council Charitable Funds meets the definition of a public benefit entity under Charities SORP (FRS 102). Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

These financial statements are presented in pounds sterling (GBP) as that is the currency in which the Charitable Trust funds' transactions are denominated.

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires Trustees to exercise their judgement in the process of applying the accounting policies. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates. The critical judgements and estimates for the trusts are included in note (j).

**b) Going Concern Policy**

The financial statements for the City of Edinburgh Council Charitable Funds have been prepared using a break-up basis of accounting as it is considered that it is not a going concern. A proposal to use the remaining funds to build a modular log cabin type classroom and storage space at Lagganlia was approved by **Finance and Resources Committee on 23 January 2018**.

**c) Fund accounting**

Unrestricted funds are general funds that are available for use at the Trustee's discretion in the furtherance of any of the objectives of the charities.

Endowment funds are held on Trust to be retained for the benefit of the charity as a capital fund. The income arising from the investments is available for the purposes of each charity and is added to the relevant unrestricted fund. In most cases the Trustee has discretion to expend endowment funds should the need arise, subject to Finance and Resources Committee approval. There is no endowment fund held for the City of Edinburgh Council Charitable Funds as at 31 March 2021.

**d) Grant income**

Revenue grants, including those from government, are recognised in the Statement of Financial Activities (SoFA) in the period in which the Charitable Trust is entitled to receipt, it is probable that the income will be received and the amount can be measured reliably. Such income is deferred when the Charitable Trust has to fulfil conditions before becoming entitled to it.

**The City of Edinburgh Council Charitable Funds**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

**1 Accounting policies - continued**

**e) Expenditure**

Expenditure is included in the financial statements on an accruals basis.

**f) Reserves policy**

No reserves policy has been created for the City of Edinburgh Council Charitable Funds as the existing funds have been agreed to be disbursed as per the report to Finance and Resources Committee on 14 January 2016 and 23 January 2018.

**g) Creditors**

Creditors are obligations to pay for goods or services that have been acquired. They are recognised at the undiscounted amount owed to the supplier, which is normally the invoice price.

**h) Cash and cash equivalents**

Cash and cash equivalents consist of cash on hand and balances with banks, and are measured at fair value.

**i) Financial assets and financial liabilities**

Financial instruments are recognised in the statements of financial activities when the Charitable Trust becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at transaction price unless the arrangement constitutes a financing transaction which includes transaction costs for financial instruments not subsequently measured at fair value. Subsequent to initial recognition, they are accounted for as set out below. A financing transaction is measured at the present value of the future payments discounted at the market rate of interest for similar debt instrument.

Financial instruments are classified as either 'basic' or 'other' in accordance with Chapter 11 of Charities SORP (FRS 102). At the end of each reporting period, basic financial instruments are measured at amortised cost using the effective rate method. All financial instruments not classified as basic are measured at fair value at the end of the reporting period with the resulting changes recognised in income or expenditure. Where the fair value cannot be reliably measured, they are recognised at cost less impairment.

Financial assets are derecognised when the contractual rights to the cash flows from asset expire, or when the charitable company has transferred substantially all the risks and rewards of ownership. Financial liabilities are derecognised only once the liability has been extinguished through discharge, cancellation or expiry.

**j) Critical judgements and estimates**

The preparation of financial statements in compliance with Charities SORP (FRS 102) requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Charitable Trust funds' accounting policies.

The Trustee do not consider there to be any accounting judgements required in preparing these accounts. The Trustee are satisfied that accounting policies are appropriate and applied consistently.

**The City of Edinburgh Council Charitable Funds**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

<b>2 Analysis of Income</b>	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
<i>Interest - received</i>	-	508
<b>Total Income</b>	<b>-</b>	<b>508</b>

  

<b>3 Analysis of Expenditure on Charitable Activities</b>	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
<i>Allocation of Governance and support costs</i>	(4,074)	(4,405)
<b>Total Expenditure on Charitable Activities</b>	<b>(4,074)</b>	<b>(4,405)</b>

There was no expenditure incurred on raising funds in 2020/21. (£nil 2019/20)

<b>4 Analysis of Governance and Support Costs</b>	<b>Support</b>	<b>Governance</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<i>City of Edinburgh Council Charitable Funds</i>	(1,938)	(2,136)	(4,074)
<b>Total Support Costs</b>	<b>(1,938)</b>	<b>(2,136)</b>	<b>(4,074)</b>

The basis of allocation for the support and governance costs was the cash held at bank at the time of allocation.

No Trustee received any remuneration or expenses during the year ending 31 March 2021. There are no employees of the City of Edinburgh Council Charitable Funds.

**The City of Edinburgh Council Charitable Funds**  
**Notes to the Accounts**  
**For the year ended 31 March 2021**

<b>5 Analysis of Cash and Cash Equivalents</b>	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
<i>Cash at Bank</i>	100,302	105,989
<b>Total Cash and Cash Equivalents</b>	<b>100,302</b>	<b>105,989</b>

<b>6 Analysis of Creditors Due Within One Year</b>	<b>Unrestricted funds</b>	<b>Endowment funds</b>	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>	<b>Total</b>	<b>Total</b>
			<b>£</b>	<b>£</b>
<i>Amounts due</i>	(4,074)	-	(4,074)	(5,687)
<b>Total Liabilities</b>	<b>(4,074)</b>	<b>-</b>	<b>(4,074)</b>	<b>(5,687)</b>

<b>7 Analysis of Financial Assets and Liabilities</b>	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
<i>Financial assets measured at amortised cost</i>	100,302	105,989
<i>Financial liabilities measured at amortised cost</i>	(4,074)	(5,687)
<i>Financial assets measured at market value</i>	-	-
<b>Total Financial Assets and Liabilities</b>	<b>96,228</b>	<b>100,302</b>

**8 Related Party Transactions**

During the year the City of Edinburgh Council made payments on behalf of the Charitable Trust. At the end of the year £1,938 was owed to the Council by the Trusts (2019-20 £3,330).

**9 Prior Year Adjustment**

There have been no prior year adjustments that require disclosure within these accounts.

**10 Post Balance Sheet Event**

There have been no events since 31 March 2021, and up to the date when these accounts were authorised, that require any adjustments to these accounts.

**11 Audit Fee**

The allocated fee payable to Azets Audit Services in respect of the audit services for the City of Edinburgh Council Charitable Funds is £2,136 for 2020/21. The figure for 2019/20 was £2,356. This fee is included in the overall governance costs in Notes 3 and 4.



The City of Edinburgh Council Charitable Funds  
Notes to the Accounts  
For the year ended 31 March 2021

12 (i) Trusts at Market Value - Year Ended 31 March 2021

Unrestricted Funds				
Charity Name	SC Number	Cash at Bank £	Amounts owed £	2020/21 Market Value £
<i>City of Edinburgh Council Charitable Funds</i>	<b>SC025067</b>	100,302	(4,074)	<b>96,228</b>
<b>Total Funds</b>		<b>100,302</b>	<b>(4,074)</b>	<b>96,228</b>

12 (ii) Trusts at Market Value - Year Ended 31 March 2020

Unrestricted Funds				
Charity Name	SC Number	Cash at Bank £	Amounts owed £	2019/20 Market Value £
<i>City of Edinburgh Council Charitable Funds</i>	<b>SC025067</b>	105,989	(5,687)	<b>100,302</b>
<b>Total Funds</b>		<b>105,989</b>	<b>(5,687)</b>	<b>100,302</b>

## **Independent auditor's report to the Trustee of the City of Edinburgh Council Charitable Funds and the Accounts Commission**

### **Reporting on the audit of the financial statements**

#### **Opinion on financial statements**

We certify that we have audited the financial statements in the statement of accounts of the City of Edinburgh Council Charitable Funds for the year ended 31 March 2021 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accompanying financial statements:

- give a true and fair view of the state of affairs of the charities as at 31 March 2021 and of their incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

#### **Basis for opinion**

We conducted our audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the **Code of Audit** Practice approved by the Accounts Commission for Scotland. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Material uncertainty related to going concern**

We draw attention to note 1 in the financial statements, which describes the basis of preparation. The Trustee has prepared the financial statements using a break-up basis of accounting as they consider that it is not a going concern. Our opinion is not modified in respect of this matter.

#### **Responsibilities of the Trustee for the financial statements**

As explained more fully in the Responsibilities of the Trustee, the Trustee is responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

## **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities outlined above to detect material misstatements in respect of irregularities, including fraud. Procedures include:

- obtaining an understanding of the applicable legal and regulatory framework and how the charities are complying with that framework;
- identifying which laws and regulations are significant in the context of the charities;
- assessing the susceptibility of the financial statements to material misstatement, including how fraud might occur; and
- considering whether the audit team collectively has the appropriate competence and capabilities to identify or recognise non-compliance with laws and regulations.

The extent to which our procedures are capable of detecting irregularities, including fraud, is affected by the inherent difficulty in detecting irregularities, the effectiveness of the charity's controls, and the nature, timing and extent of the audit procedures performed.

Irregularities that result from fraud are inherently more difficult to detect than irregularities that result from error as fraud may involve collusion, intentional omissions, misrepresentations, or the override of internal control. The capability of the audit to detect fraud and other irregularities depends on factors such as the skilfulness of the perpetrator, the frequency and extent of manipulation, the degree of collusion involved, the relative size of individual amounts manipulated, and the seniority of those individuals involved.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## **Reporting on other requirements**

### **Statutory other information**

The Trustee is responsible for the statutory other information in the statement of accounts. The statutory other information comprises the Trustee's Annual Report.

Our responsibility is to read all the statutory other information and, in doing so, consider whether the statutory other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this statutory other information, we are required to report that fact. We have nothing to report in this regard.

Our opinion on the financial statements does not cover the statutory other information and we do not express any form of assurance conclusion thereon except to the extent explicitly stated in the following opinion prescribed by the Accounts Commission.

## **Report on other requirements**

### **Opinion prescribed by the Accounts Commission**

In our opinion, based on the work undertaken in the course of the audit, the information given in the Trustee's Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Charities SORP (FRS 102).

### **Matters on which we are required to report by exception**

We are required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in our opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

### **Use of our report**

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, we do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

### **Nick Bennett, for and on behalf of Azets Audit Services**

Exchange Place 3  
Semple Street  
Edinburgh  
EH3 8BL

**Date**.....

Azets Audit Services is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.