

Work Programme

Policy and Sustainability Committee

30 November 2021

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Council Asbestos Policy	Annual Review	Routine	Chris Lawson	Corporate Services	Annual	October 2022
2	Council Fire Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
3	Council Health and Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
4	Council Water Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
5	Council Smoke Free Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
6	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Corporate Services	Annual	February 2022
7	Edinburgh Biodiversity Action Plan 2019-21	Annual Update	Executive	Caroline Peacock/Susan Falconer	Place	Annual	February 2022

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8	Welfare Reform	Quarterly Update	Routine	Sheila Haig	Corporate Services	Quarterly	November 2021
9	Older People Joint Inspection Improvement Plan	Progress report	Executive	Marian Gray	Chief Officer, Edinburgh Health and Social Care Partnership	6-monthly	November 2021
10	Energy Management Policy for Operational Buildings - Annual Report.	Progress report	Executive	Peter Watton	Place	Annual	February 2022
11	Policy Assurance Statement – Customer Services	Annual report	Executive	Nicola Harvey	Corporate Services	Annual	November 2021
12	Policy Assurance Statement - Human Resources (HR)	Annual report	Executive	Katy Miller	Corporate Services	Annual	November 2021
13	Policy Assurance Statement - Legal and Assurance	Annual report	Executive	Nick Smith	Corporate Services	Annual	November 2021
14	Contact Centre	Update report	Executive	Nicola Harvey	Corporate	Quarterly	November

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	Performance				Services		2021
15	Digital and Smart City Strategy	Annual report	Executive	Nicola Harvey	Corporate Services	Annual	October 2022
16	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Education and Children's Services	Annual	November 2021
17	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Corporate Services	Annual	October 2022
18	Police Scotland Update	Annual plan	Executive	Gavin King	Corporate Services	Annual	October 2022
19	Police Scotland – City of Edinburgh Division Update	Quarterly Update	Executive	Gavin King	Corporate Services	Quarterly	February 2022 June 2022 October 2022
20	Fire and Rescue Service	Annual plan	Executive	Gavin King	Corporate Services	Annual	October 2022
21	Carbon Impact of the Council's International Travel	Annual Report	Executive	Paula McLeay/Gavin King	Corporate Services	Annual	Spring 2022

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22	End Poverty in Edinburgh Delivery Plan 2020-30	Annual Report	Executive	Chris Adams	Corporate Services	Annual	Autumn 2022
23	2030 City Target Monitoring Approach	Annual Report	Executive	Claire Marion	Corporate Services	Annual	November 2021
24	Appointments to Working Groups	Annual Report	Executive	Jamie Macrae	Corporate Services	Annual	August 2022
25	Corporate Performance updates	Bi-Annual Update	Executive	Edel McManus	Corporate Services	Bi-annual	November 2021
26	Annual Performance report and LGBF report	Annual	Executive	Edel McManus	Corporate Services	Annual	June 2022

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
FEBRUARY 2022		
Edinburgh Integration Joint Board Savings and Recovery Programme 2020/21	Chief Officer, Edinburgh Health and Social Care Partnership	
Edinburgh Biodiversity Action Plan 2019-21	Place	Caroline Peacock/Susan Falconer
Energy Management Policy for Operational Buildings - Annual Report	Place	Peter Watton
Police Scotland – City of Edinburgh Division Update	Corporate Services	Jamie Macrae
Corporate Performance Updates	Corporate Services	Edel McManus
Better School Milk – response to a motion by Councillor Burgess	Place	Christopher Ross
Report on the Petition for consideration – Resettle Refugees and Asylum Seekers from the Aegean Island Camps in Edinburgh	Education and Children’s Services	
Community Wealth – Response to a motion by Councillor Day	Place/Corporate Services	Elin Williamson

Small Business Saturday – response to a motion by Councillor Lezley Marion Cameron	Place	Elin Williamson
Internal Audit: Overdue Findings and Key Performance Indicators as at 11 August 2021 - Actions Overdue by More than a Year	Chief Executives	
Gaelic Language Plan 2018-22	Corporate Services	Eleanor Cunningham
MARCH 2022		
Recycling in Schools	Place	Mark Stenhouse
In-house Service Provision - Response to a Motion by Councillor Day	Corporate Services	