

Rolling Actions Log

Policy and Sustainability Committee

30 November 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	04.10.16	Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report	That an update report be submitted to Committee in 6 months.	Chief Executive (for Education and Children's Services)	Ongoing		<p><u>Update 9 July 2020</u></p> <p>With the instigation of the Covid-19 lockdown and other measures in place, the transfer of the two schools was put on hold on the 25th March 2020.</p> <p>The last 2 schools to transfer WHEC and Leith Academy will not do so until Edinburgh Leisure is back up and running and they are able to be transferred.</p>

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							<p><u>Update 25 June 2020</u></p> <p>To agree that a final report be submitted to Committee.</p>
2	01.02.18	<p>City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18</p> <p>(Agenda for 1 February 2018)</p>	<p>Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.</p>	Executive Director of Place	Summer 2022		<p>This contract is in place until Winter Festival 2022. The review of the contract will be presented to Policy and Sustainability Committee.</p>
3	06.02.20	<p>City of Edinburgh Council – Motion by Councillor Main – Recycling in Schools</p>	<p>To request:</p> <p>a) All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work</p>	Executive Director of Place	7 June 2022		<p><u>Update 1 June 2021</u></p> <p>Due to the ongoing Covid restrictions in place in schools and schools meals continuing to be delivered in</p>

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			<p>together to review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21 academic year within policy and current budgets, and reporting any financial challenges in doing so to the report requested.</p> <p>b) A report to the Policy and Sustainability Committee outlining the service provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030.</p>				<p>classrooms until September 2021, it is proposed to provide committee with a update report in early 2022</p> <p><u>Update - 6 October 2020</u></p> <p>Report to Committee – agreed to leave open until the information requested had been provided.</p> <p><u>Update – 11 June 2020</u></p> <p>Following discussion with Councillor Main it has been agreed that this report will be deferred to September 2020, to enable the relevant service areas to</p>

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							prioritise work to support schools re-opening and to incorporate lessons learned arising from the Covid-19 lockdown period.
4	09.07.20	Tourism and Hospitality Sector Recovery Plan – Follow Up	<p>Notes the importance of Business tourism to the City’s hospitality sector and the importance of business tourism in helping many of Edinburgh’s sectors access the global market;</p> <p>Notes this would require additional engagement with industry and key partners to fully develop a long-term approach and agree that this should be reported back to the Policy and Sustainability Committee, including how the organisational structure will operate throughout the City.</p>	Executive Director of Place	30 November 2021		<p>Recommended for closure</p> <p>Report on the agenda for this meeting</p> <p><u>Update 20 April 2021</u></p> <p>Discussions are continuing to develop a partnership model for business tourism for the city.</p> <p><u>Update 23 February 2021</u></p> <p>An update has been provided on the Business Bulletin for</p>

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							<p>this meeting</p> <p><u>Update 10 November 2020</u></p> <p>An update will be provided in the Committee's Business Bulletin in December 2020</p>
5	06.10.20	Recycling and Waste Collection in Schools	<p>1) Requests that a report on the progress of the introduction of the new service is brought back to committee in six months.</p> <p>2) To agree to consider food waste recycling receptacles in schools as broken down in Appendix 2 and provide an update to members</p>	<p>Executive Director of Place</p> <p>Executive Director Place</p>	<p>7 June 2022</p> <p>Early 2022</p>		<p><u>Update 1 June 2021</u></p> <p>Due to the ongoing Covid restrictions in place in schools and schools meals continuing to be delivered in classrooms until September 2021, it is proposed to provide committee with a update report in early 2022</p>

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6	10.11.20	Update on the Edinburgh Health and Social Care Older People Joint Inspection Improvement Plan	To agree that an update report be brought back to this Committee in no later than 6 months time and that the Convener liaise with the Chair of the IJB and Chief Officer on exactly when this would be possible.	Chief Officer, Edinburgh Health and Social Care Partnership	30 November 2021		Recommended for closure Report on the agenda for this meeting
7	23.02.21	Edinburgh Integration Joint Board Savings and Recovery Programme 2020/21 Update	To note the current position of the Edinburgh Integration Joint Board's Savings and Recovery Programme 2020/21 and request an update on savings programmes relevant to the Council's responsibilities come back to this Committee by the end of year	Chief Officer, Edinburgh Integration Joint Board	22 February 2022		
8	20.04.21	Council's Emissions Reduction Plan	1) Requests a report within 2 cycles to detail options for Energy for Edinburgh's involvement in	Executive Director of Corporate Services	30 November 2021		Recommended for closure Report on the agenda for this meeting

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			<p>accelerating and delivering the Council's carbon targets as well as the contribution to the citywide net zero target. These should include, but not be limited to, involvement in decarbonising heat of the Council's estate and moving to EV and/or hydrogen for Council fleet- with opportunities to help accelerate decarbonisation of transport in the wider City. Proposals should be written to be able to be fully incorporated into the plans due for approval in October.</p> <p>2) Requests that when the final reports come back in October for the Council's carbon reduction and the wider</p>	Executive Director of Corporate Services	30 November 2021		<p><u>Update 5 October</u></p> <p>This report is scheduled for the November meeting of Committee</p> <p><u>Update - 3 August</u></p> <p>An update is provided in the Business Bulletin for this meeting.</p>

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			city, actions in areas like heat and transport, where the Council can build infrastructure that has a benefit other sectors' transition to zero-carbon, these actions are fully included				
9	20.04.21	Anti-Social Behaviour Motion Report	To ask the Head of Safer and Stronger Communities to provide an update report before the end of 2021 confirming adherence to the new procedure.	Chief Executive Head of Safer and Stronger Communities	End 2021		Recommended for closure An update has been provided on the Business Bulletin on the agenda for this meeting
10	29.04.21	City of Edinburgh Council - Motion by Councillor Watt - Women's Safety in Public Places (See action 16 below)	Council agrees to bring a report to Policy & Sustainability within two cycles, detailing any actions to improve women's safety, including embedding considerations within risk assessments, placemaking	Executive Director of Corporate Services	30 November 2021		Recommended for closure Report on the agenda for this meeting

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			<p>and any other organisational changes to positively impact safety of women in Edinburgh.</p> <p>This report should identify options for a consultation around the public places and spaces in Edinburgh where women feel safe, where they feel less safe and what can be done to improve their safety. With actions being reported back to the appropriate committee.</p>				
11	10.06.21	Edinburgh Economy Strategy Development Report and City Centre Recovery Action Plan	Agree that findings from the consultation and final draft documents will be brought for consideration by the Policy and Sustainability Committee in November 2021.	Executive Director of Place	30 November 2021		<p>Recommended for closure</p> <p>Report on the agenda for this meeting</p>

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12	10.06.21	Petition for Consideration - Resettle Refugees and Asylum Seekers from the Aegean Island Camps in Edinburgh	To request a report on the issues raised by the petitioner and the Committee	Executive Director of Education and Children's Services	22 February 2022		
13	03.08.21	Adaptation and Renewal Programme Update	To invite Dona Milne, NHS Lothian to a future meeting to provide an update on the vaccination programme (as part of the Adaptation and Renewal Programme Update).	Chief Executive	30 November 2021		Recommended for Closure Dona Milne will be in attendance at this meeting.
14	03.08.21	Youth Work in Community Centres and Other Locations	To agree to receive a further report on the youth work strategy in October.	Interim Executive Director of Education and Children's Services	Early 2022		<u>Update – October 2021</u> The full report will be submitted at a later date when Council officers and partners are better placed to provide an informed report, following the

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							Scottish Government launch the National Youth Work Strategy in early 2022. An update will be included on the Business Bulletin in November.
15	03.08.21	Ventilation – Motion by Councillor Jim Campbell	To commend council officers for having distributed carbon dioxide sensors to head teachers and request the Chief Executive prepare an update for this committee in one cycle on indoor air quality across the most heavily used buildings in the council estate. This should include data which has been recorded with an accompanying commentary covering the methodology used and observations so far.	Chief Executive/ Executive Director of Place	30 November 2021		Recommended for closure Report on the agenda for this meeting

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16	26.08.21	City of Edinburgh Council - Creating a Safer First and Last Mile Journey for Women and Girls – motion by Councillor Osler (See action 10 above)	To welcome the motion by Councillor Osler and ask that it be included in the remit of Councillor Watt's motion: Women's Safety in Public Places, which was agreed by Council on 29 April 2021. Councillor Watt's motion asked for a report to Policy and Sustainability Committee within two cycles. This amendment would extend that by two cycles to acknowledge the scope of the work that is being undertaken.	Executive Director of Corporate Services	30 November 2021		Recommended for closure Report on the agenda for this meeting
17	26.08.21	City of Edinburgh Council - Fossil Fuel Non Proliferation Treaty – motion by Councillor Burgess	To call for a report in two cycles to the Policy and Sustainability Committee setting out the Fossil Fuel Non-Proliferation Treaty and any implications for the City of Edinburgh Council.	Executive Director of Corporate Services	30 November 2021		Recommended for closure Report on the agenda for this meeting

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18	23.09.21	City of Edinburgh Council – Council Owned Care Homes – EIJB – motion by Councillor McVey	To request an update report from the Chief Officer of the EIJB within one cycle to the Policy and Sustainability Committee updating Council on these plans	Chief Officer, Edinburgh Health and Social Care Partnership	30 November 2021		Recommended for closure Report on the agenda for this meeting
19	23.09.21	City of Edinburgh Council – Better School Milk – motion by Councillor Burgess	To request a report into the introduction of organic school milk with reduced use of single-use plastic in Edinburgh Council-run schools to the Policy & Sustainability committee within two cycles.	Executive Director of Place	22 February 2022		
20	05.10.21	In-house Service Provision - Response to a motion by Councillor Day	To note the work being undertaken by officers and request a further update in 3 cycles to look at opportunities to bring services in house from the hard FM contract during 2021/22 financial year.	Executive Director of Corporate Services	29 March 2022		

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21	05.10.21	Internal Audit: Overdue Findings and Key Performance Indicators as at 11 August 2021 - referral from the Governance, Risk and Best Value Committee	To instruct the Chief Executive to provide a detailed report on the actions overdue by more than a year, within the purview of this Committee, for review regarding future timescale for sign off and adequacy of actions taken	Chief Executive	22 February 2022		
22	28.10.21	City of Edinburgh Council – Community Wealth - Motion by Councillor Day	To call for a report in two cycles to Policy and Sustainability committee setting out Edinburgh’s approach to People centred approaches/Community Wealth building and identify any further opportunities going forward	Executive Director of Place	22 February 2022		
23	28.10.21	City of Edinburgh Council – Small Business Saturday - motion by Councillor Lezley	To call for a report to the Policy and Sustainability Cttee within 2 cycles setting out what advice and practical support Council	Executive Director of Place	22 February 2022		

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		Marion Cameron	can give to the small business sector to assist them improve the accessibility of their premises and to improve the overall sustainability of their business operations				