

# Minute

## Edinburgh Integration Joint Board

**10am, Tuesday 26 October 2021**

Held remotely by video conference

**Present:**

**Board Members:**

Councillor Ricky Henderson (Chair), Angus McCann (Vice-Chair), Councillor Robert Aldridge, Bridie Ashrowan, Colin Beck, Carl Bickler, Heather Cameron, Siddharthan Chandran, Councillor Phil Doggart, Christine Farquhar, Councillor George Gordon, Ruth Hendery, Kirsten Hey, Grant Macrae, Councillor Melanie Main, Ian McKay Peter Murray, Moira Pringle, Judith Proctor.

**Officers:** Matthew Brass, Jessica Brown, Sarah Bryson, Cleo Comerford, Tom Cowan, Tony Duncan, Gavin King, Ramon McDermott, Hazel Stewart and David White.

**Apologies:** Martin Hill, Helen Fitzgerald and Allister McKillop

### 1. Minutes

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The minute of the Edinburgh Integration Joint Board of 20 August 2021 and the 28 September 2021 were submitted for approval as a correct record.

**Decision**

To approve the minutes as a correct record.

### 2. Rolling Actions Log

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The Rolling Actions Log updated to October 2021 was presented.

**Decision**

- 1) To agree to close the following actions
  - Action 1 – Adult Sensory Support
  - Action 2 – Bed Based Care – Phase 1 Strategy

- Action 3 – Royal Edinburgh Hospital – Initial Agreement for the Intellectual Disability and National Intellectual Disability Adolescent Inpatient Unit and the Initial Agreement for an Integrated Mental Health Rehabilitation and Low Secure Unit
- Action 4 (2) – Membership Proposal – Referral from the Strategic Planning Group

2) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted)

### **3. Edinburgh Primary Care Improvement Plan Update**

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The progress of the Primary Care Improvement Plan (PCIP) was presented to the Board. The report updated members on the implementation of the Plan that had previously been reported to the NHS Lothian Local Medical Committee/GP Sub Committee and the NHS Lothian New Contract Oversight Group.

#### **Decision**

- 1) To endorse the attached report which was consulted on across the City as a fair reflection of the current status of PCIP implementation, before being finalised through the Edinburgh Primary Care Leadership and Resources Group in August 2021.
- 2) To note that the progress was previously reported to Lothian GP Sub/Lothian Medical Committee and the City progress supported.
- 3) To approve the Report and SG template to be reported to the SG.
- 4) To formally record the Board's thanks to the Primary Care Team

(Reference – Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)

### **4. System Pressures – Edinburgh Health and Social Care Partnership**

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Members of the Board were asked to consider the report on the significant operational and capacity pressures being experienced by the social care sector throughout Edinburgh. The report also provided details on the increasing levels of unmet need and the risk to people relating to this.

As a result of the pressures, members were asked to postpone IJB Committee work in order to ensure staff efforts were focused on the operational emergency.

#### **Decision**

- 1) To note the position of the Edinburgh Health and Social Care Partnership (EHSCP) in relation to system pressures.

- 2) To recognise the EHSCP and City of Edinburgh Council (CEC) have raised their risk rating in regard to support for vulnerable people to the highest category of 'critical'.
- 3) To note that the EHSCP System Pressures status has been report to the City of Edinburgh Council (CEC) Policy and Sustainability committee, Lothian Resilience Partnership, Regional Resilience Partnership and through both CEC and NHS management forums to keep partners appraised.
- 4) To note the measures being taken to address this within the EHSCP and with its partners and the escalation of risk.
- 5) To note that the wider pan-Lothian Gold meeting held a desktop exercise in relation to concurrent risk on 1 October.
- 6) To note that the Scottish Government has made available £300m for this year, nationally to address these pressures and that further guidance on its allocation locally is expected.
- 7) To agree, given the extent of the pressures and the pace officers are required to work at that emergency powers will be invoked so that the Chair and Vice Chair, with advice from the Chief Officer and Chief Finance Officer can agree any mobilisation plan using the EIJB share of the funding in advance of the next EIJB meeting, should this be required.
- 8) To agree that the December EIJB go ahead as scheduled and the agenda be restricted to deal with current service issues, including availability and deployment of resources and a financial update on current year budget monitoring and preparations for next year's budget.
- 9) To instruct the Chairs of all committees to similarly engage with Officers to update the Committees' work programmes.

(Reference – Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)

## **5. Preparations for Winter 2021/22**

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An update on the preparations for winter 2021/22 was presented to the Board. The Plans were noted to be well underway and had already been approved at the NHS Lothian Performance Overview Board. The report included information on the Scottish Government funding for winter pressures as well as updates on community mobilisation plans and the annual flu vaccination programme.

### **Decision**

- 1) To note progress with the preparations being made for Winter 2021/22.
- 2) To accept this report as a source of reassurance that the Partnership has developed a robust winter strategy, taking on board learning from our evaluation of the previous winter campaign.

- 3) To note that the preparations for Winter 2021/22 are interlinked with other aligned workstreams such as the Redesign of Urgent Care, Home First, Partnership remobilisation plans and capacity planning in response to system pressures.

(Reference – Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)

## **6. Public Bodies Climate Change Return**

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Approval was sought for the Public Bodies Climate Change Return prior to its submission to the Scottish Government.

### **Decision**

To approve the draft EIJB Public Bodies Climate Change Duties (PBCCD) return 2020/21 at Appendix 1.

(Reference – Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)

## **7. Edinburgh Integration Joint Board Audited Annual Accounts for 2020/21**

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The Edinburgh Integration Joint Board's Audited Annual Accounts for 2020/21 were presented to the Board for approval. The Accounts had been considered alongside the external audit annual report and the internal audit annual opinion at the Audit and Assurance Committee on 1 October 2021.

### **Decision**

- 1) To note the 'amber' rated Internal Audit opinion for the year ended 31 March 2021.
- 2) To approve and adopt the annual accounts for 2020/21.
- 3) To delegate authority to the Chief Finance Officer to resolve and amend any minor textual issues in the annual report up to the date of sign off with Audit Scotland.
- 4) To authorise the designated signatories (Chair, Chief Officer and Chief Finance Officer) to sign the annual report & accounts on behalf of the Board.
- 5) To authorise the Chief Finance Officer to sign the representation letter to the auditors, on behalf of the Board.

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

## **8. Annual Performance Report 2020-21**

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A draft version of the 2020-21 Annual Performance Report (APR) was submitted to the Board for approval. The APR had been reviewed by the Performance and Delivery Committee before its presentation at the Board

and was noted to follow a more streamlined approach that focused on the performance of the EIJB in relation to the pandemic.

Following approval, the APR would be submitted to the Scottish Government and would be published on the EIJB website.

### **Decision**

To approve the publication of the APR 2020-21.

(Reference – Report by the Service Director, Strategic Planning, Edinburgh Health and Social Care Partnership, submitted)

## **9. Finance Update**

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An update on the financial performance of delegated services for the first five months of the year was presented to the Board. The Board noted the position and the Chair of the Performance and Delivery Committee raised concerns that arose from their consideration of the paper at their October meeting.

### **Decision**

- 1) To note the financial position for delegated services to 31 August 2021.
- 2) To note the ongoing tripartite discussions, led by the Chief Officer, to deliver financial balance.

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

## **10. Annual Assurance Statement**

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An overview of the Committee annual assurance process was presented to the Board. The Chair of the Audit and Assurance Committee presented the paper which included an overview of the process as a whole as well as specific issues that arose from each Committee's own statements.

### **Decision**

- 1) To note the moderate assurance offered by the Audit and Assurance Committee following their review of the committee assurance statements attached at appendices 1 to 5.
- 2) To consider the issues raised by the committees as summarised in paragraph 6.

(Reference – Report by the Chair, EIJB Audit and Assurance Committee, submitted)

## **11. Membership Proposal – Referral from the Strategic Planning Group**

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The Board were asked to consider the appointment of an Edinburgh Association of Community Councils (EACC) representative to the Strategic

Planning Group (SPG). The report had been continued from the September meeting following requests for more information on how representative the EACC were of all community councils in Edinburgh.

### **Decision**

To defer the decision of appointing an EACC member to the Strategic Planning Group until concerns on representation, the EACC membership, reporting from the SPG to the EACC and the contribution the member could bring to the SPG were addressed and reported back to the Board.

(Reference – Report by the Chair, Strategic Planning Group, submitted)

## **12. Committee Updates**

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A report was presented which provided an update on the work of the IJB Committees which had met since the last Board meeting. In addition to the summary report, draft minutes of the Strategic Planning Group, Audit and Assurance Committee and Performance and Delivery Committee were submitted for noting.

### **Decision**

To note the update and the draft minutes of the IJB Committees.

## **13. EIJB Consultation Response – Ethical Standards Commissioner**

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The Board were presented with an update on the EIJB's consultation response on the Ethical Standards Commissioners Strategic Plan.

### **Decision**

To note the EIJB consultation response which has been approved by the Chair and Vice Chair of the EIJB and submitted by the Chief Officer in line with the agreed consultation protocol.

(Reference – Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)