

Rolling Actions Log

Housing, Homelessness and Fair Work Committee

24 March 2022

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	31.10.19	Edinburgh International Conference Centre Annual Update	1) To agree that a draft Service Level Agreement (SLA) be prepared and reported in two committee cycles.	Executive Director of Place	June 2022		Scheduled for June <i>It is a long standing requirement that all Arms-Length External Organisations of the Council should enter into a Service Level Agreement (SLA) with the Council.</i>

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							<i>However, given that there is a Shareholder Agreement in place and the company does not offer a direct service to the Council, it is proposed that Strategic Delivery Agreement (SDA) is put in place.</i>

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							<i>A draft document has been prepared but some of the terms cannot be finalised until the details of other legal documents are also sufficiently developed. These dependencies are unfortunately not entirely within the control of either the Council or the EICC and require agreement from other parties. It is, however, hoped that this will be completed shortly and the SDA will be reported to the June committee for consideration.</i>

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2	18.03.21	Community-Led Factoring	Agrees to receive a progress update on this work within 12 months, including possible solutions for any areas not currently covered by factoring arrangements.	Executive Director of Place	March 2022		An update is included in Craigmillar Regeneration Update for March.
3	03.09.21	Rent Collection and Assistance for Council Tenants	<p>1) Notes the positive inclusion of the additional step, pre court action, of referrals to the multi-disciplinary team. Recognises that 84% of tenants referred have had positive engagement with the team</p> <p>Therefore, asks that consideration is given to how this team can be effectively expanded, with an emphasis on early intervention, and report back through the RRTP.</p>	Executive Director of Place	June 2022		

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			2) To agree to Business Bulletin updates on locality drop in events, as referenced in 4.5.2 of the report. Updates would be circulated to all elected members for information.	Executive Director of Place	June 2022		
4	04.11.21	Strategic Housing Investment Plan (SHIP) 2022-27	1) Agrees that the Convener and Vice Convener write to the Cabinet Secretary for Social Justice, Housing and Local Government to set out the significant housing challenges in Edinburgh and request a meeting to discuss how we can further increase the level of grant funding allocated to Edinburgh to build affordable homes.	Convener / Vice Convener		March 2022	Recommended for Closure – letter issued 13 December 2021

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			2) To agree to provide a briefing note with, including timescales for delivery, to HHFW Committee and Planning Committee.	Executive Director of Place		March 2022	Recommended for Closure – briefing note circulated 27.01.22
5	04.11.21	Housing Revenue Account (HRA) Capital Programme – Update on Projects	To agree to provide a briefing on owner occupied properties within the mixed tenure home improvement pilot and financial hardship.	Executive Director of Place		March 2022	Recommended for Closure – briefing note circulated 22.11.21

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6	16.12.21	<p>Motion by Councillor Howie - Enhancing Employment Opportunities for People with a Disability</p> <p>(from the City of Edinburgh Council)</p>	<p>6. Council agrees to: -</p> <p>Bring forward a report to Housing, Homelessness and Fair Work Committee within two cycles that:</p> <p>Considers how the Council can best assist and support people with a disability to find and sustain employment, be it within the Council itself but also with other local employers;</p> <p>Considers the advantages for both people with a disability as well as wider society of having more people in employment, disabled or otherwise;</p>	Executive Director of Place	March 2022	March 2022	Recommended for Closure – on agenda for March

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			<p>Considers how best to replace the service previously provided by the Department for Work & Pensions and the benefits and advantages of this for people with a disability and others including elected Councillors;</p> <p>And also examine any other ways in which the council can facilitate an increase in the employment of people with a disability, be it within the council or, alternatively, with other local employers, and to consider how the council can give a lead and demonstrate to others by example how this can be achieved successfully and to the benefit of all.”</p>				

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			Agrees that the report to HHFW Committee should set out the full range of employability services provided or funded by the Council that disabled people can access, from in-house services, contracted services and third party grants. The report should consider how these services can be best used to mitigate any changes to provision in place from the DWP or other agencies.				
7	20.01.22	Housing Service Improvement Plan – Update	To request a joint briefing session between HHFW Committee and C&C Committee on measures to tackle antisocial behaviour.	Executive Director of Place	March 2022	March 2022	Recommended for Closure – Briefing arranged took place on 28 February 2022.
8	20.01.22	Update on Dampness, Mould and Condensation in Council Homes and Asset Management Strategy	1) To agree to set up a follow up meeting to discuss the issues raised by the deputations which would feed into an action plan.	Executive Director of Place	March 2022	March 2022	Recommended for Closure – Meeting took place with Moredun residents 4 February 2022.

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			2) To request a briefing note on work being done to assist tenants experiencing financial difficulty and fuel poverty.		March 2022	March 2022	Recommended for Closure – Briefing note circulated 22 February 2022.
			3) To request a briefing session on assistance for owner occupiers regarding communal repair works.		March 2022	March 2022	Recommended for Closure – Briefing session took place with ward councillors on 11 February 2022 on owner engagement at Moredun.
9	20.01.22	Employer Recruitment Incentives to Support Fair Work	Agree that Officers should investigate the possibility of a 'Bursary' to support young people most disadvantaged and living in poverty to take up Modern Apprenticeship opportunities and report back to Committee within two cycles.	Executive Director of Place	June 2022	March 2022	Recommended for Closure – This is being reported to Committee on 24 March 2022.