



# Minute

## IJB Strategic Planning Group

**10.00am, Wednesday 23 March 2022**

Virtual Meeting – Via Microsoft Teams

**Present:** Angus McCann (Chair), Ricky Henderson (Vice-Chair), Councillor Robert Aldridge, Bridie Ashrowan, Colin Beck, Stephanie-Anne Harris, Michele Mulvaney, Rene Rigby and Hazel Young.

**In attendance:** Matthew Brass, Colin Briggs, Jessica Brown, Tony Duncan, Linda IrvineFitzpatrick, Mark Grierson, Rebecca Miller, Katie McWilliam, Moira Pringle and David White

**Apologies:** Philip Brown, Grant Macrae and Peter McCormick

### 1. Minutes

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#### Decision

To approve the minute of the Edinburgh Integration Board Strategic Planning Group of 15 December 2021 as a correct record.

### 2. Rolling Actions Log

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The Rolling Actions Log for December 2021 was presented to Committee.

#### Decision

- 1) Action 3 – to note the amended expected completion date of July 2022.
- 2) To note the remaining outstanding actions.  
(Reference – Rolling Actions Log, submitted.)

### 3. Annual Cycle of Business

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The annual cycle of business was presented to Committee.

### **Decision**

To agree the annual cycle of business attached as an appendix.

(Reference – Annual Cycle of Business, submitted.)

## **4. Terms of Reference**

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The Committee's Terms of Reference (ToRs) were submitted for review. The ToRs included minor amendments made in order to align with other IJB committees.

Members raised concerns on the membership categories laid out in Appendix 1 of the report, with the categories not aligned to their roles. As a result of the SPG membership being a statutory requirement, it was agreed to include the titles of members under their names, alongside the membership category they represent.

### **Decision**

- 1) To review and agree the Terms of Reference subject to including the titles of members' in Appendix 1.
- 2) To refer the Terms of Reference to the EIJB for formal ratification following discussion and agreement.

(Reference – Report by the Service Director – Strategic Planning, EHSCP, submitted)

## **5. Strategic Plan Update**

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A revised timeline for the production of the next strategic plan was presented to the Committee for their information. The report re-stated that the final publication date would be no later than March 2023.

Members acknowledged the revised timeline and associated actions. In addition to engagement on the plan with City of Edinburgh Council and NHSL Lothian, there was a request for engagement with the Edinburgh Partnership.

### **Decision**

To acknowledge the revised timeline and actions for development, engagement and production of the next EIJB strategic plan.

(Reference – Report by the Service Director – Strategic Planning, EHSCP, submitted)

## **6. Lothian Strategic Development Framework**

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The progress of the development of the Lothian Strategic Development Framework (LSDF) was presented to the Committee. The plan intended to identify the approach that the Lothian Health and Care System (LHCS) will take over the next five-years to deliver improved outcomes, and the report intended to reflect genuine integration between the four Lothian IJBs and NHS Lothian.

Members expressed concern regarding planned engagement of the LDSF, particularly in the run-up to Local Government Elections, with the possibility in a breakdown of engagement and communication as a result of elected member turnover. It was also noted that elected members would need to be aware of manifesto promises leading up to elections to ensure alignment with the Framework. By way of reassurance, the concern was noted and clarification on the difference between engagement and consultation was provided by NHS Lothian.

Moving forward, engagement was again a key factor in the development of the Framework to allow a better understanding of city-wide needs.

### **Decision**

- 1) To note progress to date in developing the LDSF.
- 2) To consider the content of the LDSF summary, appended to the report and support the proposed approach the Lothian Health & Social Care System will take over the next five years to deliver improved outcomes.
- 3) To support the consideration of the LSDF summary by the Integration Joint Board.

(Reference – Report by the Head of Strategy Development, NHS Lothian, submitted)

## **7. Community Mobilisation**

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An update was provided on the progress of the Community Mobilisation Plan. The update included information on community mobilisation and the Accelerate Programme, as well as potential development areas to consider moving forward.

Given the range of organisations and services involved in the Community Mobilisation Plan, members expressed concerns on the governance of the plan, and requested unity in the direction across organisations as well as long-term financial management.

Further, members were encouraged by the proposal to extend the Grants Programme to 2025 and requested a further look at how to include organisations who missed out on funding over the last cycle.

Members agreed that constant reporting on the positive outcomes of the Plan was key to the success moving forward, allowing it to gain more publicity and coverage in the community.

### **Decision**

- 1) To note the update.
- 2) To request a paper is submitted to the Edinburgh Integration Joint Board with a recommendation to extend the Health Inequalities Grants Programme to 31 March 2025.

## **8. Transition of our Transformation Programme**

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An update on the transformation programme was presented to the Committee for information. The update included information on the current transformation programme and its achievements, and an update on the next steps in the transition to a core strategic innovation and sustainability programme approach.

Members were encouraged by the plans for longer term sustainability and highlighted the potential of parallel workstreams elsewhere in the city that could aid the core strategic programme's development, including digital advances in the community, community wealth-building and the work of the Edinburgh Partnership.

Members were also supportive of the action to recruit project and programme management resource to support technology, digital and data innovation.

### **Decision**

To note the update on the Transformation Programme.

### **9. Date of Next Meeting**

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To note that the next Strategic Planning Group meeting is currently scheduled to be held on 15 June 2022.