

Rolling Actions Log

Housing, Homelessness and Fair Work Committee

4 August 2022

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	31.10.19	Edinburgh International Conference Centre Annual Update	1) To agree that a draft Service Level Agreement (SLA) be prepared and reported in two committee cycles.	Executive Director of Place	September 2022		It is a long standing requirement that all Arms-Length External Organisations of the Council should enter into a Service Level Agreement (SLA) with the Council.

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							<p>However, given that there is a Shareholder Agreement in place and the company does not offer a direct service to the Council, it is proposed that Strategic Delivery Agreement (SDA) is put in place.</p>

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							<p>A draft document has been prepared but some of the terms cannot be finalised until the details of other legal documents are also sufficiently developed. These dependencies are unfortunately not entirely within the control of either the Council or the EICC and require agreement from other parties. It is, however, hoped that this will be completed shortly, and the SDA will then be reported to Committee for consideration.</p>

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2	18.03.21	Community-Led Factoring	Agrees to receive a progress update on this work within 12 months, including possible solutions for any areas not currently covered by factoring arrangements.	Executive Director of Place	March 2023		An update was included in the Craigmillar Regeneration Update report in March 2022 .
3	03.09.21	Rent Collection and Assistance for Council Tenants	<p>1) Notes the positive inclusion of the additional step, pre court action, of referrals to the multi-disciplinary team. Recognises that 84% of tenants referred have had positive engagement with the team</p> <p>Therefore, asks that consideration is given to how this team can be effectively expanded, with an emphasis on early intervention, and report back through the RRTP.</p>	Executive Director of Place	September 2022		

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			2) To agree to Business Bulletin updates on locality drop in events, as referenced in 4.5.2 of the report. Updates would be circulated to all elected members for information.	Executive Director of Place			
4	24.03.22	2022/23 Housing Revenue Account (HRA) Capital Programme	Agree to receive a progress report within three committee cycles on progress with the stock condition survey, mixed tenure area regeneration and the development of the whole house retrofit programme	Executive Director of Place	September 2022		
5	24.03.22	Gig Economy Task Force	1) Agree to consider a report by Autumn 2022 on progress on plans for delivery of task force priority recommendations 1 and 2	Executive Director of Place	November 2022		

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			2) Agree to development of a forward work programme with proposed timelines and resources needed for implementation of task force recommendations 3 to 7 by Autumn 2022	Executive Director of Place	November 2022		
6	23.06.22	Business Bulletin	To agree that officers would circulate information on the location of acquisitions and disposals in the city.	Executive Director of Place	August 2022		

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7	23.06.22	Parental Employability Support	<p>1) To further agree that a report will come back to Committee in one cycle, following officer engagement with Canongate Youth, with more detail on the project and outcomes, for a decision from Committee.</p> <p>2) To request that a briefing note on the employability delivery model be circulated to committee members.</p>	Executive Director of Place	August 2022		<p>1) Recommended for closure</p> <p>On the agenda for 4 August 2022.</p>

8	23.06.22	UK Shared Prosperity Fund and Levelling Up Fund	<p>1) To request an urgent briefing for Councillors which set out:</p> <ul style="list-style-type: none"> • Whether the investment plan was for three years or one year. • Which projects currently funded under the European Structural Fund would be put forward, and whether there was any funding gap for these projects. • Detail on what applications were being invited from third parties, and whether these were for revenue or capital, or both. • The criteria for the applications for third parties, and what outcomes were attached to these. <p>2) To request that the call for applications communication that was sent to third</p>	Executive Director of Place	August 2022		
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			<p>parties be circulated to Committee members.</p> <p>3) To request that a list of third-party agencies that had received the call for applications communication be circulated to Committee members.</p>				
9	23.06.22	<p>Motion by Councillor Campbell – Housing Service Improvement Plan – Repairs Update</p> <p>(See agenda of 23 June 2022)</p>	<p>Requests a detailed update, in the next HSIP, on the process around monitoring complaints, and completion of works, including the processes, procedures and responsibilities for ensuring that any complaint raised is monitored until the works are complete, including information on any sign off process.</p>	Executive Director of Place	August 2022		<p>Recommended for closure</p> <p>On the agenda for 4 August 2022.</p>

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10	23.06.22	Motion by Councillor Rae – Lift Repairs (See agenda of 23 June 2022)	Committee therefore requests a report in one cycle on restructuring acquisition and storage of parts for emergency lift repairs to ensure that tenants are not effectively trapped in their own homes.	Executive Director of Place	August 2022		Recommended for closure On the agenda for 4 August 2022.