

Work Programme

Policy and Sustainability Committee

25 August 2022

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Council Asbestos Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	October 2024
2	Council Fire Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
3	Council Health and Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
4	Council Water Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
5	Council Smoke Free Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
6	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Corporate Services	Annual	February 2023
7	Welfare Reform	Annual Update	Routine	Sheila Haig	Corporate Services	Annual	November 2022

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8	Edinburgh Integration Joint Board	Progress Report	Executive		Chief Officer, Edinburgh Health and Social Care Partnership	6-monthly	February 2023
9	Older People Joint Inspection Improvement Plan	Progress report	Executive	Marian Gray	Chief Officer, Edinburgh Health and Social Care Partnership	6-monthly	August 2022 (Final Report)
10	Energy Management Policy for Operational Buildings - Annual Report.	Progress report	Executive	Gareth Barwell	Place	Annual	December 2022
11	Policy Assurance Statement – Customer Services	Annual report	Executive	Nicola Harvey	Corporate Services	Annual	November 2022
12	Policy Assurance Statement - Human Resources (HR)	Annual report	Executive	Katy Miller	Corporate Services	Annual	November 2022
13	Policy Assurance Statement - Legal	Annual report	Executive	Nick Smith	Corporate Services	Annual	November 2022

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	and Assurance						
14	Contact Centre Performance	Update report	Executive	Nicola Harvey	Corporate Services	Annual	November 2022
15	Digital and Smart City Strategy	Annual report	Executive	Nicola Harvey	Corporate Services	Annual	October 2022
16	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Education and Children's Services	Annual	November 2022
17	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Corporate Services	Annual	October 2022
18	Police Scotland Update	Annual plan	Executive	Jamie Macrae	Corporate Services	Annual	October 2022
19	Police Scotland – City of Edinburgh Division Update	Quarterly Update	Executive	Jamie Macrae	Corporate Services	Quarterly	August 2022 October 2022
20	Fire and Rescue Service	Annual plan	Executive	Jamie Macrae	Corporate Services	Annual	October 2022
21	Carbon Impact of the Council's	Annual Report	Executive	Paula McLeay	Corporate Services	Annual	June 2023

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	International Travel						
22	End Poverty in Edinburgh Delivery Plan 2020-30	Annual Report	Executive	Chris Adams	Corporate Services	Annual	Autumn 2022
23	2030 City Target Monitoring Approach	Annual Report	Executive	Claire Marion	Corporate Services	Annual	November 2022
24	Appointments to Working Groups	Annual Report	Executive	Jamie Macrae	Corporate Services	Annual	November 2022
25	Corporate Performance updates	Bi-Annual Update	Executive	Edel McManus	Corporate Services	Bi-annual	October 2022 February 2023
26	Annual Performance report and LGBF report	Annual	Executive	Edel McManus	Corporate Services	Annual	August 2022
27	Council Emissions Reduction Plan (CERP)	Annual Update	Executive		Corporate Services	Annual	November 2022
28	Edinburgh Economy Strategy	Annual Progress	Executive	Chris Adams	Place	Annual	November 2022

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29	EIJBs Savings and Recovery Programme	Bi-annual Update	Executive		Chief Officer, Edinburgh Health and Social Care Partnership	Bi-annual	August 2022

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
NOVEMBER 2022		
Welfare Reform – Annual Report	Corporate Services	Sheila Haig
Contact Centre – Annual Report	Corporate Services	Nicola Harvey
Digital and Smart City Strategy – Annual Report	Corporate Services	Nicola Harvey
Policy Assurance Statement – Customer Services	Corporate Services	Nicola Harvey
Policy Assurance Statement - Human Resources (HR)	Corporate Services	Katy Miller
Policy Assurance Statement - Legal and Assurance	Corporate Service	Nick Smith
Chief Social Work Officer’s Annual Report	Education and Children’s Services	Jackie Irvine
Diversity and Inclusion Strategy	Corporate Services	Katy Miller
Police Scotland Update – Annual Plan	Corporate Services	Jamie Macrae

Police Scotland – City of Edinburgh Division Update – Quarterly Update	Corporate Services	Jamie Macrae
Fire and Rescue Service – Annual Plan	Corporate Services	Jamie Macrae
2030 City Target Monitoring Approach	Corporate Services	Claire Marion
End Poverty in Edinburgh Delivery Plan 2020-30	Corporate Services	Chris Adams
Corporate Performance updates – Bi-annual Update	Corporate Services	Edel McManus
Council Emissions Reduction Plan (CERP) – Annual Update	Corporate Services	
Edinburgh Economy Strategy	Place	Chris Adams
In-house Service Provision – response to a motion by Councillor Day	Place	
Prevention of Drug Deaths – Response to motion by Councillor McFarlane	Place	
Draft Biodiversity 2030 Strategy and new Edinburgh Biodiversity Action Plan	Place	Caroline Peacock
Enterprise Risk Management Policy	Corporate Services	Lesley Newdall
Risk Appetite Statement	Corporate Services	Lesley Newdall

EIJB Update Report	EH&SCP	Judith Proctor
System Pressures	EH&SCP	Judith Proctor
Plant Based Treaty Report – Response to a Motion by Councillor Burgess	Corporate Services	
Improving Accessibility and Inclusion for Edinburgh Citizens and Visitors – Response to a Motion by Councillor Lezley Marion Cameron	Place	
Agreement on Time Off and Provision of Facilities for Trade Union Representatives	Corporate Services	
Council Motion Stonewell	Corporate Services	Katy Miller
Pay Gap Reporting	Corporate Services	Katy Miller
Code of Conduct	Corporate Services	Katy Miller
Grievance and Bullying and Harrassment	Corporate Services	Katy Miller
JANUARY 2023		
Energy Management Policy for Operational Buildings – Annual Report	Place	Gareth Barwell
City of Edinburgh Council - Barriers to Elected Office – Response to a Motion by Former Councillor Main	Chief Executive	

