

Rolling Actions Log

Education, Children and Families Committee

16 August 2019

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	13-12-16	Breakfast Club Development Fund Update	To call for a progress report within 2 cycles of the end of 2017/18, which would include a financial report based on Appendix 2, and report against the agreed measures of success, namely an increase in the number of children from low income and vulnerable families accessing breakfast club provision at no cost, and an increase in the number of school which support children in SIMD categories 1-4.	Executive Director for Communities and Families	May 2019	May 2019	Update in Business Bulletin in May 2019 Recommended for closure.

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2	07-03-17	<u>Communities and Families Policy and Guidance on Sponsorship</u>	To review the policy in March 2018.	Executive Director for Communities and Families	T.B.C.		
3	10-10-17	<u>Lifelong Learning Service Officers</u>	To agree to receive a further report on the impact of staffing changes, including the total number of activity hours offered at each community centre, within 3 months.	Executive Director for Communities and Families Executive Director of Place	T.B.C.		This will be reported on jointly by Locality Managers (Place) and the Strategic Manager, CLD & Libraries (Communities and Families)
4	12-12-17	<u>Transfer of the Management of Secondary School Sports Facilities to Edinburgh Leisure</u>	To request a report on the transfer of management of sport facilities at the remaining Council owned and managed secondary schools.	Executive Director for Communities and Families	December 2019		Decision relating to Action 30 below will also be included in this report.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
5	12-12-17	Open Library	That an update report be submitted to Committee in six months.	Executive Director for Communities and Families	December 2018 October 2019	December 2018	Update in the Business Bulletin in October 2019
6	06-03-18	Digital Learning in Schools	1. To request an update within nine months on the progress of implementation of each of the key strategic actions contained within the Framework. 2. To request an update within nine months on the progress as detailed in the scoping document (Appendix 2 of the report).	Executive Director for Communities and Families	December 2018	December 2018	Recommended for closure
			3. To agree that an update report be submitted to the next meeting of the Committee on 22 May 2018 on progress with desktops.	Executive Director for Communities and Families	May 2019		

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7	06-03-18	<u>Raising Attainment – Framework for Learning</u>	To request reports from the above groups on an annual basis. The reports should look to measure the impact of the working group's activities.	Executive Director for Communities and Families	August 2019		
8	06-03-18	<u>Supporting Children and Young People's Mental Health and Wellbeing in School</u>	To agree to receive a further report in March 2019.	Executive Director for Communities and Families	May 2019	May 2019	Recommended for Closure.
9	06-03-18	<u>Anti-Bullying</u>	<p>1) To ask for a subsequent report in six months once the current policy and procedures had been reviewed.</p> <p>2) To ask for the subsequent report to highlight resources available for schools that helped with specific forms of bullying, for example ENABLE Scotland's Be The Change</p>	Executive Director for Communities and Families	October 2019		

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			Campaign, which provided resources to help tackle bullying of children with a learning disability.				
10	22-05-18	<u>Educational Attainment in Primary and Secondary Schools 2017</u>	To agree to receive further annual reports on attainment/improvements in performance.	Executive Director for Communities and Families	May 2019	May 2019	Recommended for Closure
11	14-08-18	<u>Appointments to Sub-Committees on Standards for Children and Families, CCWP and Working Groups 2018/2019</u>	To submit a progress review and update to the Education, Children and Families Committee in six months.	Executive Director for Communities and Families	October 2019		The Working Group has met on four occasions with the next meeting scheduled for 12 June 2019. An update report on the progress of the Group will be prepared for the Committee in August 2019.

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12	14-08-18	<u>Sport and Outdoor Learning</u>	To agree a further and more detailed report on Community Asset Transfer of sports facilities shall be presented to this Committee in 2018/19.	Executive Director for Communities and Families	October 2019		
13	14-08-18	<u>Edinburgh Community Learning and Development Partnership Plan 2018-21</u>	That Committee notes the Edinburgh Community Learning and Development Plan 2018-2021 and will receive annual updates on progress.	Executive Director for Communities and Families	October 2019		
14	09-10-18	<u>Year of Young People 2018</u>	To agree to receive a further report in March 2019, updating the Committee on young people's views, feedback and suggestions, including progress with implementing a public campaign.	Executive Director for Communities and Families	May 2019	May 2019	Recommended for closure.

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15	09-10-18	<u>Towerbank Primary School – On-Site Cooking of School Meals</u>	<p>1. To ask that additional detail be provided to the next sitting of the Committee to include:</p> <p>(a)- Details on why six deliveries per day are still required and if this could be reduced.</p> <p>(b) Details of when and why the access point covered by point 3.6 was removed from planned works; and if such works should be considered even if no changes are made to catering in light of the current requirement for vehicles to access the servery via the playground.</p> <p>(c)- Further exploration into the</p>	Executive Director of Resources	October 2019		

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			<p>alternative/hybrid models, for example Rieber micro kitchens, including a break-down on requirements based on component parts of the existing menu.</p> <p>(d) Quotations for options explored from a range of contractors with costings available for review by committee members.</p>				
			<p>2. To agree to set up a working group, comprising a representative from each political group, or ward member, with officers and interested parties from Towerbank to explore further</p>	Executive Director of Resources			Political Groups have been contacted to nominate members for the Working Group.

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			<p>options for a hybrid model, including the micro kitchens currently used in Hull, other options for drainage, an</p> <p>examination of the foods best prepared on site, and if there are any intermediate steps that could be put in place as part of a journey to a production kitchen</p> <p>3. A report covering the options explored by the Working Group should be presented to Committee when the work is complete.</p>				
16	09-10-18	Schools and Early Years Playground Development	<p>1. To note the intention to report to Committee in March 2019 setting out the progress made in</p>	Executive Director for Communities and Families	May 2019	May 2019	Recommended for closure.

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			<p>undertaking the inspections outlined in 1.1.2 and advise the findings of these inspections.</p> <p>2. To note the intention to provide an update on a review of school ground accident monitoring in March 2019.</p>				
17	09-10-18	Lifelong Learning Plan	To agree to receive an annual progress update report.	Executive Director for Communities and Families	October 2019		
18	09-10-18	Arts and Creative Learning Update	To agree to receive a further report in October 2019.	Executive Director for Communities and Families	October 2019		

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19	09-10-18	<u>Raising Attainment: Frameworks for Learning: Teaching and Learning</u>	To ensure impact of this framework by requesting an annual update on the quality of Teaching and Learning.	Executive Director for Communities and Families	October 2019		
20	09-10-18	<u>Educational Attainment in the Broad General Education for Primary and Secondary Schools 2018</u>	To agree to receive further annual reports on attainment/improvements in performance.	Executive Director for Communities and Families	October 2019		
21	09-10-18 B Agenda Item	Delivery of the New Boroughmuir High School – Post Project Review	To request that a follow-up report is submitted to the Education, Children and Families Committee in May 2019 so that progress on implementing all the recommendations included in the Post Project Review can be considered.	Executive Director for Communities and Families	tbc		

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			its role in the city's cultural landscape.				
23	11-12-18	Energy in Schools Annual Report	<p>1) To note that an annual progress report will be submitted to Committee in 2019 on Energy in Schools.</p> <p>2) To note the urgency of meeting statutory obligations outlined in 3.9 and therefore requests that the 2019 report set out a clear pathway, with quantifiable targets by activity and indicative costs, by which those statutory obligations can be met.</p>	Executive Director of Resources	December 2019		

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24	11-12-18	<u>Community Access to Secondary School Sport Facilities – Impact of Introduction of Non-Core Hour Charges</u>	To request that officers work in partnership with clubs to create a strategy which supports the wider inclusion agenda which would enable access to Council facilities without additional charges being imposed and return with a report in two cycles outlining how this will be managed.	Executive Director for Communities and Families	TBC		This action will be included in the report requested at Action 4 above.
25	11-12-18	<u>Update on South East Improvement Collaborative</u>	Request a further annual update.	Executive Director for Communities and Families	December 2019		
26	11-12-18	<u>Edinburgh Learns: Learning Together Framework for Parental Engagement and Involvement</u>	Ensure impact of Edinburgh Learns Framework: Learning Together by requesting an annual update report from the Edinburgh Learns Strategic Group for 'Learning Together'.	Executive Director for Communities and Families	December 2019		

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27	11-12-18	<u>Primary and Special Schools Letting Update</u>	To request a further report on any future changes to the letting service to ensure continuous improvement and consistent service comes to Education, Children and Families Committee in two cycles.	Executive Director for Communities and Families	October 2019		
28	11-12-18	<u>Early Years 1140 Expansion: Progress and Risk Update</u>	Request an Admissions and Appeals update report in December 2019.	Executive Director for Communities and Families	December 2019		
29	11-12-18	<u>Care Inspectorate Assessment of Children's Services</u>	Request a further update once the final inspections findings have been published.	Executive Director for Communities and Families	August 2019		
30	11-12-18	Violence at Work Survey – Motion by Councillor Young	Instructs officers to consider the findings in the survey and report back to the next Committee on proposed changes and improvements which can be made.	Executive Director for Communities and Families	May 2019	May 2019	Recommended for closure.

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31	05-03-19	Carers (Scotland) Act 2016 - Update	The Executive Director for Communities and Families to provide a progress report in six months' time.	Executive Director for Communities and Families	August 2019		Report on agenda for this meeting (item 7.11)
32	05-03-19	Promoting Children's Rights, Equalities and Inclusion in Schools and Services	Detailed information on attendance figures and part-time timetables to be included in the next report to Committee.	Executive Director for Communities and Families	October 2019		
33	05-03-19	Schooling Options for Children Living in Edinburgh	The Executive Director for Communities and Families to submit a report to Committee in two cycles (August 2019) identifying numbers of young people who were unregistered for school and who had never been in school.	Executive Director for Communities and Families	August 2019		Report on agenda for this meeting (item 7.5)

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34	05-03-19	Motion by Councillor Laidlaw - Adjustment of Christmas Holiday 2020/21 School Year	Agrees to consult with head teachers on the proposition that the term ends on Tuesday 22 December and returns Tuesday 5 January and report back to Committee after two cycles.	Executive Director for Communities and Families	August 2019		An update is included in the Business Bulletin for this meeting (Item 6.1)
35	21-05-19	What Kind of Edinburgh? Outcomes and Next Steps	To request a further report on how the various youth engagement activities (i.e. What Kind of Edinburgh, Youth Talk, Young Edinburgh Action and Scottish Youth Parliament, Making a Difference) can work together in a more consistent and coherent way including the possibility of a mechanism that would allow young people to input thoughts to Committee Members.	Executive Director for Communities and Families	October 2019		

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36	21-05-19	Future Statutory Consultation Requirements	To approve that draft statutory consultation papers are brought forward to future Committee meetings for consideration before publication after informal consultation with affected communities.	Executive Director for Communities and Families	Ongoing		
37	21-05-19	Primary and Special School Lets Update	<p>1) To request that an update report is brought to the next committee when the activity during the summer will be known and able to be compared with 2018/19</p> <p>2) To request a further report in October 2019 on the numbers of lets applied and any issues for organisations not getting lets.</p>	<p>Executive Director for Communities and Families</p> <p>Executive Director for Communities and Families</p>	<p>October 2019</p> <p>October 2019</p>		

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38	21-05-19	Improving Attainment – Care Experienced Children and Young People Fund	To ask for a follow-up report to this Committee in early 2020 setting out progress on the implementation of current proposals and the outcomes of participation work with Care Experienced Young People and how that work will impact on Fund spend next year and beyond.	Executive Director for Communities and Families	March 2020		
39	21-05-19	Choose Youth Work	To note that a further report detailing awards in North West locality will be reported to Committee at a later date.	Executive Director for Communities and Families	March 2020		
40	21-05-19	Senior Phase Attainment, 2017-18	To agree to receive further annual reports on attainment/improvements in performance in the Senior Phase.	Executive Director for Communities and Families	Ongoing		

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41	21-05-19	Response to Incident Survey	<p>Ensure that any future report includes details on:</p> <ul style="list-style-type: none"> • Quality assurance to ensure that incidents are reported correctly and consistently. • Actions that are taken when incidents are being reported. • Work with the Unions to ensure there are no gaps in the reporting data. • Actions that are being taken to support teachers and PSAs who experience a violent incident. 	Executive Director for Communities and Families	T.B.C.		

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42	21-05-19	Edinburgh Learns: Equity – Actions to Improve Outcomes for Children in Poverty	To agree to receive further annual reports on Edinburgh Learns: Equity.	Executive Director for Communities and Families	Ongoing		
43	21-05-19	Edinburgh Learns: Framework for Digital Learning	To request a report in December 2019 which details the progress made on the implementation of the digital strategy. This should focus on any technical difficulties encountered with the infrastructure and any technical support required as identified by the officer working group including cluster technicians, school budgets and the affordability of hardware, and wifi access at home.	Executive Director for Communities and Families	December 2019		

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44	21-05-19	Edinburgh Learns: Health and Wellbeing	To agree to receive further annual reports on Health and Wellbeing in Edinburgh schools	Executive Director for Communities and Families	Ongoing		