

Progress Report

Last updated: 19 August 2022

Overall Status
Last Period

Overall Status
This Period

Green

Green



CITY REGION DEAL

Edinburgh & South East Scotland

Page 1: Dashboard

Recent Achievements and Milestones

Achievement/Milestone	Date
A720 Sheriffhall Update Report	Jun 22
Edinburgh Innovation Hub (East Lothian Council / Queen Margaret University) VAT Reinvestment	Jun 22
Green/Freeport bid for Edinburgh and South East Scotland	Jun 22

*Funding issued by Transport Scotland and SG Housing not included in this total

Total CRD grant £000	CRD grant drawdown to date £000		22/23 CRD Grant allocation	22/23 Grant drawdown
600,000	236,367	39.39%	£57.72m*	£10.33m*

Upcoming Joint Committee Meeting Milestones (expected)	Target Date
Impact Scotland: Dunard Centre Education and Public Engagement Strategy Update	Sep 22
West Edinburgh Transport Improvement Programme Update	Sep 22
A701 Relief Road and A702 Spur Road Project Update	Sep 22
City Region Deal Annual Report 2021/22	Sep 22
Borders Innovation Park – Revised Business Case Phases 2 and 3	Dec 22
Regional Prosperity: Framework for Delivery	Dec 22
A720 Sheriffhall Update	Dec 22
Regional Housing Programme Update	Dec 22
Integrated Regional Employability and Skills Programme Update	Dec 22

Top 3 Risks (from PMO Risk Register)

Risk	Impact	Likelihood	Severity	Resolution Plan or Mitigating Action
Cost inflation (materials and labour) affects the ability to deliver projects to the standards required.	4	5	20	<ul style="list-style-type: none"> Regular updating of progress report and monthly financial forecasts to ensure PMO is aware of issue(s) at an early stage and can raise with Government, Executive Board and Joint Committee as appropriate. Regular discussions on finance between project leads and PMO, Directors of Finance and PMO and PMO and Governments to capture issues arising. Change Management process as set out in the Benefits Realisation Plan is being implemented
Failure to measure, record and communicate benefits arising from projects to the standard required.	4	2	8	<ul style="list-style-type: none"> Implementation plan for Benefits Realisation Plan was agreed by Joint Committee in March 2022. This set out how project benefits (outputs, outcomes and impacts) will be monitored on regularly and reported on. A Senior Responsible Officer has been appointed who will oversee the work. A Benefits Realisation Officer is being appointed who will lead on the work.
Objections to schemes delay project or make project unviable.	4	2	8	<ul style="list-style-type: none"> Change management system exists to ensure that changes can be made through the governance process. Regular briefings with elected members to ensure they have the full information required to support projects. Thorough consultation process through lead partners to ensure that members of public have full information required, and that their comments can be taken on board before planning applications or business cases are submitted for approval.

Project Stages

Stage no.	Definition
1. Define	Business case being developed, and not yet approved by Thematic Board and Joint Committee.
2. Implement	Business case has been approved by Thematic Board and Joint Committee, and is being implemented. In a capital project, this may be construction; for skills projects this may be establishing a course or system.
3. Deliver	Project is in place and benefits realisation framework to assess if it is achieving its objectives.
4. Legacy	Project has resulted in mainstreaming or improvements to business as usual (impact) that is generated beyond the funded period

Red, Amber, Green

T: Status against **timeline** set out in business case/implementation plan; **B:** Status against **budget** set out in financial plan

RAG Status	Definition - Timeline	Definition - Budget	Action Required
Green	In line with business case/implementation plan	In line with spend set out financial plan for the current financial year.	No management action required
Amber	Delay exists but is considered acceptable by PMO.	Spend is within acceptable range from what is set out financial plan for the current financial year. Project lead is confident that spend will be to profile at financial year end.	Management action is in place by senior management to address issues, and project is being closely monitored.
Red	Delay is significant.	Spend is outwith acceptable range from what is set out financial plan for the current financial year. Project lead does not consider that spend will be to profile at financial year end.	Immediate action is required by senior management and relevant Boards as appropriate to address issues. Issues must be highlighted to Government.

Strategic Added Value Score

Score	Description
1 (Low)	<ul style="list-style-type: none"> • There are opportunities for links with one or two other CRD themes that may add value to the proposal. • Partnership working with wider stakeholders, to add value to the proposal has not been thoroughly considered, but may be possible, and should be explored. • One or two of the five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.
2 (Medium)	<ul style="list-style-type: none"> • There are opportunities for links with two or three other CRD themes that may add value to the proposal. • Partnership working with wider stakeholders, to add value has been factored into the business case to some extent, but there are opportunities to enhance. • Two or three of the five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.
3. (High)	<ul style="list-style-type: none"> • There are opportunities for links with three of four other CRD themes that may add value to the proposal. • Partnership working with wider stakeholders, e.g. private/third sector is already taking place and strategic added value effects are clear. • Three, four or five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.

Overall Total				Project Name	2022-23					Comments
Total Budget £000	CRD Grant Total £000	CRD Grant Claimed To Date £000	CRD Grant Claimed to Date %		Grant Allocation £000	Grant Claimed to Date £000	Spend to Jul £000	Outturn £000	Outturn Variance £000	
101,047	32,545	32,545	100%	Bayes Centre	0	0	0	0	0	CRD grant fully drawn down.
22,469	22,469	18,083	80%	National Robotarium	7,152	2,767	3,270	7,152	0	Projected to be fully drawn down in 22/23.
200,585	57,920	57,920	100%	Edinburgh Futures Institute	0	0	0	0	0	CRD grant fully drawn down.
199,046	79,595	40,611	51%	Edinburgh International Data Facility	6,765	381	2,773	6,765	0	
86,256	49,205	27,080	55%	Usher Institute	26,903	5,309	5,309	26,903	0	
45,210	17,366	16,473	95%	Easter Bush	942	48	48	942	-0	Projected to be fully drawn down in 22/23.
30,000	10,900	435	4%	Easter Bush Link Road	883	50	217	883	-0	
51,455	30,000	39	0%	Edinburgh Innovation Hub	1,212	39	167	1,219	6	
50,104	35,000	9,989	29%	Fife i3 Programme	4,076	648	950	3,868	-209	
29,135	15,000	2,332	16%	Borders Innovation Park	0	0	0	0	0	
815,307	350,000	205,507	59%	Total Research, development and innovation	47,934	9,241	12,735	47,732	-202	
25,000	25,000	7,988	32%	Integrated Regional Employability & Skills Programme	4,064	502	613	4,047	-17	
25,000	25,000	7,988	32%	Total IRES	4,064	502	613	4,047	-17	
120,000	120,000	5,289	4%	A720 Sheriffhall Roundabout*	-	61	61	-	-	SG to fund to support improvements to the A720 City Bypass for the grade separation of Sheriffhall.
36,000	20,000	114	1%	West Edinburgh Transport Improvement Programme	449	0	0	128	-321	
156,000	140,000	5,403	4%	Total Transport	449	61	61	128	-321	
74,928	20,000	2,470	12%	Dunard Centre	5,269	587	1,085	5,269	0	
74,928	20,000	2,470	12%	Total Culture	5,269	587	1,085	5,269	0	
263,000	15,000	15,000	100%	New Housing Partnership - Edinburgh Living**	0	0	0	0	0	CRD grant fully drawn down.
50,000	50,000	0	0%	Housing Infrastructure Fund**	0	0	0	0	0	Separate letters from SG for individual proposals. Allocation figure is based on financial plan.
313,000	65,000	15,000	23%	Total Housing	0	0	0	0	0	
1,384,235	600,000	236,367	39%	Total Programme	57,716	10,391	14,493	57,177	-540	

* Scottish Government funded. Transport Scotland taking forward scheme delivery. ** Funding governed by Scottish Government (Housing)

**Page 4: Research, Development and Innovation
Theme
Data-Driven Innovation**

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Bayes Centre	Deliver	Sep 18: Opening	N/A	G	G	3	Bayes Centre re-opened in July 2021. Works on site are complete and the final certificate has now been issued.
National Robotarium	Implement	Jan 2021: Start on Site	Sep 22: Grand Opening	G	A	2	Building now complete and handed over to HWU/National Robotarium, minor snagging continues. Occupancy commences from 8 th August.
Edinburgh Futures Institute	Implement	Start on site	May 23: Complete construction	A	G	3	Construction timescale has been affected by a combination of Covid impacts and unforeseen structural issues, delays leading to increasing inflationary impacts.
Usher Institute	Implement	Jul 22: Full DataLoch launch	Sep 22: Appoint Usher Innovation Director	A	G	2	Usher Institute topping-out ceremony took place in June 2022. Completion of construction scheduled for July 2023. DataLoch on schedule for full launch by end July 2022.
Easter Bush	Implement	Aug 21: Mobilise team to deliver business plan	Summer 22: Establish a Centre for Aquaculture Genetics and Health	A	G	2	Professor Bruce Whitelaw appointed as Director of the Roslin Institute. Launch of Centre for Aquaculture Genetics and Health delayed as Head of Centre not yet appointed.
Edinburgh International Data Facility	Implement	Jul 22: Support DataLoch launch	Jan 23: Launch general data ingest and archiving service	G	G	2	The technology to deploy on-demand data havens is developed and has supported the DataLoch launch in July 2022. Research Data Scotland is driving movement towards a National Safe Haven; any further RDH deployment will need to be examined in that context.

T: On Time?; B: On Budget?; SAV: Strategic Added Value score

Page 5: Research, Development and Innovation Theme
Edinburgh Innovation Park (QMU Food and Drink Innovation Hub)

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Edinburgh Innovation Park (Edinburgh Innovation Hub)	Implement	<p>PIN notice for the Contractor issued in July 2022.</p> <p>Principal designer appointed</p> <p>Technical workshops scheduled for July /August currently being undertaken towards moving to RIBA stage 3 – Developed Design</p> <p>Presentation to the Joint Venture Board of the Operational Business Plan, the Design Brief and the Marketing Strategy</p>	Procurement workshop to be hosted in August to review the current strategy's appropriateness relative to the latest construction market conditions.	G	A	2	The various workshops on the design and technical input are to contribute to meeting the projected milestone of RIBA Stage 3 – Developed design if the Edinburgh Innovation Hub

Page 6: Research, Development and Innovation Theme
Projects in Fife and Scottish Borders

Project	Stage	LastMilestone	Next Milestone	T	B	SAV	Comments
Borders Innovation Park	Implement	Completion of first building in Phase 1.	Build-out of Phase 1.	A	G	1	<p>The first building on Phase 1 was handed over at the end of December 2021 and is currently being fitted out by the tenant.</p> <p>A planning application for road and service infrastructure for Phase 3 has been submitted.</p> <p>The delivery programme for Phases 2 and 3 is on hold pending an external commercial and industrial property review.</p>
Fife Industrial Innovation Investment (Fi3P)	Implement	<p>Q1 22/23 Completion of Ph1 site servicing contract at Lochgelly.</p> <p>Q1 22/23 Suds pond complete at Fife Interchange North Site Servicing.</p>	<p>Q2 22/23: Conclude Missives for Queensway Refurb,Glenrothes</p> <p>Q2 22/23: Completion of business units at West Way, Dalgety Bay.</p> <p>Q3 22/23: Contract Let - Fife Interchange North, new build project.</p>	G	A	2	<p>Dunnikier Business Park, Kirkcaldy. tenancies / applications for 4 (out of 7) units.</p> <p>West Way Phase 2, units are now being marketed, strong interest. 3 units now reserved.</p>

T: Timeline; B: Budget; SAV: Strategic Added Value score

**Page 7: Integrated Regional
Employability and Skills
Theme (1/3)**



CITY REGION DEAL
Edinburgh & South East Scotland

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
IRES Programme	Implement/Deliver	IRES board held on 16 th August 2022. IRES presentation at the Joint Committee on 3 rd December 2021 was well received.	Work continues on Monitoring & Evaluation and enhanced reporting; aligning project outcomes with overall IRES and City Region Deal Benefits Realisation targets. Planning for enhanced communications incl. videos.	G	A	3	<ul style="list-style-type: none"> At the IRES board on 16th August 2022 there were updates and discussion on the Intensive Family Support Programme; Work Force Mobility; Integrated Employer Engagement; and the Quarterly Report and Finance. IRES Programme Connector is working with Project Leads to further develop monitoring and evaluation, and feed into the overall Benefits Realisation plan framework - reporting with increased automation and online tools. Next IRES Board 15th November 2022.
Integrated Knowledge System	Implement/Deliver	Helix system went live on 21 st March 2022. On 30 th June Local Authority leads met to discuss Helix finance/mainstreaming. Helix.scot information architecture confirmed. Helix.scot first draft created and sent to developer plus initial designs/templates created.	Integrated Employer Engagement & Capital City Partnership client and employer data to be cleaned and new site structure plus data language implemented before migration to Helix. Midlothian and Scottish Borders considering Community, Learning & Development requirements/system development.	G	A	3	<ul style="list-style-type: none"> Since Helix went live on 21st March, the focus has been on troubleshooting and supporting users of the system through the transition, adding reports, building new programmes for 2022/3 delivery and expanding use of system to highlight new functionality available. A change request has been submitted to allow more IKS funding to be contributed towards the Management Information System (MIS) in the next financial year. All funding has been allocated for this year. Working on migration of Integrated Employer Engagement & Capital City Partnership employer, client and vacancy data into Helix: <ul style="list-style-type: none"> - site structure agreed - client duplicate identification and merger process agreed - enterprise data merge process agreed - draft of data language created Good progress on helix.scot website, building Information Architecture & planning content with templates created on test site.
Labour Market Analysis and Evaluation	Deliver	Agreement reached on the next research to be commissioned in 22/23. Regional Skills Assessment for region published in April and disseminated in Q1 and Q2. Tender of Tourism Skills work.	Input to Regional Prosperity Framework (RPF) Big Move Skills action plan. Develop brief for creative industries research. Finish review of Labour Market Intelligence Toolkit.	G	G	2	<ul style="list-style-type: none"> Research into skills needs of tourism sector progressed and contract was awarded at end of July 2022. Inception meeting taking place in August and work should be complete by October 2022. Regional Intelligence Hub membership refreshed to best manage upcoming tourism research. Regional Skills Assessment presentation delivered to Chamber roundtable event, Careers Information, Advice and Guidance staff in ESES City region, and West Lothian DYW board. Continued engagement with range of partners around Green Economy Skills and supporting structures.



Project	Stage		Next Milestone	T	B	SAV	Comments
Integrated Employer Engagement	Implement	<p>Regional Accreditation Partnership (RAP) paper prepared for IRES Board.</p> <p>Employer Fund consultation paperwork issued to Business Gateway.</p> <p>FORTY course complete; Nine 16-24 year old residents took part.</p> <p>CLES Community Wealth Building consultation underway with project inception meeting complete.</p>	<p>Present RAP paper to IRES Board for endorsement.</p> <p>Community Wealth Building Toolkit to be launched.</p> <p>IEE Employer Fund specification to be launched following formal consultation with Business Gateway teams.</p> <p>Design Employer Seminar around 'the great resignation' delivered by Russell Beck. Proposed event in Sept 2022.</p> <p>Commence migration of all IEE data from Hanlon to Helix under IKS project,</p> <p>Design Recruitment & Skills Centres delivery/coverage map for helix.scot system.</p>	G	A	3	<ul style="list-style-type: none"> Proud to Care campaign – Full report now on IRES sharepoint for partnership dissemination. FORT programme at Fort Kinnaird Recruitment Skills Centre. 46 job outcomes secured so far. Second FORTY pre-employment course running to end August, this course has capacity for ten 16-24 year olds. IEE in an ongoing participant in the Capital City Partnership Ukrainian crisis partnership offer. At appropriate time will support the development of regional job opportunities for refugees. Completed filming of 2 short film entries from IEE activity for City Region Deal annual report; Career progression & Community Wealth Building cross regional match through the Community Benefits portal.
Intensive Family Support	Implement/Deliver	<p>Service user consultations underway. Planning for a network event is underway. Meeting held with West Lothian regarding phase two service delivery. Report on stakeholder and delivery partner consultations being developed for phase two.</p>	<p>Complete consultation groups and sessions with families with support from delivery partners for phase two recommissioning.</p> <p>Draft report reflecting findings from consultation work ahead of phase two.</p> <p>Develop approach and framework for phase two commissioning process.</p>	G	G	2	<ul style="list-style-type: none"> 274 individuals registered on Helix engaging with IFS - broken down as 214 adults and 60 young people. 75 positive outcomes recorded: 15 FT employment outcomes, 14 PT employment outcomes, 29 re-engagements in education (young people), 24 progressions to education, 13 engaged in employability training and 3 carer progressions. Ongoing Helix support in place for service providers. Website launched featuring sections on IFS and a blog is in development. Timeline for recommissioning process developed and worked towards September for the activity to be completed. New Monitoring & Evaluation framework being developed with delivery partner input for phase two of the programme.

**Page 9: Integrated Regional
Employability and Skills
Theme (3/3)**

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Housing and Construction Infrastructure (HCI) Skills Gateway	Implementation	Summer 2022 graduations of FE and HE students supported by HCI.	beX scholars to complete 8-12 week summer internships.	G	A	3	<ul style="list-style-type: none"> HCI presented at the Trimble Technology Lab Conference, 14-16 June. Final of the TDUK Design Competition, piloting the Timber TED competency framework, 23-26 July. beX scholars started 8-12 week summer internships connected to housing, construction & infrastructure around the UK.
Data-Driven Innovation (DDI) Skills Gateway	Implementation	Planning CPD events for teachers including conference for secondary and primary teachers in early September. Roll out of Data Bootcamp over the summer at Edinburgh College. In discussion with College leads about further engagement with third sector organisations to help reach target learners.	Latest round of Data Skills Credit scheme to be launched at start of July. Promotion of teachers conferences which are planned for start of September.	G	A	2	<ul style="list-style-type: none"> Activity in Colleges has led to the development of additional Computing, Data and e-Commerce provision across the region – using mainstream funding. Keen to work with City Region Deal partners to promote CPD opportunities for teachers across the region. Undergraduate Interns working in DDI over the summer on a series of case studies to profile members of the DDI SG Advisory Board. Video content being developed as part of <i>Demystifying Data</i> series by The Data Lab. In process of agreeing a programme of courses for Women in Data Science to be delivered in partnership with EQUATE.
Workforce Mobility	Implementation	August 2021 IRES Board – Baseline Assessment, policy review, pilot projects & next steps. Supporting SBC commence pilot Demand Responsive Transport (DRT) service in Berwickshire – became operational in May 2022.	August 2022 IRES Board – Year 1 Implementation performance review. Continue to identifying other funding support we can provide across the 6 partner regions with 2022/23 allocation.	G	A	3	<ul style="list-style-type: none"> Developing discussions with Scottish Government through the Digital Intelligence Network. Working with Improvement Service and CivTech to create a central database of travel mapping to access employment, automation for all postcode data gathering and travel analysis. Continued involvement in Regional Prosperity Framework Implementation - Big Move 3 – Sustainable Transport. Now a member of Transport Scotland 'Transport Business Partnership' to develop a 'Transport Opportunities Plan' linked into 'Transport Just Transition Plan'. Continued involvement in the CEC End Poverty Network of Networks and Bus Alliance meetings, Fife Employability Forum, Midlothian Employability Support Group, Borders Young Person Guarantee Group and Bus Service Improvement Partnership for South East Scotland. Finalised procurement of consultant to support pilot to use data within a SBC bus network review. Data Analyst reviewing employment zones across all 6 Local Authority boundaries to implement pilot schemes. Supporting SBC pilot Demand Responsive Transport service in Berwickshire. Agreeing process for sharing GIS data with partners. Baseline Barriers Report finalised for approval by Steering Group on 1st September 2022 prior to publication.

Page 10: Transport Theme

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
A720 Sheriffhall <i>(last updated in August 2022)</i>	Define	DPEA have appointed a Reporter to consider the proposed Scheme.	Public Local Inquiry to be held – timescales and timing to be defined by the DPEA Reporter.	G	G	1	<ul style="list-style-type: none"> Joint Committee ratified their support for the scheme as published on 3 September 2021, following the consideration of further technical information. Responses issued to all objections raised against the draft Orders – on-going engagement with objectors to try and resolve issues wherever possible. Request lodged with DPEA for a PLI to be arranged – reporter appointed as of 26 May 2022, now considering procedures required to consider the case. Background inquiry evidence preparation is underway.
West Edinburgh Transport Improvements Programme	Define	Initial Development of intervention packages. Draft and Finalise Stage 1A Reports	Conclude Stage 1A (TPOs and related reports eg Case for Change). Transition into and mobilise the next phase of the project (Stage 1B) to progress the 5 cases of OBC. Drafting of OBC expected Q1 2023.	G	R	1	<p>Stage 1a is nearing conclusion and final feedback was received from partners on the Stage 1b proposal. Stage 1b is due to commence within the next period.</p> <p>The mini-gateway review included a recalibration of the Master Programme and Financial Profile. The review resulted in a lull in spend during Q1, and this has been flagged to SG. Now approaching the end of the review, project spend will ramp up to normal levels.</p> <p>The small (c£110K) underspend on Q1 will be recovered during the remainder of the programme. The underspend does not represent a general project budget risk; the overall financial health of the project projected over the next 5 years is good. However, the team are giving early notification of Q1 underspend to SG so they can reprofile/manage spend across all the Deals during the remainder of this FY. Will continue to work closely with the PMO, SG and Finance colleagues on this matter and provide further updates.</p> <p>The project has adapted well and has explored ways to minimise impact of the pandemic to ensure that progress is maintained. A deep dive recently took place, where objectives were strengthened and rationalised in number; this will streamline the appraisal process at the end of the stage (input from TS using their experience from other Deals has been valuable here). The team is accelerating utility information, topographical surveys and land ownership information works which will provide further advantages (estimated around 6-8 week saving). The team have and will continue to look for opportunities accelerate programme where possible.</p> <p>The forward planning project resources for the next stages is underway. This includes the advertisement for a dedicated Project Manager, soon to be published on myjobscotland. The appointment is expected in Autumn 2022 when the drafting of the OBC and more resource intensive stages will take place, e.g ; delivery of communication and engagement plans, statutory consents, procurement and construction. A part time support officer will also be joining the team.</p>

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Dunard Centre	Implement	Commencement of Pre Construction Services Agreement - April 2022	<p>Commencement of Site Clearance Works - August 2022</p> <p>Stage 4 Design Completion and Sign Off – October 22</p>	A	A	2	Final Business case was approved by ESECCRD Joint Committee on 4 March 2022.

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Affordable housing	Deliver & Define	HNDA 3 received robust & credible status from CHMA on 28 July 2022	Workshop in Sep to look at priorities and investment propositions	A	N/A	2	<ul style="list-style-type: none"> Partners will work collaboratively with Scottish Government, agencies, RSLs and other stakeholders to secure more investment, innovation, commitment and partnerships to address the challenges above and deliver at scale and pace
Strategic sites	Implement & Define	Share learning from Dunfermline experience	Next leads meeting to take place in Sep	A	A	2	<ul style="list-style-type: none"> Outline Business Cases for sites are at different stages of development.
Innovation & skills	Implement	Edinburgh Home Demonstrator 75-home Granton D1 affordable housing pilot underway	Agree approach to secure pipeline of sites from across the region for 1000 homes.	A	N/A	3	<ul style="list-style-type: none"> Demonstrator project will look at standardised housing types, procurement and delivery models to increase offsite manufacturing and delivery of net-zero homes across the city region Partnership between CEC, SFT, Scot Gov, CSIC, ENU and OSS.
Housing company	Deliver	Draw down of funds completed.	Ongoing Delivery.	G	G	1	<ul style="list-style-type: none"> The City of Edinburgh Council and Scottish Futures Trust will continue to share learning and financial models with partners, to explore regional delivery models.