

# Finance and Resources

10:00, Thursday, 08 September 2022

## Health and Social Care Contract Extension Report

Executive/routine  
Wards  
Council Commitments

### 1. Recommendations

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It is recommended that the Finance and Resources Committee:

- 1.1 Approve the extension of the Health and Social Care contracts outlined in 4.1.

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## Health and Social Care Contract Extension Report

### 2. Executive Summary

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- 2.1 This report sets out the current Edinburgh Health and Social Care Partnership (EHSCP) commissioning activity and how this impacts on contractual arrangements including the requirement to waive the requirement of Contract Standing Orders to allow contracts to be extended at the expiry of the current contract duration.

### 3. Background

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- 3.1 In line with the strategic plan and direction from the Edinburgh Integration Joint Board (EIJB), the Edinburgh Health and Social Care Partnership (the Partnership) commission and procure a range of social care services. These services are then contracted for via the Council.
- 3.2 On 6 December 2021 the Scottish Government published “Preparing to Transition Towards a National Care Service for Scotland: SPPN 7/2021”. This Scottish Procurement Policy Note advises public bodies involved in the commissioning of social care services of the actions they can and should take in preparation for the transition to a National Care Service in Scotland. Councils are asked to review strategic commissioning plans and to consider the impact of decisions on resources and the social care market and consider the use of contract modifications or extensions where feasible to enable the collective focus to be on implementation. This review is now in progress and a number of contractual arrangements have been recommended, following consideration by the Health and Social Care Partnership Procurement Board, for extension.
- 3.3 This paper sets out, on a service-by-service basis, the proposed contractual arrangements and recommended extensions with supporting rationale.

### 4. Main report

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- 4.1 The contractual arrangements covered by this paper, annual values, contract end dates and recommendations are summarised in the table below:

Contract	Value 2022-23 (£m)	Value 2023-24 (£m)	Contract End Date	Recommendation - contracts to be extended until
<b>Alzheimers Scotland -Young Onset Dementia Service</b>	0.2	0.2	31 March 2023	31 March 2024
<b>Day Opportunities for Older People</b>	3	3	31 March 2023	31 March 2024
<b>Payroll Support Services Framework Agreement</b>	0.09	0.09	31 December 2022	31 December 2023

4.2 These are discussed individually in paragraphs 4.3 to 4.22 below

### **Alzheimer Scotland - Young Onset Dementia Service**

4.3 The Young Onset contract provides for specialist services delivering centre-based and out-reach support to people diagnosed with dementia under the age of 65. People living with young onset dementia have complex needs and require specialist support to maintain employment, and cope with personal and family responsibilities. The contract also provides for social and emotional wellbeing activities, alongside providing and support to carers through identified short breaks and breaks from caring.

4.4 The current contract expires in March 2023. Work had taken place pre-pandemic to revise the service specification however this had received no interest from the market. As such, at the start of the pandemic the existing arrangements were extended to the end of March 2023.

4.5 Following the publication of a PIN in May 2022 there has been greater interest from the market than anticipated. Given the longer lead-in associated with an open tender this is not expected to be published until September 2022 at the earliest. As a result, it will not be possible to assess tenders and give the current provider appropriate notice if there is to be a change in provider before a new contract commences in April 2023.

4.6 In addition, following initial discussions with the current provider opportunities to develop the service specification have been identified, so it is also proposed to conduct additional stakeholder and service user consultation during the commissioning process.

4.7 The original commissioning and procurement timeline is expected to be:

- Informal conversations with all providers who have expressed interest, giving them the opportunity to comment on potential for the future service - July 2022
- Feedback from current service users - July 2022.
- Revision to specification if required and development of procurement strategy - August 2022
- Publication of tender - September 2022
- Assessment of tenders - November 2022
- Contract award recommendations will be presented to Finance and Resource Committee before the end of March 2023

4.8 Given that the above is subject to change and is a guide only, approval is sought for a 12-month extension to allow for a longer commissioning and procurement process.

4.9 Budget is available, therefore there are no financial risks.

### **Day Opportunities for Older People**

4.10 The Registered Day Opportunities contract is key to centre-based, remote or outreach support services supporting older people, and, in turn, providing support for their families and unpaid carers, to have a short break and break from caring. The provision will enable people to have a good quality of life across their communities, through a reduction in social isolation, meaningful activity and/or a short break from caring for the carer.

4.11 There is an ongoing requirement for this provision as older people are becoming increasingly frail and require to be supported well within the community. People who will benefit from the day opportunities in Edinburgh will:

- require support with personal care needs and/or serious mobility difficulties, and/or frailty and/or have complex needs that cannot be met in other services, and who are unable to access universal or preventative services; and/or:
- require support with behaviours associated with dementia, cognitive impairment or mental health difficulties and:
- require social stimulus to mitigate social isolation – i.e. people who have very limited social contact with friends or family or other social networks, which has been compounded during the covid pandemic and:
- have carers who are experiencing high levels of stress or distress associated with caring responsibilities.

4.12 Current delivery is through fifteen 3rd sector partner services registered with the Care Inspectorate, to provide 'support services' as defined in Schedule 12 of the Public Reform Act 2010.

4.13 The previous review and subsequent commissioning process resulted in providers submitting tenders, which were duly evaluated, with contract award recommendations being prepared to be heard at Finance and Resources committee. This process was paused in light of the covid 19 pandemic, with renegotiated terms being agreed, and subsequent extensions in place up till March 2023.

4.14 Initial discussions have taken place with key providers, with a programme of involvement and engagement currently underway. Thus far there is a willingness from everyone, to have new contracts in place for April 2023, with a clear programme of activities indicated:

- Publish a PIN as a call for competition to be published for 35 days, through CPS who will complete this via Public Contracts Scotland – September/October 2022
- This will entail providers to complete a note of interest and a Single Procurement Document (SPD) which will have mandatory requirements attached to the service

with finance requirements etc. We can also include evidence of experience. Options can be a further negotiation with those approved providers, or a further light touch restricted tender depending on market interest. If new market interest this is likely to lengthen the process

- Contract specifications can include variation clauses for further development with providers over the term of the contract.
- Contract award recommendations will be presented to Finance and Resource Committee before the end of March 2023

4.15 A prolonged procurement process for the renewal of these contracts may impact day opportunities commencing in time for new contract award, from April 2023, therefore approval is sought for a 12-month extension to allow for a longer commissioning and procurement process if required.

### **Payroll Support Services Framework Agreement**

4.16 The current framework agreement has been in place since January 2017 and was extended until 31<sup>st</sup> December 2022. The purpose of the agreement is to offer payroll services for Direct Payment recipients who choose to employ their own Personal Assistants. This is to support independent living, in keeping with the values, principles and legislative duties of the Social Care (Self-directed support) (Scotland) Act 2013.

4.17 An additional Enhanced Financial Management Service is also funded for those individuals who are assessed and authorised as needing it.

4.18 The framework was awarded to three suppliers; Fife Business Services, Accountability Ltd and Lothian Centre for Inclusive Living, to allow Direct Payment recipients greater choice.

4.19 In response to the Covid19 pandemic and an increasing focus on personalisation, there been an increased demand for greater flexibility and responsiveness from SDS related services and therefore a greater uptake in the use of the Payroll Service.

4.20 Its recognised that the provider organisations costs have fluctuated/increased over time; however, no rates increase for payroll support services have been agreed the since the start of the framework agreement 5 years ago and there has been an increased demand in the type of services provided by the organisations.

4.21 Therefore, approval is sought for a 12 month extensions to allow this essential service to continue to be provided to Direct Payment recipients whilst a full review of the service is carried out and a full procurement exercise to take place with a view to having a new framework agreement in place by January 2024.

4.22 Budget is available, therefore there are no financial risks.

## **5. Next Steps**

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If the recommendations in this paper are accepted Officers from the Partnership will work with colleagues in Commercial and Procurement Services to make the appropriate

contractual arrangements which take account of the recommendations in the Scottish Government's SPPN.

## **6. Financial impact**

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- 6.1 The total value of the contract extensions detailed in this report is £3.29m in financial year 2023/24.
- 6.2 Funding associated with the extension of the contracts will be delegated by EIJB to the Council, along with the funding associated with the interim care beds.

## **7. Stakeholder/Community Impact**

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- 7.1 Each of the ongoing procurement exercises has been co-produced with service users, providers and other relevant stakeholders.

## **8. Background reading/external references**

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[Preparing to Transition towards a National Care Service for Scotland SPPN 7/2021](#)

## **9. Appendices**

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Appendix 1 Health and Social Care - Recommended Contract Extensions

**HEALTH AND SOCIAL CARE – RECOMMENDED CONTRACT EXTENSIONS**

## Individual Block Contracted Providers

Contract Register Unique Key	Contract Reference	Contract Name	Supplier Name	Recommended Contract End Date	Contract Value	Annual Value
100015710	CT2833	Edinburgh Day Opportunities for People Diagnosed with Young Onset Dementia	Alzheimer Scotland-Action on Dementia	31/03/2024	£594,819	£233,315

## Framework for Day Opportunities

Contract Register Unique Key	Contract Reference	Contract Name	Supplier Name	Recommended Contract End Date	Contract Value	Annual Value
100015493	CT2833	Framework for Day Opportunities	Caring in Craigmillar	31/03/2024	£789,409	£282,509
100015494	CT0559	Framework for Day Opportunities	Eric Liddell Centre	31/03/2024	£605,551	£216,711
100015495	CT0559	Framework for Day Opportunities	Libertus Services	31/03/2024	£988,868	£353,890
100015496	CT0559	Framework for Day Opportunities	Drylaw Rainbow Club Day Centre	31/03/2024	£486,169	£173,987
100015497	CT0559	Framework for Day Opportunities	With You Limited	31/03/2024	£322,697	£115,485
100015498	CT0559	Framework for Day Opportunities	Lifecare (Edinburgh) Limited	31/03/2024	£987,847	£353,167
100015499	CT0559	Framework for Day Opportunities	Milan Senior Welfare Organisation Ltd	31/03/2024	£364,256	£130,358

100015500	CT0559	Framework for Day Opportunities	Lochend Neighbourhood Centre	31/03/2024	£312,232	£111,740
100015501	CT0559	Framework for Day Opportunities	North Edinburgh Dementia Care	31/03/2024	£908,753	£325,219
100015502	CT0559	Framework for Day Opportunities	Oxgangs Care	31/03/2024	£500,568	£179,140
100015503	CT0559	Framework for Day Opportunities	Corstorphine Dementia Project Limited	31/03/2024	£426,250	£152,544
100015504	CT0559	Framework for Day Opportunities	Prestonfield Neighbourhood Project	31/03/2024	£313,764	£112,288
100015505	CT0559	Framework for Day Opportunities	Queensferry Churches' Care in the Community	31/03/2024	£498,211	£178,297
100015506	CT0559	Framework for Day Opportunities	The Open Door Edinburgh	31/03/2024	£180,282	£64,518
100016585	CT2835	South West (Canalside) Older People's Day Opportunities	Libertus Services	31/03/2024	£492,339	£243,210

### Payroll Support Services Framework Agreement

Contract Register Unique Key	Contract Reference	Contract Name	Supplier Name	Recommended Contract End Date	Contract Value	Annual Value
100009097	CT0378	Payroll Support Service Framework Agreement	Fife Business Centre Lothian Centre for Inclusive Living Accountability	31/12/2023	£658,658	£94,094