



Minute

Edinburgh Integration Joint Board

10.00am, Tuesday 27 August 2022

Held remotely by video conference

Present:

Board Members:

Councillor Tim Pogson (Chair), Angus McCann (Vice-Chair), Bridie Ashrowan, Heather Cameron, Councillor Euan Davidson, Christine Farquhar, Helen Fitzgerald, Elizabeth Gordon, George Gordon, Peter Knight, Grant Macrae, Jacqui Macrae, Allister McKillop, Councillor Claire Miller, Councillor Max Mitchell, Peter Murray, Councillor Vicky Nicolson, Moira Pringle, Judith Proctor and Emma Reynish

Officers: Nick Bennett, Matthew Brass, Jessica Brown, Angela Brydon, Anna Duff, Mark Grierson, Jenny McCann, Susan McMillan, Rebecca Miller

Apologies: Kirsten Hey

1. Minutes

The minutes of the Edinburgh Integration Joint Board meeting of 9 August 2022 were submitted for approval as a correct record.

Decision

To approve the minute as a correct record.

2. Rolling Actions Log

The Rolling Actions Log updated to September 2022 was presented.

Decision

To note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted)

3. Innovation and Sustainability Pipeline: Learning Disability Change Proposals

Approval was sought for the proposed development of detailed change proposals for the Learning Disability Services in Edinburgh. In the proposal, the Board were asked to approve the resource requirement to deliver change, and to receive future reports as the project progressed.

Decision

- 1) To note the work completed to identify and develop the change areas for Learning Disability Services in Edinburgh under the Innovation and Sustainability Pipeline.
- 2) To agree to proceed with further development of the identified change areas for Learning Disability Services in Edinburgh.
- 3) To agree to receive detailed future reports that provide detailed plans about how changes would be agreed and implemented.
- 4) To agree the resource requirement to deliver the change areas.
- 5) To agree to present an update to the Strategic Planning Group to review the brief of the project and ensure that members' concerns would be considered moving forward.

(Reference – Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)

4. Edinburgh Integration Joint Board Audited Annual Accounts for 2021-22

The 2021-22 annual accounts for the Edinburgh Integration Joint Board were presented for approval and adoption.

Decision

- 1) To note the 'amber' rated Internal Audit opinion for the year end 31st March 2022.
- 2) To approve and adopt the annual accounts for 2021-22.

- 3) To delegate authority to the Chief Finance Officer to resolve and amend any minor textual issues in the annual report up to the date of sign off with Audit Scotland.
- 4) To authorise the designated signatories (Chair, Chief Officer and Chief Finance Officer) to sign the annual report & accounts on behalf of the Board.
- 5) To authorise the Chief Finance Officer to sign the representation letter to the auditors, on behalf of the Board.

Declarations of Interest

1. Christine Farquhar made a transparency statement in respect of the above item as a parent/carer of someone in direct receipt of payments from the City of Edinburgh Council.
2. Grant Macrae made a transparency statement in respect of the above item as a parent/carer of someone in direct receipt of payments from the City of Edinburgh Council.
3. Bridie Ashrowan made a transparency statement as the Chief Executive of EVOC, an organisation in receipt of grant funding from the Health and Social Care Partnership.

(Reference – Report by the Chief Finance Officer, Edinburgh Integration Joint Board, submitted)

5. Annual Performance Report 2021-22

The final draft of the Edinburgh Integration Joint Board Annual Performance Report (APR) 2021-22 was presented for approval before publication to the EIJB website. The draft APR had been considered and scrutinised at the Performance and Delivery Committee throughout the year, before being presented to the Board.

Decision

- 1) To approve the final draft of the APR 2021-22 at appendix 1.
- 2) To note that the APR would be published on the website by no later than 31 October 2022.

(Reference – Performance and Delivery Committee, 14 September 2022 (item 6); Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)

6. Committee Annual Assurance Report – Referral from the Audit and Assurance Committee

The Audit and Assurance Committee had referred the Committee Annual Assurance Report to the EIJB for noting following the Committee's scrutiny.

Decision

- 1) To note the moderate assurance which followed the review of the committee assurance statements which are stored in the Teams' site for interest.
- 2) To note a paper will be brought back to the Audit and Assurance Committee to discuss how best to present an action plan to address the key outcomes of the assurance process.

(Reference – Audit and Assurance Committee, 20 September 2022 (Item 6 – Report by the Chief Finance Officer, Edinburgh Integration Joint Board); Report by the Chair, Audit and Assurance Committee, submitted)

7. Appointments to the Edinburgh Integration Joint Board and Committees

An update to the Board's and Committees' membership was presented for approval.

Decision

- 1) To appoint Laura Henderson to replace Hazel Young on the Strategic Planning Group as the non-voting, non-commercial provider of social housing representative.
- 2) To note that NHS Lothian have appointed Robin Balfour to the Edinburgh Integration Joint Board as the Clinical Director (non-voting), term of office to start 1 October 2022.
- 3) To appoint Robin Balfour to the Clinical and Care Governance Committee as a non-voting member, term of office to start 1 October 2022.

(Reference – Report by the Chief Officer, Edinburgh Integration Joint Board, submitted)

8. Committee Update Report

An update was provided on the work of the IJB Committees which had met since the last Board meeting. In addition to the summary report, the draft minutes of the Strategic Planning Group, Audit and Assurance Committee, Clinical and Care Governance Committee and Performance and Delivery Committee were submitted for noting.

Decision

To note the work of the committees and the draft minutes.

(Reference – Report by the Chief Officer, submitted)