

# Work Programme

## Policy and Sustainability Committee

1 November 2022

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Council Asbestos Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	October 2024
2	Council Fire Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
3	Council Health and Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
4	Council Water Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
5	Council Smoke Free Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
6	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Corporate Services	Annual	February 2023
7	Welfare Reform	Annual Update	Routine	Sheila Haig	Corporate Services	Annual	January 2023

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8	Edinburgh Integration Joint Board	Progress Report	Executive		Chief Officer, Edinburgh Health and Social Care Partnership	6-monthly	February 2023
9	Energy Management Policy for Operational Buildings - Annual Report.	Progress report	Executive	Gareth Barwell	Place	Annual	December 2022
10	Policy Assurance Statement – Customer Services	Annual report	Executive	Nicola Harvey	Corporate Services	Annual	November 2022
11	Policy Assurance Statement - Human Resources (HR)	Annual report	Executive	Katy Miller	Corporate Services	Annual	November 2022
12	Policy Assurance Statement - Legal and Assurance	Annual report	Executive	Nick Smith	Corporate Services	Annual	November 2022
13	Contact Centre Performance	Update report	Executive	Nicola Harvey	Corporate Services	Annual	January 2023
14	Digital and Smart	Annual report	Executive	Nicola Harvey	Corporate	Annual	January 2023

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	City Strategy				Services		
15	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Education and Children's Services	Annual	November 2022
16	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Corporate Services	Annual	October 2022
17	Police Scotland Update	Annual plan	Executive	Jamie Macrae	Corporate Services	Annual	October 2022
18	Police Scotland – City of Edinburgh Division Update	Quarterly Update	Executive	Jamie Macrae	Corporate Services	Quarterly	January 2023
19	Fire and Rescue Service	Annual plan	Executive	Jamie Macrae	Corporate Services	Annual	January 2023
20	Carbon Impact of the Council's International Travel	Annual Report	Executive	Paula McLeay	Corporate Services	Annual	June 2023
21	End Poverty in Edinburgh Delivery Plan 2020-30	Annual Report	Executive	Chris Adams	Corporate Services	Annual	Autumn 2022

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22	2030 City Target Monitoring Approach	Annual Report	Executive	Claire Marion	Corporate Services	Annual	November 2022
23	Appointments to Working Groups	Annual Report	Executive	Jamie Macrae	Corporate Services	Annual	January 2023
24	Corporate Performance updates	Bi-Annual Update	Executive	Edel McManus	Corporate Services	Bi-annual	March 2023
25	Annual Performance report and LGBF report	Annual	Executive	Edel McManus	Corporate Services	Annual	August 2023
26	Council Emissions Reduction Plan (CERP)	Annual Update	Executive		Corporate Services	Annual	November 2022
27	Edinburgh Economy Strategy	Annual Progress	Executive	Chris Adams	Place	Annual	March 2023
28	EIJBs Savings and Recovery Programme	Bi-annual Update	Executive		Chief Officer, Edinburgh Health and Social Care Partnership	Bi-annual	March 2023

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29	20-Minute Neighbourhoods	Annual Update	Executive		Place	Annual	November 2022

## Policy and Sustainability Committee Upcoming Reports

## Appendix 1

Report Title	Directorate	Lead Officer
<b>17 NOVEMBER 2023</b>		
End Poverty in Edinburgh Delivery Plan 2020-30	Corporate Services	
Annual Report on the Public Bodies Climate Change Duties 21/22	Corporate Services	
Annual Report on Council Emissions Reduction Plan Progress	Corporate Services	
2030 City Net Zero Target Annual Report	Corporate Services	
Climate Strategy and Environmental Impact Update	Corporate Services	
Climate Change Adaptation Update	Corporate Services	
Corporate Performance updates - Bi-annual Update	Corporate Services	
Plant Based Treaty Report - Response to a Motion by Councillor Burgess	Corporate Services	
Council Business Plan	Corporate Services	
Response to Motion by Councillor Lang - COVID-19 and Council Services	Corporate Services	
20 Minute Neighbourhoods – Annual Report	Corporate Services	

<b>JANUARY 2023</b>		
Energy Management Policy for Operational Buildings – Annual Report	Place	Gareth Barwell
City of Edinburgh Council - Barriers to Elected Office – Response to a Motion by Former Councillor Main	Chief Executive	
Enterprise Risk Management Policy – Report by the Interim Executive Director of Corporate Services	Corporate Services	
Risk Appetite Statement – Report by the Interim Executive Director of Corporate Services	Corporate Services	
Agreement on Time Off and Provision of Facilities for Trade Union Representatives	Corporate Services	