

Work Programme

Finance and Resources Committee

10 November 2022

Item	Key decisions	Frequency	Wards affected	Director and Lead Officer	Expected Date
1	Workforce Dashboard	6 monthly Report		Interim Executive Director of Corporate Services Lead Officer: Katy Miller katy.miller@edinburgh.gov.uk	March 2023
2	Council Commercial Property Portfolio – Update Report	Committee agreed to receive regular updates, where required, on 29 October 2020		Executive Director of Place Lead Officer: Graeme McGartland 0131 529 5956 graeme.mcgartland@edinburgh.gov.uk	April 2023
3	Revenue Monitoring – Council-wide	Quarterly Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	January 2023

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4	Revenue Budget Risks and Reserves Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	January 2023
5	Capital Monitoring – Council-wide	Quarterly Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	January 2023
6	Corporate Services Directorate - Revenue Budget Monitoring	Quarterly Report		Interim Executive Director of Corporate Services Lead Officer: Iain Shaw 0131 469 3117 iain.shaw@edinburgh.gov.uk	January 2023
7	Chief Executive – Revenue Budget Monitoring	Quarterly Report		Chief Executive Lead Officer: Iain Shaw 0131 469 3117 iain.shaw@edinburgh.gov.uk	January 2023
8	Contract Award and Procurement Programme	Six Monthly Report		Interim Executive Director of Corporate Services Lead Officer: Iain Strachan	May 2023

Item	Key decisions	Frequency	Wards affected	Director and Lead Officer	Expected Date
				0131 529 4930 jain.strachan@edinburgh.gov.uk	
9	Revenue Budget 2022/27 – Progress Update	Annual Update Report, incorporating impacts of provisional Local Government Finance Settlement		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	January 2023
10	Housing Revenue Account Budget Strategy	Annual Report		Executive Director of Place Lead Officer: Elaine Scott 0131 529 2277 elaine.scott@edinburgh.gov.uk	January 2023
11	Capital Budget Strategy 2020/30	Annual Update Report, incorporating impacts of provisional Local Government Finance Settlement		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	January 2023
12	Annual Fraud Prevention and	Annual Report		Interim Executive Director of Corporate Services	November 2023

Item	Key decisions	Frequency	Wards affected	Director and Lead Officer	Expected Date
	Detection			Lead Officer: Nicola Harvey 0131 469 5016 nicola.harvey@edinburgh.gov.uk	
13	City of Edinburgh Council – 2021/22 Annual Audit Report to the Council and the Controller of Audit – referral by the Governance, Risk and Best Value Committee	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	October 2023
14	The City of Edinburgh Council Charitable Trusts – report to those charged with governance on the 2021/22 audit	Annual Report		Interim Executive Director of Corporate Services Lead Officer: John Aghodeaka 0131 469 5348 john.aghodeaka@edinburgh.gov.uk	October 2023
15	2021/22 Common Good Annual Performance Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: John Aghodeaka 0131 469 5348 john.aghodeaka@edinburgh.gov.uk	October 2023

Item	Key decisions	Frequency	Wards affected	Director and Lead Officer	Expected Date
16	Annual Treasury Management Strategy 2021/22	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Innes Edwards 0131 469 6291 innes.edwards@edinburgh.gov.uk	September 2023
17	Treasury Management Mid-Term Report 2021/22	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Innes Edwards 0131 469 6291 innes.edwards@edinburgh.gov.uk	June 2023
18	Asset Management Works Programme	Annual Report The report is normally presented at the financial year end to update Committee on the outcome of the 12-month programme.		Executive Director of Place Lead Officer: Peter Watton 0131 529 5962 peter.watton@edinburgh.gov.uk	June 2023
19	Health and Safety Performance	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Nick Smith 0131 529 4377	April 2023

Item	Key decisions	Frequency	Wards affected	Director and Lead Officer	Expected Date
				nick.smith@edinburgh.gov.uk	
20	Workforce Control Annual Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Katy Miller 0131 469 5522 katy.miller@edinburgh.gov.uk	September 2023
21	Commercial and Procurement Annual Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Iain Strachan 0131 529 4930 iain.strachan@edinburgh.gov.uk	September 2023
22	Appointments to Working Groups	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Rachel Gentleman 0131 529 4107 rachel.gentleman@edinburgh.gov.uk	TBC (to be confirmed after revised political management arrangements are agreed)
23	Depot Strategy – Phase 2	Requests further reports as progress is made		Executive Director of Place Lead Officers: Gareth Barwell / Peter Watton 0131 529 5962 / 0131 529 5962 gareth.barwell@edinburgh.gov.uk / peter.watton@edinburgh.gov.uk	TBC

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24	Consultants Costs Annual Report	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	November 2023
25	Finance and Procurement Annual Policies Assurance	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Hugh Dunn 0131 469 3150 hugh.dunn@edinburgh.gov.uk	November 2023
26	Construction Charter Annual Update	Annual Report		Interim Executive Director of Corporate Services Lead Officer: Iain Strachan 0131 529 4930 iain.strachan@edinburgh.gov.uk	September 2023

Finance and Resources Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
January 2023		
Revenue Monitoring – Council-wide	Corporate Services	Hugh Dunn
Revenue Budget Risks and Reserves Report	Corporate Services	Hugh Dunn
Treasury Management Mid Term Report	Corporate Services	Hugh Dunn
Capital Monitoring – Council-wide	Corporate Services	Hugh Dunn
Corporate Services Directorate - Revenue Budget Monitoring	Corporate Services	Iain Shaw
Chief Executive – Revenue Budget Monitoring	Corporate Services	Iain Shaw
Revenue Budget 2022/27 – Progress Update	Corporate Services	Hugh Dunn
Housing Revenue Account Budget Strategy	Corporate Services	Elaine Scott
Capital Budget Strategy 2020/30	Corporate Services	Hugh Dunn

Cost of Future Planned visits from King Charles III (Motion from 27 October 2022 Council)	Corporate Services	Norma Cuthbertson/ Fraser Rowson
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