

# Rolling Actions Log

## Regulatory Committee

21 November 2022

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	09.03.20	<a href="#">Private Hire Car Overprovision</a>	<p>To instruct officers to undertake the actions as detailed in section 5 of the report:</p> <ul style="list-style-type: none"><li>Officers would undertake necessary actions to appoint an appropriately experienced and skilled external consultant to undertake the required research and analysis work on taxi demand and assessment of PHC overprovision. A full equalities impact assessment would be required with regard to any recommendations that the</li></ul>	Executive Director of Place	November 2022		<p><b>Recommended for closure</b></p> <p>Report on agenda</p>

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			<p>consultant submitted to the Council.</p> <ul style="list-style-type: none"> <li>• In addition, officers would continue to engage directly with relevant stakeholders.</li> <li>• Upon conclusion of any research and analysis completed by an appointed contractor, officers would present the collected data and any supporting information to the committee.</li> <li>• It was intended to undertake consultation with a wider group, including making the results of the research and any recommendations brought forward by officers, available for public consultation.</li> </ul>				

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2	18.01.21	<a href="#">Licensing Policy Development – Street Trading Update</a>	To agree that the Convener would write to the Executive Director of Place to request a short-term plan which would consider opportunities for street trading, including the use of vacant properties, and to consider a longer term plan to facilitate street trading.	Convener / Executive Director of Place	April 2023		A further report will be brought forward in April 2023.
3	23.08.21	<a href="#">House in Multiple Occupation – Service Update</a>	<p>1) To agree the change in process in relation to property inspections with the introduction of a risk-based inspections model.</p> <p>2) To agree that decisions on whether to make one and three year grants of HMO Licences would continue to be delegated to the Executive Director of Place and that three year licences would only be suitable for properties which were fully compliant and which had had no</p>	Executive Director of Place	September 2022	September 2022	<p><b>Recommended for closure</b></p> <p>Report considered September 2022</p>

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			<p>problems in the previous licensed period.</p> <p>3) To agree that a review of the current structure for HMO application fees would be undertaken.</p> <p>4) That the Executive Director of Place report back to Committee in one year with an update on progress.</p>				
4	27/06/2022	<a href="#">Licensing Service Update and Draft Regulatory Committee Work Programme</a>	<p>1) That the following items would be added to the Committee's workplan:</p> <p>a) to conduct a review of the Council's policy on parades and processions;</p> <p>b) to review the operation of the Scheme of Delegation as it applies to licensing matters.</p>	Executive Director of Place	June 2023		

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			2) That the Executive Director of Place will report back to Committee in one year with an update on progress.	Executive Director of Place	June 2023		
			3) To include details of the backlogs in application processing across the main licensing categories at each meeting of the Committee via the Business Bulletin.	Executive Director of Place			