

Progress Report

Last updated: 28 November 2022

Overall Status
Last Period

Overall Status
This Period

Green

Green



CITY REGION DEAL

Edinburgh & South East Scotland

Page 1: Dashboard

Recent Achievements and Milestones

Achievement/Milestone	Date
Impact Scotland: Dunard Centre Update	Sep 22
West Edinburgh Transport Improvement Programme Update	Sep 22
Project Update: A701 Relief Road and A702 Spur Road	Sep 22
City Region Deal Annual Report 2021/22	Sep 22

Upcoming Joint Committee Meeting Milestones (expected)	Target Date
A720 Sheriffhall Update Report	Dec 22
Regional Housing Programme Update	Dec 22
Terms of Reference for Audit of Integrated Employer Engagement Project	Dec 22
Integrated Regional Employability and Skills Programme Update	Dec 22

Financials Summary

*Funding issued by Transport Scotland and SG Housing not included in this total

Total CRD grant £000	CRD grant drawdown to date £000		22/23 CRD Grant allocation	22/23 Grant drawdown
600,000	248,813	41.47%	£57.72m*	£22.45m*

Top 3 Risks (from PMO Risk Register)

Risk	Impact	Like hood	Sever-ity	Resolution Plan or Mitigating Action
Cost inflation (materials and labour) affects the ability to deliver projects to the standards required.	4	5	20	<ul style="list-style-type: none"> Regular updating of progress report and monthly financial forecasts to ensure PMO is aware of issue(s) at an early stage and can raise with Government, Executive Board and Joint Committee as appropriate. Regular discussions on finance between project leads and PMO, Directors of Finance and PMO and PMO and Governments to capture issues arising. Change Management process as set out in the Benefits Realisation Plan is being implemented
Financial profile across programme is not met.	3	3	9	<ul style="list-style-type: none"> Aim to continue to spend according to agreed profile. Aim to achieve business case approval in line with Deal Implementation Plan. Quarterly meetings with regional Directors of Finance to consider profile and highlight problem areas Quarterly review meetings with Government Partners asked to be realistic with their projections and to let PMO know early if anticipating an underspend. Accountable body to challenge underspend and asked for reasons behind the slippage
Objections to schemes delay project or make project unviable.	2	4	8	<ul style="list-style-type: none"> Change management system exists to ensure that changes can be made through the governance process. Regular briefings with elected members to ensure they have the full information required to support projects. Thorough consultation process through lead partners to ensure that members of public have full information required, and that their comments can be taken on board before planning applications or business cases are submitted for approval.

Page 2: Guidance

Project Stages

Stage no.	Definition
1. Define	Business case being developed, and not yet approved by Thematic Board and Joint Committee.
2. Implement	Business case has been approved by Thematic Board and Joint Committee, and is being implemented. In a capital project, this may be construction; for skills projects this may be establishing a course or system.
3. Deliver	Project is in place and benefits realisation framework to assess if it is achieving its objectives.
4. Legacy	Project has resulted in mainstreaming or improvements to business as usual (impact) that is generated beyond the funded period

Red, Amber, Green

T: Status against **timeline** set out in business case/implementation plan; **B:** Status against **budget** set out in financial plan

RAG Status	Definition - Timeline	Definition - Budget	Action Required
Green	In line with business case/implementation plan	In line with spend set out financial plan for the current financial year.	No management action required
Amber	Delay exists but is considered acceptable by PMO.	Spend is within acceptable range from what is set out financial plan for the current financial year. Project lead is confident that spend will be to profile at financial year end.	Management action is in place by senior management to address issues, and project is being closely monitored.
Red	Delay is significant.	Spend is outwith acceptable range from what is set out financial plan for the current financial year. Project lead does not consider that spend will be to profile at financial year end.	Immediate action is required by senior management and relevant Boards as appropriate to address issues. Issues must be highlighted to Government.

Strategic Added Value Score

Score	Description
1 (Low)	<ul style="list-style-type: none"> There are opportunities for links with one or two other CRD themes that may add value to the proposal. Partnership working with wider stakeholders, to add value to the proposal has not been thoroughly considered, but may be possible, and should be explored. One or two of the five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.
2 (Medium)	<ul style="list-style-type: none"> There are opportunities for links with two or three other CRD themes that may add value to the proposal. Partnership working with wider stakeholders, to add value has been factored into the business case to some extent, but there are opportunities to enhance. Two or three of the five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.
3. (High)	<ul style="list-style-type: none"> There are opportunities for links with three of four other CRD themes that may add value to the proposal. Partnership working with wider stakeholders, e.g. private/third sector is already taking place and strategic added value effects are clear. Three, four or five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.



Overall Total				Project Name	2022-23					Comments
Total Budget £000	CRD Grant Total £000	CRD Grant Claimed To Date £000	CRD Grant Claimed to Date %		Grant Allocation £000	Grant Claimed to Date £000	Spend to Oct £000	Outturn £000	Outturn Variance £000	
101,047	32,545	32,545	100%	Bayes Centre	0	0	0	0	0	CRD grant fully drawn down.
22,469	22,469	19,592	87%	National Robotarium	7,152	4,275	4,393	7,152	0	Projected to be fully drawn down in 22/23.
200,585	57,920	57,920	100%	Edinburgh Futures Institute	0	0	0	0	0	CRD grant fully drawn down.
199,046	79,595	43,003	54%	Edinburgh International Data Facility	6,765	2,773	2,773	6,765	0	
86,256	49,205	31,695	64%	Usher Institute	26,903	9,924	12,573	26,903	0	
45,210	17,366	16,473	95%	Easter Bush	942	48	48	942	0	Projected to be fully drawn down in 22/23.
30,000	10,900	460	4%	Easter Bush Link Road	883	75	249	883	0	
51,455	30,000	491	2%	Edinburgh Innovation Hub	1,212	491	594	1,212	0	
50,104	35,000	11,061	32%	Fife i3 Programme	4,076	1,719	1,805	3,886	-191	
29,135	15,000	2,332	16%	Borders Innovation Park	0	0	0	0	0	
815,307	350,000	215,572	62%	Total Research, development and innovation	47,934	19,306	22,436	47,744	-191	
25,000	25,000	8,679	35%	Integrated Regional Employability & Skills Programme	4,064	1,193	1,437	4,061	-3	
25,000	25,000	8,679	35%	Total IRES	4,064	1,193	1,437	4,061	-3	
120,000	120,000	5,611	5%	A720 Sheriffhall Roundabout*	-	383	383	-	-	SG to fund to support improvements to the A720 City Bypass for the grade separation of Sheriffhall.
36,000	20,000	116	1%	West Edinburgh Transport Improvement Programme	449	2	5	74	-374	
156,000	140,000	5,727	4%	Total Transport	449	385	388	74	-374	
74,928	20,000	3,835	19%	Dunard Centre	5,269	1,953	2,461	5,269	0	
74,928	20,000	3,835	19%	Total Culture	5,269	1,953	2,461	5,269	0	
263,000	15,000	15,000	100%	New Housing Partnership - Edinburgh Living**	0	0	0	0	0	CRD grant fully drawn down.
50,000	50,000	0	0%	Housing Infrastructure Fund**	0	0	0	0	0	Separate letters from SG for individual proposals. Allocation figure is based on financial plan.
313,000	65,000	15,000	23%	Total Housing	0	0	0	0	0	
1,384,235	600,000	248,813	41%	Total Programme	57,716	22,836	26,721	57,148	-569	

* Scottish Government funded. Transport Scotland taking forward scheme delivery. ** Funding governed by Scottish Government (Housing)

Page 4: Research, Development and Innovation
Theme
Data-Driven Innovation

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Bayes Centre	Deliver	Sep 18: Opening	N/A	G	G	3	Bayes Centre re-opened in July 2021. Works on site are complete and the final certificate has now been issued.
National Robotarium	Deliver	Sep 22: Grand Opening	N/A	G	A	2	National Robotarium officially opened its doors with its opening event, which took place on 28 September 2022.
Edinburgh Futures Institute	Implement	Start on site	May 23: Complete construction	A	A	3	Construction timescale has been affected by a combination of Covid impacts and unforeseen structural issues, delays leading to increasing inflationary impacts.
Usher Institute	Implement	Oct 22: Launch Usher Innovation community including frailty Challenge	Jul 23: Complete construction of Usher Institute facility.	A	A	2	Health and social care innovation community was launched in November.
Easter Bush	Implement	Sep 22: Host conservation genetics conference	Mar 23: Strengthen and develop DDI company adoption activity in agritech sector	A	R	2	Launch of Centre for Aquaculture Genetics and Health delayed as Head of Centre not yet appointed.
Easter Bush A701 Relief Road and A702 Spur Road	Design	Route selection	Mar 23: Specimen design planning application	A	R	2	The specimen design is progressing with target of submitting planning application Q1 2023. £33.5m funding gap identified and LUF bid submitted seeking to address this
Edinburgh International Data Facility	Implement	Jul 22: Support DataLoch launch	Jan 23: Launch general data ingest and archiving service	G	A	2	The technology to deploy on-demand data havens is developed and has supported the DataLoch launch in July 2022. Research Data Scotland is driving movement towards a National Safe Haven; any further RDH deployment will need to be examined in that context.

T: On Time?; B: On Budget?; SAV: Strategic Added Value score



Page 5: Research, Development and Innovation Theme

Edinburgh Innovation Park (QMU Food and Drink Innovation Hub)

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Edinburgh Innovation Park (Edinburgh Innovation Hub)	Implement	Value Engineering activities completed to align the brief, design and budget. Stage 2 report completed and issued and approved	Schedule of meetings for Stage 3 in diary. Risk workshop. scheduled. Review and action market engagement approach via relevant framework for contractor procurement.	G	A	2	A cycle of workshops have been diarised to progress Stage 3. These workshops are taking place between Nov 22 and Jan 23.



Page 6: Research, Development and Innovation Theme

Projects in Fife and Scottish Borders

Project	Stage	LastMilestone	Next Milestone	T	B	SAV	Comments
Borders Innovation Park	Implement	Completion of first building in Phase 1.	Build-out of Phase 1.	A	G	1	<p>The first building on Phase 1 was handed over at the end of December 2021 and is currently being fitted out by the tenant.</p> <p>A planning application for road and service infrastructure for Phase 3 has been submitted.</p> <p>The delivery programme for Phases 2 and 3 is on hold pending an external commercial and industrial property review.</p>
Fife Industrial Innovation Investment (Fi3P)	Implement	Q2 22/23: Completion of business units at West Way, Dalgety Bay.	<p>Q3 22/23: Contract Let - Fife Interchange North, new build project.</p> <p>Q3 22/23: First Tenants move into West Way Phase 2 business units.</p>	G	G	2	<p>Dunnikier Business Park, Kirkcaldy. tenancies / applications for 6 (out of 7) units.</p> <p>West Way Phase 2, units are now being marketed, strong interest. 6 units now reserved.</p>



Page 7: Integrated Regional Employability and Skills Theme (1/3)

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
IRES Programme	Implement/Deliver	IRES board held on 15 th November 2022. IRES presentation at the Joint Committee on 3 rd December 2021 was well received.	Work continues on enhanced reporting; aligning project outcomes with overall IRES and City Region Deal Benefits Realisation targets. Joint Committee update on 2 nd December 2022 showing video presentation.	G	A	3	<ul style="list-style-type: none"> At the IRES board on 15th November 2022 there were the annual update on the Data Driven Innovation (DDI) Skills Gateway, and updates on aspects of Housing Construction Infrastructure (HCI), Workforce Mobility (WFM) and the Quarterly Report and Finance. IRES Programme Connector is working with Project Leads and Benefits Realisation Officer to further develop monitoring and evaluation, and feed into the overall Benefits Realisation plan framework - reporting with increased automation and online tools. Next IRES Board 14th February 2023.
Integrated Knowledge System	Implement/Deliver	Helix system user forum met on 13 September. Local Authority finance leads meeting held on 3 October. Delivery and Advisory (DAG) and IKS mid point review discussion on 25 October.	Migration of IEE & Capital City Partnership (CCP) employer data into Helix to be signed off. Scottish Borders to agree data language mapping, site restructure, separate of live and archive sites. Helix.scot initial site launch.	G	A	3	<ul style="list-style-type: none"> Helix system went live on 21 March 2022. Focus has been on supporting users of the system, adding reports/ new programmes and expanding use of system to highlight functionality available. Separate Hanlon site with IEE & CCP employer, client and vacancy data cleaned and ready to be moved to Helix. Good progress on helix.scot website, building Information Architecture and planning content with templates created on test site. IKS mid point review underway, discussion with Scottish Government and SLAED. After meeting stakeholders at DAG, the consultant will be following up with individual conversations.
Labour Market Analysis and Evaluation	Deliver	Agreement on the next research to be commissioned in Q1 of 22/23. Regional Skills Assessment for region published in April & disseminated in Q1 and Q2. Tender Tourism Skills Research. Finished review of Labour Market Intelligence (LMI) toolkit.	Input to RPF Big Move 7 action plan. Progress brief for creative industries research. Complete tourism research and disseminate. LMAE Theme Group meeting to be held in November. Call for 2023/24 research proposals.	G	A	2	<ul style="list-style-type: none"> Tourism research proceeding. Consultations held during October, with initial findings due in November. Creative Industries research brief drafted and provided to partners for input. SDS procurement progressing contracting later in November. Labour Market Intelligence input provided to West Lothian Economic Partnership. Facilitated discussion around refreshed Regional Skills Investment Plan at Regional Prosperity Framework Skills group.



Page 8: Integrated Regional Employability and Skills Theme (2/3)

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Integrated Employer Engagement	Implement	<p>Employer Fund complete, award letters and payments made.</p> <p>Invite issued to all regional employer contacts for event 'The Great Resignation' on 21 November.</p> <p>Terms of reference agreed for IEE Audit.</p> <p>CLES discussions with PMO and CCP held on Community Wealth Building plan.</p>	<p>Community Wealth Building (CWB) Toolkit and CWB explainer video highlighting 5 pillars to be launched.</p> <p>CLES recommendation paper on CWB covering the City Region due early December.</p> <p>Launch fair work guide– for use by IEE engaged employers.</p> <p>Third pre-employment course scheduled for retail and customer service at Fort Kinnaird Recruitment Skills Centre .</p>	G	A	3	<ul style="list-style-type: none"> Fort Kinnaird Recruitment Skills Centre (FKRSC) Jobs Fair ran on 6 Oct, 40 attendees attended from Edinburgh, East Lothian & Midlothian, 12 job offers made and 6 referrals made to New Futures support. FORT programme at FKRSC supported 161 jobs filled. FKRSC have delivered 2 new school engagement sessions. IEE confirmed to create short film for joint committee on RSC workstream. IEE Employer Fund; closed and fully allocated. 49 successful businesses with £48,000 allocated. Final draft of fair work guide complete, launched at 'The Great Resignation' event on 21 Nov. Thanks offered to Scottish Enterprise for support and content additions. Green skills/jobs awareness campaign to be designed in Q4. IEE has been selected to be audited under the ESESCRD. First planning meeting took place in early Oct with the City of Edinburgh Council internal audit team. Terms of Reference now confirmed for joint committee in December. Field work due Jan 23.
Intensive Family Support	Implement/Deliver	<p>Service user consultations are completed - report of findings in draft.</p> <p>Phase Two Specification drafted to be agreed by project board in Nov.</p> <p>Conference planning underway for event in Feb 23.</p> <p>Service Provider phase 2 proposal forms drafted.</p>	<p>Project board agreed Phase 2 specification in early November. Specification and accompanying documents to be published.</p> <p>Proposal forms to be sent to delivery partners re. phase two.</p>	G	A	2	<ul style="list-style-type: none"> 289 individuals registered on Helix engaging with IFS. 220 adults and 62 young people registered on the system. 274 children living in poverty have been supported as a result of IFS. £205,515 financial gains for families reported across project. 26 employment outcomes recorded: 12 FT employment outcomes, 14 PT employment outcomes. 24 adult education outcomes recorded. 41 young person education outcomes recorded including re-engagements in education where there were attendance issues. Ongoing Helix support in place for service providers. Timeline for recommissioning process developed and worked towards end November for the activity to be completed. New M&E framework being developed with delivery partner input for phase two of the programme.

Page 9: Integrated Regional Employability and Skills Theme (3/3)

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CITY REGION DEAL
Edinburgh & South East Scotland

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Housing and Construction Infrastructure (HCI) Skills Gateway	Implement	HCI launched two initiatives at BE-ST FEST on 25 October: -Equal Engineers Mentoring for 105 FE & HE students -Timber Design Competition 2023 (Passivhouse & Retrofit) – HCI to support webinars.	Launch of Edinburgh Science Festival 'Build' CareerHive strand supported by HCI in mid-November 2022. Recruitment to local authority Retrofit upskilling supported by HCI by end of calendar year.	G	R	3	<ul style="list-style-type: none"> Discussions ongoing with FE Partners regarding budget RAG status due to lack of reported FE spend to date. HCI-supported Daydream Believers has been voted one of the HundrED global impactful and scalable education Innovations. Full report on Design Engineer Construct (DEC) impact and learning for IRES Board submitted on 25 October for November Board meeting. SCDI has completed recruitment of schools to all available places for Edinburgh, Fife, Midlothian, Scottish Borders and West Lothian (5 schools, three secondary and two primary per local authority) with 1 place remaining in East Lothian. Training to over 50 teachers now delivered. IRES / City Region Deal report filming for HCI took place on 2 November.
Data-Driven Innovation (DDI) Skills Gateway	Implement	Ramping up of recruitment to courses with a January start date targeting: Women/Veterans / neurodiverse people. Face to face delivery in schools.	Development and launch of "Data Power Ups" portfolio of courses aimed at targeted upskilling of those in work. Circulation of Data Careers information poster to all secondary schools across the region.	G	A	2	<ul style="list-style-type: none"> The Data Skills for Work team is bringing a range of innovative upskilling offers to the market in Q3. These will be showcased at the Data Summit running at the EICC in early November Midlothian Council will be participating in an upskilling programme at Edinburgh College as part of their Adult Education service activities Discussions have been ongoing with SQA and SDS to consider ways to increase the visibility of the NPA Data Science qualification and agree the best approach to promoting the opportunity to school-based learners. Awarded data skills funding to relevant organisations and training providers and agreed collaboration arrangements with the Usher DDI Hub targeting upskilling of those in Health and Social Care sector. Launch of People Power Data programme at the Data Summit held on 3 Nov.
Workforce Mobility	Implement	16 August 2022 IRES Board -Year 1 performance review. Scottish Borders Bus Network review commenced with baseline data analysis.	15 Nov 2022 IRES Board – Financial Update. Further progress on Demand Responsive Transport service pilot in Berwickshire.	G	R	3	<ul style="list-style-type: none"> Continued involvement in Big Move 3 Regional Prosperity Delivery Framework. Developing discussions with Scottish Government through the Digital Intelligence Network. Working with Improvement Service, CivTech and Digital Office Scotland to create central database of travel mapping, automation for all postcode data gathering and travel analysis; and involvement in the CEC End Poverty Network of Networks, SEStran Forums, Fife Employability Forum, Midlothian Employability Support Group & Borders Young Person Guarantee Group; plus Bus Alliance meetings for CEC. A member of Transport Scotland 'Transport Business Partnership' to develop 'Transport Opportunities Plan'. Data Analyst reviewing employment zones across all 6 LA boundaries to implement pilot schemes. West Lothian agreement in principle to participate in 2023 data gathering and pilot. Working on process for sharing GIS data.



Page 10: Transport Theme

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
A720 Sheriffhall <i>(last updated November 22)</i>	Define	PLI set to commence on 30 January 2023	Public Local Inquiry to be held from 30 January 2023 for 2-weeks	G	G	1	<ul style="list-style-type: none"> Joint Committee ratified their support for the scheme as published on 3 September 2021, following the consideration of further technical information. Responses issued to all objections raised against the draft Orders – on-going engagement with objectors to try and resolve issues wherever possible. PLI to be held, date of commencement confirmed as 30 January 2023 by the DPEA Reporter, with inquiry scheduled to last for 2-weeks. Inquiry statements lodged on 01 November 2022, inquiry evidence preparation is on-going.
West Edinburgh Transport Improvements Programme	Define	Initial Development of intervention packages. Draft and Finalise Stage 1A Reports	Conclude Stage 1A (TPOs and related reports eg Case for Change). Transition into and mobilise the next phase of the project (Stage 1B) to progress the 5 cases of OBC. Drafting of OBC expected Q1 2023.	G	R	1	<ul style="list-style-type: none"> Stage 1a is nearing conclusion and final feedback was received from partners on the Stage 1b proposal. Stage 1b will be underway in November 2022. The project has adapted well and has explored ways to minimise impact of the pandemic to ensure that progress is maintained. A deep dive review recently took place, where objectives were strengthened and rationalised in number; this will streamline the appraisal process at the end of the stage (input from Transport Scotland using their experience from other Deals has been valuable here). In addition, the team is accelerating and now delivering utility information, topographical surveys and land ownership information works which will provide further advantages (estimated around 6-8 week saving). The team have and will continue to look for opportunities accelerate programme where possible. The forward planning of project resources for the next stages is underway. This includes the advertisement of a dedicated Project Manager, which was published on myjobscotland. In an effort to boost the number of applicants, the post will be readvertised and promoted through a number of additional channels such as; linked-in, third party websites, etc. Until the PM appointment is made, Project Management support will continue to be provided by the existing consultancy services.



Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Dunard Centre	Implement	Commencement of Pre Construction Services Agreement - April 2022	Commencement of Site Clearance Works – December 22/January 23 Stage 4 Design /commencement of Stage 2 tender process (started)	A	A	2	Final Business case was approved by ESECCRD Joint Committee on 4 March 2022.



Page 12: Housing Theme

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Affordable housing	Deliver & Define	Workshop in Sep looked at priorities and investment propositions	Pull together refreshed priorities and regional SHIP	A	N/A	2	<ul style="list-style-type: none"> Partners will work collaboratively with Scottish Government, agencies, RSLs and other stakeholders to secure more investment, innovation, commitment and partnerships to address the challenges above and deliver at scale and pace.
Strategic sites	Implement & Define	Share learning from Dunfermline experience	Leads meeting to be scheduled for early 23 Blindwells – Draft Strategic Business Case early 23	A	N/A	2	<ul style="list-style-type: none"> Outline Business Cases for sites are at different stages of development.
Innovation & skills	Implement	Edinburgh Home Demonstrator 75-home Granton D1 affordable housing pilot underway	Agree approach to secure pipeline of sites from across the region for 1000 homes.	A	N/A	3	<ul style="list-style-type: none"> Demonstrator project will look at standardised housing types, procurement and delivery models to increase offsite. manufacturing and delivery of net-zero homes across the city region. Partnership between CEC, SFT, Scot Gov, BE-ST, and ENU.
Housing company	Deliver	Draw down of funds completed	Ongoing Delivery	G	N/A	2	<ul style="list-style-type: none"> The City of Edinburgh Council and Scottish Futures Trust will continue to share learning and financial models with partners, to explore regional delivery models.