

Rolling Actions Log

Culture and Communities Committee

13 December 2022

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
1.	31.05.18	City of Edinburgh Council - Fair Fringe and Fair Hospitality Charter Guidelines	Calls for report on the Charter's efficacy to go to Culture and Communities Committee after August 2019.	Executive Director of Place Lead officer: David Waddell	By Summer 2023	The Fringe Society are currently updating their Fringe Worker Charter. Once this is complete, the Council's Fair Fringe and Fair Hospitality Charter Guidelines will be updated and reported to Committee
2.	18.06.19	Citywide Culture Plan Update 2018/19	To note that a Culture Plan review update report would be presented in June 2020	Executive Director of Place Lead officer: Joan Parr	December 2022	Recommended for closure This report is included on the agenda for Committee on 13 December 2022
3.	06.11.12 (Corporate Policy and Strategy Committee)	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) –	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with	Executive Director of Place Lead officer: Andy Williams	Early 2023	A briefing note will be shared with Committee early in the new year (2023). Last update: 12 November 2019 .

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		motion by Councillor Burns	ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.			
4.	11.12.18 (Education, Children and Families Committee)	Petition for Consideration - Edinburgh Central Library vs Virgin Hotel	To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for its role in the city's cultural landscape.	Executive Director of Place Lead officer: Evelyn Kilmurry	December 2024	It would not be appropriate to incorporate options for the Central Library into the Lifelong Learning Plan. However, it is proposed to bring forward a report on these options to Committee by the end of calendar year 2024.
5.	10-09-19	City Centre Hostile Vehicle Mitigation Measures Update Report - report by the Executive Director of Place	1) To note that a further update report will be prepared following return to normal working conditions to outline the findings from the working group and to provide details of the anticipated	Executive Director of Place Lead officer: Claire Miller	7 March 2023	

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			<p>cost and how it will be funded.</p> <p>2) To agree to update Committee on City Centre Hostile Vehicle Mitigation (HVM), and possibilities that HVM assets which were located in Edinburgh, may need to be reallocated in line with national policing priorities.</p>			
6.	28.01.20	The Quaich Outline Business Case	<p>1) To welcome the work carried out to date by the Quaich Project and to support the intention to improve West Princes Street Gardens.</p> <p>2) To request the Executive Director of Place to provide a more detailed report to Committee within one cycle setting out the assumptions in</p>	<p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p>	October 2022	<p>Recommended for Closure</p> <p>A report on the terms and conditions for operating in Parks: West Princes Street Gardens and Ross Bandstand was approved on 13 October 2022.</p>

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			<p>the business case presented.</p> <p>3) To note that Councillor Osler had declared she would recuse herself from the determination on matters pertaining to the planning application for the Quaich Project.</p>			
7.	26/01/21	<u>Thriving Green Spaces</u>	To receive further project updates and requests for approval as the project moves beyond its midpoint review, from development phase to transition phase.	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	7 March 2023	The Thriving Green Spaces strategy is due to be presented to Committee in March 2023.
8.	16/03/21	<u>Developing Trauma Informed Services</u>	To request an updated progress report in 12 months' time.	Executive Director of Education and Children's Services	August 2022	<p>Recommended for Closure</p> <p>The development of trauma informed services is embedded and ongoing in Justice</p>

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9	15/06/21	<u>Lauriston Farm, Edinburgh – Proposed Lease</u>	To agree that an update would be submitted to committee on the success of the lease holder to ensure Committee had oversight of the activity underway on the Urban farm, which formed part of the wider setting of Lauriston Castle.	Executive Director of Place Lead officer: Graeme McGartland	Early 2023	There has been a delay in finalising the lease, but it is hoped that this will be completed in early 2023 and will be reported to Committee thereafter.
10	14/09/21	<u>Use of Public Spaces for Events and Filming</u>	1) To agree that the report which returned to committee following the consultation articulated the impact on residents and discharged the motions which had been brought to full Council: • Council Approved Motion – 19 September 2019 Greening the Fringe (Originally submitted by Councillor Rae):	Executive Director of Place Lead officer: Lindsay Robertson/Ian Buchanan	December 2022	Recommended for closure This report is included on the agenda for Committee on 13 December 2022

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			<ul style="list-style-type: none"> • Summertime Streets Programme Motion- 22 August 2010 (originally submitted by Councillor Mowat) • Amplification of Noise in Public Spaces Motion - 22 August 2010 (originally submitted by Councillor Neil Ross) • Events and Attractions in Parks Motion – 22 November 2018 (originally submitted by Councillor Miller) • Princes Street Gardens Christmas Market Motion – 22 November 2018 (originally submitted by Councillor Doggart) 			
11	14/09/21	Europe for Festivals, Festivals for Europe	To agree that the Executive Director for Place provides a report at a future meeting of the committee on the benefits and achievements	Executive Director of Place Lead officer: Joan Parr	By December 2023	Formal signing took place in May 2022. A report on the benefits and achievements will be presented to Committee at the end of the first year.

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			of Europe for Festivals, Festivals for Europe			
12	16/11/21	Physical Activity and Sports Strategy – Planning Ahead	To note the need for a separate action plan and discussion about sport, involving the key partners, to agree the priorities for sport and report back to Committee separately on issues regarding sport but also to consider the wider benefits of sport on health and wellbeing.	Executive Director of Place Lead officer: Evelyn Kilmurry	December 2022	Recommended for closure An update on the Physical Activity and Sport Strategy is provided for Committee on 13 December 2022, with an update on the action plan which will follow development of the strategy.
13	16/11/21	Public Realm CCTV Update –	To note an update on the Public Realm CCTV upgrade project progress in six months' time.	Executive Director of Place Lead officer: Shirley McLaren	August 2022	Recommended for closure Report considered on 16 August 2022.
14	16/11/21	Cemetery Strategy	1) To note the update on Craigmillar Castle Park Cemetery and the financial analysis set out in paragraph 6.1.2 of the report and note	Executive Director of Place Lead officer: Andrew Mitchell	By June 2023	

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			that a report would be prepared for Committee when the funding options had been investigated.			
15	01/02/22	Cemetery Management Rules	To agree that officers would report back to committee one year from implementation detailing compliance, complaints, and any enforcement actions in relation to the new management rules.	Executive Director of Place Lead officer: Andrew Mitchell	By December 2023	
16	01/02/22	Council Companies – Edinburgh Leisure Annual Report 2020/21	To recognise the efforts that Edinburgh Leisure has made to support vulnerable groups throughout the Pandemic and to consider inviting colleagues from Edinburgh Leisure to a future committee to demonstrate the good work of the Active Communities Team.	Executive Director of Place Lead officer: Evelyn Kilmurry	December 2022	Recommended for closure An update on the work of the Edinburgh Leisure Active Communities programme is included on the agenda for Committee on 13 December 2022.

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			Project and circulate this information to Elected Members.			further update will be provided, including a timeline for the project, once a suitable location is identified.
19	26/04/22	<u>Makars' Court: Proposed Additional Inscriptions</u>	To consider further ways to highlight the work of the Makars and Scottish writers and allow members of the public easier access to this.	Executive Director of Place Lead officer: Gillian Findlay	Update due in early 2023	Officers are continuing to investigate ways to promote the Makars and Scottish writers.
20	26/04/22	<u>Filming in Edinburgh 2021</u>	To clarify the training taking place through Edinburgh College and provide update to Councillor McNeese-Mechan.	Executive Director of Place Lead officer: Rosie Ellison	End October 2022	Recommended for closure Update provided on 21 September 2022
21	26/04/22	<u>Management Rules for Public Parks and Greenspace 2023-2033</u>	1) To agree that when the Council was developing management rules, to liaise with Legal Services to ensure clarity of regulations and that they complied with legislation and that signs reflecting the	Executive Director of Place Lead officer: Andy Williams	May 2023	

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			<p>rules would be bespoke for individual parks.</p> <p>2) To agree to clarify which department or service was responsible for handling enforcement and complaints in the follow up report which would be presented to Culture and Communities or a successor committee.</p> <p>3) To agree to work with Active Travel regarding cycle infrastructure and to consider ways to deal with issues such as abandoned cycles.</p> <p>4) To agree that there would be public engagement and an update provided on the issue of barbeques.</p> <p>5) To agree to give consideration to the use of bollards to deter illegal parking at</p>			

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			<p>Saughton Park and to provide an update to committee.</p> <p>6) To agree to provide an update to Members on CCTV and security in parks.</p> <p>7) To agree to consider controls which would address noise and surface erosion associated with outdoor exercise classes.</p> <p>8) To agree to update Councillor Fullerton on the staffing at Saughton Park on 25.04.22.</p>			
22	26/04/22	City Centre Street Hockey and Skating Facility	To improve facilities of existing parks, such as Burdiehouse Valley Park and to consider creating facilities in others.	Executive Director of Place Lead officer: Andy Williams	June 2023 (or next Committee if there is no meeting in June)	This work is on-going and an update will be provided in the next Parks and Greenspace Investment update for Committee
23	16/08/22	Edinburgh Biodiversity Action Plan	To request the Executive Director of Place to provide a presentation on	Executive Director of Place	7 March 2023	

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			naturalisation in parks and greenspaces on a citywide basis, including Meadows and Bruntsfield Links. Invite the Friends of Meadows and Bruntsfield Links to make a presentation on the matter. in two cycles	Lead officer: Andy Williams		
24	16/08/22	Parks and Greenspace Investment	To agree that regular updates to Committee would be provided in the form of a report.	Executive Director of Place Lead officer: Andy Williams	June 2023 (or next Committee if there is no meeting in June)	An update is included on the agenda for Committee on 13 December 2022. Regular updates on this have been added to the Committee work programme.
25	16/08/22	Amplification of Sound in Public Spaces	To note that the report on amplification of sound in public spaces would be brought to Committee in October 2022.	Executive Director of Place Lead officer: Paul Lawrence	December 2022	Recommended for closure This report is included on the agenda for Committee on 13 December 2022.
26	16/08/22	Edinburgh Million Tree City	To provide an update on maintenance and water care for newly planted trees in the next Business Bulletin.	Executive Director of Place	December 2022	Recommended for closure This is included in the report to Committee in December 2022 in

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				Lead officer: Andy Williams		response to Councillor Osler's motion – Trees.
27	16/08/22	Business Bulletin	To invite Tinderbox who led on Making Music in Libraries to a future meeting of the Committee to give a presentation on the project.	Executive Director of Place Lead officer: Evelyn Kilmurry	7 March 2023	Tinderbox have been invited to present to Culture and Communities Committee in March 2023.
28	16/08/22	Business Bulletin	To arrange a visit for members to archives to view items relating to the 1822 visit of George IV to Edinburgh.	Interim Executive Director of Corporate Services	December 2022	Recommended for closure The visit to the archives to view these items has been arranged for 16 December 2022.
29	16/08/22	Business Bulletin Sports Clubs and Groups	To request a further update to committee on how sports clubs and groups in the city were progressing after their return from lockdown.	Executive Director of Place Lead officer: Evelyn Kilmurry	End October 2022	Recommended for closure A briefing note was circulated on 15.11.22.
30	16/08/22	Business Bulletin	To note that officers would consider editing the level of information included in the Business Bulletin, ensuring that the correct level of	Executive Director of Place Lead officer: Joan Parr	December 2022	Recommended for closure A review of the Culture and Communities Committee Business Bulletin for December 2022 has been carried out.

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		Motion by Councillor Osler	on how the strategy tackles inequality be it by gender, race, ability, sexuality or economic opportunity.			
33	16/08/22	Parks and Greenspace Investment – Motion by Councillor Thornley	<p>1) Requests a report, within two cycles, to update the Culture and Communities Committee on:</p> <p>I. Progress toward the completion of all works identified by ward, particularly those identified as Priority 01 and 02.</p> <p>II. How much of the cost for the works was sourced from capital budget allocation, how much from external funding, and how much if any has not been spent.</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	December 2022	<p>Recommended for closure</p> <p>Report is included on the agenda for Committee on 13 December 2022.</p>

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			<p>III. The plan to deliver works identified as part of the £9.1 million, by ward, but that are not considered Priority 01 or 02.”</p>			
34	22.09.2022 (The City of Edinburgh Council)	Motion by Councillor Hyslop – Safer Parks	<p>1) Produce a report which outlines the current vehicular access into all of the city’s parks and examines how best to prevent vehicular access to each of these spaces.</p> <p>2) Produce a report outlining existing powers and any available enforcement powers that could be used to act against drivers or owners of vehicles that access parks and greenspaces and a strategy for enforcement which can be used to penalise</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	7 March 2023	

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			unauthorised parking in public parks.			
35	22.09.2022 (The City of Edinburgh Council)	Motion by Councillor Thornley – Playparks Investment	Report on investment in playparks, with details outlined in the approved motion.	Executive Director of Place Lead officer: Andy Williams	7 March 2023	
36	13.10.2022	Terms and Conditions for Operating Events in Parks: West Princes Street Gardens and Ross Bandstand	Provide a briefing note to members concerning the nature of rockfall from the Castle and to liaise with Historic Environment Scotland about the impact of fireworks on rockfall and relay this information to members.	Executive Director of Place Lead officer: Gareth Barwell/Alison Coburn	January 2023	
37	13.10.2022	Emergency Motion – Filmhouse and Edinburgh International Film Festival	1) To include in the Business Bulletin for the next meeting of Committee on 13 December 2022 an update on the situation. 2) To have discussions with officers to consider the	Executive Director of Place Lead officer: Joan Parr		Action 1 – Hold for Recommendation to close A verbal updated will be provided to the meeting on 13 December 2022.

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			<p>possibility of creating mechanism to ensure that cultural delivery across the entire city would be protected.</p> <p>3) To have discussions with Creative Scotland, regarding the financial situation, and what steps could be taken for the future.</p>			
38	27.10.2022 (The City of Edinburgh Council)	Edinburgh's Christmas – Motion by Councillor McVey	<p>Report within 3 cycles to the Culture and Communities Committee to revisit the options for the Edinburgh Christmas Market Delivery and to examine options that would ensure commitments to: quality, reliability, community engagement, supporting local traders and sharing the celebrations around the city.</p> <p>Consideration should also</p>	<p>Executive Director of Place</p> <p>Lead officer: David Waddell</p>	May 2023	

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			be given to a different model of partnership delivery.			
39	27.10.2022 (The City of Edinburgh Council)	Motion by Councillor Campbell – Edinburgh Leisure Pitch Hire Prices	<p>1) Report within two cycles to the Culture and Communities Committee detailing prices for all 3G and 4G pitches within the schools estate and Edinburgh Leisure’s own facilities, along with a market comparison.</p> <p>2) To invite the Chief Executive of Edinburgh Leisure to that Committee to discuss how to access to 3G and 4G pitches in areas of SIMD 1- 4 could be more affordable and in a way that avoided any unintended consequences.</p>	<p>Executive Director of Place</p> <p>Lead officer: Evelyn Kilmurry</p>	7 March 2023	

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			3) Briefing note on the findings of action 2 above within two cycles.			
40	27.10.2022 (The City of Edinburgh Council)	Motion by Councillor Burgess – Bridgend Farmhouse	To invite Bridgend Farmhouse to give a presentation to Culture and Communities Committee on the work they do.	Executive Director of Place Lead officer: Joan Parr	By Summer 2023	