

Work Programme

Policy and Sustainability Committee

17 January 2023

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Council Asbestos Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	October 2024
2	Council Fire Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
3	Council Health and Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
4	Council Water Safety Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	June 2024
5	Council Smoke Free Policy	3 Year Review	Routine	Chris Lawson	Corporate Services	Annual	December 2023
6	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Corporate Services	Annual	March 2023
7	Welfare Reform	Annual Update	Routine	Sheila Haig	Corporate Services	Annual	January 2023

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8	Edinburgh Integration Joint Board	Progress Report	Executive		Chief Officer, Edinburgh Health and Social Care Partnership	6-monthly	March 2023
9	Energy Management Policy for Operational Buildings - Annual Report.	Progress report	Executive	Gareth Barwell	Place	Annual	January 2024
10	Policy Assurance Statement – Customer Services	Annual report	Executive	Nicola Harvey	Corporate Services	Annual	November 2023
11	Policy Assurance Statement - Human Resources (HR)	Annual report	Executive	Katy Miller	Corporate Services	Annual	November 2023
12	Policy Assurance Statement - Legal and Assurance	Annual report	Executive	Nick Smith	Corporate Services	Annual	November 2023
13	Contact Centre Performance	Update report	Executive	Nicola Harvey	Corporate Services	Annual	January 2023
14	Digital and Smart	Annual report	Executive	Nicola Harvey	Corporate	Annual	January 2023

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	City Strategy				Services		
15	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Education and Children's Services	Annual	November 2023
16	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Corporate Services	Annual	October 2023
17	Police Scotland Update	Annual plan	Executive	Jamie Macrae	Corporate Services	Annual	October 2023
18	Police Scotland – City of Edinburgh Division Update	Quarterly Update	Executive	Jamie Macrae	Corporate Services	Quarterly	March 2023
19	Fire and Rescue Service	Annual plan	Executive	Jamie Macrae	Corporate Services	Annual	January 2024
20	Carbon Impact of the Council's International Travel	Annual Report	Executive	Paula McLeay	Corporate Services	Annual	June 2023
21	End Poverty in Edinburgh Delivery Plan 2020-30	Annual Report	Executive	Chris Adams	Corporate Services	Annual	November 2023

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22	2030 City Target Monitoring Approach	Annual Report	Executive	Claire Marion	Corporate Services	Annual	November 2023
23	Appointments to Working Groups	Annual Report	Executive	Jamie Macrae	Corporate Services	Annual	January 2023
24	Corporate Performance updates	Bi-Annual Update	Executive	Edel McManus	Corporate Services	Bi-annual	March 2023
25	Annual Performance report and LGBF report	Annual	Executive	Edel McManus	Corporate Services	Annual	August 2023
26	Council Emissions Reduction Plan (CERP)	Annual Update	Executive		Corporate Services	Annual	November 2023
27	Edinburgh Economy Strategy	Annual Progress	Executive	Chris Adams	Place	Annual	March 2023
28	EIJBs Savings and Recovery Programme	Bi-annual Update	Executive		Chief Officer, Edinburgh Health and Social Care Partnership	Bi-annual	March 2023

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29	20-Minute Neighbourhoods	Annual Update	Executive		Place	Annual	November 2023
30	Improving Accessibility and Inclusion for Edinburgh Citizens	Annual Update	Executive		Place	Annual	June 2023

Recommendation

It is recommended that the highlighted reports be removed from the Work Programme – updates can be requested by members at any time.

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
MARCH 2023		
Motion by Councillor Nicolson: Keep Safe Spaces	Place	
Edinburgh Assistance Programme Update	Edinburgh Health and Social Care Partnership	
Enterprise Risk Management Policy	Corporate Services	Chris Lawson
Risk Appetite Statement	Corporate Services	Chris Lawson
Best Value Assurance Update Review	Corporate Services	Gavin King
Substance Misuse (TBC)	Corporate Services	Katy Miller
Grievance / ABH Policy	Corporate Services	Katy Miller
Local Heat and Energy Efficiency Strategy consultation	Corporate Services	David Cooper
Interim Colleague Travel Plan	Corporate Services	Marian Marsh

Cumulative IIA	Corporate Services	Ruth Baxendale
ABI proposals	Corporate Services	Claire Marion
Gaelic Language Plan 2018-22 Monitoring Report	Corporate Services	Eleanor Cunningham
Gaelic Language Plan for 2023-27	Corporate Services	Eleanor Cunningham
Edinburgh Adaptation Plan consultation	Corporate Services	Fiona Macleod
Edinburgh Economy Strategy Annual Report	Corporate Services	Chris Adams
Carbon Impact of the Council's International Travel	Corporate Services	Claire Marion
Violence at Work/Managing Customer Contact in a fair way (TBC)	Corporate Services	Katy Miller
Climate Solutions - costing inaction vs adaptation	Corporate Services	
JUNE 2023		
Edinburgh Drug Consumption Room - feasibility study	Edinburgh Health and Social Care Partnership	
Edinburgh Transient Visitor Levy – supporting proposals for revenue priorities	Place	

Impacts of poverty on women and girls in Edinburgh	Corporate Services	
Special Leave Policy	Corporate Services	Katy Miller
Consultation Policy	Corporate Services	Katy Miller